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Staff Advisory Council Meeting Documents

University of Central Florida Staff Advisory
Council

9-19-2013

Minutes 2013-09-19

Staff Council

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Staff Council Meeting Minutes
Thursday, September 19th
Library Room 229

Present: Adele Adams, Pete Alfieris, Barbara Brown, Anna Dvorecky; Rachel Emmanuel, Cortright Francis, Desiree Freeland, Steven Freund, Cissy Glowth, Nicole Henry, Susan Hill, Jamie LaMoreaux, Susan Hill, Pauline Strauss, Julie Voyles, Mark Roberts, Betty Calton, Rhodney Browdy, Sylvia Ciaci, Katie Pomp, Ann Saucer, Michael Smith, Bill Scoltock

Absent: Jeffery Golub, Kathy Hass,

Note: Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting, notify the Secretary immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

Proceedings:

- Meeting called to order at 9:30 a.m. by President Joanne McCully
- Attendance: Sign in sheet in lieu of roll call
- Joanne moved to approve August minutes - and Pauline Strauss and Bill Scoltock's names had spelling errors. Motion to correct and redistribute the minutes was made and was seconded by Jamie. Motion carried by unanimous vote.

Guest Speaker Barbara Thompson – Assistant Director - Office of Diversity

- Cortright gave Barbara an introduction.
- Barbara Talked about what it would require to promote a heart-felt dialogue about diversity in the workplace. Remarks included: honesty, trust, confidentiality, humor, courage and most of all respect for one another. Barbara challenged the USPS council to implement and promote respect in our areas.

Human Resource Update: Mark Roberts – Assoc. VP & Chief Human Resources Officer HR Administration

- Mark reminded everyone that he would be retiring in December.
- On October 1st, a \$1400.00 raise to the base salaries of USPS employees earning \$40,000.00 or less will become effective for all eligible individuals while those earning over \$40,000.00 would receive a \$1,000.00 raise. In addition, a one percent (1%) raise to base salaries is also planned for non-unit employees effective November 8th 2013.
- Taking place in June 2014, there will be a one-time \$600.00 merit bonus for 35% of USPS employees. Criteria for the merit increase are still being defined.
- Due to the complex nature and last minute changes of the Affordable Care Act upon OPS employees, open enrollment may be more confusing than normal.
- Many states that have implemented an exchange programs for health care insurance, have seen a slight decrease in premiums.
- Susan asked if United Health care was coming back. Mark indicated that is determined by a state agency with on input from the universities.
- Cortright asked if annual leave could be paid out for continuing employees. Mark said it could not.

Treasury Report: Susan Hill - USPS Treasurer

- Two-Hundred Fifty dollars (\$250.00) spent for tickets to the Diversity Breakfast on October 21st.
- Balance in checking as of September 16th is \$8,049.56.

Committee Budgets – Joanne asked each committee to meet and finalize any budget money that may be needed by the next USPS meeting.

Committee Updates

- Fundraising Committee – Susan stated that all committees need to be involved and any funds used throughout the year should also be replaced through fundraising activities.
- Scholarship *Committee* – Only one person applied for the scholarship this individual is also a council member. The council voted to award the scholarship, and in the future, there will be a tenacious effort to advertise scholarships to all eligible USPS employees hoping to promote better participation.
- Research *Committee* – USPS meetings are booked until December. Cortright stated that if anyone had a conference room available for future meetings beyond December to let him know. Also, the council plans to conduct two (2) meetings at satellite campus locations.
- *Marketing Committee*: Quotes were obtained to purchase 500 totes for the upcoming benefits fair and USPS annual meeting.

Pete stated that the newsletter was underway and will be distributed on a semester basis. Joanne suggested that a USPS employee should be highlighted with each issue.

A new brochure was designed and the council voted on and approved a new logo for the USPS council.

- Philanthropy *Committee* One project the committee will do is Toys for Tots. The suggestion was made that a university-wide e-mail be distributed asking all colleges to provide the toys.
- *Budget Committee* – Philanthropy Committee turned in a budget.
- *Special Events Committee* – Due to time limits, Joanne suggested the all-inclusive USPS holiday party be postponed until next year to insure adequate planning for a successful event. Committee voted on and agreed.

Joanne suggested December 19th at the Hilton Garden Inn for Holiday Party. Committee agree with one (Jamie) abstaining. Anna suggested instead of calling the event a Holiday party to call it a December meeting. Joanne agreed and event will be called Holiday meeting.

October 21st is the Diversity Breakfast. All individuals committed to attend should be there or notify Joanne or Susan so the ticket can be used by someone else.

- Elections/*Charter Committee* – No information reported.
- *Good Will Committee* – Birthday card for September were distributed to USPS employees.

Other Concerns: Joanne asked for volunteers for fall commencement exercises. If you are interested please e-mail Joanne.

Meeting adjourned at 11:35am

*Next meeting October 17th 9:30am -11:30am – Partnership II Room 209
Guest speaker will be Eric Nielsen - Senior Computer Tech - Regional Campuses*