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Minutes 2014-02-20

Staff Council

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Staff Council Meeting Minutes
Thursday February 20, 2014
Lake Mary - Partnership Room 201

Present: Joanne McCully, Adele Adams, Barbara Brown, Rachel Emmanuel, Cortright Francis, Cissy Glowth, Jeffery Golub, Marvin Pyles, Jamie LaMoreaux, Desiree Freeland, Betty Calton, Julie Voyles, Steven Freund, Katie Pomp Rhodney Browdy, and Michael Smith
Guests: Amie Archbold and Michael Powell

Absent: Pauline Strauss, Susan Hill, Pete Alfieris, Chudney Defreitas, Nichole Henry, and Bill Scoltock

Note: Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting, notify the Secretary immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

Proceedings:

- Meeting called to order at 9:30 a.m. by President Joanne McCully
- Attendance: Sign in sheet in lieu of roll call
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1. Welcome – SC President

- Joanne welcomed and thanked everyone that could make the Lake Mary meeting.

2. Approval of Minutes for December and January

- Mike moved to approve the minutes and Cissy seconded the motion. Minutes were approved by unanimous vote.

3. Sean Armstrong, Campus Director of UCF Sanford/Lake Mary

- Sean gave an overall view of the area campus structuring and explained the need to partnership with other campuses in order to utilize state funding.
- The recession made it possible for the Lake Mary Campus to acquire tier one (1) builders so the campus was completed with above average workmanship and materials.
- Direct connect office is the link to UCF main campus/ Higher Education Social Connect supports prospective UCF students.
- Extra efforts were put forth both in aesthetics and technology at regional campuses in order to look and feel like the main campus of UCF.
- Students at regional campus are paying the same for tuition and earn the same credits as main campus UCF.
- Each regional campus is allotted a \$300,000.00/year operating budget.

Sean Introduced Aime Archbold of Student Outreach Services (SOS).

- SOS organization helps with individual needs and welcomes new UCF students. Each regional campus has a SOS team coordinator that helps to plan events as well. Some events

include Welcome Back Week, Health Fairs, Educational Workshops, Interviewing Skills Workshop, Resume Workshops; and Tye-Dye Event

- Each regional campus has unique services catered to the area clientele.
- SOS also offers some free services such as free printing (100 pages/week); Pens and Post-It notes, snacks etc.
- SOS is also a place for students to relax and to come to vent their frustrations.
- Regional campuses also offer smaller classrooms and a more intimate learning environment which allows students to network, hone public speaking skills and develop professionalism.

4. HR Update Marvin Pyles, Assoc. VP/Chief Human Resources Officer

- The 1 % increase will be reflected on the February 21st paycheck and will include raise back to January 15th 2014.
- Marvin said that a bogus phishing e-mail was sent out campus-wide to see how many people would bite. The percentage of people that opened the e-mail was surprisingly high.
- Military Leave is being reviewed to ensure our veterans and military personnel get the compensation they deserve.
- Concerns were expressed by some council members on ambiguous communication they were having with some of the regional as well as main campus HR liaisons, and the question was asked if there is a certain protocol that should be followed to contact the main HR office for clarification on concerns or questions. Marvin encouraged council members to express their thoughts to their HR liaison, and that he also had an open door policy.

5. Credit Union Name Change

- Mike moved to change the name on the USPS account at CFE Credit Union from Mark Roberts to Marvin Pyles and Adele seconded the motion. Motion carried by unanimous vote.

6. Graduation Needs

- May 1st at 7:30AM -12:00PM - Jamie
- May 1st at 1:00 PM -4:30PM - Barbara
- May 2nd at 7:30AM -12:00PM VACANT
- May 2nd at 1:00 PM -4:30PM - Julie

7. Charter Changes

- Changes were made to (page 1 section 2), (page 7 sections 8 and 9), (page 10 section 5). All council members are asked to read the charter carefully and bring any additional corrections to the next meeting.

8. Staff Council Meeting Locations

- Meetings are scheduled up to and including: March, April, May, June, July, and August. If you have a conference room available for September, October or November please contact Steven.

9. Treasury Report: Cortright Francis gave the treasury report for Susan Hill - USPS Treasurer.

- Balance in checking as of February 17th is 7,053.89

10. Committee Reports

- Marketing
 - Plaques for presidents at Millican Hall are ordered.
- Special Events/Philanthropy
 - Chili Cook Off - Cancelled, not enough volunteers to cook chili.
 - Relay for Life – Cancelled – not enough staff participation.
 - Staff Assembly will be held Wednesday April 16th in the Cape Florida (316 ABCD). Susan needs help with the auction and registration table. President Hitt will do welcome, Joanne still working on getting Todd Stansbury for keynote speaker, Bill Merck will report on the budget, and Marvin Pyles will speak about future plans.
- Scholarship Committee

Jamie reported the following scholarships are available:

 - Five (5) \$100.00 scholarships will be provided by CFE Credit union.
- Good Will – Birthday Cards were distributed for January and February.
- Research – No report
- Charter/Elections –
 - In the process of annual revision.

After the meeting the council went on a tour of the Lake Mary Campus.

Meeting adjourned at 11:30am

Next meeting March20th - Harris Engineering Center (HEC) Room 101