

11-15-2018

Minutes 2018- 11-15

Staff Advisory Council

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Call to order by: Cissy Glowth

Time- 9:33am

Attending members: Betty Calton, Bridgett Burk, Christine Rivera, Cissy Glowth, Joanne McCully, Marguerite Lachaud, Maribel Amaro-Garcia, Mary Kaye Pascua, Patricia Hall, Paula McClure, Rhodney Browdy, Tara Herget, Tara Priest

Absent Members: Jamie LaMoreaux, Jeffery Golub, Julie Voyles, Justin Strobel, Karen Sgambati, Kay West, Kristell Padell, Liz Lozado Rivera, Synithia Dowdell

HR Representative: None in attendance

Guests: None in attendance

1. Welcome/ Updates: Cissy welcomed the group.

2. Approval of Minutes: October minutes sent out electronically for review.

Motion to accept minutes: Joanne McCully

Second to accept minutes: Paula McClure

Passed unanimously? Yes

3. Roll Call Attendance: Sign-in sheet in lieu of roll call.

4. Treasury Report: We have added \$0.69 in interest. The end balance on 10/31/18 is \$5,950.00. United Way needs more donations. It has not been advertised this year.

5. Human Resources Updates: No one in attendance.

6. Committee Updates:

❖ **Marketing:** Justin was in a different meeting this morning and unable to attend to provide An update.

❖ **Special Events/ Fundraising:** Good turnout at the Benefits Fair. All bags, etc. were Gone within the first hour.

- Working on Toys for Tots. If you need a box, email Joanne.
 - Will discuss the Staff Assembly soon
 - Letter to Christine about fundraising. As long as no free candy from vendors
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It should be okay. Contact Kevin to check and make sure it is not a problem with UCF regulations. Cissy spoke with Kevin about putting candy in the vending Machine. The money goes to the President's Office so it may be problematic in Getting the money from those sales.

- Chocolate bars and Butter Braids are ideas so far.
 - Possibly Rada Cutlery as an option? (Cissy's suggestion) Collect money in
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Advance and should be a good amount of money towards the group.

Betty to check on and report at the next meeting.

❖ **Scholarship/ Charter:** Jamie not in attendance to provide an update.

❖ **Research/ Historian:** Email out to Chris about the Honor Garden, on 10/22/18. Still No response. We need square footage so we know how much mulch to buy.

- Will it fit in their budget?
 - If we provide the mulch, plants, etc. can they provide the labor?
 - Just spruce it up or redo it completely?
 - Plants from arboretum?
 - Physical team has plants sitting
 - Can do a work order for anything and they can do it.
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❖ **Good Will:** Kay not in attendance to provide update.

❖ **Charter Committee:** Jamie not in attendance to provide update. Cissy got an Email from Sheila Daniels from HR; they are ready to start the Charter.

❖ **Elections:** Nothing to update.

❖ **Presidential:** We need everyone to complete the survey sent out about the Professional Development project.

- Wellness project is being worked on and thought about
 - Professional Development Workshop (USPS, A&P, FT OPS non-student)
 - Speakers 2 times per semester?
 - Webinars?
 - Sessions done ourselves?
 - Half day? Use UCF classroom buildings and other facilities?
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- Survey went out. A person from HR, ODI, and OSI will each do one.
 - Partner with LEP?
 - Maybe once a semester?
 - Start small for the first event?
 - Dr. Hoffman about Motivation?
 - Email Cissy with any other ideas.
 - Start with survey to staff- look for what may be wanted
- Wellness Program: Start with a walk program for all staff?
 - HR is doing a diet program
 - Yoga class or something?
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❖ **December is an informal meeting. Breakfast at the Hilton Garden Inn on Dec. 20th.**

- All you can eat. Chef makes your food for you.
 - Gift exchange? Let Joanne know
 - Joanne to get costs and let everyone know.
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❖ **HR Liaison Meeting:**

- Compensation & Classification Project- everyone will get letters sent out
With new pay grade, title, and where on scale
 - Will be in our scale, etc. when we come back from break.
 - Letters to us over the break
 - Will have cap on USPS positions.
 - USPS/ A&P will be on same scale.
 - If at the top of scale, we will only get lump sum payout as a bonus (33% Tax liability). Could be half lump sum, half in salary increase.
 - Go on HR website to see who decides for our area, where will be on scale.
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- No handouts, supposed to send out ppt copy. If Cissy gets, she'll share
 - No one losing out any money.
 - Will be room for progression.
 - Lump sum goes as bonus, not salaried. So does not count towards Retirement calculation.
 - Stressing they want people with more education but stated that just Because you get more education and a new degree does NOT Equate to more money.
 - **Paula- Lunch w/ Dr. Whittaker: Will degrees be required to move up in**

Position level?

8. Adjournment: Time- 10:25 am

Motion by: Joanne McCully

Second by: Tara Herget

Motion carried? Yes
