1-1-1955

Bethune-Cookman College Bulletin, 1955-1956

Bethune-Cookman University

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Bethune-Cookman College is accredited by the Southern Association of Colleges and Secondary Schools and the State Department of Education as a four-year College; a member of the American Council of Education, the Association of Church-Related Institutions of Higher Education, and the Association of American Colleges.

Catalog Issue for 1955-1956

Announcements for 1956-1957
Bethune-Cookman College...

...is a four-year, fully accredited, co-educational institution of higher education, related to the Methodist Church and dedicated to Christian service, ...

...is accredited by the Southern Association of Colleges and Secondary Schools, the State Department of Education of the State of Florida and the University Senate of the Methodist Church; a member of the American Council of Education, the Association of Church-Related Institutions of Higher Education and the Association of American Colleges.
### CALENDAR

**School Year 1955-1956**

1955

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<td>COLLEGE CALENDAR</td>
<td>4</td>
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<tr>
<td>PRESIDENT'S MESSAGE</td>
<td>6</td>
<td></td>
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<td>BOARD OF TRUSTEES</td>
<td>19</td>
<td></td>
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</tr>
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<td>21</td>
<td></td>
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</tr>
<tr>
<td>THE PERSONNEL</td>
<td>23</td>
<td></td>
<td></td>
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<tr>
<td>Administration and Assistants—The Faculty</td>
<td></td>
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<td>THE PHILOSOPHY OF BETHUNE-COOKMAN COLLEGE</td>
<td>29</td>
<td></td>
<td></td>
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<tr>
<td>HISTORY OF THE COLLEGE</td>
<td>31</td>
<td></td>
<td></td>
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<td>THE CAMPUS</td>
<td>33</td>
<td></td>
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</tr>
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<td>GENERAL INFORMATION</td>
<td>35</td>
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<td>ACADEMIC PROGRAM</td>
<td>62</td>
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<td>DEGREES CONFERRED</td>
<td>118</td>
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<td>INDEX</td>
<td>121</td>
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</table>
COLLEGE CALENDAR

1955-1956

First Semester

1955

SEPT. 1-3 Faculty Pre-Planning Conference
SEPT. 5 Labor Day Holiday
SEPT. 6 Faculty Pre-Planning Conference
SEPT. 7-11 Freshman Week
SEPT. 10 Registration of Freshmen and New Students
SEPT. 12-13 General Registration
SEPT. 14 Classes begin; Late Registration begins
SEPT. 24 Last Day for Registration and Change of Program

1956

SEPT. 1 First Semester

1956-1957

First Semester

1956

SEPT. 1 Faculty Pre-Planning Conference
SEPT. 4-5 Labor Day Holiday
SEPT. 5-9 Faculty Pre-Planning Conference
SEPT. 8 Freshman Week
SEPT. 9 Registration of Freshmen and New Students
SEPT. 10-11 General Registration
SEPT. 11 Classes begin; Late Registration begins
SEPT. 22 Last Day for Registration and Change of Program

1957

SEPT. 29 Last Day for Filing for Graduation in May
OCT. 3 Founders' and Benefactors' Day
OCT. 3 Mid-semester Examinations
OCT. 21 Thanksgiving Holidays begin at 12:00 Noon
NOV. 26 Classes resume
NOV. 17 Christmas Holidays begin at 12:00 Noon

Second Semester

JAN. 3 Classes resume
JAN. 14-18 Semester Examinations

1956

JAN. 3 Classes resume

1957

JAN. 3 Classes resume

1956

JAN. 3 Classes resume

1957

JAN. 12-16 Classes resume
WEEK-END SESSION
(Saturday Classes)

First Semester

1955
SEPT. 17 Registration; Classes begin
SEPT. 24 Last Day for Registration (Late Fee) and Change of Program
NOV. 5 Mid-term Examinations
NOV. 26 Thanksgiving Holidays
DEC. 24-31 Christmas Holidays
1956 JAN. 21 Semester Examinations

Second Semester

1956 JAN. 28 Registration; Classes begin
FEB. 4 Last Day for Registration (Late Fee) and Change of Program
MAR. 24 Mid-term Examinations
MAR. 31 Easter Holiday
MAY 19 Semester Examinations
1957 JAN. 19

SUMMER SESSION

1956 JUNE 11 Registration
JUNE 12 Classes begin; Late Registration begins
JUNE 16 Last Day for Registration and Change of Program
JULY 4 Independence Day Holiday
JULY 29 Baccalaureate Sermon
AUGUST 4 Commencement
1957 JUNE 10
JUNE 11
JUNE 15
JULY 4
JULY 28
AUGUST 3
THE PRESIDENT’S MESSAGE

The professors were discussing, as usual, the purpose of education—the end in view. One thought it to be a matter of making the proper adjustment to one’s environment. Another thought the aim of all education was to be rather than to do something. A third felt that a Christian college should attempt to give all men and women a Christian outlook. A fourth that it should concern itself with knowledge, with the truth, where it may be found; great character comes as a result of the search for truth. Before the discussion ended, morals, religion, health, economics, social behavior, home life, and citizenship were brought into the conversation.

To me, this is a healthy approach to the question of what constitutes a good education. It shows that no narrow answer is satisfactory to learned people. They believe in the education of the whole man. They know there is no such being as the economic man, the social man and the religious man, to the exclusion of other phases of a well-rounded person.

Bethune-Cookman College is dedicated to something more than giving people knowledge alone. Its program includes spiritual ideals, character building, health in mind and body. It believes in life-centered activities and urges its students to plough themselves back into their local communities or to carry forward in the needy centers of the world. In other words, each student should have a sense of mission when he is well educated.

An educated person is socially responsible, critical of his times, adventuresome in his profession, creative in the moral and spiritual realm, a lover of that trinity of values—truth, beauty and goodness.

To this end the program is planned to emphasize the following:

1. The realization of Christian character. 2. The acquisition and maintenance of good health. 3. The achievement of sound scholarship. 4. The encouragement of an experimental point of view. 5. The preparation for democratic citizenship. 6. The worthy use of leisure time. 7. The gaining of a foundation for one’s vocation. To this end we invite the cooperation and support of all who love learning.

Richard V. Moore, President
DR. RICHARD VERNON MOORE
President 1947-
DR. MARY McLEOD BETHUNE
Founder — President Emeritus, 1904-1955
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*Deceased, May 18, 1955
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Mr. D. E. WILLIAMS

*Deceased, May 18, 1955
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*Resident Members*

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*Deceased, May 18, 1955*
**Non-Resident Members**

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THE PERSONNEL

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Founder President-Emeritus

RICHARD VERNON MOORE, B.A., M.A., LL.D.  President

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ROGERS P. FAIR, B.A., M.A.  Chaplain

EDWARD RODRIGUEZ, B.A., M.A.  Director, Student Welfare

BENJAMIN L. MATHIS, B.S., M.A.  Dean of Men

HENRINE WARD BANKS  Dean of Women

MARTHA M. BERHEL, B.S., B.L.S.  Librarian

VIRGIL D. HAWKINS, B.S.  Director of Public Relations

LUCIUS H. DAVIS, B.S.  Alumni Secretary

T. A. ADAMS, M.D.  College Physician

CHARLES W. FRANCIS, B.S.  Director, Boarding Department

ASSISTANTS

Bessie F. Bailey  Secretary to the President

Albert M. Bethune, Jr., B.S.  Circulation Librarian

Florence E. Borders, B.S., B.L.S.  Catalog Librarian

Charles W. Cherry, B.S., M. Ed.  Accountant

Julia T. Cherry, B.S.  Dormitory Counselor

Ernest C. Cook, B.S.  Administrative Assistant, Business Office

Julia Davis  Dietitian (Retired)

Paul M. Decker, B.S., M.A.  Research Assistant, Testing Center

Clinton M. Evans, B.S.  Supervisor, Faith Hall

Nadine Ferrell, B.A.  Bookkeeper

Thomas C. Ferrell, B.S.  Superintendent of Buildings and Grounds

Mayola S. Hill, B.S.  Secretary, Division of Education

Willie O. Braswell, B.S.  Secretary-Receptionist, Office of the President

Ben Lane  Director of the Laundry

Senorita Crawford, B.M.E  Secretary to the Business Manager

Theresa Saunders, B.S.  Dormitory Counselor

* Deceased, May 18, 1955
Artie C. Patterson, B.S. .................. Divisional Secretary
Rosa Simms ............................. Dormitory Counselor
Jacqueline C. Flowers, B.S. .......... Secretary to the Dean
Wilmer C. Smith, B.S. ................. Cashier
Ernestine O. Taylor, B.S. ............. Secretary to the Registrar
Lucille Williams, R.P.N. .............. College Nurse

MAINTENANCE AND OPERATION STAFF

_Boarding Department:_
Nola Collins, Pete Davis, Georgia Reid, Matthew Vaughn

_Buildings and Grounds:_
John Engram, L. T. Felton, Marion Fordham, Drucilla Gaines, Joe Loper, James Mayo, Enoch Moore, Richard Mulberry, Davis Myers, Carelie Sharpe, Richard Williams

_Laundry:_
Rebecca Carlyle, Reola Cooper, Louis Lane, Daisy Quarles, Laurica Williams, Willie L. Wright
THE FACULTY
1954-55
(The date of first appointment to the staff is indicated in parentheses.)

RICHARD VERNON MOORE
President
B.A., Knoxville College; M.A., Atlanta University; LL.D., Edward Waters College; LL.D., Knoxville College; New York University. (1947)

JOHN SYLVESTER SMITH
Dean of the College, Registrar, Professor of Philosophy and Religion
B.S., Teachers College, Temple University; S.T.B., School of Theology, Temple University; M.A., Ph.D., Drew University; Th.D., American Theological Seminary. (1953)

PAUL ELWOOD ANKRUM
Instructor in Music
B.M., M.M., Chicago Conservatory of Music; private study: Vitaly Schneed (1955)

MARTHA MARIE BERHEL
Librarian
Associate Professor of Library Service
B.S., Southern University; B.L.S., Hampton Institute; New York University. (1942)

WILLIAM BEST
Instructor in Music
B.M., M.M., American Conservatory of Music; Depaul University; Roosevelt College; Chicago Teachers College (1954)

ALBERT MCLEOD BETHUNE, JR.
Circulation Librarian, Instructor in Library Service
B.S., Bethune-Cookman College (1947)

FLORENCE EDWARD BORDERS
Catalog Librarian
Instructor in English
B.S., Southern University; B.L.S., Rosary College (1947)

JAMES TRAVIS COLEMAN
Associate Professor of Biology
B.A., Mississippi Industrial College; M.S., Atlanta University. (1949)

CARRIE PITTMAN DAVIS
Assistant Professor of Physical Education and Health
B.S., Florida A. and M University; M.S., University of Michigan; New York University. (1946)

JAMES ALPHONSO DAVIS
Chairman of the Division of Science, Associate Professor of Science
B.A., Talladega College; M.A., Teachers College, Columbia University; New York University. (1947)
THOMAS DANIEL DEMPS  Head (Acting) and Instructor in Music
B.S., Bethune-Cookman College. (1954)

MARY LEON DIVERS  Head (Acting) and Assistant Professor of Social Science
B.A., Knoxville College; M.S.W., Atlanta University of Social Work; Ohio State University. (1948)

JOYCE B. ENGRAM  Assistant Professor of Commerce
B.S., West Virginia State College; M.A., New York University. (1950)

ROGERS PRESSLEY FAIR  Chaplain, Head and Associate Professor of Philosophy and Religion
A.B., Clark College; M.A., Atlanta University; Gammon Theological Seminary. (1946)

WALTER J. FLOYD  Assistant Professor of Chemistry
B.S., Morehouse College; M.A., Atlanta University. (1955)

RABIE JAURES GANIous, JR.  Instructor in Science
Diploma, Atlanta College of Mortuary Science; B.S., Bethune-Cookman College; New York University. (1951)

FREDERICK DOUGLAS GRAVES  Chairman (Acting) of Division of Social Science, Head and Associate Professor of Commerce
B.S., Bluefield State College; M.S., University of Michigan; New York University; Garrett Biblical Institute. (1949)

EMMY VERENE HUNT  Associate Professor of Home Economics
B.S., Hampton Institute; M.A., Columbia University; New York University. (1939)

EDWARD WARREN JOHNSON, II  Assistant Professor of Biology
B.A., Tennessee State University; M.A., Drake University; Washington University. (1950)

ELIZA POWELL JONES  Field Supervisor
B.A., State University of Iowa; University of Iowa; University of Michigan; University of Washington. (1949)

LINA KAHN  Assistant Professor of Social Science
B.A., Teachers Diploma, Normal Training Course, European Gymnasium; M.A., Ph.D., Columbia University. (1948)

DAVID LAWALDYN LEAVER, JR.  Instructor in Physical Education and Health
B.A., Morehouse College; M.A., Atlanta University; New York University. (1939)

HARVEY WALTER LEE, JR.  Head and Assistant Professor of Art
B.F.A., M.A., Bradley University. (1952)
SHIRLEY BURKE LEE Instructor in Education  
B.S., Miner Teachers College; M.S., Indiana University. (1952)

HAROLD V. LUCAS Instructor in Commerce  
New York University; Bethune-Cookman College. (1921)

KAREL V. MARECEK Professor of Social Science  
Gymnasium at Melnik; Lycée de Nice and Lycée de Bayonne, France; Swarthmore College; University of California; Ph.D., Georgetown University; University of Toulouse, École des Hautes Études Sociales, Paris, École Libre des Sciences Politiques, Paris Sc. Polit. D.; J.U. Dr., Charles University of Prague of Law and Economics (1953)

RUDOLPH G. MATTHEWS Head Coach and Instructor in Physical Education and Health  
B.S., Morehouse College. (1946)

PERCY LEE MILLIGAN Assistant Professor of Mathematics  
B.A., LeMoyne College; M.A., Atlanta University, Cornell University. (1947)

BERTHA JAMES MINOR Associate Professor of Physical Education and Health  
B.S., Florida A. and M. University; M.S., Indiana University. (1947)

EDWARD ORVILLE MINOR Professor of Audio-Visual Education  
B.S., M.S., in Ed., Ed.D., Indiana University. (1949)

KARL EDMUND NYREN Head (Acting) and Assistant Professor of English  
B.A., M.A., Boston University. (1953)

EMMA BURDEN PATTERSON Instructor in Home Economics  
B.S., Bennett College; M.S., Syracuse University. (1955)

ALVIN A. REID Instructor in Mathematics  
B.A., Morehouse College; M.B.A., New York University. (1951)

RICHARD K. SECKINGER Coordinator of General Education, Professor of Education  

FLORENCE LOVELL SMALL Chairman of the Division of Education, Professor of Education  
B.A., M.A., Northwestern University; New York University. (1934)

DANIEL LEWIS SMITH Instructor in Social Science  
B.A., Morris Brown College; M.A., Atlanta University; Temple University. (1953)
MARION M. SPEIGHT.............. Associate Professor of Modern Languages
B.A., LeMoyne College; M.A., Atlanta University; Certificate, Ecole Normale d' Institutrices, Port-au-Prince, Haiti. (1942)

THURMAN WILLIS STANBACK...... Chairman of the Division of Humanities; Head and Professor of Speech and Drama
B.A., Virginia Union University; M.A., Columbia University; Columbia University; Ph.D., Cornell University. (1949)

JOSEPHINE W. WESLEY........... Instructor in English
B.A., South Carolina State College; M.A., Boston University (1949)

JAMES HENRY WILLIAMS........... Head and Assistant Professor of Physical Education and Health
B.A., North Carolina College; M.A., University of Michigan; University of Michigan. (1952)

ON LEAVE 1954-55

CLEO SURRY HIGGINS........... Head and Professor of English
B.A., Le Moyne College; Ph.M., University of Wisconsin; University of Chicago; University of Wisconsin. (1945)

DWIGHT WESLEY HOOVER, Chairman of the Division of Social Science and Professor of Social Science
B.A., William Penn College; M.A., Haverford College; Ph.D., State University of Iowa. (1953)

WILLIAM JAMES NEAL............ Instructor in Music
B.S., Fisk University; New York University; Columbia University. (1952)

APPOINTED TO THE FACULTY FOR 1955-56

PAUL M. DECKER................ Instructor in Education, Research Assistant, Testing Center
B.S., Bethune-Cookman College; M.A., Stetson University. (1954)

HUBER WILLIAM HURT............ Visiting Professor of Education
B.S., M.A., Iowa Wesleyan College; Ph.D., Columbia University. (1955)

CHARLES W. MATHIS.............. Instructor in Mathematics
B.S., Bethune-Cookman College. (1955)

L. ALLEN PYKE, II.............. Head and Associate Professor of Music
B.P.S.M., Howard University; M.M., University of Michigan. (1955)

WILLIAM A. WHEELER............. Associate Professor of Education
B.S., Bethune-Cookman College; M.A., Indiana University. (1955)

HAROLD B. WHITEHURST........... Director of Athletics, Assistant Coach, Instructor in Physical Education and Health
B.S., Bethune-Cookman College; M.S., Florida A. and M. University. (1955)
THE PHILOSOPHY OF
BETHUNE-COOKMAN COLLEGE

THE PURPOSE of the College is to serve the needs and interests of its students and clientele in such a manner as to enable them increasingly to recognize, face, and solve personal-social problems; to provide optimum opportunity for the development of personal potentialities in terms of each individual's unique personality and possible contribution to a democratic society, with special emphasis on training the head, heart and hand.

It is our purpose to help each student

—to make of his head, the place of a thriving mind, the storehouse of useful knowledge and the doorway to truth.

—to make of his heart, an instrument of devotion to good, of reverence for the Christian ideal, and of inspiration for spiritual living.

—to make of his hands, creator of form out of the unshapen, of beauty out of the ordinary, of arts out of the simple skills.

Encircling these three—the head, the heart, the hand—is our faith in the limitless potentialities of each student. The student is led through instruction and guidance toward the fullest realization and development of himself as a person and as a worthy member of the group.

More specifically, the College aims to help students educate themselves through a program of personal self-activity which includes the following objectives:

1. A sound body and mind.
2. A well-balanced, integrated personality.
3. An intelligent consciousness and understanding of social problems and a desire to contribute to their solutions.
4. Vocational competency.
5. An understanding and appreciation of the cultural and scientific achievements of man and how he utilizes and controls natural environment for his social needs.
6. Effective work habits, broad learning and high standards of scholarship.

7. An intelligent use of leisure time through participation in a broad program of recreational activities.

8. A vital realization of the Christian emphasis in all activities and relationships.
HISTORY OF THE COLLEGE

Bethune-Cookman College is the result of the merger of two Florida educational institutions — Cookman Institute, Jacksonville, Florida and the Daytona Normal and Industrial Institute for Girls, Daytona Beach, Florida.

Cookman Institute, a Methodist school, founded in 1872 by the Reverend D. B. S. Darnell, was the first institution in Florida for the higher education of Negroes.

Daytona Normal and Industrial Institute for Girls was founded in 1904 by Mary McLeod Bethune, a woman interested in establishing an educational institution in the South, and in dedicating it to Christian service. Five little girls attended the first class, held in the home of John Williams, a local citizen.

Cookman Institute and Daytona Normal merged in 1923, thus establishing a co-educational school known as the Daytona-Cookman Collegiate Institute. This name was later changed to Bethune-Cookman College and a dual program of high school and junior college work was conducted until 1939 when the high school department was discontinued and the entire emphasis was placed on the two-year program.

In 1941, in order to meet the need so apparent in the State, Bethune-Cookman College expanded the Teacher-Education curriculum to the four-year level and in May, 1943 the first group of graduates received the Bachelor of Science degree in Elementary Education.

In 1947, the College received an "A" rating by the State Department of Education of the State of Florida and the Southern Association of Colleges and Secondary Schools.

The College celebrated its Fiftieth Anniversary in 1954 with the dedication of the new Moore Gymnasium.

In the period of its existence of over fifty years, the College has had the following presidents:

Mary McLeod Bethune* 1904-1942
James A. Colston 1942-1946
Mary McLeod Bethune* 1946-1947
Richard V. Moore 1947-

* Deceased, May 18, 1955
Bethune-Cookman College, related to the Methodist Church, is dedicated to Christian service, and none are denied admission on the basis of race or religion. In addition to teacher-training, a strong program of liberal arts studies is being developed by the College.
ETHUNE-COOKMAN COLLEGE is situated at Daytona Beach in Volusia County, Florida. The main line of the Florida East Coast Railroad passes about eight blocks from the main campus. The Florida Greyhound Bus arrives at the station which is approximately eight blocks from the campus. Adequate taxi-cab service is available.

The College is located at the corner of Second Avenue and McLeod Street within two blocks of business centers, churches, and the theatre. The shopping centers of Daytona Beach are within a half mile of the College. The College is unique with its combination of location and educational advantages. On the East Coast, the College has within ready access forests, lakes, the Atlantic Ocean, unique geological phenomena, ruins of the earliest Indian culture—all the resources necessary for envigorating activity and serious study.

The College campus and grounds consist of one hundred sixty-nine acres of land, of which twelve acres constitute the immediate campus. The College plant is valued at over $2,000,000.

The main buildings are:

White Hall which houses the administrative offices, the Foods Laboratory and the Chapel-Auditorium.

Faith Hall, erected in 1935 on the site of the original Faith Hall, first building on the present campus, is the College dining hall with a seating capacity of five hundred persons.

Harrison Rhodes Memorial Library is one of the most modern and complete libraries in the Southeastern region, housing a fine collection of books, periodicals, mimeographed literature and general information. The present collection contains twenty-five thousand volumes and two hundred thirty-five monthly, quarterly and weekly publications.

Moore Gymnasium, dedicated in March of 1954, contains offices and classrooms as well as a spacious, modern gymnasium which can be converted into an auditorium with a seating capacity of seventeen hundred persons.

Science Hall contains laboratories and lecture rooms for the teaching of the sciences.
The Crafts Building houses the Home Economics Department. The Testing Center, the Music Department and the Audio-Visual Center are located in the Keyser Building.

Curtis Hall and Cookman Hall are girls' dormitories; the former has undergone extensive renovation.

Bethune-Manor, the veterans' housing unit, is composed of fifty-eight family dwellings and fifty-four dormitory units, providing space for male students and faculty families.

Other buildings are: Ranslow Hall, Whitney Cottage, Chapin Cottage, The Retreat, Trailsend, T. A. Adams Infirmary, the Laundry and The Cabin, a student center.

Plans are completed for the erection in the near future of a beautiful modern dormitory for women students.
GENERAL INFORMATION

ADMISSION

PRIOR TO ADMISSION the applicant must file the following credentials in the office of the Registrar:

1. Application blank with $15.00 deposit.
   (The $15.00 deposit should be in the form of a money order or check payable to Bethune-Cookman College.)

   (A character reference from the principal of the high school or some other reputable citizen of the community should be mailed directly to the Office of the Registrar.)

3. High School transcript.
   (This transcript should indicate graduation and the satisfactory completion of 15 units of acceptable high school work from an approved high school. Graduates of non-approved high schools may be admitted, subject to results of entrance and placement tests administered during Freshman Week. It is the responsibility of each applicant to contact his high school principal and request that his transcripts be forwarded to the Office of the Registrar.)

4. A small picture of the applicant.

The credentials of each applicant will be studied very carefully by the Admissions Committee. Upon approval, the student will receive an admission card which he must present upon arrival at the College. Under no circumstances should a prospective student present himself for registration at the College unless he has received an admission card. If the application is not approved, the applicant will receive a letter stating this fact and $10.00 of the deposit will be refunded.

An applicant who finds he is unable to attend Bethune-Cookman College after he has received notice that his application was approved may receive a refund of $10.00 of his deposit upon written request to the Business Office within six months of the date money is receipted.

Physical examinations will be administered to applicants after their arrival on the campus.
Credentials submitted become the property of the College and are kept permanently in the files.

Admission of Veterans

Bethune-Cookman College is approved as an institution for the education and training of honorably discharged servicemen and women by the Veterans Administration of the United States and by the State of Florida. All programs of study are open to men and women veterans who are eligible for this training. Information concerning eligibility may be obtained from the Registrar's office.

Advanced Standing:

An applicant who wishes to transfer from an institution of accredited collegiate rank must satisfy the entrance requirements of Bethune-Cookman College and must present evidence of honorable dismissal from the institution last attended. The College reserves the right to evaluate transcripts of such applicants in accordance with its own course of study and requirements for graduation.

No grade of "D" may be transferred for credit at Bethune-Cookman College.

REGISTRATION

DURING FRESHMAN WEEK registration procedures are explained to new students. Official dates are listed on the College Calendar. A fee of $10.00 is charged for late registration.

A student is not officially registered in a course until his course admission cards have been received and checked by the instructor.

A student's program of work must be approved by his advisor at the time of registration. Subsequent changes must be made officially to keep the student's records accurate: these changes are made, when necessary or advisable, through the Registrar's office with the approval of the Dean and the student's advisor on forms provided for the purpose, which require as well the signatures of the instructors involved. See the College calendar for the last day for change of program.

The attention of all students is called to the following regulations:
1. Upon registration, the student must declare his/her marital status. Falsification of statement in this regard may result in the student’s being requested to withdraw from the College.

2. Any student whose status is changed because of marriage or for any other reason while school is in session, must notify the administration immediately. Failure to comply with this regulation may subject the student to expulsion or other administrative action.

Permission to audit a course may be granted upon filing application in the office of the Dean. A fee of $5.00 per course must be paid in the Business Office.

**Auditing Courses:**

**Extension or Correspondence:**

Bethune-Cookman College does not offer extension or correspondence work but will consider for transfer credit from approved institutions not more than thirty semester hours done in this manner.

**Week-end Session:**

In order to provide instruction for teachers in service as well as for students who are unable to pursue a regular program of studies, certain courses of instruction are offered on Saturday. The courses are taught by members of the regular faculty and require the same quality and quantity of work. The same facilities are used as in the full-time program.

Persons who expect to enroll in these classes should write the Dean for information.

**Balance Sheets:**

Each student is provided with one balance sheet before graduation. An additional balance sheet may be secured for a fee of $2.00. All requests for record checks must be made during the first eight weeks of any semester. During the summer session no record checks will be made except for prospective candidates for graduation. No record checks will be made for transfer students unless all work from other institutions is on file.
GRADING SYSTEM

<table>
<thead>
<tr>
<th>Grade</th>
<th>Explanation</th>
<th>Percent Equivalent</th>
<th>Grade Points Per Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>90-100</td>
<td>3</td>
</tr>
<tr>
<td>B</td>
<td>Good</td>
<td>80-89</td>
<td>2</td>
</tr>
<tr>
<td>C</td>
<td>Average</td>
<td>70-79</td>
<td>1</td>
</tr>
<tr>
<td>D</td>
<td>Poor but Passing</td>
<td>60-69</td>
<td>0</td>
</tr>
<tr>
<td>F</td>
<td>Failure</td>
<td>Below 60</td>
<td>-1</td>
</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td></td>
<td></td>
</tr>
<tr>
<td>W</td>
<td>Withdrawn</td>
<td></td>
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</tbody>
</table>

The grade “W” is given only when a student has withdrawn from a course by filing the proper forms which may be obtained from the office of the Dean; otherwise, a grade of “F” will result.

“I” indicates the work is incomplete. This grade is given only when for a valid reason the student has been unable to satisfy the requirements of a given course by the time reports are due. Upon completion of the work, the “I” may be changed to a permanent grade; a fee of $1.00 is charged. Failure to complete the work and have the “I” changed during the next semester in which a student registers will cause the incomplete grade to lapse into the grade of “F”.

No grade below “C” in a student’s major field will be counted toward graduation.

Dean's List:

A list designated by this title is prepared by the Registrar at the end of each semester, and consists of the names of students who have carried not less than fifteen semester hours of work per week and whose scholarship in terms of grade point average is not less than 2.30 with no grade less than “C”. The names of those students whose grade point average for not less than fifteen semester hours is not less than 2.0 and no grade less than “C”, comprise the HONOR ROLL.

Failure List:

At the mid-semester point and at the end of the semester, a list is compiled in the Dean's office of all students whose academic average indicates they may not be able to remain in College. Students are encouraged to consult with their instructors; all members of the faculty have stated office hours.
Academic Probation:
A student who fails to achieve a 1.0 average during any semester is placed on probation for the following semester. He may be removed from probation if his average for the succeeding semester is 1.0. A student already on probation from a previous semester who fails to achieve a 1.0 average will be asked to withdraw from the College for one full semester. He may apply for readmission on probation after one full semester has elapsed.

Work taken in the summer does not alter the probationary status of the student.
A student dropped a second time for poor scholarship may not be readmitted to any session.

No work may be taken at another institution during the semester for which a student has been dropped, with a view toward receiving credit at Bethune-Cookman College.

A student transferring from another institution where he is on probation may be admitted with similar status at Bethune-Cookman College.

A student applying for admission to Bethune-Cookman College from another institution which dropped him for poor scholarship should allow a full semester to elapse before registering, at which time he may be admitted on probation.

ATTENDANCE
Regularity in class attendance is expected. The consistent performance of classroom assignments and the meeting of all academic responsibilities in a prompt and satisfactory manner are required.

Registration in a course means that the student is held responsible for attendance and for work from the first meeting of the course. Late enrollment does not excuse the student from the work required from the beginning of the course. Absences are counted from the first meeting of the class.

While students are allowed as many unexcused absences as the number of credit hours provided for the course, it is found that the best students are generally the ones absent the least.

Absences may be excused by the Dean. After missing one or more sessions of a course, the student is expected to present his instructor a re-admit slip issued from the Dean's office, whether the absence was excused or not. In all cases of absence, excused or unexcused, the student is expected to make up the work missed, and is responsible for all of the requirements of the course.
For each unexcused absence above the allowed number, one-third semester hour and the corresponding fraction of quality points will be deducted from the record of the student. This regulation applies also to absence from required College activities.

All students are expected to attend the following activities; the foregoing regulation is enforced in connection with absence from those activities marked "R" to designate required attendance:

- Mid-Week Vespers
- Sunday School
- Religious Emphasis Week
- Community Meetings—R
- Assemblies (Monday and Friday; Wednesday subject to call)—R
- Founder's Day Activities—R
- Baccalaureate—R
- Commencement—R
- Honors Convocation—R
- Homecoming Parade—Required participation for all Freshmen

Absence prior to a holiday carries with it a penalty of a double cut. Failure to return on the designated date for the re-opening of school after a holiday carries a penalty of a double cut and a fine of five dollars.

Students may not leave the College for any holiday or recess without permission from the Dean of the College and the Dean of Men or the Dean of Women. Written requests from parents of women students who desire to leave the campus either to go home or elsewhere must be received in the office of the Dean of Women at least one week prior to the time the student desires to leave. Telegrams from parents should state the reasons for such request to leave the College.

EXAMINATIONS

Entrance Examinations:

All new students are given entrance examinations. The results of these tests help determine competency in basic subject areas, are used for counseling and guidance purposes, and serve as a basis for determining sections of various courses.

Mid-Term and Semester Examinations: In addition to periodic
quizzes, formal examinations are given in all classes at the end of nine weeks and at the end of each semester. Results of these tests help determine the general average of the student.

*English Proficiency:* Each student must demonstrate proficiency in oral and written English prior to entering his Junior year.

*Comprehensive Examinations:* All Seniors must pass comprehensive examinations in their major field. Arrangement is made with respective department head. Students preparing to teach must pass their departmental comprehensive examinations prior to serving internship.

*The National Teacher Examinations* are available to Seniors, upon application to the Testing Center of the College.

**STUDENT LOAD**

The normal load of work a student may carry is sixteen hours per week. He may not carry less than twelve hours if he is to remain a regular student. Students who have a "B" average may carry, with the written approval of the Dean, a maximum of twenty semester hours.

*Regular Student:* One who has met all entrance requirements and is carrying an academic load of not less than twelve hours.

*Special Student:* One who is permitted to pursue studies at Bethune-Cookman College whether he has satisfied the entrance requirements or not. He is not considered a candidate for graduation.

*Part-Time Student:* One who has satisfied the entrance requirements and who, because of certain reasons approved by the Dean, is permitted to carry less than the number of hours per semester required of the regular student.

*Unclassified Student:* One whose exact academic status has not been determined but will be classified in one of the groups listed above.

**CLASSIFICATION OF STUDENTS**

Matriculated students whose records as to entrance conditions and the completion of prescribed work are satisfactory are classified by hours and quality points as follows:
Freshmen: those who have completed less than thirty semester hours.

Sophomores: those who have completed thirty semester hours or more and have earned as many quality points, but who have completed less than sixty semester hours.

Juniors: those who have completed sixty semester hours or more and have earned as many quality points, but who have completed less than ninety semester hours.

Seniors: those who have completed ninety or more semester hours and have earned as many quality points.

GRADUATION

The candidate for a degree must complete satisfactorily at least 124 semester hours and earn 124 quality points—an average of "C" in all of his work. He must have not less than "C" in any course in his major field.

He must satisfy the requirements of the College as stated in the prescribed portions of the curriculum and the requirements of his major department. He must receive the approval of the Chairman of his Division and be recommended to the faculty and the administration for the granting of the degree.

As indicated, the candidate for a degree must pass comprehensive examinations in his major field of study in addition to demonstrating proficiency in English. He is expected to be of good character and show promise of usefulness.

The candidate must spend his senior year in residence on the campus of Bethune-Cookman College, including a program of thirty semester hours.

Students who expect to become candidates for degrees must file application in the office of the Registrar in accordance with the date announced for same on the College calendar.

Satisfactory adjustment must be made of all College fees and bills before graduation.

All candidates for graduation must attend the Baccalaureate Services and the Commencement Exercises in academic attire. Excuses will be granted only in cases of extreme emergency.

The following honors are awarded at graduation to students who have distinguished themselves by high scholarship and who
have earned at Bethune-Cookman College not less than 90 semester hours of their total credits: "With Honor," "With High Honor," "With Highest Honor."

SERVICES AND FACILITIES

Religious Services

Bethune-Cookman College is a church-related Institution and from its beginning emphasis has been placed on the religious life and spiritual development of the student. While it is a Methodist College, the Institution makes no attempt to force denominational views upon the student body.

The Office of the Chaplain is on the second floor of White Hall. In the light of the philosophy, "Our whole school for Christian Service," the Chaplain seeks to counsel students on religious and spiritual matters and to lead in the various forms of organized religious worship.

The College Sunday School meets each Sunday morning during the academic year at 9:00 o'clock. Mid-Week Vespers, Chapel and Community Meetings have a significant as well as a traditional place in the life of Bethune-Cookman College. Religious Emphasis Week is observed as a special time of dedication during the school year.

The College provides for religious organizations of a denominational nature, such as the Baptist Student Union, the Newman Club, the Canterbury Club and others. The College is represented in and is a part of the Methodist Student Movement. An Oxford Club, for pre-ministerial students, has been organized. The Y.M.C.A. and the Y.W.C.A. are represented with chapters on the campus.

Each student is requested to bring a Bible with him at the beginning of the school year.

Guidance

Bethune-Cookman College seeks to maintain informal and friendly contacts between students and faculty to supplement by personal interest the more formal instructional aspects of college life. Each student has an academic advisor. In addition, counsel and guidance may be obtained from the Deans of Men and Women. All instructors take an interest in the welfare of the student.

The office of the Director of Student Personnel is located on
the second floor of White Hall and is charged with the coordinat-
ing of counseling throughout the College. This service agency pro-
vides personal, vocational and educational guidance.

Information and data concerning individual students is avail-
able to all members of the faculty who share in the responsibility
for counseling. Such records are compiled by the Testing Center
which administers various standard tests and organizes research
concerning the abilities, interest and progress of the student.

The student is given opportunity to share in the planning proc-
ess for his growth and development. There is student representation
on almost all faculty committees, and students have a voice in their
own affairs in the Student Council, governing group of the student
body.

Cultural Opportunities

To supplement classroom education, Bethune-Cookman College
offers a well-rounded program of cultural attractions including
music, plays and lectures by outstanding individuals. Many of these
programs are free for all students; others are offered for a reason-
able fee.

Athletics

Athletic sports are permitted and encouraged at Bethune-Cook-
man College. The new Gymnasium is adequately equipped for all
branches of physical education and athletics. The six new Tennis
Courts provide opportunities for outdoor sports. In addition to the
regular class work in Physical Education (two years of which are
required of all students) an extensive intramural athletic program
for men and women is carried on.

The College holds membership in the Southern Inter-Collegiate
Athletic Conference. Football, basketball, track, and tennis are
engaged in on a competitive basis.

The ideal climate of the Halifax country makes outdoor sports
possible throughout the year.

Health Services

The College maintains a health and physical fitness program
for all students. These services include:

(1) Physical examinations of every new student in order to ad-
vise him concerning physical defects. Studies are made to
detect chronic conditions.

(2) Dispensary service for students.
(3) Infirmary care for sick students.
(4) Hospitalization of a student in case it is required and authorized. A private physician of the patient’s choice assumes responsibility for such cases. Off-campus care is the financial responsibility of the individual.

The T. A. Adams Infirmary is staffed by a physician and a nurse. Students are urged to avail themselves of the clinical services of the Infirmary even when ailments seem slight. The College Nurse is available for first aid treatment and will call to the attention of the College Physician any case demanding special treatment.

The services described above are offered to the students in return for the medical fee paid at the time of registration. Such services, however, do not include X-rays, surgery, care of major accidents and/or off-campus examinations for glasses, dental service, out-of-office calls, cases of serious chronic disorder or other extraordinary situations.

Each student will be entitled to a maximum of five days of hospitalization in the College Infirmary, with routine nursing care and ordinary medication during each school year that he is enrolled. Special nursing service and special medication will be at the expense of the student. Non-boarding students will be charged for board and room while in the College Infirmary. Students who have to remain in the Infirmary longer than five days during the school year will be charged at the rate of $1.00 per day.

The College reserves the right of parents and guardians to make decisions concerning emergency health problems.

Audio-Visual Center

The College maintains an audio-visual center as an aid to instruction in all departments. Specialized equipment is housed in this department but arrangements can be made for loan of projectors and materials to other departments.

Remedial Program in Reading:

Organized on the basis of revealed needs of students and in order to ascertain the correlation between students' performance in classes and their reading inabilities as revealed in the testing program, a remedial program in reading has been developed at Bethune-Cookman College. The Cooperative English Test is administered to all new students. Those whose scores are below what may be expected of college students are required to do remedial
work under the supervision of the English Department. These stu-
dents are re-tested after a semester of special non-credit work in this
area and are re-directed into the remedial program if they still fail
to achieve an acceptable level of performance. Emphasis is placed
in all departments of instruction on reading and on English usage.

Veterans

The curricula of Bethune-Cookman College are approved for
the education of Veterans. The Business Office assists in counseling
and advising veterans on problems relating to their governmental
programs and in setting up necessary procedures to comply with
regulations on fees, books, interruption, reduction of course load,
and the like.

Foreign Students

Bethune-Cookman College is approved by the Attorney-General
of the United States for the education of foreign students. A mem-
ber of the faculty is appointed as advisor to foreign students.

The Library

Students should make much use of the Library. During free
periods, it is a quiet place to study with an abundance of reference
books at hand. In the General Reading Rooms are permanent col-
lections of books needed for quick reference and open-shelf collec-
tions in various fields.

STUDENT ORGANIZATIONS

ALL STUDENTS who seek membership in fraternities, sororities,
clubs and other organized groups on the campus of Bethune-Cook-
man College must meet the scholarship standards of the College
before approval and admission into such organizations. Every
student may belong to some organization and the College encour-
ages and welcomes participation in such activities.

A classified list of student organizations follows:

a. General Organizations

   Clubs, activities and organizations where the membership
   is not restricted because of registration in a particular
department are designated as "General." Participation in
these groups is voluntary. Programs may be national or
local in scope.

   (1) Student Council

      The Student Council at Bethune-Cookman Col-
      lege is the student governing body in matters
pertainning to the common interest of the students.

(2) The Bethunia Staff
The Bethunia is the school publication reflecting community life and activity.

(3) Classes
(a) Freshman
(b) Sophomore
(c) Junior
(d) Senior

(4) Men's Senate—comprised of all men of the College.
(5) Women's Senate—comprised of all women of the College

(6) Debating Society

(7) Special Service Groups
(a) Band and orchestra
(b) Choir
(c) Tra-co-Dram
(d) Dance Group
(e) Majorettes

(8) Foreign Students' Organization

b. Departmental Clubs
Departmental clubs are organizations designed to give students an opportunity to help interpret the broader educational implications in a given field of study and to gain professional perspective. Some of these clubs are affiliated with national organizations.

(1) Business Club
(2) Delta Pi Epsilon Mathematics Society
(3) Beta Kappa Chi Scientific Society
(4) Pi Omega Pi Honorary Business Fraternity
(5) Literites (English Club)
(6) Social Science Club
(7) Science Club
(8) Women Athletic Association
(9) The Physical Education Majors Club
(10) The Elementary Education Club

c. Religious Organizations
The Religious organizations are those groups whose primary objective is to promote spiritual growth through study, worship, service and action.

(1) The Methodist Student Movement
(2) The Baptist Student Union
(3) The Canterbury Club
(4) Newman Club
(5) Oxford Ministerial Club
(6) Sunday School
(7) Y.M.C.A.
(8) Y.W.C.A.
d. Fraternal Organizations

The fraternal organizations are National Greek Letter Organizations which have established chapters on the campus of Bethune-Cookman College.

(1) Gamma Tau Chapter of Alpha Kappa Alpha Sorority
(2) Delta Beta Chapter of Alpha Phi Alpha Fraternity
(3) Delta Alpha Chapter of Delta Sigma Theta Sorority
(4) Gamma Theta Chapter of Kappa Alpha Psi Fraternity
(5) Omicron Epsilon Chapter of Omega Psi Phi Fraternity
(6) Beta Upsilon Chapter of Phi Beta Sigma Fraternity
(7) Beta Eta Chapter of Sigma Gamma Rho Sorority
(8) Mu Beta Chapter of Zeta Phi Beta Sorority
(9) Pan-Hellenic Council
(10) Advisory Council to Greek-Letter Organizations
     (This organization is administrative, not social)

e. Athletic Groups

Athletic Groups are those groups whose primary purpose is to promote general interest in organized sports through intramural and inter-collegiate programs.

(1) Football
(2) Basketball
(3) Track and Field
(4) Tennis
(5) Golf
(6) Volley Ball
(7) Soft Ball

f. Special Clubs

Special clubs are those whose membership is determined on the basis of merit and achievement in a given area.

(1) Alpha Kappa Mu Honor Society

An average of "C" is required in order to participate in clubs and organizations. Honor Societies have their own regulations, however, and to be pledged to a fraternity or sorority, a student must have an average of 1.5, the same minimum average, under the rules of the Pan-Hellenic Council, required to join and to remain in active status in a Greek-letter organization. Pledging and initiation may take place only at prescribed times during the school year.

Each student organization and activity must be registered in the Office of the Director of Student Personnel with a copy of the char-
ter and a list of the names of the current officers on file. Permission must be obtained from the administration of the College to start a new organization on the campus. Organizations may nominate several members of the faculty from which nominations the administration of the College appoints the official faculty sponsors.

GENERAL REGULATIONS

Student Responsibility

In accepting admission to Bethune-Cookman College, the student subscribes to the standards of personal conduct which the College considers fundamental to group living and it is assumed that he will take advantage of the opportunities offered him to learn how to make wise decisions regarding his own conduct.

Rules and regulations governing students and student life are found in the Student Handbook, prepared by the Publications Committee which is composed of faculty and students.

Notices and Announcements

Students are held responsible for information published through notices and announcements placed on bulletin boards or made at student assemblies.

Discipline

Bethune-Cookman College seeks to safeguard the integrity of all of the students. It is expected that individual students will refrain from participation in acts which are considered irregular. Those who persist in violating any of the privileges, standards and rules of the College, who are consistently delinquent in academic responsibility, continually neglect their financial obligations or embarrass the College in any manner are subject to disciplinary action. The College reserves the right to dismiss a student for unbecoming social behavior. A student so dismissed forfeits his rights and privileges as a member of the College family, as well as fees paid in advance.

The College reserves the right to notify civil authorities whenever a student is guilty of or charged with violation of civil law.

Dormitory Life

Students are under the supervision, in their dormitories, of the respective Deans of Men and of Women. Rules governing dormitory life may be found in the Student Handbook.
All students should bring with them the following items:
- 4 sheets
- 2 bedspreads
- 4 pillowcases
- 1 blanket
- towels

Dormitory rooms are furnished; however, students will wish to personalize their rooms with their own curtains, scarves and similar items.

All students, both men and women, whose parents or guardians do not live in Daytona Beach are required to live on the campus (except by special permission granted in exceptional cases on an application approved by the Dean of Men or the Dean of Women and the Business Manager). Under no circumstances may a student move from the campus to the City without written permission.

**Uniform Dress**

The College has, from its earlier days, required uniform dress for the student for special assemblies and stated occasions, believing it to be economical as well as the best means of training young people in the habits of simplicity and good taste.

Women students are required to have, in winter, black shoes, an attractive shade of hose, a dark blue tailored suit and white blouse, and for summer, a white suit. At times, a hat, gloves and a handbag are also required.

Men students must own a navy blue suit, white shirts, a black tie and black shoes.

**FINANCIAL AID, SCHOLARSHIPS AND PRIZES**

**Financial Aid for Students**

Bethune-Cookman College engages a limited number of students in part-time employment. These jobs normally pay $15.00 to $20.00 per month. Student aid is granted only to students who demonstrate academic competence, need, willingness and ability to contribute work of value to the College, such as clerical service, laboratory assistance, work on the campus, work in dormitories, work in the dining hall, etc. Assignment for work is made from the Business Office.

A limited number of scholarships is available to well qualified students who show promise, ability and need. Some of the scholarships available to students are awarded directly by donors and administered by the Committee on Scholarships and Student Aid and
the Business Office of the College. Scholarships awarded by the College are handled by the Scholarship Committee.

Although high scholarship achieved through academic endeavor is an important feature in qualifying for scholarship, it is not the only consideration. Additional requirements are based upon the fundamental principles of good character and citizenship. Good health, attitude, seriousness of purpose, ability to get along with others and initiative are also significant criteria.

Some scholarships have special privileges and limitations. Specifications may be ascertained from the lists below:

1. **Tuition scholarship for Freshmen** — a number of tuition scholarships for Freshmen in the amount of $200.00 each is available. Payable $100.00 per semester, these scholarships are awarded to the Valedictorian and Salutatorian of their graduating class for the current year upon recommendation from the high school principal.

2. **Part-Time Employment**: This type of employment is possible for a limited number of students in various campus jobs.

3. **House Bill No. 111**: Provides for scholarships of $300.00 for dependent children of deceased World War Veterans who entered the service of the United States from the State of Florida. Parents or children must be residents of the State for five years. Application should be made to the Secretary of the Board of Control, Tallahassee, Florida.

4. **Vocational Rehabilitation Scholarship**: The Rehabilitation Division of the State Department of Education provides limited assistance to persons who are physically handicapped. Requirements for eligibility for this assistance are as follows: The applicant must have a disability which is a substantial vocational handicap, he must be sixteen years of age or over, he must have a good scholastic record, and must take courses that will prepare him for some vocation at which he can earn a living. Application for this assistance should be made prior to July 1 for the following school year. Students who wish to apply should write to the State Director of the Division of Vocational Rehabilitation, Department of Education, Tallahassee, Florida.

Students enrolled at Bethune-Cookman College for the first time should not come depending upon securing work, but should
come prepared to pay the full amount of their expenses until they have oriented themselves and have demonstrated their ability and worth.

*Presentation of Scholarship Papers*

Students who have been awarded scholarships through normal channels are required to submit the scholarship letter to the Business Manager upon reporting for registration.

*Prizes and Awards*

**ELLEN LONG WIGGINS ART AWARD** — To the Senior Student who has made the highest average in art subjects over the four (4) years period in college: $15.00.

**MARY J. TODD MCKENZIE AWARD** — To the students exhibiting deep interest in spiritual values, expressed by religious leadership: First Prize—$7.00; Second Prize—$3.00.

**MARIAN WEBB WATERS MEMORIAL AWARD** — To the valedictorian of the June graduation class, $10.00.

**PAN HELLENIC COUNCIL SCHOLARSHIP AWARD** — $50.00 (See the Dean of the College for information concerning this award).

**THE BERNICE HUGHES MARTIN PRIZE** — For excellence in extemporaneous speaking, $5.00.

**THE JAMES A. COLSTON AWARD** — To the student displaying the greatest amount of industry and thrift, combined with good scholarship, $5.00.

**THE HARRISON RHODES MEMORIAL PRIZE** — For distinction in creative writing. First prize, $7.00; Second prize, $5.00; Third prize, $3.00.

**THE VEVA REES POETRY CONTEST PRIZE** — To the winners of the annual Poetry Contest, First prize, $5.00; Second prize, $3.00, Third prize, $2.00.

**THE M.C.B. MASON MEMORIAL PRIZES** — To the student showing the greatest leadership in Y.M.C.A., $5.00 to a young man; $5.00 to a young woman.

**THE MUMMIES-ZENITHS CLUBS AWARDS** — To the young man and young lady with the highest academic record in the first two years of their college program. $5.00 to a young man; $5.00 to a young woman.
THE MARION SPEIGHT AWARD—To the student making the best record in foreign languages during the year, $5.00.

THE KELSEY PHARR AWARD — To the student with the highest record in Commercial subjects for the year, $15.00.

THE GEORGE W. ENGRAM AWARD — To the student with the highest average in Science during the year, $5.00.

THE JOHN L. SLACK AWARD — To the student having the highest average in Biology, $2.00.

MRS. JACOB GINSBERG AWARD — A dress pattern to the young lady with a record of outstanding work in the Clothing Department during the year.

THE JOE H. JAMES AWARD — To the highest ranking student in Public School Art, $5.00.

THE EMMY V. HUNT AWARDS — For achievement in the Foods Department during the year, First prize, $3.00; Second prize, $2.00.

THE JULIA A. DAVIS AWARD — For faithful work in the Boarding Department during the year. Two prizes, $2.50 each.

THE EDWARD VAN POOLE PRIZE — To the student exhibiting outstanding qualities of dependability, adaptability and responsibility, $5.00.

DR. T. A. ADAMS AWARD — For academic efficiency despite physical handicaps, $5.00.

THE GERTRUDE F. FILONDON AWARDS — To the student showing the greatest interest and efficiency in garment making, $5.00.

THE H. V. LUCAS AWARD — For academic efficiency despite physical handicaps, $2.50.

THE C. R. A. BANKS PRIZE — For excellence in writing original poetry. First prize, $7.00; Second prize, $3.00.

THE DAVID L. LEAVER AWARDS — To the Varsity Athlete with the highest academic average, $5.00. To the Physical Education Major with the highest academic record, $5.00.

THE GEORGE COLEMAN AWARD — To the student having the second highest average in Education Practice Teaching during the year, $5.00.
THE EZE OGUERI AWARD — For a student of outstanding merit and cooperation in the Senior Class, $6.00.

CAROL ROBIN ZEIGER MUSIC AWARDS — For outstanding cooperation and service in college choral work, $10.00.

PERCY L. MILLIGAN AWARD — To the first year student majoring in Mathematics who demonstrates the most proficiency, industry and efficiency in Mathematics, $5.00.

THE BEATRICE L. COLEMAN MEMORIAL AWARD — To the student excelling in the Music Department, $5.00.

THE PAT SAMPLES AWARD — To the student in the choir who shows the most interest; who is punctual, dependable and outstanding. This student must have at least an average of "C", $3.00.

THE RHETT BUTLER AWARD — To the student in the band who is interested in its welfare; who shows dependability and is punctual at all times, $5.00.

LOAN FUNDS AND SCHOLARSHIPS

1. The Student Loan Fund of the Methodist Church

This is a revolving fund from which Methodist students in Bethune-Cookman College may borrow amounts as follows:

<table>
<thead>
<tr>
<th>Class</th>
<th>Maximum Loan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshmen</td>
<td>$200.00</td>
</tr>
<tr>
<td>Sophomores</td>
<td>$250.00</td>
</tr>
<tr>
<td>Juniors</td>
<td>$300.00</td>
</tr>
<tr>
<td>Seniors</td>
<td>$350.00</td>
</tr>
</tbody>
</table>

These loans, at low interest rates, are approved only for students in full time attendance, on the basis of their eligibility as determined by the Faculty Loan Committee.

Applicants must be seventeen years of age or over, must give evidence of good health, Christian character, intellectual interest, promise of usefulness to Church and society, and satisfactory evidence of financial responsibility. Application for these loans should be directed to the Faculty Loan Committee.

2. The Rees Student Loan Fund ($800)

A revolving fund established by Mrs. Veva Rees Friend, from which students in the current graduating class may borrow
small amounts on short-term notes. Interest rates are low. Applications for loans are received and acted upon by the Faculty Loan Committee.

3. **The Delta Sigma Theta Loan Fund ($467.54)**
A revolving fund established by the Delta Sigma Theta Sorority for loans to worthy students in the current graduating class who are unable to meet the expense of their final year without such aid. Maximum loan to student, $75.00, on notes of six, nine or twelve months. Applications for loans are received and approved by the Faculty Loan Committee.

4. **The Gertrude Brown Memorial Fund ($500)**
This revolving fund was created to help worthy seniors. Small amounts may be borrowed from this fund on short-term notes not exceeding 12 months with interest at 3 per cent per annum. Applications should be directed to the Faculty Loan Committee.

5. **Vada Somerville Scholarship Fund ($607.50)**
A scholarship fund established to aid any worthy student. Students may borrow small amounts on signed notes which will not exceed one year. Applications for loans should be submitted to the Faculty Loan Committee.

6. **The Henry Jefferson Davis Memorial Revolving Loan Fund ($250)**
This revolving loan fund was created to help worthy Juniors and Seniors. Donor-Reverend Jack A. Davis. A Junior or Senior may borrow up to $50.00 on a short-term note, not to exceed 24 months, with interest not to exceed 3% per annum. Applications should be directed to the Faculty Loan Committee.

7. **E. R. Scholarship Fund ($100)**
Students may borrow small amounts on signed notes which will not exceed one year with 3 per cent per annum.

8. **Charles W. Francis Scholarship Fund ($50.00)**
Students may borrow small amounts on signed notes which will not exceed one year. Applications should be made to the Faculty Loan Committee.
9. **Nannett Harlo Scholarship Fund** ($73.00)

Students may borrow small amounts on signed notes which will not exceed one year. Applications for loans should be submitted to the Faculty Loan Committee.

10. **Pearl Cox Scholarship Fund** ($130.00)

This revolving fund was created to help worthy seniors. Small amounts may be borrowed on short-term notes not to exceed six months. Interest rates are low. Applications for loans are received and acted upon by the Faculty Loan Committee.

11. **S. Harley Jones Memorial Scholarship Fund** ($10.00)

A revolving fund established for the purpose of helping worthy students who are seniors and who are unable to meet their financial obligations. Students may borrow small amounts to be repaid in one year with the interest rate of 3 per cent per annum. Applications should be made to the Faculty Loan Committee.

12. **Nellie B. Seibert Scholarship Fund** ($100.00)

A revolving fund established by Nellie B. Seibert to help worthy students. Small amounts may be borrowed and repaid in one year with interest at the rate of 3 per cent per annum. Applications should be made directly to the Faculty Loan Committee.

13. **E. B. Seward Scholarship Fund** ($50.00)

Students may borrow small amounts on signed notes which will not exceed one year. Applications for loans should be submitted to the Faculty Loan Committee.

14. **Libby M. Whitney Memorial Scholarship Fund** ($80.00)

This revolving fund was created to help worthy juniors and seniors. Small loans may be made by any student recommended by the Faculty Loan Committee.

15. **The Nellie B. and Bessie H. Garrison Scholarship** ($200. each)

Two scholarship valued at $200. each are awarded annually by Misses Nellie B. and Bessie H. Garrison. Applications should be submitted to the President of the College.
16. Mary McLeod Bethune Memorial Scholarship ($300.)

Payable at the rate of $150. per semester, this scholarship is presented in memory of the late Dr. Mary McLeod Bethune by Mr. Julius Davidson and is awarded to a student in the Department of Social Science. The recipient is selected by a committee of the Board of Trustees of the Mary McLeod Bethune Foundation.

FINANCIAL REGULATIONS

Bethune-Cookman College emphasizes promptness in the payment of all accounts. Fees and charges for room, board and laundry have been determined in the light of present conditions. The College reserves the right to make increases at any time during a school year in these charges, should conditions make this necessary. Board, room and laundry are offered as a group. A student may not have one without the other.

Meal tickets are issued monthly upon payment of monthly charges. The retention of a meal ticket is the responsibility of the student.

In paying a student’s account, parents are advised to make remittances payable to "Bethune-Cookman College" and to send them directly to the Office of the Business Manager. Preferable modes of payments are money orders and certified or cashier's checks. Statements of student accounts are made only on request. Any expense incurred in connection with the collection of student accounts will be charged to the student.

In no case may a student receive a degree, transcript or certificate until a satisfactory settlement of his account has been made. Final examinations for a semester or semester credit cannot be given to a student until he has cleared his account with the Business Office.

Payment of Tuition, Fees, Room, Board and Laundry

Tuition and fees for any school year will be due at the beginning of each semester. Total tuition and fees and room, board and laundry for September are due at the time of registration.

Resident students will observe the following schedule for room, board and laundry payments:
September 7, 1955 ................................ $39.00
September 30, 1955 ................................ 49.00
October 30, 1955 ................................ 49.00
November 30, 1955 ................................ 39.00
January 3, 1956 ................................ 49.00
Registration 1956 ................................ 49.00
February 26, 1956 ................................ 49.00
March 30, 1956 ................................ 49.00
April 30, 1956 ................................ 49.00

All students, including veterans, are expected to follow the above schedule for the payment of room, board and laundry. Veterans should make arrangements to bring funds to carry them for at least two months or until they start receiving their subsistence checks from the Government.

All resident and non-resident students are required upon entrance to pay the following:

<table>
<thead>
<tr>
<th>First Semester</th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$125.00</td>
<td>$135.00</td>
</tr>
<tr>
<td>Annual Fees</td>
<td>36.00</td>
<td>36.00</td>
</tr>
<tr>
<td>Activity Fees</td>
<td>$3.00 less for former students</td>
<td>10.00</td>
</tr>
<tr>
<td>Room, Board and Laundry</td>
<td>39.00</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>210.00</td>
<td>181.00</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Second Semester</th>
<th>Resident</th>
<th>Non-Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$125.00</td>
<td>$135.00</td>
</tr>
<tr>
<td>Registration</td>
<td>5.00</td>
<td>5.00</td>
</tr>
<tr>
<td>Room, Board and Laundry (February)</td>
<td>49.00</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>179.00</td>
<td>140.00</td>
</tr>
</tbody>
</table>

ANNUAL STUDENT EXPENSES

Resident Students

- Tuition per semester .................. $125.00
- For a minimum of 12 semester hours and a maximum not to exceed 16.
- Annual Fees (not refundable) ........ 36.00
- Activity Fees (3.00 less for former students) 10.00
- Room, Board, Laundry ................ 225.00

Total General—First Semester .................. $396.00
Tuition per semester $125.00  
Registration fees 5.00  
Room, Board and Laundry 196.00  

Total General Charges—Second Semester $326.00  
Total Charges per year $722.00  

Non-Resident Students

First Semester
Tuition per semester $135.00  
Annual Fees 36.00  
Activity Fees $(3.00 less for former students) 10.00  

Total General Charges—First Semester $181.00  

Second Semester
Tuition 135.00  
Registration fees 5.00  

Total General Charges—Second Semester $140.00  
Total Charges per year $321.00  
(The general charges do not include special course fees, books, supplies and other incidental or personal items.)

The following estimate, exclusive of special course fees, laboratory fees and other special fees will enable the student to form an approximate idea of the yearly expenses.

ESTIMATE OF EXPENSES
For the Year  Resident  Non-Resident
Tuition $250.00  $270.00  
Annual Fees 41.00  41.00  
Activity Fees 10.00  10.00  
Room, Board, Laundry 421.00  
Textbooks and Supplies 40.00  40.00  

762.00  361.00  

Students' Expenses
Fees  
Tuition for extra hours—per semester hour 10.50  
Room, Board, Laundry, per month 49.00  
(except September and December $39.00)  

Annual Fees
Registration per semester 5.00  
Breakage 3.00  
Library 6.00  
Athletic 8.00
<table>
<thead>
<tr>
<th>Fees</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cultural</td>
<td>6.00</td>
</tr>
<tr>
<td>Medical</td>
<td>8.00</td>
</tr>
<tr>
<td>Student Activity Fees</td>
<td></td>
</tr>
<tr>
<td>($3.00 less for former students)</td>
<td></td>
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<tr>
<td>Freshman Cap</td>
<td>$ .50</td>
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<tr>
<td>YMCA or YWCA</td>
<td>.50</td>
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<tr>
<td>The Bethunia</td>
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<td>The B-Cean</td>
<td>5.50</td>
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<td>Student Council</td>
<td>.50</td>
</tr>
<tr>
<td>Orientation Tests</td>
<td>2.50</td>
</tr>
<tr>
<td>Examination for advanced standing (per credit hour)</td>
<td>2.50</td>
</tr>
<tr>
<td>Late examinations per course</td>
<td>1.00</td>
</tr>
<tr>
<td>Comprehensive examination per each after the first</td>
<td>3.00</td>
</tr>
<tr>
<td>Application for admission</td>
<td>15.00</td>
</tr>
<tr>
<td>($10.00 of this fee is applied to the student's account. $5.00 covers the processing of credentials and correspondence and is not refundable.)</td>
<td></td>
</tr>
<tr>
<td>Registration books (the first booklet is issued free)</td>
<td>.25</td>
</tr>
<tr>
<td>Late registration fee</td>
<td>10.00</td>
</tr>
<tr>
<td>For proper removal of incomplete grade per course</td>
<td>1.00</td>
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<tr>
<td>Change in program after first week</td>
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<tr>
<td>Fee for special student per semester hour of credit</td>
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<td>Graduation fee</td>
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<td>Individual instruction in music (per month)</td>
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<td>Textbooks (approximate cost per semester)</td>
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<td>Key deposits (refundable upon presentation of key and receipt)</td>
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<td>Auditing courses</td>
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<td>Homemaking (first year students)</td>
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<tr>
<td>Locker Room fee (per semester)</td>
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<tr>
<td>Laboratory Fees:</td>
<td></td>
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<tr>
<td>Chemistry, Biology, Physics</td>
<td>$8.00- 10.00</td>
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<tr>
<td>Internship</td>
<td>30.00</td>
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<tr>
<td>Library Service</td>
<td>12.00</td>
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<tr>
<td>Art</td>
<td>$3.00- 6.00</td>
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<tr>
<td>Audio-Visual Courses</td>
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<tr>
<td>Home Economics</td>
<td>$3.00- 15.00</td>
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<tr>
<td>Typing</td>
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<td>Material Fees:</td>
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<tr>
<td>Physical Education Courses</td>
<td>$2.00- 4.00</td>
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<tr>
<td>Dramatics</td>
<td>5.00</td>
</tr>
<tr>
<td>Survey of Physical &amp; Biological Sciences</td>
<td>2.00</td>
</tr>
<tr>
<td>Instruction in Piano, Instruments (per month)</td>
<td>6.00</td>
</tr>
</tbody>
</table>

New students (transfer and other) registering for the first time during the Second Semester will pay $36.00 Annual Fees and
$10.00 Activity Fees, the same as students who enter during the first semester.

All fees are payable in advance. No student is considered registered until he clears with the Business Office financially.

Students who register after the dates set in the College Calendar for Registration, are required to pay a late registration fee of ten dollars.

Room, Board, Laundry

No deductions or adjustments will be made for any fraction of a week and the Christmas holidays. Refunds for room, board and laundry will not be made for a period shorter than 15 days. In no event will more than 50% be refunded. Computed from the first days of the month, the amount that will be retained by the College will be as follows:

<table>
<thead>
<tr>
<th>Days</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 to 15 days</td>
<td>50%</td>
</tr>
<tr>
<td>16 to 21 days</td>
<td>80%</td>
</tr>
<tr>
<td>22 days</td>
<td>100%</td>
</tr>
</tbody>
</table>

Withdrawal and Refunds—Tuition and Fees

Formal application for withdrawal must be made to the Academic Dean and permission granted before a student leaves the College.

No remission of fees will be allowed students who do not withdraw formally from the College and campus.

Students who withdraw within the first month of a Semester will be reimbursed two-thirds of the tuition charge. Students who withdraw after the first month will be reimbursed only for board. Annual fees, laboratory fees and special course fees are not refundable.

Graduation Fee should be paid at the time formal application is made for the degree.
ACADEMIC PROGRAM

THE CURRICULUM

So that Bethune-Cookman College might attain its objectives, the curriculum which follows has been adopted. The philosophy of the College proposes a certain destination; the curriculum is the route suggested to faculty and students to reach this goal. The course of study here outlined is not an end in itself—it is a means to an end. Its primary service is to provide a reliable compass to direct the student into a more nearly complete life.

The curriculum at Bethune-Cookman College has, therefore, the following purposes:

1. to build a broad foundation in general education for adequate citizenship in a democratic society;
2. to give thorough preparation in the fundamentals of a specialized area (major) yet providing elective hours in some closely allied field (minor);
3. to develop sensitivity and awareness to prospective life-work through professional treatment of the subject matter, skills and outlook involved;
4. implementation of knowledge, skill and understanding in practical experience in laboratory, school, community and public service.

DEGREES

Bethune-Cookman College confers the degree, Bachelor of Arts, or Bachelor of Science, upon completion of the prescribed requirements of the respective course of study and approval by the Faculty.

The degree, Bachelor of Arts, is conferred when the major field of study is Art, English, Music, Philosophy and Religion, or Speech and Drama, in the Division of Humanities.

The degree, Bachelor of Science, is conferred when the major field of study is Elementary Education, in the Division of Education.

Either degree, Bachelor of Arts or Bachelor of Science, may be conferred when the major field is Science, in the Division of Science, or Commerce, Physical Education and Health or Social Science, in the Division of Social Science, depending upon the courses taken.
In every case, the student must present twelve semester hours credit in one foreign language in order to qualify for the Bachelor of Arts degree.

Academic programs are planned by the student’s major advisor within the framework of the general requirements of the College and in consultation with the student in order to provide the best possible course of study to meet individual student needs.

The normal period of study required of a student who enters the Freshman class is four years or eight semesters. No student will be recommended for a degree until he has achieved the following:

1. Demonstration of a satisfactory level of achievement, both qualitatively and quantitatively.
2. Completion of 124 semester hours of work properly distributed, with a minimum of 124 quality points.
3. Completion of the requirements of the General Education Program and of the requirements of a major field of concentration.
4. Satisfactory achievement on a comprehensive examination required in the major field. (See section on Examinations, pages 40, 41).

In every case the final 30 semester hours in completion of the requirements for a degree must be done in residence at Bethune-Cookman College.

Any student who falls below satisfactory level in scholarship or who for any reason in the judgment of the Administrative Committee is felt not to be a desirable member of the student body is subject to dismissal.

GENERAL EDUCATION

The curriculum is organized into two distinct but interrelated levels: the basic General Education Program and the upper level of major concentration.

The General Education Program at Bethune-Cookman College is designed to develop in students those Christian values, attitudes, skills and knowledge necessary for abundant personal living and responsible citizenship in a democratic society. To this end experiences are provided which give the student an understanding of the physical, biological and social environment, of literature, art and music, of physical and mental health, of philosophy and religion, and of the skills necessary for effective communication in writing,
speaking, reading and listening. These non-specialized and non-vocational learnings are believed to be essential in the common experience of all educated Christian men and women.

So that each student may participate fully in this program, the College requires for graduation 45 semester hours of credit in General Education. Normally this program is completed during the Freshman and Sophomore years.

The 45 semester hours of credit are distributed as follows: (See divisional listings for complete course descriptions)

I. DIVISION OF HUMANITIES 21
   Eng 101-102 Communications 6 (p. 69)*
   S.D. 232 Public Speaking 3 (p. 76)
   Eng 201-202 Humanities 8 (p. 69)
   P.R. 101,102 Biblical Literature 4 (p. 74)

II. DIVISION OF SCIENCE 12
   Bi 101 Biological Science 3 (p. 80)**
   Ph 101 General Physical Science 3 (p. 83)**
   Ma 101-102 College Mathematics 6 (p. 82)

III. DIVISION OF SOCIAL SCIENCE 10
   S.S. 101-102 American Institutions 6 (p. 92)
   P.E. 101-102 Physical Education 2 (p. 88)
   P.E. 201-202 Physical Education 2 (p. 88)

RESTRICTED ELECTIVE 2

To complete his program a student may elect from those courses designated in the description of courses as General Education electives by the symbol†. In electing such a course, the student should seek the advice of his major advisor or that of the Coordinator of General Education.

*A student whose entrance examinations reveal deficiencies in English must take remedial work in the Department of English. (See Eng 101-102, page 69)

**Science majors substitute comprehensive courses in Biology and Physical Science.
MAJOR FIELD OF CONCENTRATION

By the end of his Sophomore year the student must select for concentration of study in the Junior and Senior years the field in which he wishes to major. Requirements for each major field are set up by the respective department involved but a minimum of thirty semester hours with a grade of "C" in each course counted toward the major is required by the College. Students desiring to teach may consult their major advisor for information concerning State certification requirements and plan their programs accordingly.

The student may choose from one of ten major departments on the upper level of the curriculum. These are grouped into four main Divisions of Instruction, as follows:

I. DIVISION OF HUMANITIES: Art, English, Music, Philosophy and Religion, Speech and Drama

II. DIVISION OF SCIENCE: Science

III. DIVISION OF SOCIAL SCIENCE: Commerce, Physical Education and Health, Social Science

IV. DIVISION OF EDUCATION: Elementary Education

In addition to these major departments, courses are offered in departments of instruction which similarly fall into one of the main Divisions although they do not constitute a major field of concentration for a degree. Such areas do, however, offer sufficient courses for State certification for students who desire to qualify to teach. See "Description of Courses" for these offerings.

A student who wishes also to achieve a minor in a given field may do so by accumulating not less than fifteen hours in the department of his choice, with no grade less than "C". The courses so counted must be chosen in consultation with the head of the Department concerned.

COURSES OF INSTRUCTION

for

1955-56 and 1956-57

The Courses of Instruction are listed herewith under the respective departments which offer them within the Divisional framework of the College curriculum. Courses intended for Freshmen carry
numbers 100 to 199, those for Sophomores 200 to 299, for Juniors and Seniors, from 300 up. So far as possible, courses should be taken in sequence and at the level for which they are intended: exceptions may be made only over the advisor's signature and with the approval of the Dean of the College.

Numbers ending in odd digits indicate courses usually given the first semester; numbers ending in even digits indicate courses usually given the second semester. All credit is indicated in terms of semester hours.

Both semesters must be taken to receive credit for a course which runs two semesters and the number of which is hyphenated (as English 101-102). Either semester of a course may be taken for credit if the course number carries a comma between the numbers of the two semesters (as Philosophy and Religion 103, 104).

The symbol ‡ designates a restricted elective course in the General Education Program.

I. DIVISION OF HUMANITIES

The Division of Humanities offers the following five major fields of study: Art, English, Music, Philosophy and Religion, Speech and Drama. The Bachelor of Arts degree is awarded students majoring in any of these five departments and twelve semester hours in one foreign language are required in every case. In addition to these major departments, the Division offers courses in Library Service and Modern Languages.

The Division aims to provide the student with an introduction to the classic arts of civilization, to stimulate him to a richer, fuller life and to develop in him the appreciation of beauty, the soundness of judgment and the skill in communication which characterize an educated person. An emphasis on Christianity and on democracy are designed to equip the student for useful living in our society. The Division, as a whole, seeks to help its students to develop:

1. Effective skills of communication
2. Ingenuity and creative ability
3. Creative thinking
4. A sense of spiritual and moral values
5. An appreciation for the ways, thoughts and beliefs of other peoples
(6) An awareness of the interrelatedness of the various fields of knowledge.

ART

The study of Art at Bethune-Cookman College is based on the following two-fold hypothesis:

(1) that Art is an essential factor in the twentieth century civilization and plays an important and vital part in the satisfactions of every-day living;

(2) that the public school presents the best opportunity for conveying the beneficial influence of Art to the individual, the home and the environment of our culture.

A student wishing to major in Art will plan his program of study with the Head of the Art Department. In addition to the requirements of the General Education program, and the requirement of twelve semester hours in one foreign language, the student will include in his program: Art 103, 303-304, 313, 321-322, 331-332, 401-402, 421-422 and select elective courses in Philosophy, Music, Public Speaking, Typewriting, Stagecraft, Make-up, English Literature, History, Religion or Audio-Visual Education.

A minor in Art consists of fifteen semester hours and includes: Art 103, 303-304, 321-322, 331-332, and 311-312.

Courses:

‡Art 103  Art Appreciation  Credit: one semester hour  General survey of the history of art. Freshman elective.

Art 211  Basic Elementary Art  Credit: two semester hours  Same as Education 211. Pre-requisite to Art 311-312 (Ed 341, Ed 342).

Art 301  Theory of Design  Credit: two semester hours  An elementary course in the study of the elements and principles of good design, dealing with abstract and representational interpretations. Fee: $2.00

Art 303-304  History of American Art  Credit: four semester hours  Study and analysis of art and thought in art in early America and contemporary times.

Art 311-312  Public School Art I and II  Credit: four to six semester hours  Same as Ed 341, 342. Prepared for the elementary education major
The first semester deals with elementary color theory, drawing, perspective, lettering, seasonal constructional problems, etc. The second semester deals with simple craft problems: clay, paper maché, wood, leather, box sculpture, graphic art techniques, etc.

**Art 313 Advanced Crafts**  
Credit: two or three semester hours  
A continuation of Art 312 with special emphasis on two or three selected crafts. Pre-requisite: Art 311-312.

**Art 321-322 Lettering I and II**  
Credit: four semester hours  
Theory of design, a study of types, history and practical exercises in lettering. Second semester deals with problems in layout, types and skill in rendering.

**Art 331-332 Composition**  
Credit: four semester hours  
Elementary problems in two and three dimensional design with emphasis on compositional organization. Charcoal, ink, chalk and gouache are used in producing experiments. Second semester deals with advanced problems in composition work with emphasis on structure; oil is introduced.

**Art 401-402 Drawing and Painting**  
Credit: six semester hours  
Experiments in tone, line, color and texture in charcoal, ink, chalk, water color and pastel. Problems in the production of illustration, portraits, life drawings, still life and mural design. Second semester work is on the basis of individual arrangement: advanced problem in water color and oil. Pre-requisite: Art 331-332. Fee: $12.00

**Art 411-412 Nineteenth Century and Contemporary Art**  
Credit: four semester hours  
A study of the rapid changes in art that have occurred in the Nineteenth century and since.

**Art 421-422 Design in Ceramics**  
Credit: five semester hours  
(two hours first semester and three hours the second semester)  

**Art 423 Sculpture**  
Credit: three semester hours  
An elementary course in plastic sculpture. Emphasis is placed on experimentation in terra cotta and plaster. Firing and glazing methods are studied also.

**ENGLISH**

The aim of the Department of English is two-fold:
(1) to develop skill in the art of communication so that the student may appreciate others and the world around him and express himself adequately
(2) to acquaint the student with the heritage of thought and literature which comprise so much of our culture.

A student majoring in English will work his program out with the Head of the Department, including twelve hours in one foreign language and electing courses in Philosophy, Speech and Drama, History and other fields.

Courses:

Eng 101-102 Communications Credit: six semester hours
Required of all Freshmen. This course is designed to improve the reading, writing, speaking and listening habits and tastes of the student.
Note: All students whose entrance examinations reveal deficiencies in English will be assigned to special sections of this course for additional and remedial work in reading.

Eng 201-202 Humanities Credit: eight semester hours
This one-year course of study which is a part of the General Education Program is required of all Sophomores and is an attempt to acquaint the student with four main areas of human expression: Literature, Art, Religion and Philosophy. Within a chronological pattern of development, the material is presented to help the student broaden his own cultural knowledge and appreciation and to motivate him to further self-improvement. A survey is made of the Greek and Roman worlds, the Middle Ages, the Renaissance, the Romantic and Victorian Periods and contemporary civilization.

Eng 211-212 English Literature Credit: four semester hours
Required of all English majors, this course is organized according to the types of literary works produced in England, beginning with the epic. An analysis of the work, the author, time written, content of truth and appeal to the reader.

Eng 301-302 Advanced Composition Credit: six semester hours
Required of all English majors, this course is organized according to the expressed needs of the students. Points of emphasis usually include writing style, spelling, dictionary use and fundamentals of good oral usage.

Eng 311 American Literature Credit: three semester hours
An introduction to the writings of Americans with emphasis on the development of ideas in American life and culture as reflected in the literature beginning with Freneau. Attention is given to the literary works of American Negroes.

Eng 321 English Drama Credit: two semester hours
English drama from earliest forms through the Nineteenth Century, excluding Shakespeare.
Eng 331  *The Novel*  Credit: two semester hours  
Study of the development of the novel, beginning with Samuel Richardson and including the English and American novel.

Eng 341  *The Romantic Period*  Credit: three semester hours  
Beginning with the Pre-Romanticists and continuing through the period, generally 1798-1832. Pre-requisites: P.R. 103, Eng 211-212.

Eng 342  *The Victorian Period*  Credit: three semester hours  
Begins with the end of the Romantic Period, roughly 1832; emphasis is placed on the emerging patterns of life in science and industry as well as on the literary productions as they reflect those patterns. Pre-requisite: Eng 341.

Eng 401-402  *History of the English Language*  Credit: six semester hours  
Required of English majors. Includes periods of Old English, Middle English, Early Modern and Modern English in language development. Attention is given to sound development and change, codification of spelling, word derivation, and change in the view of life as reflected by language.

Eng 411  *Techniques of Research*  Credit: three semester hours  
Required of all English majors; deals with the systematic methods of locating, organizing and compiling data.

Eng 421  *Journalism*  Credit: two semester hours  
Organizing and editing high school newspapers; emphasis is placed on the newspaper as one of the chief media of communication.  
NOTE: See the course offerings of the Department of Speech and Drama for related courses: Shakespeare, Oral Interpretation of Literature, Public Speaking and Modern Drama.

**MUSIC**

The Department of Music offers the majoring student a choice between two programs: one with emphasis on Music as such and the other with emphasis on Music Education. Both programs lead to the Bachelor of Arts degree with a major in Music; the courses to be taken are worked out in consultation with the Head of the Department. In either case, the student must include in his program twelve semester hours in one foreign language. The former program, however, is designed primarily for students interested in professional music as a career while the latter program is offered for students planning upon teaching music.

Through the medium of classroom instruction, active participation, and audio-visual motivation, it is the aim of the Department to develop the innate qualities of the students to their maximum
potential. Attention will be given to the individuality of each student to the extent that upon completion of the course of study selected, the student will be equipped to meet the demands of either the teaching profession or those of the professional musician.

All majors are expected to participate in at least one ensemble during their matriculation at the College. Students selecting the program emphasizing Music Education are required either to present a formal recital on the major instrument or to present an original composition in large form for large ensemble as partial fulfillment of the requirements for graduation. Students selecting the program emphasizing Music are required to present a formal recital in any area of Applied Music as partial fulfillment of the requirements for graduation.

Courses:

(Note: Individual instruction in Piano, Band, Voice carries a Fee of $6.00 per month each.)

Mu 100-100A Fundamentals of Music

Credit: two semester hours

Designed to orientate the first-year student so far as the fundamentals of music are concerned. It is not the aim of the Department to fuse harmony with ear-training in this course; rather, the goal is to relate intimately the innate abilities of the student to the pure fundamentals of the theory of music.

Mu 101-102 Applied Music

Credit: two semester hours

201-202
301-302

Practical application on a specified instrument or instruments. In the case of voice and wind instrument speciality, four semester hours of piano will be required of first and second-year students, plus eight semester hours in a major area of Applied Music. It is expected that all first and second-year students majoring in this Department will enroll in two courses of Applied Music of two one-half hour lessons per week.

Mu 211-212 Elementary Harmony

Credit: four semester hours

An integrated course in the fundamentals of music with emphasis on the development of oral recognition of all musical elements. Specific physical expression must always follow and illustrate all technical musical knowledge, ear (aural), visual (eye to ear) and manual (motor). The content of the course will involve the development of a practical vocabulary of triads, major and minor, up to and including seventh chords.
Mu 231-232  **Elementary Sightsinging and Ear-Training**  
*Credit: two semester hours*

It is the aim of this course to give the student a firm aural foundation in basic musicianship. The identification of intervals, triads, and seventh chords through listening and class participation is the first and most important step in the development of the embryonic musician.

Mu 241-242  **Sightsinging and Ear-Training (Solfeggio)**  
*Credit: two semester hours*

Designed for those students whose programs provide emphasis on voice, piano or organ; emphasis will be placed on the development of the student's ability to identify and sing and play intervals, chords and scales without the use of related devices.

Mu 311-312  **Advanced Harmony**  
*Credit: four semester hours*

This course provides further intensified study growing out of Mu 211-212. The student will be acquainted with harmonization of chorales, folk tunes, spirituals, the solution of advanced figured basses and the practical application of the material to the keyboard.

Mu 321  **Keyboard Harmony**  
*Credit: two semester hours*

The practical application of transposition, modulations, and harmonizations of chorales at the keyboard; stress will be placed on the improvisation of chorale melodies in transposed keys. Pre-requisites: Mu 101-102, 201-202, 211-212, 231-232.

Mu 322  **Form and Analysis**  
*Credit: two semester hours*

Study of the forms as developed by the Classicists, using the piano Sonatas of Haydn, Mozart and Beethoven as the basis for observation. In the practical analysis of the content of these compositions, selections from the music of Schubert, Brahms and Debussy will be compared so that the student might observe the growth of techniques and ideas in musical composition.

Mu 331-332  **Music History**  
*Credit: four semester hours*

An intensive study of the history of music and musician. Correlation with the history of art and literature is emphasized. Stress is also placed on the effects of socio-economic implications on the development of music from the fall of the Roman Empire to the present day.

Mu 341  **Music Education — Elementary**  
*Credit: four semester hours*

Designed to familiarize the student with basic music fundamentals necessary for effective teaching of music in the elementary grades, to develop within the student a philosophy of music education, to expose him to the essential musical experiences which a child should have in the elementary school, and to encourage him to perpetuate the ideal of “Music for Every Child.”

(Same as Ed 321, *Public School Music I*, credit: three semester hours) (Class meets four times a week.)
Mu 342  **Music Education — Secondary**
Credit: four semester hours
Methods and techniques relative to setting up a music program on the junior and senior high school levels. Attention will be given to the psychological and sociological aspects of the adolescent in relation to the whole school program. Particular emphasis will be placed on the effect of the grade school musical development program on the high school program. Pre-requisite: Mu 341 (Same as Ed 322, *Public School Music II*, credit: three semester hours) (Class meets four times a week.)

Mu 351-352  **Instrumental Class Methods**
Credit: four semester hours
It is mandatory for prospective school music teachers to have a working knowledge of all musical instruments. Frequently teachers are required to extend their area of instruction to embrace all aspects of music education. This course is designed to prepare the school music teacher to fulfill his obligation to his profession more adequately.

Mu 361  **Music Literature (Opera - Oratorio - Cantata)**
Credit: three semester hours
Various types of drama set to music; analysis of various operatic concepts in the light of past and present ideas.

Mu 362  **Music Literature (Symphonic)**
Credit: three semester hours
Exploration of the various Symphonies and Symphonic Poems from Haydn and Mozart to the contemporary composer.

Mu 400  **Musicology**
Credit: two semester hours
Comparative analysis of the research materials in music from the Sixteenth Century up through the Twentieth Century; the student will investigate various aspects of musical developments. A term project requiring intensive research is required of each student.

Mu 401-402  **Applied Music**
Credit: four semester hours
Each major in the Department of Music is required to present a Senior recital; this course is designed to provide proper instruction relative to performing in recital. Two one-hour lessons per week.

Mu 411  **Counterpoint (18th Century)**
Credit: two semester hours
Practical application of counterpoint based on the works of J. S. Bach; designed to give the student a workable knowledge of the contrapuntal techniques of the Eighteenth Century.
Pre-requisites: Mu 211-212, 311-312, 321 and 322.

Mu 421-422  **Conducting and Arranging**
Credit: four semester hours
Designed to acquaint the student with the techniques of conducting,
i.e., the use of the baton, score reading and transcriptions. Practical experience in conducting instrumental ensembles and choral groups. Note: to be taken concurrently with Mu 431-432. Pre-requisites: Mu 211-212, 311-312, 321 and 322.

Mu 431-432  *Orchestration*  Credit: four semester hours
Practical application of scoring for band, orchestra and orchestra and chorus; particular emphasis on the individual ability of the student. 
Note: to be taken concurrently with Mu 421-422. Pre-requisites: Mu 211-212, 311-312, 321 and 322.

Mu 441-442  *Composition*  Credit: four semester hours
Designed to enable the student to develop his latent potentialities in original composition; study of the various styles. 
Pre-requisites: Mu 211-212, 311-312, 321 and 322.

**PHILOSOPHY AND RELIGION**

The aim of this Department is twofold: first, to acquaint the student with the philosophical and religious heritage of the ages, and second, to help him formulate for himself a meaningful philosophy of life.

A student majoring in this Department must, in addition to presenting twelve semester hours in one foreign language, accumulate thirty semester hours in *Philosophy and Religion* beyond P.R. 101, 102 and including P.R. 103,104,201,202, 301-302, 311-312, 441 and 442. A minor in *Philosophy and Religion* comprising a program of fifteen semester hours may be worked out in consultation with the Head of the Department.

**Courses:**

**P.R. 101  Biblical Literature I**  Credit: two semester hours
Comprehensive survey of the language and literature of the Old Testament, designed to acquaint the student with the rich literary offerings of the Bible and to create an appreciation for and interest in Bible reading. Required of all Freshmen.

**P.R. 102  Biblical Literature II**  Credit: two semester hours
Comprehensive survey of the language and literature of the New Testament, with a continuation of the purpose of Biblical Literature I. Special emphasis on the Life of Christ and the Pauline letters. Required of all Freshmen.

**P.R. 103  History of Philosophy**  Credit: two semester hours
Ancient and Medieval periods.
BETHUNE-COOKMAN COLLEGE

P.R. 104 Modern Philosophy Credit: two semester hours
From the Renaissance to the present day with some attention to American philosophy.

†P.R. 201 Life and Teachings of Jesus Credit: two semester hours
Analysis of the life and teachings of Jesus with respect to historical perspective and relevance to contemporary life; designed especially for pre-ministerial students and those entering other phases of Christian service.

P.R. 202 The Church School Credit: two semester hours
A study of both methods and materials in the administration of the Church School; designed particularly to acquaint the student with the total educational function of the local church.

P.R. 301-302 Church History Credit: six semester hours
Survey of the history of the church from primitive days to the present.

P.R. 303 Philosophy of Religion Credit: three semester hours
Offered in alternate years: not offered in 1955-1956.

P.R. 304 Psychology of Religion Credit: three semester hours
Study of human behaviour described as religious. Pre-requisite: Ed 202. or Ed 231.
Offered in alternate years: not offered in 1955-1956.

P.R. 311-312 Comparative Religions Credit: six semester hours
A survey of the history, beliefs and social significance of the world’s major religions.
Offered in alternate years: not offered in 1955-1956.

P.R. 323 Directed Reading for Conference Study Credit: two semester hours
Reading, under supervision, of certain books as specified by the Conference Board of Ministerial Training as a part of the preparation necessary for admission to the Conference.
Offered upon sufficient demand

P.R. 411 Ethics Credit: three semester hours
The principles of human conduct; the nature, validity and development of ethical standards—the search for the good life; contemporary moral issues and social policy.

P.R. 412 Logic Credit: three semester hours
An analysis of the processes of correct thinking; the nature and structure of argument; the forms of valid reasoning; analysis and definition; fundamentals of scientific method; the organization of knowledge; the discipline of clear and consistent thinking.
THE AIMS of this department are to develop an appreciation for the drama as an art, and to train students in the performance of the various arts and crafts of the theatre in preparation for teaching or professional work in the theatre.

Students majoring in this department will work out their course of study with the Head of the Department. The program will include twelve semester hours in one foreign language and the following courses in Speech and Drama: S.D. 211 or 212, 222, 301 and 302, 305, 311, 312, 401, 411 and the Speech and Drama Seminar, as well as certain courses in other departments in the Division of Humanities.

Students majoring in this Department will work out their course to take 18 hours in the department, including S.D. 211 or 212, 222, 301, 305, 401 and 411.

Courses:

‡S.D. 211 (or 212) Theatre Practice Credit: one semester hour
Application of principles to theatre craft (costume, make-up, staging, etc.). Practice in productions of the dramatic club.

‡S.D. 222 Oral Interpretation Credit: two semester hours
Study of prose, poetry and dramatic forms of literature for oral communication, including drill in voice and diction.

S.D. 232 Public Speaking Credit: three semester hours
Study of the fundamentals of speech with attention to voice and articulation. Theory and practice in organizing and delivering various types of speeches.

S.D. 301-302 Introduction to Drama and the Theatre Credit: six semester hours
Comprehensive study of the development of drama as literature and of the theatre as an art form. Examination of the physical development of the stage and its relationship to the dramaturgy.
S.D. 305  *Argumentation and Debate*  
Credit: three semester hours  
Principles of argumentation; analysis of issues and modes of proof; methods of refutation.

S.D. 311  *Acting*  
Credit: three semester hours  
Fundamentals of acting and study of characterization; practical performance of scenes from plays of various types.

S.D. 312  *Shakespeare*  
Credit: three semester hours  
Critical study of selected tragedies and comedies.

S.D. 321  *Stagecraft*  
Credit: three semester hours  
Study of and practice in the technical aspects of theatrical production; construction of scenery; theories of stage design. Fee: $5.00

S.D. 332  *Make-up*  
Credit: two semester hours  
Basic techniques for straight and character make-up. Fee: $3.00

S.D. 401  *Play Direction*  
Credit: three semester hours  
Fundamentals of directing; mounting of scripts; study of movement and the handling of actors and space.

S.D. 403  *Playwriting*  
Credit: three semester hours  
Theory and technique of dramatic writing; practice in the writing of the one-act play.

S.D. 405  *Dramatics for the Public School Teacher*  
Credit: three semester hours  
General fundamentals and techniques of directing, stagecraft, lighting, make-up and costume. Lecture and laboratory. Fee: $5.00

S.D. 411  *Phonetics and Speech Correction*  
Credit: three semester hours  
Recognition and analysis of production of sounds in English; application of phonetics to problems of the teaching of language and of speech correction.

**LIBRARY SERVICE**

**The aim** of the Department of Library Service is to provide competent and qualified personnel to service both the elementary and the secondary school by imparting to the student:

1. an understanding of the function and role of the library in the school and society
2. a knowledge of the use, content, and care of books and other materials, and,
3. a knowledge of the theory and practice of the administration and organization of libraries.
Courses:

L.S. 301-302  *Organization and Administration of Libraries*  
Credit: six semester hours  
Planning, organization and equipment of the library quarters with emphasis on acquisition, preparation and circulation of materials and the keeping of records. Use of libraries and the place and function of libraries in the school.

L.S. 311  *Cataloguing and Classification*  
Credit: three semester hours  

L.S. 401-402*  *Books and Related Materials*  
Credit: six semester hours  
Printed and audio-visual materials will be considered. Selection of materials from the pre-primary through the ninth grade will be stressed the first semester; materials from the tenth grade through senior high school will be stressed the second semester. Use, care and criteria for selection of book and non-book materials.

L.S. 411  *Reference and Bibliography*  
Credit: three semester hours  
Consideration of the General Book Collection and of special tools useful in locating answers to questions most frequently asked in libraries; practice in the use of these tools and training in bibliographic methods.

*See also Ed. 352, Ed 310 and Ed 323.

MODERN LANGUAGES

Elementary and intermediate courses are offered in French, German and Spanish; advanced courses are offered in French and Spanish.

The elementary courses emphasize the essentials of grammar and spoken and written forms of the language. Stress is placed on pronunciation and opportunities are given for simple conversation and reading in the language.

The intermediate courses are essentially review courses. Reading of short stories, essays and short plays is undertaken and stress is placed on composition, both oral and written.

Courses:

M.L. 101-102 - Fr  *Elementary French*  Credit: six semester hours
M.L. 201-202 - Fr  *Intermediate French*  Credit: six semester hours
M.L. 301-302 - Fr  Advanced French: Composition and Conversation  Credit: six semester hours
Oral and written expression. Special attention to correct pronunciation, intonation, rhythm and development of vocabulary.

M.L. 401-402 - Fr  Advanced French: Readings in French Literature  Credit: six semester hours
The important literature of France from the Middle Ages to present day is surveyed.

M.L. 111-112 - Sp  Elementary Spanish  Credit: six semester hours

M.L. 211-212 - Sp  Intermediate Spanish  Credit: six semester hours

M.L. 311-312 - Sp  Advanced Spanish: Composition and Conversation  Credit: six semester hours
Oral and written expression. Special attention to development of vocabulary, pronunciation and rhythm.

M.L. 411-412 - Sp  Advanced Spanish: Readings in Spanish Literature  Credit: six semester hours
First semester devoted to the study of literature of Spain from the Middle Ages to the Twentieth Century. Second semester devoted to a study of literature by modern Latin American authors.

M.L. 121-122 - Gr  Elementary German  Credit: six semester hours

M.L. 221-222 - Gr  Intermediate German  Credit: six semester hours

II. DIVISION OF SCIENCE

THE DIVISION OF SCIENCE offers extensive courses of study in the subject-matter fields of Biology, Chemistry and Mathematics (and a number of courses in allied fields) leading to a divisional major in Science. A student selecting this major field will be required to take a minimum of thirty semester hours in Biology, Chemistry or Mathematics and a minimum of twenty semester hours in the other subject-matter fields in the Division.

Science divisional majors may qualify for either the Bachelor of Arts degree or the Bachelor of Science degree, according to their course of study, planned in consultation with their major advisor. To qualify for the Bachelor of Arts degree, the student must present twelve semester hours in one foreign language.

The primary objectives of the Division of Science are:

(1) to prepare students for entrance into the studies of medicine, dentistry and pharmacy
(2) to provide adequate programs of study for students planning to pursue advanced studies in the specialized areas of Biology, Chemistry and Mathematics.

(3) to provide specialized training for students who are interested in teaching Science and Mathematics on the secondary level.

(4) to provide for all students of the College those science courses which are considered a part of the General Education Program.

(5) to provide special science courses required of students by other Divisions of the College.

Courses:

BIOLOGY

Bi 101 Biological Science Credit: three semester hours
Orientation of the student to the biotic world, with emphasis on man. Material Fee: $2.00

Bi 103-104 General Biology Credit: eight semester hours
A comprehensive study of biology, using laboratory materials. Recommended for students who concentrate their Science major in Biology and for students pursuing pre-medical studies or seeking professional and scientific careers. Laboratory Fee: $8.00 per semester.

Bi 201 Invertebrate Zoology Credit: four semester hours
Study of the invertebrate group from the protozoa through the pre-chordates. Pre-requisite: Bi 101 or Bi 103-104. Laboratory Fee: $8.00

Bi 202 Botany Credit: four semester hours
An introduction to the four major plant phyla, with special emphasis on the spermatophyte. Pre-requisite: Bi 101 or Bi 103-104. Laboratory Fee: $8.00

Bi 301-302 Comparative Vertebrate Anatomy Credit: eight semester hours
The origin of evolution, homology and analogy of vertebrate structures. Pre-requisite: Bi 101 or Bi 103-104. Laboratory Fee: $10.00 per semester.

Bi 401-402 Vertebrate Embryology Credit: eight semester hours
The complexities of development from gametogenesis through birth of the organism. Pre-requisite: Bi 201. Laboratory Fee: $10.00 per semester.
Bi 403  Human Anatomy and Physiology  Credit: three semester hours
The complete and detailed structure of the human systems and their
functional interrelationship. Each system is treated as a unit, then
as a coordinated and integral part of the human body. Pre-requisite:
Bi 101 or Bi 103-104.

Bi 404  Histology and Microscopic Technique  Credit: four semester hours
The study and preparation of plant and animal tissues. Pre-requis­
te: Bi 202. Laboratory Fee: $10.00

Bi 406  General Bacteriology  Credit: four semester hours
The distribution, classification, morphology, cultivation and path­
ology of bacteria. Pre-requisite: Bi 201. Laboratory Fee: $10.00.

Bi 407-408  Science Seminar  Credit: two semester hours
Required of all Seniors majoring in Science, this course consists of
reports on contemporary problems, current trends, recent discov­
eries and achievements.

CHEMISTRY
(Note: Each course in Chemistry consists of two hours of lectures
and two two-hour laboratory periods per week.)

Ch 101-102  General Chemistry  Credit: eight semester hours
Fundamental laws and theories of Chemistry; properties of a num­
ber of common elements and their compounds. Pre-requisite to all
advanced courses in Chemistry. Laboratory Fee: $9.00 per semester.

Ch 201  Qualitative Analysis  Credit: four semester hours
Introduction to the theories and procedures of qualitative analysis,
separation and detection of both acid and metallic radicals and ions.
Pre-requisite: Ch 101-102. Laboratory Fee: $8.00.

Ch 202  Quantitative Analysis  Credit: four semester hours
Continuation of Ch 201; a study of quantitative gravimetric and
volumetric procedure. Pre-requisites: Ch 101-102 and Ch 201.
Laboratory Fee: $8.00

Ch 301-302  Organic Chemistry  Credit: eight semester hours
Introduction to the study of compounds, their properties, methods
of preparation and type reactions. Pre-requisite: Ch 101-102.
Laboratory Fee: $8.00 per semester

Ch 401  Advanced Organic Chemistry Credit: four semester hours
A more advanced study of the carbon compounds with emphasis on
the nuclei of the heterocyclic compounds and the alkeloids. Pre­
requisites: Ch 101-102, 301-302. Laboratory Fee: $8.00
Ch 402  *Qualitative Organic Analysis*  Credit: four semester hours
Introduction to the theories and procedures of qualitative analysis, detection and preparation of organic derivatives. Pre-requisites: Ch 101-102, Ch 201, Ch 301-302. Laboratory Fee: $8.00

**MATHEMATICS**

Ma 101-102  *College Mathematics*  Credit: six semester hours
Key topics in the fields of arithmetic, algebra, trigonometry and geometry. Required of all Freshmen.

Ma 201  *College Algebra*  Credit: three semester hours
Thorough review of the fundamental topics in algebra.

Ma 202  *Plane Trigonometry*  Credit: three semester hours
The solution of the right and oblique triangles by use of trigonometric functions.

Ma 301  *Plane Analytical Geometry*  Credit: three semester hours
Algebraic methods of solving geometric problems; wide application of the use of cartesian coordinates.

Ma 302  *Solid Analytical Geometry*  Credit: three semester hours
The theories of Plane Analytical Geometry are applied to space.

Ma 311-312  *Calculus I and II*  Credit: six semester hours
Elements of Differential and Integral Calculus are presented without the separation of the two in the usual manner.

Ma 321  *Elementary Statistics*  Credit: three semester hours
Designed to increase facility in solving problems associated with topics in education, business, economics, sociology and biology.

Ma 401  *Calculus III*  Credit: three semester hours
A study of the development of the fundamentals of differentiation and integration.

Ma 402  *Differential Equations*  Credit: three semester hours
The integrations of differential equations of the first and higher order and degree.

Ma 411  *Theory of Equations*  Credit: three semester hours
A study of the cubic and quartic equations, elementary theorems on the roots of an equation, symmetric functions, solutions of numerical equations and theorems on determinants.

Ma 412  *Synthetic Projective Geometry*  Credit: three semester hours
A study of the projections through space. The theory of cross ratio, projectivity, perspectivity and other topics are introduced.

Ma 413  *College Geometry*  Credit: three semester hours
Modern Geometry for prospective teachers who wish to broaden their view of the nature of high school geometry.

Ma 421-422 Seminar Credit: two semester hours
   For Seniors only, the Seminar is planned primarily as a review of the field of Mathematics to assist the student in carrying on independent study and Senior projects; it also helps to encourage students to undertake graduate work.

PHYSICS

Ph 101 General Physical Science Credit: three semester hours
   The fundamental principles of chemistry, physics, meteorology, geology and astronomy. Material Fee: $2.00

‡Ph 201 Household Physics Credit: two semester hours
   Applied physics with reference to household life and commercial fields. Includes principles of mechanics, heat, sound, light and electricity.

Ph 301-302 Basic College Physics Credit: eight semester hours
   Mechanics, heat, sound, light, electricity, magnetism and corpuscular physics. College algebra and trigonometry are desirable pre-requisites. Laboratory Fee: $8.00 per semester

III. DIVISION OF SOCIAL SCIENCE

The Division of Social Science offers the following three major fields of study: Commerce, Physical Education and Health, Social Science. Students majoring in one of these departments may receive either the Bachelor of Arts degree or the Bachelor of Science degree, according to their course of study, planned in consultation with their major advisor. To qualify for the Bachelor of Arts degree, a student must present twelve semester hours in one foreign language.

The offerings in the departments of this Division are organized to give the student an understanding of his environment and its influence upon the individual, to develop his body and cultivate habits of healthful living for himself and his community and to acquire the skills and the knowledge essential to matters that have to do with the every-day experiences of the business world. The specific aims of each department are set forth below.

COMMERCE

The objectives of the department are:
BETHUNE-COOKMAN COLLEGE

(1) to provide basic concepts, principles and techniques for those who plan to enter business endeavors as a vocation

(2) to combine the cultural and general educational background with vocational and professional training for a career in business and public service

(3) to prepare students for further study in the field of commerce

(4) to prepare selected students to teach commercial subjects in the secondary schools

(5) to prepare efficient secretarial and clerical workers.

Courses:

‡Cm 100  Personal Use Typewriting  Credit: one semester hour
Designed to teach non-business majors the area of touch typewriting and the efficient use of the typewriter as a writing tool. 3 class periods per week.
Fee: $5.00 per semester

Cm 101  Principles of Business  Credit: three semester hours
Designed to introduce the student to the field of business. It deals with the function, organization, internal structure, operation, and the relationship of business to our economy and to our government. Required of all Commerce majors.

Cm 121-122  Elementary Typewriting  Credit: four semester hours
Designed to develop the highest possible degree of basic touch typing skill in a minimum of time and the understanding and function of every part of the typewriter. 4 class periods per week. Outside project required. Required of all Commerce majors. Fee: $5.00 per semester.

‡Cm 200  Business Mathematics  Credit: three semester hours
A review of the basic principles of arithmetic and mathematics and applies these principles to business transactions. Required of all Commerce majors.

Cm. 201-202  Advanced Typewriting  Credit: six semester hours
A continuation of Cm 121-122. The scope of typing is broadened. Speed and efficiency are improved and actual typing situations are provided.
4 class periods per week. Outside project required. Pre-requisite: Cm 121-122. Required of all Commerce majors. Fee $5.00 per semester.
Cm 203-204  **Gregg Elementary Shorthand**  
Credit: six semester hours  
An understanding of the basic principles of shorthand and the ability to apply these principles to an extensive business vocabulary.  
4 class periods per week. Outside project required. Required of all Commerce majors.

Cm 300  **Materials and Methods in Business**  
Credit: three semester hours  
Designed to give the student the background of business and of the subjects in the business curriculum. It covers the origin, development, present status, and future trends of business subjects and the sources of materials and acceptable methods of teaching skill and informational subjects. Required of all Commerce majors.

Cm 301-302  **Gregg Advanced Shorthand**  
Credit: six semester hours  
A continuation of shorthand 203-204. The scope of shorthand is broadened. Speed and vocabulary are increased and transcription improved. Actual dictation experiences are provided.  
4 class periods per week. Outside project required. Pre-requisite: Cm 203-204

Cm 311-312  **Principles of Accounting**  
Credit: six semester hours  
Covers accounts and records peculiar to Sole Proprietorship Partnership, and Corporations. Emphasizes the nature of increases and decreases of Assets, Liabilities, and Proprietorship and the effect of these changes upon the Balance Sheet. Pre-requisite: Cm 200. Required of all Commerce majors.

Cm 321  **Business English**  
Credit: three semester hours  
A general review of correct English and its application to business terminology in the writing of business letters, reports, etc. Pre-requisites: Cm 201-202, Cm 301-302. Required of all Commerce majors.

Cm 322-323  **Secretarial Training**  
Credit: six semester hour  
Designed to integrate typewriting, shorthand, transcription, Business English, office machines, filing, and periphery skills essential to the secretary. During the second half of the course, the student is placed in actual office situations. Pre-requisite: Cm 321. Required of all Commerce majors.

Cm 331  **Business Organization**  
Credit: three semester hours  
The formation and management of the various types of business enterprise. It treats with the legal status and social effect of organization and management. Pre-requisite: Cm 101.

Cm 332  **Business Law**  
Credit: three semester hours  
A practical knowledge of the law of contracts, agency, personal
property, negotiable instruments, employer-employee relations, etc. The general objective is to let the student know his rights and the rights of others. Required of all Commerce majors.

**Cm 341 Salesmanship**  
Credit: three semester hours  
The basic principles of successful selling is treated from the point of view of the salesman, the prospect, the customer, the company, and the product.

**Cm 351 Principles of Insurance**  
Credit: three semester hours  
The theory, practice and problems of risk bearing in business and in private life. Fire, Marine, Life, Property, Casualty, and Income contracts are studied and the companies writing such contracts. Required of all Commerce majors.

**Cm 401 Money and Banking**  
Credit: three semester hours  
A treatment of the principles, functions, and value of money to the business man. The institution of banking is studied and its relationship to our economy.

**Cm 405-406 Advanced Accounting**  
Credit: six semester hours  
A review of sole proprietorship, partnership, and corporation accounting. Financial statements and accounting systems are stressed. Analysis and evaluation of report forms are treated. Required: Cm 311-312

**Cm 415 Office Management**  
Credit: three semester hours  
Designed to give the student an insight into the principles and problems or organizing and operating an office. It deals with the techniques used in successful office administration and the relationship of the office to the Business.

**Cm 421-422 Business Seminar**  
Credit: two semester hours  
This course provides opportunities for analyzing research materials attacking original problems in business. It provides the professional atmosphere and experiences needed to prepare the student for this field. Open to graduating Seniors only.

**Cm 432 Retail Merchandising**  
Credit: three semester hours  
Consideration is given to retail establishments from the point of view of organization, personnel, and management. The role of retailing in our economy is emphasized.

**Cm 442 Business Finance**  
Credit: three semester hours  
Designed to give the student information concerning the financial structure and problems involved in the financing of business enterprises.

**Cm 452 Principles of Advertising**  
Credit: three semester hours  
The use and means of bringing goods and services for sale, to the attention of the general public and creating a desire within them for a particular product or service.
Cm 462 Selling Insurance  Credit: three semester hours
The marketing of the services of insurance. It considers the psychology of selling, the social value of insurance, professional ethics, debit building, management and conservation. Pre-requisite Cm 351 and/or Cm 341. Outside project required.

PHYSICAL EDUCATION AND HEALTH

The Department of Physical Education and Health has a three-fold purpose:

(1) That of aiding in the realization of the purposes of the College.
The Department functions with the framework of the Institution by providing curricular and extra-curricular experiences which are wholesome for all students and College personnel.

(2) That of being a service agency and striving to meet the needs of the College.
The Department aims to provide all students, through required and elective courses, with a sound background for basic understanding of physical fitness, positive aspects of health and a wholesome use of leisure time.

(3) That of a field of specialization.
The Department seeks to give the prospective teacher and professional worker a professional attitude, a functional subject-matter foundation, and adequate skills and techniques for the application of materials.

Students who contemplate careers in the various phases of physical education, health or recreation should recognize that the qualifications needed for the professions are numerous and varies. The pursuit of this specialized area is characterized by the ability to organize and to lead others in total body activity, together with the possession of high ideals of total fitness with regard to personal health.

A student who wishes to major in Physical Education and Health may be awarded the Bachelor of Science degree by taking 44 semester hours in this Department, working his program out with the advice of his major professor; the Bachelor of Arts degree may be awarded on the basis of similar planning of the course sequence but including twelve semester hours in one foreign language.
Courses:

P. E. 101-102  **Physical Education (Women)**  
(throughout the year)  Credit: two semester hours  
A general orientation of Physical Education activities, stressing Team Sports.  
Course fee: First semester $4.00  
Second semester $3.50

P. E. 101-102  **Physical Education Activity (Men)**  
Credit: two semester hours  
General introduction and orientation to a variety of fundamental motor skills.  
Course fee: First semester $4.00  
Second semester $3.50

P. E. 101-102  **Restricted Physical Education Activity**  
Credit: two semester hours  
Activity and recreation for those students who can not meet the physical requirements of the regular classes.

P. E. 103  **Introduction to Health Education**  
Credit: two semester hours  
The school’s health services, the value of health counselling and personal aspects of healthful living.

†P. E. 105  **Fundamentals of Tennis**  
Credit: one semester hour  
Knowledge of and skill in tennis.  
Course fee: $2.00

†P. E. 122  **Introduction to Physical Education**  
Credit: two semester hours  
The purpose of this course is to develop a broad and general understanding of the place and meaning of physical education in the public school curriculum. This course is designed as a means by which major and minor students in Physical Education and Health may develop an understanding of the principles and purposes of their major field of interest.

P. E. 201-202  **Physical Education Activity (Women)**  
Credit: two semester hours  
Basic rhythms, fundamental skills of team games.  
Course fee: First semester $2.50  
Second semester $2.00

P. E. 201-202  **Physical Education Activity (Men)**  
Credit: two semester hours  
The development of skills in team and individual sports. Rhythmical activities are also covered.  
Course fee: First semester $2.50  
Second semester $2.00
P. E. 201-202M  **Physical Education Activity**  
Credit: two semester hours  
For Sophomore majors. A diversified program for fundamental motor skills with emphasis upon performance to prepare the student to enter the specialized curriculum of *Physical Education and Health*.  
Course fee: First semester $2.50  
Second semester $2.00

P. E. 209  **First Aid**  
Credit: two semester hours  
A study of procedures of First Aid to injuries in the home, school and community with emphasis on practices of general first aid care.

P. E. 211  **Personal and Community Hygiene**  
Credit: three semester hours  
Attempts are made to establish within the individual applications of the rules of personal hygiene, a positive attitude toward health services and healthful living. Emphasis will also be placed on environmental factors and their relationship to the health of the individual and the group.

P. E. 222  **History of Physical Education**  
Credit: two semester hours  
A study of the evolution of physical education from the earliest time to present day. Coverage is given the relationships of physical education in the national life of the different historical periods.

P. E. 251  **Theory of the Dance**  
Credit: two semester hours  
The history of dance, dance composition and dance accompaniment are taught through lectures, discussions and compositions.

P. E. 301  **Gymnastics, Stunts and Tumbling**  
(Theory and Practice)  
Credit: one semester hour  
Emphasis is placed in learning of gymnastics skills and terminology for grades and progressive stunts and tumbling. Special attention is given to teaching techniques.  
Course fee: $3.00

P. E. 302  **Rhythms (Theory and Practice)**  
Credit: one semester hour  
Basic rhythms and dance are presented in the order of their difficulty. Folk, square, and tap dances are included.  
Course fee: $2.50

P. E. 307  **Health Program in Schools**  
Credit: two semester hours  
Planned for students whose interest is centered around the curriculum in health. The material deals with the designed health program suitable for secondary schools. Stress is placed on healthful school living, health services, and health instruction.

P. E. 311-312  **Theory of Coaching (Men)**  
Credit: six semester hours
Study of coaching, techniques of handling players, fundamentals skills, squad organization, strategy and team offenses and defenses.

Bi 311 Human Anatomy and Physiology  
Credit: three semester hours  
See description on page 81.

P. E. 321 Methods and Materials in Physical Education  
Credit: three semester hours  
Methods, materials and programs of physical education.

P. E. 331 Intramurals  
Credit: two semester hours  
The organization and administration of intramural activities.

P. E. 332 Principles of Physical Education  
Credit: three semester hours  
The application of scientific information to principles underlying functional teaching and administration of physical education.

P. E. 322 Organization and Administration of Health and Physical Education  
Credit: three semester hours  
Organization and administration of all phases of health and physical education are considered in relation to problems affecting the administrator.

P. E. 333 Driver Education  
Credit: two semester hours  
A comprehensive coverage of driver education for the purpose of teacher training. Coverage is given to Methods and Materials, teaching aids, skill development and measurement of driver behavior. Pre-requisite: A Valid driver's license.

P. E. 341-342 Techniques of Team Sports (Women)  
Credit: six semester hours  
The fundamental techniques of all team sports are emphasized. The course is designed to enable students to understand and develop skills necessary for effective performance, correct teaching procedures and techniques of coaching.

P. E. 401 Team and Group Sports (Theory and Practice)  
Credit: one semester hour  
A review of all individual and dual activities for the purpose of deficiencies in performance. Emphasis is placed upon teaching techniques.  
Course fee: $4.00

P. E. 402 Individual and Dual Sports  
Credit: one semester hour  
A review of all individual and dual activities for the purpose of developing a high level of proficiency in performance; special attention is given to techniques of teaching.  
Course fee: $4.00
P. E. 403-404 (Women) Sports Officiating
Credit: four semester hours
The mechanics and techniques of officiating. An interpretation of rules for the purpose of understanding and the application to the sport to which they apply.

P. E. 407-408 (Men)
Sports Officiating
Credit: four semester hours
The mechanics and techniques of officiating. An interpretation of rules for the purpose of understanding and the application to the sport to which they apply.

P. E. 411 Community Recreation
Credit: three semester hours
A study of the development and administration of recreational programs. Practice is given in the general principles and techniques in the organization and promotion of leisure activities.

P. E. 413 Curriculum Construction in Physical Education for Secondary and Elementary Schools
Credit: two semester hours
Principles and procedures for curriculum construction at the various school levels. Emphasis is placed on the State-adopted plan for Physical Education.

P. E. 415 Safety Education
Credit: two semester hours
A consideration of safety in the home, school and community with suggestions as to methods and materials for safety education programs in the elementary and secondary school.

P. E. 421-422 Physical Education Seminar
Credit: two semester hours
Discussions and analysis of the current problems in Physical Education and related fields.

P. E. 423 Tests and Measurements in Physical Education
Credit: three semester hours
Emphasis is placed on the history of the development and a review of the standard tests and statistical methods is used to determine motor ability achievement in physical education.

P. E. 431 Adopted and Corrective Physical Education
Credit: three semester hours
Various forms of physical activities and how they may be modified to meet the needs of individuals.

P. E. 432 Recreational Sports
Credit: one semester hour
Recreational sports and activities; their social value as an integral part of education.

SOCIAL SCIENCE

The Social Science Department has these aims:

1) to explore man's social, political and economic relations, both past and present, and, as a result,
2) to enable the student to recognize and evaluate these relations in an intelligent way.

A student wishing to major in Social Science must take 44
hours in this Department, the sequence of courses to be worked out by the major advisor. For the Bachelor of Arts degree, the student must take twelve semester hours in one foreign language.

Courses:

HISTORY

S.S. 101-102 *American Institutions*  Credit: six semester hours
A study of basic American Social Institutions. Required of all Freshmen.

S.S. 301-302 *United States History*  Credit: six semester hours
A survey of the growth of the American nation from the first colonial beginnings to the present.

S.S. 351 *European History*  Credit: three semester hours
The political, social, religious, cultural and economic development of Europe with attention paid to European influences in world history.

S. S. 352 *World History*  Credit: three semester hours
Emphasis upon the more recent historical development of Europe with a view to an understanding of such world problems as reconstruction and the conflict of democracy with Communism.

S.S. 432 *Latin American History*  Credit: three semester hours
A study of the political, social and economic development of the peoples of Latin America. Pre-requisite: S.S. 201-202.

S.S. 450 *Negro in American Life*  Credit: three semester hours
Past and contemporary Negro Life in America.

SOCIOLOGY

S.S. 201-202 *Introduction to Sociology*  Credit: six semester hours
A course in the elements of sociology.

*S.S. 220 *Marriage and the Family*  Credit: three semester hours
Designed to acquaint the student with past and present marriage and family life as shown by the study of various economic classes and ethnic groups. Emphasis is also placed upon the need for family cooperation and the proper mate selection.

S.S. 320 *Social Disorganization*  Credit: three semester hours
A study of forces dissolving group ties in our society and the results of such dissolution. Pre-requisite S.S. 201-202.
S.S. 330  Introduction to Social Work  Credit: three semester hours
The various fields of social work are discussed, as well as qualifications required for each field and opportunities for employment in each.

S.S. 341-342  Statistics  Credit: six semester hours
A study of statistical methods of particularly those suited to social problems.

S.S. 371  Introduction to Anthropology  Credit: three semester hours
The cultural aspects of man's evolution.

S.S. 401-402  Social Science Seminar  Credit: two semester hours
A senior course designed to survey and integrate the social sciences in a philosophical manner and to test the ability of the student to produce acceptable research papers. Pre-requisite: S.S. 201-202.

S.S. 410  Social Psychology  Credit: three semester hours
A study of the public mind. Pre-requisite: S.S. 201-202

S.S. 431-432  Methods of Social Research  Credit: six semester hours
In this course the students are introduced to the various methods of social research in order to enable them to collect and evaluate data on social problems. Pre-requisite: S.S. 201-202

S.S. 440  Criminology  Credit: three semester hours
Causes and prevention of crime, together with a study of the treatment of the criminal and methods of reformation. Pre-requisite: S.S. 201-202

ECONOMICS

S.S. 311  Principles of Economics  Credit: three semester hours
A course in the fundamentals of economics.

S.S. 312  Applied Economics  Credit: three semester hours
A study of economic problems. Pre-requisite: S.S. 311

S.S. 313  Consumer Economics  Credit: three semester hours
A study of wiser consumer practices calculated to promote human welfare. Pre-requisite: S.S. 311

GEOGRAPHY

S.S. 210  World Geography  Credit: three semester hours
A study of the world's land forms, climates, soils, vegetation, wildlife and natural resources in relation to the peoples of the world.
S.S. 211 Human Geography Credit: three semester hours
The relation of geographical conditions to human affairs.

S. S. 420 Resource Use Education Credit: two semester hours
A course designed primarily to acquaint the students with the careless or unknowing destruction and waste of our natural resources, and with what is being done locally and nationally to preserve both natural and human resources.

GOVERNMENT

S.S. 331 American National Government Credit: three semester hours
The purpose of this course is to picture government by the people as alive and dynamic as it actually is, and to promote better citizenship in the deeper sense of the word.

S.S. 332 State Government Credit: three semester hours
A study of Florida's government, its structure and function in comparison with other state governments and with that of the United States with emphasis also placed on county and city government.

S.S. 441 Comparative Government Credit: three semester hours
Comparisons and contrasts involving leading European, Asiatic and African government.

IV. DIVISION OF EDUCATION

The aims of the Division of Education are:

1. To prepare students for the field of Elementary Education. Students wishing to major in this area will work out their programs with the advice of the Chairman of the Division;

2. To provide for students desirous of teaching on the secondary level the courses in professional preparation supplementary to their major field of concentration and essential to certification;

3. To offer certain services for the College program:
   (a) courses in Home Economics,
   (b) courses and services in Audio-Visual Education,
   (c) administration of the testing program

Courses:

EDUCATION

Ed 101 Basic Understandings for Teaching Credit: two semester hours
Orientation to the profession of teaching, with emphasis upon the requirements of character and personality.
Ed 201  \textit{Social Foundations of Education}  
Credit: three semester hours  
A study of the broad social foundations upon which education rests, of the school as a key social institution and its role in American culture, of fundamental problems of education in the contemporary world.

Ed 202  \textit{Psychological Foundations of Education}  
Credit: three semester hours  
A study of psychological principles that govern the educational processes, of the factors involved in adjustment and learning, of the patterns of development in human growth and behavior.

Ed 211  \textit{Basic Elementary Art}  
Credit: two semester hours  
The basic principles of art in terms, media and techniques. Pre-requisite to \textit{Public School Art I and II}.

Ed 231  \textit{General Psychology}  
Credit: two semester hours  
A study of human behavior involving special considerations of intelligence, learning, memory, thinking, emotions and other factors in psychological growth.

Ed 233  \textit{Remedial Reading}  
Credit: two semester hours  
Designed to provide a program of reading which will increase comprehension and speed of reading for the student through recognition of reading difficulties; aid in devising a remedial program to be used by the student who anticipates teaching.

Ed 262  \textit{Health Education}  
Credit: two semester hours  
An exploration of health facts in connection with the program of the elementary school. Same as P.E. 307.

Ed 301 e & s  \textit{Curriculum Selection and Organization}  
Credit: three semester hours  
Considerations involve both elementary and secondary level majors in understanding the factors and principles of selecting, planning and organizing curriculum experiences for the school. Pre-requisites: Ed 201, Ed 202

Ed 302 e & s  \textit{General Methods of Administering the Curriculum}  
Credit: three semester hours  
The techniques, procedures and devices for promoting the curriculum in the interest of growth through learning. Significant practices concerned with administering the curriculum through the classroom are explored. Pre-requisites: Ed 201, Ed 202, Ed 301

Ed 303  \textit{Tests and Measurements in Teaching}  
Credit: two semester hours  
Exploration of the use of average statistics in the administration of the learning process and in evaluation and guidance. Work with standardized tests and teacher-made forms.
Ed 311  
**Clothing: Care and Renovation**  
Credit: two semester hours  
How to help children conserve, repair and renovate clothing and thus improve citizenship and home life. Laboratory Fee: $3.00

Ed 312  
**Nutrition and Lunchroom Management**  
Credit: two semester hours  
Relationship of nutrition to pupil adjustment, welfare and ability to learn; assistance with lunchroom program and cooperation with lunchroom personnel.

Ed 321  
**Public School Music I**  
Music instruction and creative expression through music. See Mu 341.

Ed 322  
**Public School Music II**  

Ed 331  
**Reading Methods**  
The processes of developing reading on all levels from elementary to adult; how to deal with reading difficulties and promote interest in reading.

Ed 333  
**Methods of Teaching the Slow Learner**  
A study of problems in the selection of curriculum experiences for slow learning pupils in the elementary and secondary schools and how to organize these experiences to meet the needs of such pupils.

Ed 341  
**Public School Art I**  
A study of the media, techniques and procedures to be employed by the elementary school teacher in working with primary children. Pre-requisite: Ed 211  
(See Art 311-312)

Ed 342  
**Public School Art II**  
A study of the media, techniques and procedures to be used by the elementary school teacher in working with children in the intermediate grades. Pre-requisite: Ed 211, Ed 341  
(See Art 311-312)

Ed 352  
**Children's Instructional Materials**  
Materials and media to be used in the educational process

Ed 361 a,b,c,d,e  
**Methods and Materials Workshop**  
Work on the problems of providing materials and finding methods effective for learning, with concern for the correlation and integration of subject-matter as it meets the total living experiences of children.
361 a - Methods and Materials of Arithmetic
361 b - Methods and Materials of Health Education
361 c - Methods and Materials of Science
361 d - Methods and Materials of Social Science
361 e - Methods and Materials of Physical Education

Ed 362 a, b, c, d, e *Methods and Materials Workshop*
Credit: five semester hours
Planning units of work and daily portions; demonstration and observation of methods at work. Pre-requisite: Ed 361 a, b, c, d, e.

Ed 372 *Special Methods in the Teaching of Secondary School Subjects* Credit: two semester hours
Methods and techniques for helping the pupil acquire the content of secondary school subject-matter fields. The work of this course is planned in cooperation with the major field professors.

Ed 382 *The Junior High School* Credit: two semester hours
Designed to offer methods and materials for the curriculum experiences offered children between the basic elementary years and the Senior High School. Pre-requisite: Ed 301 e & s, Ed 302 e & s.

Ed 401 e or s *Internship* Credit: six semester hours
The student is assigned to an actual school situation on the level upon which he expects to teach. The Internship program is under the direction of the Chairman of the Division of Education and students desiring to intern must clear all requirements in the Office of the Division of Education. The amount of work a student may take during the semester he interns is limited and should all be taken in the Division of Education. The internship experience of nine weeks on the field is preceded by a period of preparation and followed by an evaluating experience. (See also the Internship Manual). Fee: $30.00.

Ed 401 e, 402 e
401 s, 402 s *Practice Teaching*
Credit: three or six semester hours
Project study and experience on the field; entered only by special permission of the Chairman of the Division of Education

Ed 403 *The Role of the Teacher in the Guidance Function* Credit: two semester hours
Programs of guidance for the school and the part played by the teacher in their planning and execution.

Ed 407 e, 408 e *Administration of the Elementary School* Credit: three or six semester hours
Basic principles underlying the organization and administration of the elementary school. Some of the specific areas explored are: purpose and scope of elementary education, curriculum, general fea-
tures of organization, grouping, provision for exceptional pupils, personnel and adjustment services, protection and promotion of children's health, school plant and school-community relationships. Ed 407s is pre-requisite to Ed 408 s.

Ed 407 s, 408 s  *Administration of the Secondary School*
Credit: three or six semester hours
Basic principles underlying the organization and administration of the secondary school. Some of the specific areas explored are: administration of American education, problems of prospective teachers, instructional responsibilities, activities related to instruction and professional relations. Ed 407 s is pre-requisite to Ed 408 s.

Ed 409 e, 410 e  *Supervision of the Elementary School*
Credit: three or six semester hours
Interpretation of the meaning of supervision and how it is implemented at the level of the elementary school and throughout the supervisory structure in the school system; the relation of supervision to instruction; professional codes of ethics. Ed 409 e is pre-requisite to Ed 410 e.

Ed 409 s, 410 s  *Supervision of the Secondary School*
Credit: three or six semester hours
The meaning of supervision for the secondary school level; implementation and improvement of instruction through efficient supervision. Ed 409 s is pre-requisite to Ed 410 s.

Ed 411  *Principles of Special Childhood Education*
Credit: two semester hours
An elective course dealing with the application of educational and psychological principles to the teaching of children who present special individual differences.

ED 413  *Methods and Materials for Exceptional Children*
Credit: two semester hours
Problems of curriculum selection and organization in the interest of children who deviate from the normal, positively or negatively.

Ed 415  *Counseling and Human Relations*
Credit: two semester hours
Factors in personal adjustment and social relationships which render the individual counselor more effective in human guidance.

Ed 441-442  *Education Seminar*
Credit: two semester hours
Seminar studies for majors in *Elementary Education*

**AUDIO-VISUAL EDUCATION**

Ed 310  *Basic Audio-Visual Education*
Credit: three semester hours
Includes study of curriculum enrichment through use of audio-visual
equipment and materials; general principles underlying selection of use of equipment and materials for instructional purposes and advantages, limitations and practical use of each major type of equipment and material. Designed for teachers, leaders of youth and adult groups and supervisors and directors of audio-visual programs.

Ed 323 Preparation of Instructional Materials
Credit: two semester hours
The techniques necessary for the preparation of posters, signs, charts, slides, transparencies, flat pictures, filmstrips, etc.: includes mounting, lettering, coloring, visualizing and basic photography. Pre-requisite: Ed 310

HOME ECONOMICS

‡H.E. 101 Homemaking
Credit: one semester hour
An introductory study of homemaking involving problems of planning and managing the home, household furnishing and decoration, foods and nutrition, selection and care of clothing, personal grooming, consumer problems, and family relationships.

H.E. 102 Clothing: Selection and Construction
Credit: three semester hours
Selection of dress materials, patterns and designs suitable for each individual personality. Attention is given to the fundamental techniques of garment construction. Laboratory Fee: $5.00

H.E. 103 Health and Home Nursing
Credit: one semester hour
Home hygiene, first aid in emergencies, the care of the sick or injured members of the family, home remedies, causes and prevention of illness. Laboratory fee: $1.00

H.E. 202 Foods: Selection and Nutrition
Credit: three semester hours
A study of the basic foods essential to health. Current problems in nutrition are considered. Preparation and service of foods, including fundamental cookery methods and techniques in service. Laboratory Fee: $10.00

H.E. 301 Problems of Clothing for the Family
Credit: two semester hours
Problems in selecting clothing for various members of the family with emphasis on children’s clothes. Laboratory Fee: $5.00

H.E. 303 Family Economics
Credit: three semester hours
The study of principles for management of family income, housing, insurance, banking and other business principles and procedures of the home.
H.E. 311  Child Care and Development
Credit: three semester hours
A study of the physical development of the pre-school child and the problems involved in his care and training. Consideration of routines, health, social organization, program making, and the planning of the curriculum in meeting the needs of the pre-school child.

H.E. 312  Foods: Meal Planning and Preparation
Credit: three semester hours
Consideration is given to the problems in planning, preparing, and serving meals. Emphasis is placed on planning in terms of budget and dietary needs, fundamental cookery methods, and appropriate accessories for different types of services. Laboratory Fee: $8.00

H.E. 322  Home Management Theory
Credit: three semester hours
This course is designed to help clarify the scope and meaning of management in the home and to help students recognize and use intelligently the many resources available to help them solve home management problems. Demonstrations in the use and care of household equipment are provided.

H.E. 332  House Furnishing and Design
Credit: three semester hours
Planning and decorating simple rooms, apartments, and homes to meet personal family needs. Trends in home furnishing design, arrangement, color and background treatment are given special consideration. Attention is given to the construction and decoration of household accessories.

H.E. 401  Home Management Residence
Credit: three semester hours
In this course the student has the actual experience of living in the home management house provided on the campus where he has practical experiences in a home. Laboratory Fee: $15.00

H.E. 402  Foods: Quantity Cookery
Credit: three semester hours
Practical experience in planning and preparation of food for large groups; includes food laws, standards and services. Pre-requisite: H.E. 202. Laboratory Fee: $8.00

H.E. 403  Clothing: Care and Renovation
Credit: two semester hours
Same as Ed 311. Laboratory Fee: $3.00

H.E. 411  Advanced Nutrition
An advanced course dealing with the interpretation of recent developments in nutrition and their applications for the health and welfare of individuals of all ages and the family groups varying in economic, social, or cultural backgrounds. Experimental problems dealing with the science of specific foods are studied.
H.E. 412  *Foods: Experimental Cookery*  
Credit: three semester hours  
An analytical study of food products and better food preparation.  
Fee: $10.00

H.E. 421  *Advanced Clothing*  
Credit: three semester hours  
Problems involving expert techniques in handling difficult types of fabrics and designs. Efficiency, speed, and expert handling are highly emphasized. Students supply materials. Pre-requisites: H.E. 102, H.E. 301. Laboratory Fee: $15.00

H.E. 405-406  *Seminar*  
Credit: two semester hours  
For seniors only, this course is planned primarily as a review of the field of Home Economics, to assist in carrying on independent study and Senior projects and to encourage research to prepare students for graduate work.
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Adams, Ruby Lucas (EE 4) Orlando
Adams, Rufus (PE 1) Jacksonville
Adams, Wynton H. (ENG 2) Daytona
Adkins, Rufus (SCI 1) Jacksonville
Aiken, Lee Andrew (EE 1) Daytona
Adkins, Mary R. (EE 1) Fernandina
Albert, Elizabeth D. (EE 2) Yulee
Albritton, Wesley J. (PE 1) Martin
Alderman, Theresa (EE 3) New Smyrna
Alexander, Evelyn L. (EE 1) Eustis
Alexander, Marie (HE 3) Jacksonville
Alfred, Joseph (PM 3) Canton, Miss.
Allen, Hubert (PE 1) St. Petersburg
Allen, Lillie Mae (EE 4) Ft. Lauderdale
Allen, Oral A. (PD 2) Opa Locka
Ancrum, Johnnie Mae (EE 2) Miami
Anderson, Lonnie E. (EE 1) Jasper
Armstead, Dorothy (BE 1) St. Petersburg
Armstrong, Eva O. (PE 3) Vero Beach
Arnold, Allena (PE 3) Newnan, Ga.
Arnold, Ollie (PE 2) Hastings
Atkins, Clarence (SCI 3) Pensacola
Aytes, Limas E. (BA 1) DeLand
Bagley, Minnie Lee (EE 2) Geneva
Bailey, Josephine A. (BE 2) Miami
Bailey, Ruth (BE 3) Jacksonville
Baity, Jimmie Pearl (BE 2) Jacksonville
Baldwin, Irene (PN 2) Miami
Ballon, Jessie L. (EE 1) ... Madison
Barger, Doretha R. (HE 1) ... Lake City
Barnes, Geraldine (M 1) ... Mt. Pleasant
Barr, Nellie M. (EE 3) ... Miami
Barrs, Amos J. (BE 1) ... Daytona
Beckom, Lucille J. (SS 4) ... St. Petersburg
Beckton, Myrtle A. (PE 1) ... Daytona
Bell, Dorothy Mae (PE 1) ... Gainesville
Bell, Mary E. (PE 1) ... Greenwood
Bell, Susie Mae (EE 2) ... Daytona
Bellamy, Helen Rose (BA 1) ... West Palm Beach
Bennefield, Deloris YaVern (EE 3) ... Baltimore, Md.
Benton, Arlena Y. (EE 2) ... Ft. Pierce
Berry, Catherine (BE 2) ... Jacksonville
Berry, Walter J. (PE 2) ... Leesburg
Bethel, Matthew A. (PE 4) ... Orlando
Bethune, Bettye V. (PE 3) ... Daytona
Betsey, Sam Jr. (SCI 2) ... Quincy
Betts, James Van (SS 4) ... Pensacola
Betts, Katie Belle Weaver (SCI 3) ... Spartanburg, S. C.
Bing, Edith J. (EE 1) ... Goulds
Bishop, Phylis I. (ENG 1) ... Quincy
Black, Bettye L. (EE 3) ... Gretna
Black, Eula Mae (EE 1) ... Pompano
Black, Caretha (EE 1) ... Avon Park
Blue, Lillie Pearl (BE 2) ... Lake City
Blye, Rosa L. (SS 3) ... Lanett, Ala.
Bogan, Steve (SS 3) ... Daytona
Bonner, Maxine L. (SS 1) ... Jacksonville
Borders, Geneva Devoe (BE 4) ... Daytona
Borders, Ray Selden (SS 4) ... Daytona
Bostick, Carl L. (BE 4) ... Daytona
Boston, James B., Jr. (SCI 4) ... Orlando
Boyer, Horace C. (MUS 2) ... Winter Park
Boyer, James B. (BE 3) ... Winter Park
Bradley, Margaret V. (M 3) ... Green Cove Springs
Brewington, William C. (SCI 3) ... Jacksonville
Bright, Bertha Mae (EE 2) ... Ocala
Bright, Queen Esther Mazeke (BE 4) ... Jacksonville
Britt, Robert L. (SCI 1) ... Avon Park
Bronson, Ella L. (BE 1) ... Jacksonville
Brooks, Bobbie E. (PM 2) ... West Palm Beach
Brooks, Merna E. ... Quincy
Broome, John L. (EE 4) ... Alachua
Brown, Arthur H. (M 3) ... Hartford, Conn.
Brown, Alma (EE 1) ... St. Petersburg
Brown, Clarence D. (PE 1) ... Miami
Brown, Dorothy Mae (EE 1) ... Ocala
Brown, Ernestine L. (SS 4) ............................ Havana
Brown, Frank E. (SP & DR 1) .......................... Miami
Brown, Gary (EE 4) ................................. Richmond Heights
Brown, George L. (EE 2) ............................. Sarasota
Brown, Jake (PE 1) ................................. Tampa
Brown, Johnny L. (EE 2) ............................. Miami
Brown, Samuel (SS 2) ............................... Panama City
Brown, Vivian D. (EE 2) ............................. Cocoa
Bryant, Carl A. (SS 4) ............................... Quincy
Bryant, Joan Y. (EE 3) .............................. High Springs
Bryant, Lawrence B. (SCI 3) ......................... Daytona
Bryant, Moses (BA 3) ............................... Daytona
Bryant, Myrtle A. (EE 4) ............................ Sarasota
Bryant, Robert H. (BA 2) ............................ Ocala
Bullard, Willie (SS 4) ............................... Jacksonville
Burrell, Myrtle A. (EE 3) ............................ Apopka
Butler, Armanda Mae (EE 2) ........................ Eaton Park
Butler, Bruce E. (PE 2) ............................. Daytona
Butler, Joan O. (PN 2) .............................. Daytona
Butler, Lorenzo (SS 1) .............................. Daytona
Bullard, Willie (SS 4) ............................... Jacksonville
Burrell, Myrtle A. (EE 3) ............................ Apopka
Butler, Armanda Mae (EE 2) ........................ Eaton Park
Butler, Bruce E. (PE 2) ............................. Daytona
Butler, Joan O. (PN 2) .............................. Daytona
Butler, Lorenzo (SS 1) .............................. Daytona
Butts, Hattie P. (EE 2) ............................. Daytona
Byrd, Ruth N. (EE 2) ............................... Callahan
Byrd, Vivian E. (M 3) ............................... Jacksonville
Byrdsong, Blanche C. (EE 1) ........................ Miami
Byrdsong, Esther V. (EE 1) ........................ Miami
Byron, Janet L. (MUS 1) ............................ Miami
Cambridge, Kermit L. (SS 3) ........................ Gainesville
Cambridge, Merrill H. (BE 3) ....................... West Palm Beach
Campbell, Lawrence R. (SS 2) ...................... Leesburg
Campbell, Lola Mae (EE 1) ........................ Ft. Meade
Carswell, Mertis L. (EE 4) ........................ Miami
Carter, Annette M. (EE 3) ........................ Callahan
Carter, Bettye T. (HE 2) ............................ St. Petersburg
Carter, Carrie (EE 2) ............................... St. Petersburg
Carter, Martha A. (EE 3) ............................ Quincy
Chaney, Jeanne Dixon (PE 4) ........................ Clearwater
Chaney, John (PE 4) ................................. Ellsworth, Pa.
Chapman, Dana Dorsey (BA 4) ...................... West Palm Beach
Chapman, Marian F. (EE 4) ........................ West Palm Beach
Chappelle, Richard A. (SCI 4) ...................... Jacksonville
Charles, Johnny L. (PE 3) ........................ Daytona
Charles, Ruby L. (EE 1) ............................ Leesburg
Chatman, Gloria C. (EE 2) ........................ New Smyrna
Choice, Deloris M. (EE 2) ........................ Greenville
Christian, Leonard (RE 2) ........................ Daytona
Clements, Leon L. (SCI 2) ........................ Enterprise
Colbert, James L. (PE 1) ............................ Gainesville
Coleman, Savanna (EE 3) ............................................. Green Cove Springs
Collier, Selena E. (EE 2) .............................................. Tampa
Collins, Gloria R. (BE 4) ............................................. Clearwater
Collins, Ruth C. (EE 4) .............................................. Jacksonville
Cook, Alice C. (EE 2) ................................................... Daytona
Cook, Panchetta C. (EE 4) ............................................ Tampa
Cooley, Bonnie C. (EE 4) ............................................. Miami
Cooper, Katie L. (BE 1) ................................................ Daytona
Cooper, Stewart K. (SCI 1) ............................................. Cincinnati, Ohio
Corruth, Martha E. (EE 1) ............................................. Pompano
Coston, Ophelia M. (EE 1) ............................................. Laurel Hill
Cotton, Lillian L. (EE 1) ............................................... Ocala
Crawford, Hattie (PE 1) ............................................... Jacksonville
Crim, Everett E. (BE 3) ................................................. Ocala
Cruise, Marion J. (PE 2) .............................................. Panama City
Cummings, Willie G. (RE 2) ......................................... Ocala
Cunningham, Harold L. (PE 2) ..................................... Gainesville
Curry, Gloria V. (EE 1) .................................................. Tampa
Cutliff, William (PE 1) ............................................... St. Petersburg
Daniels, Benniejo M. (EE 1) ......................................... West Palm Beach
Daniels, Henry R. (A 4) ............................................... Jacksonville
Daniels, Leroy K. (A 2) ................................................ Hollywood
Daniels, Lorraine E. (M 4) ............................................. Jacksonville
Davies, Edwina Winifred M. (HE 2) ................................ Nassau, Bahamas
Davis, Alice M. (ENG 4) .............................................. Ocala
Davis, Betty J. (SOC 2) ............................................... Tampa
Davis, Edward D. (SS 2) .............................................. Ocala
Davis, Evelyn Roux (EE 3) ......................................... Goulds
Davis, Geneva Hines (EE 3) ....................................... New Smyrna
Davis, Ginger D. (EE 2) .............................................. Boynton
Davis, Gracie D. (SCI 1) .............................................. Tampa
Davis, Jessie Pearl (EE 1) ............................................ Ft. Meade
Davis, Julia H. (EE 3) .................................................. DeLand
Davis, Nora B. (EE 4) ................................................... Titusville
Dawkins, Norma J. (BA 1) ........................................... Sarasota
Dawson, Henrietta (EE 1) ............................................. Jacksonville
DelPozo, Gloria Douglas (ML 3) .................................. Havana, Cuba
Demps, Ernestine (PE 2) ............................................. Jacksonville
Dent, Charles H. (SS 3) ............................................... Ft. Pierce
Desaussure, Ardie Belle (EE 1) .................................. Daytona
Deveaux, Yvonne (EE 1) ............................................. Miami
Dingwall, Myrtle D. (SCI 4) ...................................... Liberia, West Africa
Dockery, Alphonso L. (SS 1) ...................................... Chiefland
Dubose, Evon Derlean (SS 3) .................................... Pensacola
Duncan, Orette W. (EE 1) ............................................ Gainesville
DuPont, Julius O. (PE 4) .............................................. Plant City
Dupont, Mildred Je'Hazel (EE 4) ................................ Quincy
Durden, Joseph (BE 1) ............................................... Miami
Duvalt, Ada Mae (EE 2) Coleman
East, Willie DeWitt (PE 3) Pensacola
Edmonds, Vivian G. (M 4) Jacksonville
Edwards, Estella L. (EE 1) Perrine
Edwards, Floree (EE 1) Oakland Park
Edwards, Lecy Mae (EE 4) Daytona
Ellis, Richardeen (PE 1) Jacksonville
Eulin, Arthur C. (SCI 3) Miami
Evans, Robert (SCI 1) Miami
Evans, Rosa Mae (EE 2) Jacksonville
Falana, Geneva R. (EE 3) West Palm Beach
Farrington, Lorraine (ENG 1) Opa Locka
Farrior, Elease (PE 1) Leesburg
Fayson, Dorothy (EE 2) Jacksonville
Ferguson, Avilda M. (PE 2) Miami
Fernandez, Dagoberto Casanova (BA 3) Havana, Cuba
Fields, Lorine M. (BE 1) Ormond
Fields, Vanester F. (PE 2) Daytona
Filer, Farris (SS 3) Daytona
Flagg, Margaret E. (EE 3) Pensacola
Ford, Boisy L. (SS 1) Jacksonville
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Foster, James H. (HIST 2) Roanoke, Ala.
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Gainey, Johnnie M. (ENG 1) Daytona
Garrett, Frank (PE 2) Panama City
Garvin, Ruth H. (BE 3) Apopka
Gassett, Essie Mae (EE 1) High Springs
Geiger, Mildred L. (BE 2) Jacksonville
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James, Curlease Hayes (EE 2) .......................................... Alachua
James, Ernest Gary (SCI 2) ................................................ Reddick
James, Mary Clesther (EE 4) ............................................. Tampa
Jefferson, Rosa Lee (EE 3) .................................................. White Springs
Jenkins, Carol Louise (SCI 3) ................................................. DeLand
Jenkins, David Nathaniel (SCI 4) ........................................ Lake Butler
Jenkins, Ezell (EE 2) .......................................................... Lake Wales
Jenkins, Mercedes Y. (SCI 1) ............................................... Lake Butler
Jenkins, Carlita Louise (EE 4) ............................................. Jacksonville
Johnson, Allene Delecia (ENG 4) ........................................... Opa Locka
Johnson, Benjamin Leo (PE 3) ............................................ West Palm Beach
Johnson, Betty Jean (SS 3) .................................................. Pensacola
Johnson, Charles Alfred (EE 1) ........................................ Perrine
Johnson, Elizabeth Redocia (EE 3) ..................................... Kingsland, Ga.
Johnson, Ethelda Matilda (PE 3) ......................................... Gainesville
Johnson, Frances Bonita (EE 4) .......................................... Tampa
Johnson, Gwendolyn Pernell (EE 2) .................................... West Palm Beach
Johnson, Louise (EE 1) ........................................................ Jacksonville
Johnson, Mary Lee (EE 2) .................................................. Plymouth
Johnson, Mary Rebecca (EE 2) ........................................... Waycross, Ga.
Johnson, Minnie Lee (EE 1) ............................................... Jasper
Johnson, Oriska Gwendolyn (EE 2) ..................................... Hallandale
Johnson, Rosa Williams (PE 3) .......................................... Pompano
Johnson, Ruth Leona (EE 4) ............................................... Daytona
Johnson, Shirley Ann (EE 1) ............................................... Jacksonville
Johnson, Theresa LaVerne (SP & DR 1) ............................... New Smyrna
Jones, Alfonso (PM 3) ........................................................... Orlando
Jones, Arleatha Lorena (PE 2) .......................................... Brooksville
Jones, Christopher (BA 1) ................................................. Daytona
Jones, Deloris Mae (EE 2) ................................................ Jacksonville
Jones, Essie Mae (HE 4) ..................................................... Lake City
Jones, Garnet S. (PE 2) ..................................................... Deerfield
Jones, Gloria Esther (BE 2) ................................................ Miami
Jones, Helen L. (PE 2) ........................................................ Live Oak
Jones, Henry Charles (SCI 1) ............................................. Daytona
Jones, James LeRoy (M 3) .................................................. Fernandina
Jones, Johnny L. (ENG 4) .................................................... Greenville, N.C.
Jones, Mamie Louise (M 4) ............................................... Daytona
Jones, Nancy (EE 3) ........................................................... Hawthorne
Jones, Vonceil Pauline (EE 1) ............................................. Lake City
Jones, Zarline (SP & DR 2) .................................................. Ft. Lauderdale
Julius, Gwendolyn E. (EE 3) ............................................... Miami
Junior, Catherine L. (EE 2) .............................................. West Palm Beach
Keeton, Violet J. (EE 4) .................................................... Monticello
Kelly, Richard Wilbur (SS 2) ............................................. St. Petersburg
Kent, Ellroe (EE 2) .......................................................... St. Petersburg
Keys, James Henry (EE 4) ................................................ St. Petersburg
Kicklighter, Samuel (BA 2) ........................................ Lake City
Kim, Hak Uh (SS 3) .................................................. Korea
King, Ethelena (EE 3) ............................................. Florence Villa
King, Everlena (PE 1) ............................................. Florence Villa
King, Ruby J. (EE 1) .................................................. Ocala
Knight, Arthur (PE 1) .............................................. Pensacola
Knight, Mary Elizabeth (EE 2) .................................. Jacksonville
Knowles, Dorothy Geraldine (MUS 3) ....................... Hallandale
Lacy, Charla Mae (BS 2) .......................................... Pompano
Laird, Ortheola (PE 3) ............................................. DeFuniak Springs
Lancaster, Willene Ruth (SCI 2) ............................... St. Petersburg
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Laramore, Mary E. (EE 2) ....................................... Ft. Lauderdale
Lawton, Eva L. (EE 2) .............................................. Miami
Lee, Luella T. (ENG 3) ............................................. New Smyrna
Leonard, Zola Mai (SS 2) ........................................ St. Petersburg
Lester, Rosa Lee (EE 1) ........................................... Miami
Lewis, Albertha Cheryl (PE 1) ................................. Pompano
Lewis, Armstead D. (EE 4) ..................................... Ocala
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Lewis, Howard E. (PE 1) .......................................... Alachua
Lewis, Willie Henry (PE 1) ...................................... Miami
Lofton, Dorothi Mack (PE 4) ................................. Lake City
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Lofton, Winnis H. (BE 1) ........................................ Ft. Meade
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Lowe, Lena Vera (PE 4) .......................................... Cocoa
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Lucas, Georgia E. (EE 2) ........................................ Eustis
Lucas, Mary Frances (MUS 3) ................................. Panama City
Lundy, Doris Eva (PM 2) ....................................... Daytona
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McArthur, Sylvester D. (PE 2) ................................ Lakeland
McBride, Luella Avon (EE 1) ................................. Pompano
McCall, Jettie Mae (S) ............................................. Jacksonville
McCoy, Ruth E. (BE 2) ............................................. West Palm Beach
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McGill, Annie M. (EE 3) ......................................... Dunnellon
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McHardy, Trella J. (EE 1) ....................................... West Palm Beach
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McKever, La Frances (EE 3) ................................. Live Oak
McKinney, Dora Edith (EE 1) ................................. Riviera
McKinney, Marian V. (EE 3) .................................. Salerno
McKire, Howard Lang (EE 2) ................................ White Springs
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<td>West Palm Beach</td>
</tr>
<tr>
<td>Williams, Carolyn</td>
<td>EE1</td>
<td>Leesburg</td>
</tr>
<tr>
<td>Williams, Cecile</td>
<td>M4</td>
<td>Bartow</td>
</tr>
<tr>
<td>Williams, Delores</td>
<td>EE2</td>
<td>Miami</td>
</tr>
<tr>
<td>Williams, Emmie Mae</td>
<td>PN2</td>
<td>Augusta, Ga.</td>
</tr>
<tr>
<td>Williams, Ernestine</td>
<td>BE1</td>
<td>Ft. Lauderdale</td>
</tr>
<tr>
<td>Williams, Grant C.</td>
<td>PE2</td>
<td>Panama City</td>
</tr>
<tr>
<td>Williams, Isaac</td>
<td>M2</td>
<td>Holly Hill</td>
</tr>
<tr>
<td>Williams, Jonathan</td>
<td>PE2</td>
<td>St. Simon Island, Ga.</td>
</tr>
<tr>
<td>Williams, Johnnie</td>
<td>SS1</td>
<td>Opa Locka</td>
</tr>
<tr>
<td>Williams, John A.</td>
<td>PE2</td>
<td>Miami</td>
</tr>
<tr>
<td>Williams, LeRoy</td>
<td>A3</td>
<td>Lake Helen</td>
</tr>
<tr>
<td>Williams, Mazie</td>
<td>PN2</td>
<td>Miami</td>
</tr>
<tr>
<td>Williams, Mildred</td>
<td>M2</td>
<td>Ocala</td>
</tr>
<tr>
<td>Williams, Mozella</td>
<td>EE4</td>
<td>Jacksonville</td>
</tr>
<tr>
<td>Williams, Ovida</td>
<td>SS1</td>
<td>Miami</td>
</tr>
<tr>
<td>Williams, Ozell</td>
<td>SS2</td>
<td>Hollywood</td>
</tr>
<tr>
<td>Williams, Ralph</td>
<td>SCI4</td>
<td>Cocoa</td>
</tr>
<tr>
<td>Williams, Rejina L.</td>
<td>M1</td>
<td>Live Oak</td>
</tr>
<tr>
<td>Williams, Richard</td>
<td>PE2</td>
<td>Bronson</td>
</tr>
</tbody>
</table>
Williams, Robert Sylvester (EE3) .................. Daytona
Williams, Roosevelt (MUS2) .................. St. Petersburg
Williams, Roosevelt C. (SCI4) .................. Orlando
Williams, Ruby Jean (BE1) .................. Miami
Williams, Ruth (EE4) .................. Jacksonville
Williams, Ruth Virginia (MUS4) .................. Leesburg
Willis, Sallie Ann (BA1) .................. Fort Meade
Wilson, Betty Elizabeth (EE4) .................. Titusville
Wilson, Dorothy L. (EE3) .................. Crescent City
Wilson, Edward Calvin (SS2) .................. Oviedo
Wilson, Essie H. (EE2) .................. Orlando
Wilson, Henry (PE3) .................. Daytona
Wilson, Jewel Ada (M2) .................. Eustis
Wilson, Leola Naomi (EE1) .................. Jacksonville
Wilson, Maude Delores (EE2) .................. Sarasota
Wilson, Ruth Marie (EE1) .................. New Smyrna
Wooten, Annie Mae (EE3) .................. Pompano
Wingfield, Clemon (EE1) .................. Daytona
Worsham, Ossie Lee (EE1) .................. Daytona
Wright, Helen L. (EE4) .................. Eustis
Wright, Joyce Ann (EE1) .................. Madison
Wright, Rachel Catherine (PE1) .................. Jacksonville
Wright, Willie (SS2) .................. Daytona
Wynn, Bernard Earl (EE3) .................. Tampa
Wynn, Marcellus Anthony (PM1) .................. Marianna
Yeager, William Edward (PE1) .................. Louisville, Ky.
Young, Elaine Debra (EE1) .................. Leesburg
Young, Lois Theola (BE3) .................. Gainesville

SUMMARY OF ENROLLMENT
1954 - 1955*

Freshmen ........................................... 205
Sophomores ........................................ 223
Juniors ............................................ 165
Seniors .............................................. 130
Special Students .................................. 3
Unclassified ...................................... 2
Week-end Session ................................ 89

TOTAL ............................................ 817

* First Semester
DEGREES CONFERRED
1954-1955

August 7, 1954
Bachelor of Science Degree:

WITH MAJOR IN BUSINESS EDUCATION
Elzona Lewis

WITH MAJOR IN ELEMENTARY EDUCATION
Ruthie Lee Alexander
Queen Esther Bady
Rita Louise Brown
Freddie Mae Clark
Marjorie Hill Coachman
Helen Delores Coffie

WITH MAJOR IN ENGLISH
Alice Blanche Jackson

WITH MAJOR IN HOME ECONOMICS
Estelle Marretta Steen

WITH MAJOR IN MATHEMATICS
Rufus L. Loper

WITH MAJOR IN MUSIC EDUCATION
Sylvia Yvonne Reynolds

WITH MAJOR IN PHYSICAL EDUCATION
Theodore Roosevelt Grattic, Jr.

WITH MAJOR IN SOCIAL SCIENCE
Randolph Tyrone Greggs

WITH MAJOR IN SCIENCE
Paul Milton Decker

May 30, 1955
Bachelor of Arts Degree:

WITH MAJOR IN ENGLISH
Hattie Josephine Harris
Allene Delecia Johnson

WITH MAJOR IN MUSIC
Luetta Theodosia Jackson

WITH MAJOR IN RELIGION AND PHILOSOPHY
Carver Anthony Portlock

WITH MAJOR IN SPEECH AND DRAMA
Robert Benjamin Ford, Jr.
BETHUNE-COOKMAN COLLEGE

Bachelor of Science Degree:

WITH MAJOR IN BUSINESS ADMINISTRATION
Dana Dorsey Chapman

WITH MAJOR IN BUSINESS EDUCATION
Geneva DeVoe Borders Queen Esther M. Bright Mildred Louise Scott

WITH MAJOR IN ELEMENTARY EDUCATION
Ruby Lucas Adams Lillie Mae McIntyre
Lillie Mae Allen Sadie Gibbs Martin
Naomi Brazzell Blackmon Dorothy Hestle Miley
Gary Bowen Aretha Mae Mitchell
Myrtice Anita Bryant Mary E. Montgomery
Mertis Lee Carswell Carolyn Watson Moody
Marian Frances Chapman Pinkie Ruth Price
Ruth Claudette Collins Leonamie Beatrice Salmon
Bonnie Constance Cooley Theresa L. P. Sanders
Panchita Cornelia Cook Fredericka O. Simmons
Nora Mae Belle Davis Thelma Louise Small
Addie June Hall Walter Solomon Stephens
Stella Maybelle Hodges Mary Jeanette Stevenson
Doris Frances Hopkins Mable Marrybelle Steward
Alice Mae Humes Cardie B. Grice Thomas
Rosa Lee Hunter Coretha Thompson
Inez Ransom Ingram Doris Virginia Waters
Carlita Louise Jenkins Earnestine Frances Watt
Ruth Leon Johnson Shirley Delores Watts
James Henry Keys, Jr. Adrianna Delores Williams
Gwendolyn E. Langley Betty Elizabeth Wilson

WITH MAJOR IN HOME ECONOMICS
Essie Mae Jones Lillie Maurice Rutherford
Vestivure Smith

WITH MAJOR IN MATHEMATICS
Lorraine Eleanor Daniels Mable Althea Harris
Vivian Gloria Edmonds Mamie Louise Jones
Myrtle Constance Scott

WITH MAJOR IN PHYSICAL EDUCATION
Matthew Alphonso Bethel Carl Curtis Hughes
Jeanne Remona Chaney Vernon Arthur Jackson
John Darryl Chaney Dorothy Lucile Lofton
Evelyn Wong Hemsley Lena Vera Lowe

Arnetta Sylvia Smith
WITH MAJOR IN SCIENCE

James Boston
Richard Allen Chappelle
Myrtle Dorothea Dingwall
Harold Everette Guinyard
Hubert Leon Hemsley
David Nathaniel Jenkins
William H. Raulerson

WITH MAJOR IN SOCIAL SCIENCE

Ray Selden Borders
Ernestine Lynette Brown
Carl A. Bryant

Roosevelt C. Williams

The Honorary Degree of Doctor of Laws

John Edwin Culmer
Kelsey Leroy Pharr
# Index

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Absence, from class and activities</td>
<td>39, 40</td>
</tr>
<tr>
<td>Administration and Assistants</td>
<td>23</td>
</tr>
<tr>
<td>Admission</td>
<td>35</td>
</tr>
<tr>
<td>Advanced Standing</td>
<td>36</td>
</tr>
<tr>
<td>Advisory Board</td>
<td>21</td>
</tr>
<tr>
<td>American Government</td>
<td>92, 94</td>
</tr>
<tr>
<td>Annual Expenses</td>
<td>58, 59</td>
</tr>
<tr>
<td>Art</td>
<td>67</td>
</tr>
<tr>
<td>Athletics</td>
<td>44, 48</td>
</tr>
<tr>
<td>Attendance at classes and activities</td>
<td>39, 40</td>
</tr>
<tr>
<td>Audio-Visual Center</td>
<td>45</td>
</tr>
<tr>
<td>Audio-Visual Education</td>
<td>99</td>
</tr>
<tr>
<td>Auditing Courses</td>
<td>37</td>
</tr>
<tr>
<td>Bachelor of Arts Degree</td>
<td>62, 63</td>
</tr>
<tr>
<td>Bachelor of Science Degree</td>
<td>62, 63</td>
</tr>
<tr>
<td>Balance Sheets</td>
<td>37</td>
</tr>
<tr>
<td>Bethune, Dr. Mary McLeod</td>
<td>19, 21, 23, 31, 57</td>
</tr>
<tr>
<td>Bethunia, The</td>
<td>47</td>
</tr>
<tr>
<td>Biology</td>
<td>80</td>
</tr>
<tr>
<td>Calendar</td>
<td>45</td>
</tr>
<tr>
<td>Campus and Buildings</td>
<td>33</td>
</tr>
<tr>
<td>Campus, living on</td>
<td>50</td>
</tr>
<tr>
<td>Chaplain’s Services</td>
<td>43</td>
</tr>
<tr>
<td>Chemistry</td>
<td>81</td>
</tr>
<tr>
<td>Classification of Students</td>
<td>41, 42, 102, 117</td>
</tr>
<tr>
<td>Commerce</td>
<td>83</td>
</tr>
<tr>
<td>Correspondence</td>
<td>37</td>
</tr>
<tr>
<td>Costs</td>
<td>59</td>
</tr>
<tr>
<td>Courses of Instruction</td>
<td>65</td>
</tr>
<tr>
<td>Cultural Activities</td>
<td>44</td>
</tr>
<tr>
<td>Curriculum</td>
<td>62</td>
</tr>
<tr>
<td>Discipline</td>
<td>49</td>
</tr>
<tr>
<td>Dean’s List</td>
<td>38</td>
</tr>
<tr>
<td>Degrees</td>
<td>62, 63</td>
</tr>
<tr>
<td>Degrees Conferred</td>
<td>118</td>
</tr>
<tr>
<td>Departmental Clubs</td>
<td>47</td>
</tr>
<tr>
<td>Dormitory Life</td>
<td>49</td>
</tr>
<tr>
<td>Drama</td>
<td>76</td>
</tr>
<tr>
<td>Economics</td>
<td>93</td>
</tr>
<tr>
<td>Education, Division of</td>
<td>94</td>
</tr>
<tr>
<td>English</td>
<td>68</td>
</tr>
<tr>
<td>Enrollment, Summary</td>
<td>117</td>
</tr>
<tr>
<td>Examinations</td>
<td>40, 41</td>
</tr>
<tr>
<td>Expenses</td>
<td>58, 59</td>
</tr>
</tbody>
</table>
Index

Extension Work .......................................................... 37
Faculty ....................................................................... 25
Failure List .................................................................. 38
Fees ............................................................................. 59
Financial Aid ............................................................... 50
Financial Regulations .................................................. 57
Foreign Languages ...................................................... 78
Foreign Students ........................................................ 46
Fraternal Organizations ............................................... 48

General Education ......................................................... 63, 64
Geography ................................................................... 93
Government .................................................................. 94
Grading System ............................................................ 38
Graduation .................................................................... 42
Guidance ...................................................................... 43

Health Services ............................................................. 44, 45
History .......................................................................... 92
History of the College .................................................. 31
Home Economics .......................................................... 99
Honor Roll .................................................................... 38
Honors .......................................................................... 42
Humanities, course in ................................................... 69
Humanities, Division of ................................................ 66

Internship ...................................................................... 97

Languages ...................................................................... 78
Late Registration ........................................................... 36
Library .......................................................................... 46
Library Service ............................................................. 77
Loan Funds .................................................................... 54-57

Major Field .................................................................... 65
Mathematics ................................................................... 82
Modern Languages ........................................................ 78
Music ............................................................................. 70

Notices and Announcements .......................................... 49

Payment of Tuition ........................................................ 57
Physical Education and Health ....................................... 87
Physics .......................................................................... 83
Philosophy and Religion ................................................. 74
Philosophy of the College .............................................. 29
Prizes and Awards .......................................................... 52-54
Probation, academic ...................................................... 39
# Index

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Refunds</td>
<td>61</td>
</tr>
<tr>
<td>Register of Students</td>
<td>102</td>
</tr>
<tr>
<td>Registration</td>
<td>36</td>
</tr>
<tr>
<td>Religion</td>
<td>74</td>
</tr>
<tr>
<td>Religious Organizations</td>
<td>47</td>
</tr>
<tr>
<td>Religious Services</td>
<td>43</td>
</tr>
<tr>
<td>Remedial Program in Reading</td>
<td>45</td>
</tr>
<tr>
<td>Residence, work in</td>
<td>63</td>
</tr>
<tr>
<td>Room and Board</td>
<td>57, 58</td>
</tr>
<tr>
<td>Scholarships</td>
<td>50</td>
</tr>
<tr>
<td>Science Courses</td>
<td>80</td>
</tr>
<tr>
<td>Science, Division of</td>
<td>79</td>
</tr>
<tr>
<td>Social Science, courses</td>
<td>91</td>
</tr>
<tr>
<td>Social Science, Division of</td>
<td>83</td>
</tr>
<tr>
<td>Sociology</td>
<td>92</td>
</tr>
<tr>
<td>Speech and Drama</td>
<td>76</td>
</tr>
<tr>
<td>Student Council</td>
<td>46, 47</td>
</tr>
<tr>
<td>Student Employment</td>
<td>50</td>
</tr>
<tr>
<td>Student Load</td>
<td>41</td>
</tr>
<tr>
<td>Student Organizations</td>
<td>46</td>
</tr>
<tr>
<td>Student Responsibilities</td>
<td>49</td>
</tr>
<tr>
<td>Summer Session</td>
<td>5</td>
</tr>
<tr>
<td>Testing Program</td>
<td>40, 44, 94</td>
</tr>
<tr>
<td>Trustees</td>
<td>19</td>
</tr>
<tr>
<td>Tuition</td>
<td>58</td>
</tr>
<tr>
<td>Transfer Students</td>
<td>36</td>
</tr>
<tr>
<td>Uniform Dress</td>
<td>50</td>
</tr>
<tr>
<td>Veterans</td>
<td>36, 48, 51</td>
</tr>
<tr>
<td>Vocational Rehabilitation Scholarship</td>
<td>51</td>
</tr>
<tr>
<td>Week-end Session</td>
<td>5, 37</td>
</tr>
<tr>
<td>Withdrawal</td>
<td>38, 50, 61</td>
</tr>
</tbody>
</table>
APPLICATION FOR ADMISSION
BETHUNE-COOKMAN COLLEGE

DATE

(Mr.)
(Mrs.)

NAME (Miss)

(First) (Middle) (Last)

HOME ADDRESS

(Number and Street) (City) (State)

(Place)

I hereby make application for admission to Bethune-Cookman College for the term beginning, Fall Second Semester Summer 19 under the terms and conditions, financial and otherwise, as set forth in the current catalogue or as subsequently amended.

DATE OF BIRTH

(Month) (Day) (Year) (Place)

HEIGHT

WEIGHT

SINGLE

MARRIED

VETERAN

HIGH SCHOOL ATTENDED

(Name) (Date of Graduation)

NAME OF PRINCIPAL

NAME OF COLLEGE or INSTITUTION

Yrs. attended Graduation Date

19 to 19

19 to 19

19 to 19

No applicant will be considered for admission until the following credentials are received in the office of the Registrar:
1. Application blank with $15.00 deposit.
2. High School transcript and-or College transcript.
3. A letter of recommendation.
4. Small picture.
5. Certificate of Eligibility (for veterans).

What is your religious denomination?

Are you a church member?

Are you planning to live on the campus?

If you desire to live in the City, give name and address of person with whom you wish to live and state relationship. (Out-of-town students are expected to live on the campus unless special permission to live elsewhere is obtained from the Administration.)

SIGNATURE OF APPLICANT

SIGNATURE OF PARENT or GUARDIAN
Directions for Correspondence

Specific inquiries should be addressed as follows:

1. Admission, records, transcripts, application forms, grades, catalogs — THE REGISTRAR

2. Personal problems, health, general welfare, emergency messages for students, requests for students to come home — COUNSELOR OF MEN, COUNSELOR OF WOMEN

3. Student aid, expenses, refunds, loans, veterans' program — BUSINESS MANAGER

4. Educational policies, courses of study, scholarships, Week-End Session, Summer School — DEAN OF THE COLLEGE

5. General policies, aims and objectives of the College, administrative matters — THE PRESIDENT

BETHUNE-COOKMAN COLLEGE

DAYTONA BEACH, FLORIDA