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5-19-2016

Minutes 2016-05-19

Staff Council

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Staff Council Meeting Minutes
Thursday, May 19, 2016
Live Oak Center – Ferrell Commons Area

Present: Joanne McCully, Barbara Brown, Bonnie Belot, Jenna Capp, Cissy Glowth, Julie Voyles, Jeff Golub, Rhodney Browdy, Elizabeth Livingston, Kristell Padel, Bettina Baca, Maribel Amaro-Garcia, and Kay West

Guest: John Guildford

Absent: Debbie Pope, Jamie LaMoreaux, Chris Tangel, Elizabeth LaTorre-Barret, Tricia Trovillion, Danielle Frazier, Pauline Strauss, April Murdoch, Paula McClure, Maria Molina and Britnee Youman

Note: Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting, notify the Secretary immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.

Meeting called to order at 0930hrs by Vice President Cissy Glowth.

1. Welcome/Updates

Cissy welcomed all staff council members and Guest John Guildford.

2. Approval of Minutes

- o Minutes were approved via e-mail in March and posted to the website.

3. Roll Call Attendance: Sign in sheet in lieu of roll call.

4. Treasury Report Given by Cissy Glowth for April Murdoch. Detailed financial report was e-mailed to all members by April Murdoch.

March ending balance	\$6,571.00
Staff Assembly Income	\$2,066.00
Sub Total	\$8,637.00
Staff Assembly Expense	-\$99.79
April 30 - Reconciled Bank Balance	\$8,537.21

5. Human Resource Updates –

- o No report available this month.
- o The new Associate Vice President and Chief Human Resource Officer, Maureen Parks-Binder, will join UCF on July 25th, 2016
- o Sheila Daniels will resume her role as Executive Director of Human Resources.

6. Committee Updates

❖ Marketing

- o No Report

❖ Special Events

- o Cissy thanked all involved for their help on a successful Staff Assembly.
- o Food shortage at the assembly was due to higher than anticipated attendance.

- ❖ Scholarship Committee
 - No Report
- ❖ Fundraising Committee.
 - Paula McClure and Kristell Padel will co-chair the Fundraising Committee
 - Kristell reported that there are about 40 cookbooks available for sale and that revenues from the sale of these 40 cookbooks would be pure profit. Kristell also encouraged all to sell as many as possible.
 - All suggestions and ideas for fundraising are welcome.
- ❖ Goodwill
 - Birthday cards for May were distributed.
 - For significant events please contact the following:
 - a) Get Well Cards – Bettina Baca
 - b) Congratulations – Paula McClure
 - c) Thank You Cards- Kay West
 - d) Sympathy Cards – Barbara Brown
 - e) Thinking of You – Patricia Trovillion
- ❖ Research Committee
 - No report.
- ❖ Charter and Election Committee
 - The changes have been incorporated into the Staff Council Charter by the charter committee. All Staff Council members should read and submit any suggestions or changes to Jamie LaMoreaux and Debbie Pope as soon as possible so an e-vote can be conducted on the charter by the end of May.
- ❖ Diversity Committee
 - No Report

7. *New Business*

- No new business

8. *Adjournment*

Meeting was adjourned at 10:00am

Next meeting June 16th – Purchasing Conference Room – Orlando Tech Center

Don't forget to bring food items for Knights Pantry and miscellaneous all occasion cards for the Goodwill Committee