

University of Central Florida

**STARS**

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Staff Advisory Council Meeting Documents

University of Central Florida Staff Advisory  
Council

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4-14-2021

## Minutes 04-14-2021

Staff Advisory Council

*University of Central Florida*, [staffcouncil@ucf.edu](mailto:staffcouncil@ucf.edu)

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**USPS Staff Council**  
**Thursday, April 14, 2021**  
**Zoom Connect**

**Attending Members:** Kristell Padel, Christine Rivera, Brian Villar, Jamie LaMoreaux, Iolanda Guseman, Carey Morales, Page Curry, Justin Strobel, Emilia Paris, Jeff Golub, Damien Chaffin, Kay West, Cissy Glowth, Synithia Dowdell, Janny Colon and Marta De Corral

**HR Representative:** Elizabeth Herrera and Michelle Brooks

**Parking:**

**Guests:**

***Note:** Staff Council meets every third Thursday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order at 9:30 a.m.

**1. Welcome/Updates**

- Cissy Glowth welcomed the group.

**2. Approval of Minutes**

- Motion to accept minutes: Page Curry
- Second to accept minutes: Jamie LaMoreaux
- Motion passed

**3. Roll Call Attendance:**

- Sign in sheet in lieu of roll call.

**4. Treasury Report:**

- April 1 – 31 2021
  - Business Share Savings \$
  - Business Non-Profit Checking \$
  - Dividends \$
  - End Balance Business Share Savings \$

**5. Parking/Transportation: Andy and Louann**

- No Update

**6. Human Resource Updates: Michelle Brooks**

- HR team involved in implementation of *Workday* (Enterprise Resource Planning System) that is replacing PS on HR and Finance side. Will be offering training later down the road.
- Reminder for employees to acknowledge 2021 Annual Employee Notice.
- Reminder of 2021 Financial Wellness series still occurring. Cissy has link to send out to us.
- No updates on Class and Comp Project.
- Question was asked if there will still be opportunities for people to work from home in August when campus reopens. Local leadership will be involved with this, and the University is working on a flexible policy beyond our traditional telecommuting agreement to allow hybrid approach for employees.

## 7. *Committee Updates*

- ❖ Marketing / Sponsorship
  - Website updated
  - Application information posted on FB
- ❖ Special Events/Fundraising Committee
  - No report.
- ❖ Scholarship Committee
  - Meeting scheduled for next week.
- ❖ Goodwill
  - Will be sending out April birthday announcements tomorrow, April 15.
  - Had great reception from spring announcement that was sent out. Kudos to Damien for his creative/design talents.
  - Please start thinking about some summer concepts.
- ❖ Research / Historian Committee
  - New charter put in archives.
- ❖ Elections Committee
  - Sent an email to everyone on council that is set to expire to renew.
- ❖ Charter Committee
  - Charter approved by HR and President Cartwright and goes into effect July 1.

## 8. *New Business*

## 9. *Adjournment*

- Motion made to adjourn meeting: Jamie LaMoreaux
- Second to adjourn meeting: Carey Morales
- Motion passed meeting adjourned 10:18 a.m.