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Staff Advisory Council Meeting Documents

University of Central Florida Staff Advisory  
Council

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7-19-2018

## Minutes 2018- 07-19

Staff Advisory Council

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### STARS Citation

Council, Staff Advisory, "Minutes 2018- 07-19" (2018). *Staff Advisory Council Meeting Documents*. 9.  
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**Staff Council Meeting Minutes**  
**Thursday, July 19th, 2018**  
**Orlando Tech Center (Purchasing)**

**Attending Members:** Bridgett Burk, Cissy Glowth, Jamie LaMoreaux, Julie Voyles, Justin Strobel, Karen Sgambati, Kay West, Kristell Padel, Liz Lozada Rivera, Marguerite Lachaud, Patricia Hall, Paula McClure, Rhodney Browdy, Synithia Dowdell Tara Herget, Tara Priest, Joanne McCully and Maribel Amaro Garcia

**Absent Members:** Betty Calton, Jeffery Golub

**HR Representative:** Michelle Brooks

**Guests:**

**Note:** *Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 9:37 a.m. by President Cissy Glowth.

**1. Welcome/Updates**

- Cissy welcomed the group.

**2. Approval of Minutes**

- June minutes sent out electronically for review. Motion made to accept minutes. Second motion. Passed unanimously.

**3. Roll Call Attendance:**

- Sign in sheet in lieu of roll call.

**4. Treasury Report:**

- No Report.

**5. Human Resource Updates: Michelle Brooks**

- There will be a new AFSCME representative effective September 2018. Once ratified, HR will share.
- Hector Ramos is currently AFSCME Acting Chief Negotiator.
- Several upcoming HR Training opportunities:
  - 8/7 Give & Receive Feedback
  - 8/8 Dealing with Difficult People
  - 8/21 Navigating Change
  - 8/22 Creating Positive Outlook (Sponsored by EAP Vendor)
- Compensation and Labor Project will come out to update Staff Council. Update us on where we are now and when we can expect the end results.
- Distributed an Employee Resource Guide. Elizabeth Herrera is our Employee Relations specialist. The resource guide lists all offices on campus and is available on the HR Website.

**6. Committee Updates**

- ❖ Marketing
  - No report.
- ❖ Special Events/Fundraising Committee
  - No report.

❖ Scholarship/Charter Committee

- CFE will not be offering scholarship for the fall 2018 term.
- Alumni has confirmed a \$250 scholarship.
- Staff Council will offer a \$250 scholarship
- Bookstore will not be offering scholarship for the fall 2018 term.
- Fall application closes on September 15<sup>th</sup>, 2018.

❖ Goodwill

- No report.

❖ Research Committee

- No report.

❖ Elections

- Two new members were approved by the President, Cissy Glowth; Paula McClure and Joanne McCully.

**7. *New Business***

- Website is in development stage, council was able to view the current pages.
  - Recommendation made to add the following: link to apply for scholarships, link to apply to council, donation button, link to tuition waiver form and link to Collective Bargaining.
- Calendar will post to UCF Calendar and update to campus.
- Will have page for minutes.
- Cissy will send out link for page once it is live.

**8. *Adjournment***

- Meeting adjourned at 10:07 a.m. Motion/second/carried.