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Staff Advisory Council Meeting Documents

University of Central Florida Staff Advisory  
Council

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3-15-2023

## Minutes 03-15-2023

Staff Advisory Council

*University of Central Florida*, [staffcouncil@ucf.edu](mailto:staffcouncil@ucf.edu)

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## Staff Advisory Council Meeting Minutes

March 15, 2023

**Attending Members:** Cissy Glowth, Kristell Padel, Jim Smith, Carey Morales, Iolanda Guseman, Page Curry, Jose Arce, Eric Brewington, Ron Carey, Jordan Castillo, Damien Chaffin, Marta de Corral, Brendan Galante, Jeffery Golub, Darryl Gordon, Jim Graf, Patricia Hall, Ashley Hilyer, Gwen Hubbs, Phyllis Kornegay, Melinda Kramer, Maria Lopes, Kate Mascheri, Karen Maynard, Erika Menna, Tracey Morrison, Samantha Mundell, Angela Nichols, Emilia Paris, Toni Rooney, Stacey Royalty Rose, Shela Siegrist, Aaron Smart, Mary Lynn Smith (Rush), Justin Strobel, Susan Vernon-Devlin (last meeting), Brian Villar, Kathleen Wilson, Jamie LaMoreaux

**Excused Absentee Members:** Jerry Archambault, Steven Blackburn, Anita Gabbard, Joe Muley, Dan Ryley, Janice Sante, Justin Strobel

**Other Attendees:** Alan Elliott – UCF PD, Louann Huynh – Parking Services, Courtney Bowles, Ashley Longoria – Human Resources/Benefits, Patty Farris – HR Learning and Organizational Effectiveness

**Note:** *Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order: 9:30 a.m.

1. President's Welcome – Cissy Glowth
2. Approval of minutes:
  - Motion to accept minutes: Patricia Hall
  - Second Motion to accept: Jose Arce
3. Attendance – Completed (see above)
4. Treasury Report – Carey Morales
  - SAC Accounts       \$6,726.04
    - Savings       \$6,311.11
    - Checking       \$414.93
    - Add: 0.24 cents – Interest
5. Human Resources – Patty Farris – UCF Learning and Organizational Effectiveness
  - Discussed UCF Employee Development Opportunities
  - Reviewed Learning and Org Effectiveness Training Calendar
  - Employee Development Workshop List (for more details email Patty)

- The majority of these classes are online
- HR moved recently to University Tower in Research Park and lost training room
- Patty will send slides for review later
- Email: [hrlearning@ucf.edu](mailto:hrlearning@ucf.edu)
- 12,000 staff vs. 2 trainers
- Other opportunities discussed included: Supervisor workshops, Performance Management Certificate Program, Self-paced courses
- Consulting Services reviewed
- WD Learning merged with LinkedIn Learning
- Resources available include: LinkedIn Learning, College and University Professional Association for HR Managers (CUPA-HR\_
- WD Learning Updates
  - We can drop WD classes ourselves
  - Course completions will auto populate
  - Filter searches to narrow options
  - Earn CEU's
- More information: <https://hr.ucf.edu/current-employees/hr-learning-organizational-effectiveness/>

## 6. Committee Reports

- Marketing/Sponsorship – Steven Blackburn – No Report
- Special Events/Fundraiser – Erika Menna – No Report
- Scholarship - Jamie LaMoreaux/Aaron Smart
  - Streamlined to Scholarship Application Process
  - Eliminated OPS, student and faculty options
  - Only options now: A&P and USPS
  - Bookstore scholarship discussion: 2 x \$200 vs. 4 X \$100
  - Issue: Use of scholarship by an online status student
- Research/Historian Committee – Samantha Mundell/Ashley Hilyer
  - No Report
  - Question: Does anybody have any projects?
- Sunshine Committee – Carey Morales
  - Birthday, Anniversary, and Retirement Cards sent for March
- Elections Committee – Shela Siegrist
  - New candidates reviewed last week
  - Qualtrics survey coming soon to vote on candidates
  - Susan Vernon-Devlin moving to North Carolina soon
  -
- University Events Support – Cissy Glowth/Jim Smith
  - Spring 23 Commencements almost covered
  - Need Saturday 5/6 Evening coverage

- Parking Committee – Brian Villar/Erika Menna
  - Most items covered in February by Andy from Parking Services

7. New Business:

- Jamie LaMoreaux – proposed an honorarium from SAC to Bobby Cuello – UCF IT
- Over the last two years – Bobby has updated our Scholarship Form 2 or 3 times, worked on access to the form, etc.
- Honorarium could come from the SAC General Fund
- Given to Bobby with a Thank You Card
- Page: has done this before out of work to recognize support for SAC
- Motion: To give Bobby Cuello an honorarium of \$50.00 from SAC General Fund
  - 1<sup>st</sup> Motion: Jamie LaMoreaux
  - 2<sup>nd</sup> Motion: Damien Chaffin
  - SAC Members Vote: Yea – 32, Nay – 0
  - Motion passes

Secretary volunteer needed for May 17 meeting – Jim traveling

8. Motion to Adjourn Meeting

- First to Motion to Adjourn: Susan Vernon-Devlin
- Second to Motion to Adjourn: Ron Carey
- Meeting adjourned @ 10:43 a.m.