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Staff Council Meeting Documents

University of Central Florida Staff Council

6-19-2014

Minutes 2014-06-19

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Staff Council Meeting Minutes
Thursday, June 19th
Harris Building 101

Present: Joanne McCully, Pete Alfieris, Barbara Brown, Susan Hill, Marvin Pyles, Chudney DeFreitas-Thomas, Rachel Emmanuel, Desiree Freeland, Steven Freund, Cissy Glowth, Jamie LaMoreaux, Pauline Strauss, Julie Voyles, Betty Calton, Rhodney Browdy, Michael Smith, Christina Stottlemeyer,

Absent: Jeffery Golub, Cortright Francis, Katie Pomp

Note: Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting, notify the Secretary immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

Proceedings:

- Meeting called to order at 9:30 a.m. by President Joanne McCully
- Attendance: Sign in sheet in lieu of roll call

1. Approval of Minutes

- Minutes were approved.

2. New Members

- The council welcomed new member Christina Stottlemeyer- Christina is an office manager from the Center of Distributed Learning and joined the council because she wanted to know more about the University and become involved and she likes to help people. Welcome Christina!
- Joanne mentioned that the following people will not renew their council terms: Adele Adams, Bill Scoltock, and Mike Smith. If anyone on the council would like to submit a potential member, please notify Joanne
- .

3. Human Resource Update: Marvin Pyles, Associate VP/Chief Human Resources Officer

- Marvin announced the new selected Provost, Dr. Dale Whittaker a Purdue University Vice Provost. Dr. Whittaker will become the University of Central Florida's Provost and Vice President for Academic Affairs starting August 1st.
- HR reviewed the benefit policies and procedures for retirees and the Policy and Procedures Committee approved the updated version.
- HR activities also included:
 - Reopening the collective bargaining for the Police Department
 - Developing new vision/mission statements
 - Creating a new HR culture, along with McGladrey Consulting, by evaluating campus services and making changes as needed

Other areas also being examined by HR include; the recruitment processes, compensation and classification structure and time and labor reporting. Marvin also stated that the contract for PeopleSoft expires this year.

Note: New e-mail address for retirees - @knights.ucf.edu.

4. Guest Speaker. Mr. William Merck, University Vice president for Administration and Financial and Chief Financial Officer

Mr. Merck stated he wanted to talk about the following three topics:

- The Creative Village: Sixty-eight (68) acres were approved for development for the downtown area, and twenty-two acres (22) of the 68 were earmarked for Academic Services. The question of what to do with this area is currently being considered and some of the queries are: What will the benefit be to the University from a downtown presence (internships, job opportunities); Should Freshmen be involved with the downtown campus (this may be where Valencia will be instrumental); Should the school be dedicated to upper division business students; Will there perhaps be a dedicated shuttle bus for this area (complete with Wi-Fi?) Questions along these lines are currently being fostered.
- Global UCF – Mr. Merck gave an overview of Global UCF a program designed to be a self-supporting international student recruitment and bridge program to enhance cultural diversity to benefit UCF students. Eventually the program’s goal is to recruit 1200 international students a year. Students will focus on the following areas:
 - a. Pathway - Working on English skills
 - b. Cultural Induction
 - c. Become Integrated with the Student Body by their Sophomore Year.

There are plans for a new facility to be built behind Parking Lot D to house the international student’s classes and funding will be provided by the University.

- Budget Update
Last year, fifty -two million dollars (\$52,000,000) of the approximately one hundred forty-five million dollars (\$145,000,000.00) cut from UCF’s budget were restored. This year twenty-two million dollars (\$22,000,000) of performance funding received from the state will go to hire new faculty and could also involve salary increases.
PECO money may increase next year.

5. Treasury Report: Susan Hill - USPS Treasurer

Balance as of 6/16/2014 is \$ 7840.05

6. President News/Updates

- a. Diversity Breakfast will be October 13th and Joanne will appoint people to go as a reward for participating in staff council events.
- b. Summer Commencement – Julie and Stephen will represent the Staff Council on the summer graduation platform.
- c. UCF Committees – Christine and Cissy will join the Benefits Committee. Cissy will serve one (1) year and Christine two (2) years.
- d. United way will conduct a tour of the 2nd Harvest Food Bank on July 15th. If you are interested in going on the tour, please contact Joanne.

7. *Committee Updates*

- ***Special Events Committee*** – The committee is organizing a staff appreciation pizza party for the September 18th meeting at the Daytona Campus at 10:30am instead of 9:30am. Joanne will also reserve the RWC van to car pool over to Daytona on a first come first serve basis. Desiree has arranged for a discount on pizza with a local vendor and also has arranged utensils for the party to include paper plates, napkins, and cups. She has also booked a speaker for the meeting. Barbara is working on USPS give-a-ways, Cissy will bring water.
- ***Fundraising Committee*** – Fundraising ideas included: Luncheon, sell lapel pins or T shirts. Getting started on Toys for Tots collection and to partnership with Publix for Thanksgiving feed a family program.. Cissy reminded everyone to bring canned goods to the all of meetings until December.
- ***Scholarship Committee*** –Applications will be accepted beginning July through August 15th for the September 1st semester.
- ***Research Committee*** – Cortright could not attend to give update on the survey.
- ***Marketing Committee:*** Pete stated that he was working on the newsletter and would like to highlight a Daytona employee and asked everyone to submit articles of interest or pet they would like to showcase.
- ***Elections/Charter Committee*** – Revised copy completed and distributed to all of the Staff Council members via e-mail.
- ***Good Will Committee*** – Birthday card for June were distributed to USPS employees. A get well card was sent through campus mail to Mike Smith, and flowers and get well card sent to Adele.

Meeting adjourned at 11:15am

Please remember to bring your non-perishable can goods to the next meetings.

Next meeting July 17th 9:30am -11:30am – Library Room 223