

University of Central Florida

**STARS**

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Staff Advisory Council Meeting Documents

University of Central Florida Staff Advisory  
Council

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2-18-2021

## Minutes 02-18-2021

Staff Advisory Council

*University of Central Florida*, [staffcouncil@ucf.edu](mailto:staffcouncil@ucf.edu)

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### STARS Citation

Council, Staff Advisory, "Minutes 02-18-2021" (2021). *Staff Advisory Council Meeting Documents*. 165.  
<https://stars.library.ucf.edu/uspsstaffcouncil-meetingminutes/165>

**USPS Staff Council**  
**Thursday, February 18, 2021**  
**Zoom Connect**

**Attending Members:** Cissy Glowth, Kristell Padel, Jose Arce, Christine Rivera, Brian Villar, Jamie LaMoreaux, Iolanda Guseman, Melinda Kramer, Carey Morales, Gwen Hubbs, Page Curry, Justin Strobel, Emilia Paris, Jeff Golub, Damien Chaffin, Kay West, and Marta De Corral

**HR Representative:** Elizabeth Herrera

**Parking:** Andy and Louann

**Guests:**

***Note:** Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 9:31 a.m.

**1. Welcome/Updates**

- Cissy welcomed the group.

**2. Approval of Minutes**

- Motion to accept minutes: Jamie LaMoreaux
- Second to accept minutes: Kay West
- Motion passed

**3. Roll Call Attendance:**

- Sign in sheet in lieu of roll call.

**4. Treasury Report:**

- February 1 – 28 2021
  - Business Share Savings \$6,299.53
  - Business Non Profit Checking \$ 0.00
  - Dividends \$ .24
  - End Balance Business Share Savings \$6,299.77

**5. Parking/Transportation: Andy and Louann**

- Attending meeting to see if anyone has questions or concerns regarding parking services on campus.

- Will be working with Student Government to implement an ADA compliant bus service. According to IOE it will be for everyone to utilize that is visiting campus to include visitors.
- Question was asked if there is anyway that spaces can be reserved for those that are working from home but need to come on campus for quick meeting. Andy recommends that they use the metered parking or use Garage F as it is complementary parking for 90 minutes on first level and open on the top.

## 6. *Human Resource Updates: Elizabeth Herrera*

- HR Annual Notices
  - Name is changing to UCF Annual Notice to Employees. Name change is because information covered pertains to more than just Human Resources. Anticipate this to be released the first/second week of March.

## 7. *Committee Updates*

### ❖ Marketing

- Received email last week regarding updating logos and forms/brochure. Damien is working on logo options and will update brochure.
- Council voted on logo and brochure updates, selecting one of each.
- Marketing held meeting and updated the Application for Membership as well as created an Application Renewal Form.

### ❖ Special Events/Fundraising Committee

- No report.

### ❖ Scholarship Committee

- Did not receive many applications for spring.
- 1 B&N applicant.
- Will be reopening the application and changing the date to March 15.

### ❖ Goodwill

- Birthday emails for February have been sent out and will be working on March notices in the next week or so.

### ❖ Research Committee

- No report

### ❖ Elections Committee

- No report

### ❖ Charter Committee

- Damien motioned to accept new charter.
- Jose seconded motion.
- Motion carried

**8. *New Business***

**9. *Adjournment***

- Motion made to adjourn meeting: Jamie LaMoreaux
- Second to adjourn meeting: Jose Arce
- Motion passed meeting adjourned 10:22 a.m.