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University of Central Florida Staff Council

8-16-2018

Minutes 2018- 08-16

Staff Council

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Staff Council Presidential Advisory Committee Minutes
Thursday, August 16th, 2018
Student Health Services

Attending Members: Bridgett Burk, Cissy Glowth, Jamie LaMoreaux, Julie Voyles, Justin Strobel, Karen Sgambati, Kay West, Kristell Padel, Liz Lozada Rivera, Marguerite Lachaud, Patricia Hall, Paula McClure, Rhodney Browdy, Synithia Dowdell Tara Herget, Tara Priest, Joanne McCully and Maribel Amaro Garcia

Absent Members: Julie Voyles

HR Representative: Ashley Longoria

Guests:

Note: *Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 9:32 a.m. by President Cissy Glowth.

1. Welcome/Updates

- Cissy welcomed the group.

2. Approval of Minutes

- July minutes sent out electronically for review. Tara Priest motioned to accept the minutes. Tara Herget seconded. Passed unanimously.

3. Roll Call Attendance:

- Sign in sheet in lieu of roll call.

4. Treasury Report:

- Received financial statements for June and July.
- June no items paid out. Earned \$0.68 in interest with an ending balance of \$5, 488.84.
- July no items paid out. Earned \$0.70 in interest with an ending balance of \$5,489.54.
- Other funds balance for Fiscal Year 2019
 - E&G Funds \$1,000.00
 - Concession Funds \$200.00 to \$300.00
 - Staff Council Scholarship Fund \$647.21

5. Human Resource Updates: Ashley Longoria

- AFSCME Updates
 - Article 7 (Wages): Upcoming Across the Board (ATB) Increases
 - The AFSCME contract ratified last week with 2% raise approved.
 - This will be taken to a special BOT meeting today, August 16th, 2018.
 - The increase will be effective 9/7/2018 for the 9/28/2018 paycheck.
 - Article 29
 - Allows the University to initiate a cash payout instead of an employee working out their 4-month notice (when they receive an advanced notice of separation).
- Maureen Binder and Sheila Daniels will be meeting with Cissy Glowth to discuss the A&P merger and to discuss a future date for HR staff to attend a Staff Council meeting and give an update on the Classification & Compensation project.
- Save the Dates

- 10/15 through 11/2 Open Enrollment
 - 10/24 Benefits Fair
- Reminder to update your address information in the Employee Self Service so that open enrollment packets can be sent to you.

6. *Committee Updates*

- ❖ Marketing
 - No report.
- ❖ Special Events/Fundraising Committee
 - Betty Calton and Joanne McCully will be co-chairing this committee.
 - Open for fundraising ideas.
- ❖ Scholarship/Charter Committee
 - Jamie LaMoreaux elected as committee chair.
- ❖ Goodwill
 - Kay West elected as committee Chair.
 - August birthday cards have been sent out.
 - Staff employee Chris Coles passed away.
 - Need to order new cards.
- ❖ Research Committee
 - Paula McClure elected as committee chair.
 - Will investigate grant for facilities improvement for Staff Council Garden.
- ❖ Elections
 - Betty Calton elected as Chair.
- ❖ Special Committee- Presidential Advisory Committee
 - Cissy Glowth and Tara Herget will be co-chairing this committee.
 - Will meets after council meeting.

7. *New Business*

- Bulletin Board on 2nd floor of Millican Hall is outdated. Maribel Amaro Garcia will get the keys to the Marketing Committee and they will work on updating the information.
- Need to do more marketing on the Staff Council FaceBook page.
 - Promote HR page.
 - Put up holiday dates.
 - Put up scholarship link.
 - Put up information on Employee of the Month.
- Ashley Longoria will send out the link to a fundraising guide.
- Synithia Dowdell was asking about a “trespass list” the UCF Police Department use to have. Is this still available and if not is this something that can be reinstated?

8. *Adjournment*

- Meeting adjourned at 10:07 a.m. Tara Herget motioned. Patricia Hall seconded. Motion carried.