

10-18-2018

## Minutes 2018- 10-18

Staff Council

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**Staff Council Presidential Advisory Committee Minutes**  
**Thursday, October 18, 2018**  
**Recreation & Wellness**

**Attending Members:** Betty Calton, Christine Rivera, Cissy Glowth, Jamie LaMoreaux, Jeffery Golub, Joanne McCully, Karen Sgambati, Kay West, Kristell Padel, Marguerite Lachaud, Maribel Amaro Garcia, Mary Kaye Pascua, Patricia Hall, Paula McClure, Rhodney Browdy, Synithia Dowdell, Tara Herget and Tara Priest

**Absent Members:** Bridgett Burk, Julie Voyles and Justin Strobel

**HR Representative:** Ashley Longoria

**Guests:**

**Note:** *Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 9:30 a.m. by President Cissy Glowth.

**1. Welcome/Updates**

- Cissy welcomed the group.

**2. Approval of Minutes**

- September minutes sent out electronically for review. Betty Calton motioned to accept the minutes. Karen Sgambati seconded. Passed unanimously.

**3. Roll Call Attendance:**

- Sign in sheet in lieu of roll call.

**4. Treasury Report:**

- Received financial statements for August and September.
- August one item paid out. Earned \$0.70 in interest with an ending balance of \$5,969.44.
- September one item paid out. Earned \$0.67 in interest with an ending balance of \$5,949.31.

**5. Human Resource Updates: Ashley Longoria**

- Save the Dates
  - 10/15 through 11/2 Open Enrollment
  - 10/19 Annual Awards
  - 10/24 Benefits Fair
- Reminder there is a Florida Statute that prevents gambling on University property. Employees cannot purchase group lottery tickets during office hours.

**6. Committee Updates**

❖ Marketing

- Updating bulletin board in Millican Hall.
- Have seen increase in traffic to our Facebook page. Will be posting the September and October EOM information as soon as it becomes available (current expected date of 10/26/2018).

❖ Special Events/Fundraising Committee

- Had first group meeting. Talked about finding a first fundraiser.

- Requested approval for up to \$500 for budget. Motion was made to approve by Betty Calton. Karen Sgambati seconded. Motion carried.
- Some fundraising ideas:
  - World Famous Chocolate wrapped with Council label. (Betty will contact compliance to see if this is allowed).
  - Butter braids.
- Benefits Fair
  - Received many donations.
  - Will have spinning wheel for giveaways.
  - Have 87 candy bags filled for giveaways and still taking donations.
  - Have 300 pops completed.
  - Patricia Hall will man a sign in sheet for people interested in joining council.
  - Will have cards with Staff Council information on them.
- ❖ Scholarship
  - 2 awards given out.
  - Spring 2019 will only offer one award.
  - Cissy Glowth will contact Legal to discuss donations for scholarship.
- ❖ Goodwill
  - Need to order new cards. Will get price and then make budget request.
  - There are a few donations left over from the former blanket/toiletry drive. Will be donating these items to Knights Pantry.
- ❖ Research / Historian Committee
  - Contacted Landscaping about the Honor Garden to see if they are willing to work with us on sprucing up the area but they do not have funds. Paula McClure will be reaching out to them to see if they would be able to split the costs, if we provide supplied they could supply the man power.
- ❖ Elections
  - No report
- ❖ Special Committee- Presidential Advisory Committee
  - Karen Sgambati will be stepping down from this committee.
  - Still working on research.
- ❖ Charter
  - No report

## 7. *New Business*

- Toys for Tots
  - Joanne McCully is working to get the word out.
  - Boxes will be delivered to different areas.
  - Will starts in November.
  - Will share info on pick up of toys.
- Early Voting
  - UCF will be an early voting office for Orange County Residents.
  - Voting will take place in Live Oak.

## 8. *Adjournment*

- Meeting adjourned at 10:40 a.m. Tara Herget motioned. Patricia Hall seconded. Motion carried.