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Collection Development Policy, Music

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More details are covered by [Collection Policies for the UCF Libraries](#)
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MUSIC COLLECTION DEVELOPMENT STATEMENT

Subject Librarian: Richard H. Harrison II

Date: April 2015

Collection Purpose

The collection consists of musical scores, monographs on the literature and teaching of music, and music recording in various media formats. The collections support the instructional and research needs of undergraduate and graduate students, the research endeavors of the faculty, as well as musical performance and composition. Scores and sound recordings are used by the general public as well as by students and faculty for recreational and performance purposes.

Although the primary mission of the Music collection is to support the programs of the Department of Music, the collection also supports instruction and research relating to music, as well as interdisciplinary studies centering on music.

The Department of Music, part of the School of Performing Arts and a unit within the College of Arts and Humanities, is fully accredited by the National Association of Schools of Music (NASM), with the department's initial NASM accreditation being awarded in 1981. Its music education programs are fully accredited by the National Collegiate Association for Teacher Education (NCATE) and lead to teacher certification by the Florida Department of Education (FLDE). Degrees offered by the department include:

Graduate Programs

M.A., Music

Undergraduate Programs

B.A., Minor: Music

B.M.: Jazz Studies

B.M.: Music Composition

B.M.: Music Performance

B.M.E.: Music Education

Collection Description

Monographs

The collection strongly emphasizes musicological literature pertinent to all historical periods and geographical areas of the Western art tradition, as well as music and music literature pertinent to the performance areas in which the department specializes (e.g., jazz studies). Also included are film music and music psychology and cognition.

Scores

Composers' collected editions and monumental sets and series, usually prepared according to current standards of critical, scholarly editing, form the foundation of an academic music library collection supporting musicological research as well as performance. Such editions, mostly in the M2 and M3 classes, are therefore a collecting priority. Performance editions extracted from composers' collected editions are selectively collected as part of the circulating collection. For performance editions in general,

preference is given to those produced according to current standards of critical editing. Music facsimiles for both research (i.e., composers' holographs and sketches, reproductions of significant pre-1800 manuscripts, etc.) and performance are of central importance to the collection as primary-source materials.

Sound Recordings

CDs are currently collected. No LPs are in the collection. For each score acquired, a recording of the same musical work is generally purchased if one is available and if the work is not already represented in the recording collection. Standard works of Western art music are collected in multiple recordings chosen very selectively as significant performances and/or representations of major current or historical artists or ensembles. Recordings that consist of selections from larger works, such as highlights from operas, are generally out of scope.

The Libraries also own the streaming audio database, *Music Online: Classical Music Library*, which contains over 100,000 tracks and includes recordings from the world's greatest labels, including Hyperion, Bridge Records, Sanctuary Classics, Artemis-Vanguard, Hänssler Classic, Vox and many more. Coverage includes music written from the earliest times (e.g. Gregorian Chant) to the present, including many contemporary composers. Repertoire ranges from vocal and choral music, to chamber, orchestral, solo instrumental, and opera.

Journals and Databases

The UCF Libraries subscribe to many scholarly journals either in print or through a number of online databases. Core Music journals and periodicals held include *American Music Teacher*, *Billboard*, *Early Music*, *Ethnomusicology*, *Journal of Music Theory*, *Journal of Music Therapy*, *Journal of Research in Music Education*, *Journal of the American Musicological Society*, *Music and Letters*, *The Musical Quarterly*, *Nineteenth Century Music*, *Notes: Quarterly Journal of the Music Library Association*, *Perspectives of New Music*, *Popular Music and Society*, *Psychology of Music*, and *Rolling Stone*.

The major databases that support Music are *Music Index* and *RILM Abstracts of Music Literature*. Other pertinent databases include *Academic Search Premier*, *Anthropology Plus*, *ERIC*, *Essay and General Literature Index*, *Humanities Full Text*, *Iter: Gateway to the Middle Ages and Renaissance*, *PsycINFO*, *Readers' Guide Full Text*, and *Sociological Abstracts*.

Collection Guidelines

Chronology: Emphasis/Restrictions

See "Publication Dates" section below.

Languages: Emphasis/Restrictions

English is the language of first choice for monographs. Scores and sound recordings are representations of the universal language of music.

Geography: Emphasis/Restrictions

Primarily American and British publishers, but all publishers are acceptable.

Subject Treatment

Almost all music, literature of music, and musical instruction and study materials are accepted for the collections; only the political aspects of music materials are restricted.

Material Formats: Emphasis/Restrictions

Formats of music include both print and multimedia. Scores are collected in both folio and quarto sizes without restriction. Monographs are collected as they are judged to support the instructional needs of the teaching faculty.

Audio format preference is now CD.

Publication Dates

Current monographs are preferred. Retrospective materials are purchased based on faculty recommendations. Purchase of recordings of new performances of music presently owned is restricted.

Subjects Collected and Collecting Levels

Key: 0= Libraries do not collect; 1= Minimal level; 2=Basic information level; 3=Instructional support level; 4=Research level; 5=Comprehensive

Library of Congress Classification and Subject	Existing Level	Desired Level
M 1-4: Music	3	3
M 5-1490: Instrumental Music	3	3
M 1495-5000: Vocal Music	3	3
ML-MLZ: Literature of Music	3	4
MT-MTZ: Musical Instruction and Study	3	4

Subjects Excluded

None.

Cooperative Arrangements and Related Collections

The UCF Libraries have resource sharing agreements with several state, regional, and national consortia: the Florida Virtual Campus (FLVC), the Association of Southeastern Research Libraries (ASERL), and the Center for Research Libraries (CRL). The primary resource sharing service is Interlibrary Loan.

Collection Management Issues

Replacement

Any book, score, or CD lost or stolen will be considered for replacement. The title may be ordered directly from the Collection Development replacement budget fund at the discretion of the Head of Acquisitions and Collection Management if the title is essential to the collection. Outdated or superseded editions will not be reordered unless there is a specific need.

Retention/Deselection

The decision to dispose of certain items takes into account such factors as past circulation, date of publication, nature of the material, and the judgment of interested faculty members as to the continued usefulness of the material to their subject areas. Outdated, unused, and no longer reliable materials are removed from the collection. Deteriorated materials can be repaired, replaced or discarded. Periodicals or electronic resources will be weeded when the Libraries have only fragments of a title, which do not justify the cost of completing the run with an alternative format; a title has not been subscribed to for more than ten years and its value is not apparent; a title has not been currently subscribed to for at least five years and the related programs have been discontinued; or a title has been replaced by electronic access (or a different form of electronic access) and its retention is no longer necessary or advisable.

Out-of-Print Acquisition

As with other acquisitions, out-of-print titles will be acquired if there is a clear need to have the specific item in the collection and the price is reasonable.

Preservation

The Subject Librarian will consult with Technical Services on all matters relating to the care, repair, and safekeeping of all circulating library materials regardless of format type. Preservation issues of importance include maintaining existing materials (e.g., rehousing, rebinding, repair, conservation, media transfer); deacidification of selected titles, whole collections, or partial collections; reformatting materials to microfilm or digital images; and questions related to gifts-in-kind that may require preservation attention before materials are added to the collection.