

1994

Policies

Beverly Richards R.N., Ed.D.

Find similar works at: <https://stars.library.ucf.edu/jhoe>
University of Central Florida Libraries <http://library.ucf.edu>

This Policies is brought to you for free and open access by STARS. It has been accepted for inclusion in Journal of Health Occupations Education by an authorized editor of STARS. For more information, please contact STARS@ucf.edu.

Recommended Citation

Richards, Beverly R.N., Ed.D. (1994) "Policies," *Journal of Health Occupations Education*: Vol. 9 : No. 2 , Article 10.

Available at: <https://stars.library.ucf.edu/jhoe/vol9/iss2/10>

Journal of Health Occupations Education

Editorial Policy: The Journal of Health Occupations Education, an official publication of the Health Occupations Education Division of AVA, was developed to facilitate communication among members of the profession on current methods of research and findings in the field, on current program trends and issues in health care, and on media resources which have an impact on health occupations education. Contributed manuscripts are considered for publication in the categories of research, non-research informative articles, and media resources. Policy regarding submission of manuscripts is non-restrictive. All materials are reviewed internally as well as reviewed by a panel of peers. No payment is made to authors. The Journal does not assess cost of complex tables, charts, and figures. The views expressed in the Journal of Health Occupations Education are those of the authors and do not necessarily represent an official position of the Health Occupations Education Division.

Subscriptions: Individuals or institutions may subscribe to the Journal at a cost of \$20 for HOE-AVA members and \$25 for nonmembers. Other countries, add \$10 per year postage. Single copies or back issues, when available, may be purchased for \$20 each. Checks should be made payable to the Journal of Health Occupations Education. Subscriptions and change of address notice should be sent to Managing Editor six weeks in advance of effective date. Please include old and new addresses with zip codes. Undelivered issues are not the responsibility of the publisher.

Duplication: Educators are authorized to reproduce a single article from this publication without making a written request provided that (a) duplication is for an educational purpose in a nonprofit institution, (b) copies are made available without charge beyond the cost of the reproduction, and (c) each copy includes full citation of the source. Permission to reproduce more than one article will be granted under the same conditions to those who make a reasonable request in writing. This authorization does not apply to material copyrighted by others. Any such materials are so identified.

Specification: Authors should submit one camera ready original and three copies of the research or non-research paper of approximately 30 pages or less including an abstract of 150 words or less. All papers should be prestige elite typed and double spaced on bond paper, with margins of one inch on all sides. Tables should be numbered, titled, cited, and inserted in the text. References should begin at the end of the text on the same page. A separate cover page should include the title of the article and name, position, institution, address, and telephone number of the author(s) to allow manuscripts to be reviewed confidentially. The research paper should include an abstract; introduction; need for study; purpose(s) of study with objectives and/or research question; methodology to include sample, instrumentation with validity and reliability, and data analysis; results and discussion; and conclusions and recommendations. Media resources such as video tapes and book reviews should be of interest to the readers. Include the title, author(s), date of publication, city, state, publisher, and number of pages. This review should include a description of the purpose, and objective summary, and judgments of implications, value, and applicability of the content on one page. The Publications Manual of the American Psychological Association (APA), Third Edition, should be used for style of writing. Prospective authors are invited to contact the Editor to receive copies of manuscript and media resource guidelines or to inquire about the suitability of submissions they are considering. Manuscripts and media resources should be submitted to the Editor for publication consideration.

Beverly Richards, Managing Editor
Journal of Health Occupations Education
College of Education and Psychology
North Carolina State University
Box 7801
Raleigh, NC 27695-7801