

8-18-2016

Minutes 2016-08-18

Staff Advisory Council

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Staff Council Meeting Minutes
Thursday, August 18th, 2016
College of Sciences Room 201

Present: Barbara Brown, Jenna Capp, Julie Voyles, Britnee Youman, Cissy Glowth, Jeff Golub, Jamie LaMoreaux, Rhodney Browdy, Chris Tangel, Elizabeth Livingston, Paula McClure, Trisha Trovillion, April Murdoch, Kristell Padel, Debbie Pope, Maribel Amaro-Garcia, Pauline Strauss, John Guildford, Marguerite Lachaud, and Betty Calton

Absent: Kay West, Bettina Baca, Bonnie Belot, Joanne McCully and Maria Molina

Note: *Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting, notify the Secretary immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 0930hrs by President Debbie Pope.

1. Welcome/Updates

Debbie welcomed all members.

2. Approval of Minutes

- April Murdoch moved to accept the minutes for August and Jamie LaMoreaux seconded the motion. Minutes were approved for August 18th meeting.

3. Roll Call Attendance: Sign in sheet in lieu of roll call.

4. Human Resource Updates – Ashley Longoria – Coordinator for Human Resources (HR)

Ashley was unable to attend the meeting this month but gave the following reminders to Debbie Pope:

- Employee annual awards banquet will be September 2nd.
- Benefits Fair will be on October 28th.
- Negotiations for 6 hour tuition reimbursement still ongoing but looks hopeful. Board of Trustees wanted some wording changed.
- “Married” spouses that both work at UCF may be entitled to 12 hours reimbursement.
- The new Human Resource Director may attend the September Staff Meeting.

5. Committee Updates

❖ **Marketing**

- Marketing is still working on UCF Health for sponsorship.
- Working of quotes on pins to sell.

❖ **Special Events/Diversity Committee**

- Committee has been communicating with James Roop to coordinate an information session with the Police Department to discuss campus safety, action awareness new policies and procedures etc. possible date for this event would be September 22nd.
- UCF Health donated 200 towels for the employee walk.
- Employee walk is scheduled for December 10th 2016.

❖ **Scholarship/Charter Committee**

- Scholarship applications are now on line thanks to the efforts of Matt DeSalvo. A vote was taken to give Matt a one-time bonus of \$100.00 for the work he has performed for the Staff Council. After discussing the issue, Barbara Brown moved to give Matt the

bonus and Cissy Glowth seconded the motion. The motion carried with a vote of 17 for and 3 opposed.

- The Staff Council also voted on whether scholarships should be UCF only or open to Valencia and Seminole Colleges. Jamie made the motion to keep the scholarships “as is” and April seconded the motion. The motion was denied 8 votes for and 10 votes opposed. Scholarships will now be offered to students attending Valencia and Seminole.

❖ Fundraising Committee.

- 30 cookbooks are still for sale – good Christmas gifts.
- Wine Pull is being organized. Bettina Baca may be able to get donations.

❖ Goodwill

- Birthday cards for August and September were distributed.
- For significant events please contact the following:
 - a) Get Well Cards – Bettina Baca – (5 cards were distributed)
 - b) Thank You Cards- Kay West
 - c) Sympathy Cards – Barbara Brown (3 sympathy cards for Sept).
 - d) Thinking of You/Congratulations – Patricia Trovillion
- Goodwill committee suggested a Hero Appreciation Event in November.
- Blanket drive for the homeless and toiletries. November

● Research Committee

- No report.

6. *New Business*

- April presented the current budget requests and although money is made at the Staff Assembly, the budget requests are almost double our current assets.
- Although there are many good ideas, Debbie suggested narrowing the events down and picking events that do not cost. Debbie made the motion to table accepting the budget until next meeting and April seconded the motion. Budget voting is tabled until next meeting.

7. *Adjournment*

Meeting was adjourned at 11:30am

Next meeting Global Building - Room 105

Don't forget to bring food items for Knights Pantry and miscellaneous all occasion cards for the Goodwill Committee