

1-16-2014

## Minutes 2014-01-16

Staff Council

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**Staff Council Meeting Minutes**  
**Thursday January 16, 2014**  
**College of Sciences, Room 201**

**Present:** Joanne McCully, Adele Adams, Barbara Brown, Anna Dvorecky; Rachel Emmanuel, Pete Alfieris, Cortright Francis, Cissy Glowth, Jeffery Golub, Marvin Pyles, Roxane Walton, Nicole Henry, Susan Hill, Jamie LaMoreaux, Chudney Defreitas, Desiree Freeland, Susan Hill, Kathy Hass, Betty Calton, Julie Voyles, and Michael Smith

**Absent:** Pauline Strauss, Steven Freund, Rhodney Browdy, and Bill Scoltock

**Note:** Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting, notify the Secretary immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

**Proceedings:**

- Meeting called to order at 9:30 a.m. by President Joanne McCully
- Attendance: Sign in sheet in lieu of roll call

**1. Approval of Minutes**

- Title for Marvin Pyle is incorrect.
- Corrections will be made to the December meeting minutes and they will be redistributed.

**2. Welcome Marvin Pyles, Associate Vice President for Human Resources and Chief HR Officer**

- Each staff council member introduced themselves to Marvin.
- Marvin stated he lived in Maryland and has worked in human resource management over twenty (20) years, with eighteen (18) of those years at the University of Maryland and Salisbury University. He said he believes in good customer service, meeting with different departments to gather concerns, and is looking forward to working with the staff council.
- Roxane reported HR information to include:
  - Health insurance for employees will not go up this year.
  - No increase for parking for year 2014-15.
  - Next year the cost of parking will be based on classification and salary. HR is working with Parking Services and will provide more information next meeting.
  - W2 forms are now available electronically.

**3. Treasury Report: Susan Hill - USPS Treasurer.**

- Balance in checking as of January 17<sup>th</sup> \$6,996.76

**4. Sub-Committee Discussion.**

- Joanne discussed the need for everyone to participate in serving on a sub-committee. It takes the entire council not just the same people.
- Barbara and Jamie will sit on the Parking and Transportation Committee.

**5. Staff Council Committee Meeting Locations**

- Joanne reminded everyone that locations are needed for the meetings and if you have a conference room available, please e-mail Cortright.

## **6. Regional Campus Discussion**

- Joanne mentioned that the next meeting will be at the Lake Mary Campus that she is unable to get the RWC vans. We will have to carpool to Lake Mary. A campus tour and guest speaker is being arranged by Desiree and she is inviting the Lake Mary staff to attend the meeting.

## **7. Committee Reports**

- Marketing
  - Bulletin Board- Pete, Katie and Rachel will take care of the bulletin board at Millican Hall. They will also add the letter from the coalition of the homeless to the bulletin board.
  - Camera – Rachel will be the USPS camera woman and will document our events.
  - President's Plaque at Millican – Cortright will research past presidents and Susan will order necessary materials for the plaque.
- Special Events/Philanthropy
  - Chili Cook Off – Barbara Ying Center is available \$5 charge the date will be March 28 from 11:00 am – 1:00 pm and cooks are needed. Chili sign-up sheet will be passed around at the meetings.
  - Relay for Life Team March 22- 23. The theme is countries, and there will be \$10 per team member. This cost will go toward team members fund raising- those who raise \$100 will receive a t-shirt. We do not have enough council members participating so we will not participate in the Relay for Life event.
  - Staff Assembly will be held Wednesday April 16th in the Cape Florida (316 ABCD). Susan needs help with the auction and registration table. Joanne invited President Hitt, Provost Waldrop, Bill Merck, and Marvin Pyles to speak at the event. Other recommendations for speakers and topics should be emailed to Betty.
- Scholarship
- Jamie reported the following scholarships are available:
  - \$100.00 USPS Barnes and Noble (Book Store)
  - \$100.00 Gabor Scholarship
  - \$350.00 USPS Employee and Dependent Scholarship
  - \$250.00 Alumni Scholarship Award
  - \$100.00 Professional Development Award
- Good Will – Birthday Cards were distributed for January and February.
- Research – No report
- Charter/Elections – No report

Meeting adjourned at 11:30am

*Next meeting February 20th 9:30am -11:30am – Lake Mary Campus*