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Price Schedule Form

Special Collections & University Archives Department
University of Central Florida Libraries

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Onsite requests:	\$0.25 per page (full service) \$0.08 per page (self-service card)	Number of pages: _____	TOTAL: _____
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• 4"x5": \$8.00		Number of photos: _____	Subtotal: _____
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• 8"x10": \$10.00		Number of photos: _____	Subtotal: _____
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• 16"x20": \$32.00		Number of photos: _____	Subtotal: _____
<i>Please note: if creation of a print involves first creating a scan or photograph, there will be an additional \$5.00 scanning/photography fee per image.</i>			TOTAL: _____
Slide Reproduction			
\$20.00 1 st five, \$2.50 per image thereafter		Number of slides: _____	TOTAL: _____
Digital Images			
\$10.00 per image at 72dpi <i>Add \$2 for any image over 72dpi Desired file format: _____</i>		Number of images: _____	Subtotal: _____
• CD \$10.00 per disc		Number of disks: _____	Subtotal: _____
• DVD \$15.00 per disc		Number of disks: _____	Subtotal: _____
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Digital Delivery			
• Low resolution reference scan \$5.00 <i>Prices may vary depending on image size.</i>		Number of images: _____	Subtotal: _____
			TOTAL: _____
Audio & Video Reproduction			
• CD: \$25.00		Number of CDs: _____	Subtotal: _____
• DVD: \$25.00		Number of DVDs: _____	Subtotal: _____
• Tape: \$25.00		Number of Tapes: _____	Subtotal: _____
• CD-ROM burning: <i>Includes the cost of the CD: \$10.00 per CD</i>		Number of CD-ROMs: _____	Subtotal: _____
			TOTAL: _____
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<p>Onsite requests are negotiable. Charges may be required in cases involving large requests or rare, fragile, and oversize materials. Rush requests and special mailing instructions may require an additional \$10 charge.</p> <p>Offsite requests require a \$10 minimum. Additional charges may be required in cases involving large requests or rare, fragile and oversize materials. Rush requests and special mailing instructions may require an additional \$10 charge.</p>		<p>Processing and Delivery Instructions:</p>	
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