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Rosen Research Guides, APA 7th Edition

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APA Citation Style (7th edition)

This guide is designed to *get you started* with or *refresh your memory* about the APA citation style. For more information, please consult the official source—the **Publication Manual of the American Psychological Association**, 7th ed. (2019) (commonly called the "APA Manual")—which is available in the library at: **Rosen Reference BF76.7 .P83 2020**. Please keep in mind that some of the APA guidelines are intended for articles published in scientific journals. You may need to check with your professor for applying these guidelines to your class papers.

Citing Sources in the Text

- APA style recommends that you use **parenthetical references** (notes that appear in parentheses) throughout the text of your paper, along with a **References** list at the end of your paper. There are several rules to keep in mind when creating your **parenthetical references**. For example:

  - Parenthetical references generally follow the format: (Author, Date). Works with 3 or more authors are shortened to the name of the first author and et al. For instance:

    Some industry experts feel the cruise industry is still recovering (Lee, 2003).
    Sustainable mobility is crucial to the development of sustainable tourism (Tomej & Liburd, 2020).
    All survey respondents rated interpersonal skills highly (Koenig et al., 2001).

  - If you cite a *specific part* of a source (such as when you use a direct quote), you must also indicate the page, chapter, figure, table, section, etc., from which you took the information:

    "Hotel occupancy rates in Orlando rose 2.1% last year" (Butler, 2003, p. 72).
    "Hospitality is the fastest-growing industry" (Smith, 2000, Conclusion section, para. 1)

  - If the name of the authors appears in the narrative, then you need not repeat it in the reference:

    Hall (1999) discovered a correlation between sleep deprivation and job performance (p. 38).

  - If a work has no author, cite the first few words of the reference list entry, putting quotes around article or chapter titles and italicizing periodical, book, brochure, or report titles:

    Most theme park workers lack adequate health care benefits ("Recent Study Finds," 2004).
    Site selection is only one of many important factors (*Convention Tourism*, 2002, p. 49)

  - If a work has no date, use the abbreviation n.d.:

    "Malt beverage output in the United States is at an all-time high" (Beer Institute, n.d., Production section, para. 3).

Formatting the References List

- Start the reference list on a new page, with the word **References** in the top center of the page.
- Arrange the items alphabetically by author (if no author is given, then start with the title).
- **Double-space** the lines of each entry, and double-space between entries.
- Use a "hanging indent" (indent the second and following lines) for entries longer than one line.
- Do not spell out an author's first or middle name: Shock, P. J. (**not** Shock, Patti J.).

- In titles of books, articles, websites, and other major works, only the first words of the title and subtitle are capitalized (except proper nouns, which are still always capitalized): *Conferences and conventions: A global industry.* However, significant words in the titles of journals, magazines, & newspapers **are** capitalized: *Journal of Hospitality and Tourism Research.*

References List Examples – Selected Common Source Types

JOURNAL OR MAGAZINE ARTICLE

Print version*:*

- General Form:

    Last, F. M. (Date). Article title. *Journal Title, volume*(number), pages.

- Example:

    Monteson, P. A., & Singer, J. (2004). Marketing a resort-based spa. *Journal of Vacation*

    Marketing, 10(2), 282-288.

Electronic versions

APA style calls for the use of a **Digital Object Identifier (DOI)** when citing *electronic versions of scholarly articles*. The **DOI** is an alpha-numeric code used to assign a persistent link to the article.

- DOIs do not apply to trade, magazine, or newspaper articles.
- When a DOI is present, you should include it at the end of your APA reference for the article.
- DOI numbers are complex, so it is recommended that you copy and paste them into citations.
- You can retrieve an article or its abstract at www.crossref.org or www.doi.org by typing the known DOI in the DOI resolver.

Electronic version – accessed through a library database, DOI assigned

- General Form: *Follow print form,* then add the DOI.

- Example:

    Stokes, R. (2008). Tourism strategy making: Insights to the events tourism domain. *Tourism*

    Management, *29*(2), 252-262. https://doi.org/10.1016/j.tourman.2007.03.014

Electronic version – accessed through a library database, no DOI assigned

- General Form: *Follow print form.*

- Example:

    Thorn, B. (2008, November). Restaurants face fresh competition from supermarket meals. *Nation's*

    Restaurant News, *42*(44), 64.

    - Note: APA guidelines state it is unnecessary to include database information or home page URL of the journal or magazine.

Electronic version – accessed through non-database URL, no DOI assigned
- General Form: Follow print form, then add direct URL to article.

- Example:

    Palicki, M. (2018, November). Redefining play in Disney parks. *InPark Magazine, 75*.

    http://www.inparkmagazine.com/redefining-play-in-disney-parks/

BOOK
Print version:
- General Form:

    Last, F. M. (Date). *Book title* (edition, if other than first). Publisher.

- Examples:

    Parker, R. M., Jr. (2003). *Bordeaux: A consumer's guide to the world's finest wines* (4th rev. ed.).
    Simon & Schuster.

    O'Halloran, R. M., Jarvis, K., & Allen-Chabot, A. (Eds.). (2006). *Cases in hospitality and tourism
    management*. Pearson/Prentice Hall.

Electronic version
- General Form:

    Last, F. M. (Date). *Book title* (edition, if other than first). Publisher. DOI or URL if available

- Examples:

    Koc, E. (Ed.). (2019). *Emotional intelligence in tourism and hospitality*. CAB International.
    http://doi.org/10.1079/9781786398314.0000

    Scott, I. (2012). *Roatan travel guide: The island jewel of the Western Caribbean*. Roatan Tourism &
    Investment Bureau. https://books.google.com/books?id=O2w6BAAAQBAJ&newbks=1&
    newbksredir=0&lpg=PA27&dq=cruise%20travel&pg=PA27#v=onepage&q=cruise%20travel
    &f=false

CHAPTER IN AN EDITED BOOK
- General Form:

    Last, F. M. (Date). Article or chapter title. In Editor(s), *Book title* (pages). Publisher.

- Example:

    Whorton, J. C. (2000). Vegetarianism. In K. F. Kiple & K. C. Ornelas (Eds.), *Cambridge world
    history of food* (pp. 1553-1564). Cambridge University Press.

FILM / VIDEO / DVD
- General Form: See p. 341 for suggested media types.

    Last, F. M. (Producer), & Last, F. M. (Writer/Director). (Year). *Title of film or video* [Media type].
    Studio.

- Examples:

Educational Institute of the American Hotel and Motel Association (Producer). (1997). *Supervisory*

skill builders: Leadership [Video]. The Institute.

Bloomberg, L. P. (Producer). (2013, June 18). *Reinventing the wine club business* [Video]. Alexander

Street Press. https://video.alexanderstreet.com/watch/reinventing-the-wine-club-business

McCallum, R. (Producer), Lucas, G. (Director), & Lucas, G., Hales, J. (Writers). (2002). *Star wars*

II: Attack of the clones [Film]. Twentieth Century Fox.

WEBPAGE
- General Form:

Last, F. M. (Date). *Webpage title* [Document type, if other than a standard website]. URL

- Example:

Hotel Technology Next Generation (2015). *EMV for the US hospitality industry* [White paper].

https://c.ymcdn.com/sites/htng.site-ym.com/resource/collection/CC1CE2B8-0377-457E-

9AB0-27CFDD77E17B/2015-09-23_EMV_White_Paper.pdf

Many web documents do not provide as much information as the general form calls for. In such cases, omit the missing information and follow the general form as closely as possible. If the information on a webpage is undated or otherwise changeable, include the retrieval date:

Events Industry Council. (n.d.). *History*. Retrieved January 3, 2020, from

https://www.eventscouncil.org/About-Us/History

Watson, B. (n.d.). *Power move: Forging the future of endurance-boosting technology* Retrieved

January 3, 2020, from https://www.ucf.edu/pegasus/power-move-onyx-exoskeleton/

Entire websites (as opposed to specific documents or sections of the website) are not cited in the reference list, but are cited within text:

The Ritz Carlton website features panoramic images of their hotels (http:// www.ritzcarlton.com).

INTERVIEW, TELEPHONE CONVERSATION, E-MAIL
Because they do not provide recoverable data, letters, interviews, telephone conversations, and emails are not included in the reference list. Cite these personal communications in the text only:

D. R. Dickson (personal communication, May 22, 2008) contended that ….

…attributed to tourism decline (A. Pizam, personal communication, April 1, 2008).

For more information about citing personal communications, see p. 260-261 of the APA Manual or speak with your professor.

For More Help To cite a source type not listed above, or for more examples and details about APA style,
refer to the *Publication Manual of the American Psychological Association* (7th edition).