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Staff Advisory Council Meeting Documents

University of Central Florida Staff Advisory
Council

8-16-2023

Meeting Minutes 08-16-2023

Staff Advisory Council

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Staff Advisory Council Meeting Minutes

August 16, 2023

Attending Members: Aaron Smart, Angela Nichols, Anita Gabbard, Ashley Hilyer, Brendan Galante, Carey Ann Morales, Chondra Babb, Cissy Glowth, Damien Chaffin, Dan Ryley, Elimar Diaz Martinez, Emilia Paris, Eric Brewington, Gwen Hubbs, Iolanda Guseman, Jamie LaMoreaux, Jeffery Golub, Jerry Archambault, Jessica Frisch-Daiello, Jim Graf, Jim Smith, Johnny Pinero Gaston, Jordan Castillo, Jose Arce, Justin Strobel, Kristell Padel, Maria Lopes, Mary Lynne Rush (Smith), Melly Lopez, Otis Owens, Page Curry, Patricia Hall, Phyllis Kornegay, Rhonda Uzodinma, Ron Carey, Russell Ramalie, Sheryl Goins, Skendar Shehu, Taylor Malin, Toni Rooney, Tracey Morrison

Excused Absentee Members: Brendan Solinsky, Brian Villar, Damien Chaffin, Darryl Gordon, Joe Muley, Kate Mascheri, Melinda Kramer, Samantha Mundell, Shela Siegrist, Stacey Royalty Rose

Other Attendees: Elizabeth Herrera – UCF H R Employee Relations

Note: *Staff Council meets every third Wednesday of the month. Committees meet separately and may pick their own meeting schedule day and times amongst their committee. Anyone is welcome to attend Staff Council meetings, however, only Staff Council members have voting rights. In the event that you are not able to attend a meeting please notify a committee officer immediately. The charter states if you miss four meetings (excused or unexcused) you will be subject to dismissal, at the discretion of the President and Secretary.*

Meeting called to order: 9:30 a.m.

1. President's Welcome – Cissy Glowth
 - Welcome to guest speaker – Elizabeth Herrera – H R Employee Relations

2. Guest Speaker: Elizabeth Herrera – H R Employee Relations
 - News: PBA and AFSCME Union negotiations underway
 - From Maureen Binder: Collective bargaining changes – unions update soon with Cissy Glowth (will share at a future SAC Meeting)
 - Patty – Learning: Leadership Training available and
 - Communicating Through Conflict (Instructor: Michelle Dusseau)
 - Leadership Challenge – 3 sessions (PDF will be sent for distribution)
 - Conflict Resolution w/TKI – spots still available
 - 09/21 – 01:00 p.m. – 04:30 p.m.
 - 11/14 – 08:30 a.m. – 12:00 p.m.
 - Benefits Update
 - Open Enrollment 10/09 – 10/27
 - Gabor Disability Open Enrollment 10/09 – 12/08 (1st time in 5 years)
 - Fees for Union payments no longer taken out as payroll deduction
 - Other H R Updates
 - Review underway – Employee Formal Grievance Process
 - Employee Relations works with
 - 13 H R Business Centers

- Provide Employee Relations Guide
- Provide 1-on-1 training for H R Business Center staff
- Offer High Level Support for Suspension and Termination
 - Notices of Separation (USPS)
 - Notices of Non-Renewal (A&P)

3. Approval of minutes:

- Motion to accept minutes: Gwen Hubbs
- First Motion to accept: Jim Graf
- Second Motion to accept: Page Curry

4. Treasury Report – Carey Morales

- Checking \$802.11
- Savings \$6,312.44
- \$ 0.27 cents in interest earned.
- Balance \$7,114.55
- Staff Assembly Breakfast Proceeds:
 - Tables: \$360.00
 - Tickets: \$76.41 (Includes fees from Square)

5. Committee Reports

- Marketing/Sponsorship – Russell Ramalie/Brian Villar
1st meeting soon – TBD
- Special Events & Fundraising – Darryl Gordon/ Emilia Paris
No meeting yet – Thank you to all volunteers at the Breakfast
- Scholarship – Jamie LaMoreaux/Aaron Smart
 - Scholarship Meeting today – 8/16 after SAC Meeting
 - Scholarships - \$250.00/each from Addition Financial (Fall only)
 - 1 A&P + 1 USPS
- Research/Historian – Samantha Mundell/Tracey Morrison
 - 1st Meeting held – 08.10.23
 - Meeting schedule moving forward – 1st Thursday every month
- Sunshine – Carey Ann Morales/Melly Lopez
 - 1st meeting held
 - New ideas discussed
- Elections – Kristell Padel/Melinda Kramer
 - 1st meeting held – no pending items
 - Sept meeting – TBD
 - 1 A&P Spot opening soon

- Parking – Jim Graf/Jose Arce
 - Meeting held 8/15
 - Spin reps doing safety meetings weekly on Wed @ Student Union
 - New Parking Fees – Research Park: decision delayed until 10/15 – due to negotiations/discussions (Anita Gabbard)
 - Reimbursements happening for those who paid fees before 08/07

6. New Business:

- UCF Benefits Fair – Monday 10/09 – 09:00 a.m. to 02:00 p.m.
 - Changes for 2024 will be highlighted during the Fair
- SAC TEAMS Channel Reminder – for business only – no personal conversations please (Kristell Padel)
- Eric Brewington – Question about fuel card for new state vehicle
- Marketing – updating website and other items soon

7. Next Meeting: Wednesday, September 20, 2023 – 9:30 a.m.

8. Motion to Adjourn Meeting

- Motion to Adjourn: Gwen Hubbs
- First to Motion: Patricia Hall
- Second to Motion: Jamie LaMoreaux
- Meeting adjourned @ 10:07 a.m.