Honors Undergraduate Thesis Submission Guide

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Congratulations on reaching the Format Review process for your Honors Undergraduate Thesis! Your next step is submission to STARS, UCF’s institutional repository.

First, you will need to create an account in STARS. We suggest using the "How to Create an Account in STARS" guide to help with this process.

Next, you will want to review your dissemination (access) options of who you want to be able to view your thesis and when. Dissemination defines the availability of an Honors Undergraduate Thesis to both the academic community and the general public. Use the following explanations in conjunction with advisement by your faculty adviser about publishing within a particular discipline to choose the best dissemination (release) option for your thesis:

1. Immediate worldwide access with no restrictions.
2. Dissemination with limited access to the UCF community for a period of 1, 3, or 5 years. Worldwide access after that period.
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REQUIRED FIELDS ARE IN RED
- Your thesis title
- Keywords that help identify or describe your thesis
- The abstract in text format
- Thesis completion year and semester
- The name of your thesis chair(s) or advisor(s)
- The degree you are earning (e.g. Bachelor of Fine Arts (B.F.A.), Bachelor of Science in Environmental Engineering (B.S.Env.E.), etc.) and from which College
- Department and Degree Program
- The dissemination option you have chosen
- Your thesis prepared for format review SAVED AS A WORD DOCUMENT. It can be uploaded from your computer or flash drive, or imported from the cloud
- Any additional files you wish to include

All submissions are locked automatically upon receipt—any necessary revisions can be made during Final Revision. Any additional submissions will be deleted. After your thesis has been reviewed by the Thesis Editor, you will receive notification explaining the next steps you should take.

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Please add your abstract as text. You are welcome to use html markup.

**Semester**

Choices include:
- Fall
- Spring
- Summer

**Thesis Chair**

Last name, First name

**Co-Chair**

Co-Chair (if applicable):
Degree

Bachelor of Arts (B.A.)

College

College of Arts and Humanities

Department

Enter the Department your degree program is in, i.e. History, Mechanical and Aerospace Engineering

Degree Program

Enter your specific degree program, if applicable, i.e. Musical Theatre, Computer Engineering

Language

Embargo Request

Embargo requests are intended for students seeking a patent for their work.

- No Embargo
- No Embargo
- 6 Months

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