1-1-1967


Bethune-Cookman University

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Bethune-Cookman College

A college with full membership in the Southern Association of Colleges and Secondary Schools, the Highest Regional Accrediting Association; accredited by the Florida State Department of Education; the University Senate of the Methodist Church; member of the American Council on Education; the Association of Church-Related Institutions of Higher Education and the Association of American Colleges; the College Entrance Examination Board, the American Association of Colleges of Teacher Education, and the Independent Colleges and Universities of Florida, Inc.

The College is also a member of the Associated Mid-Florida Colleges. This Association, which includes Florida Presbyterian College, Florida Southern College, Rollins College, Stetson University and Bethune-Cookman College, makes possible a co-operative use of resources on the five college and university campuses. The Association encourages students to utilize these resources in planning their courses of study and research. A common listing of periodicals is available in each college library, and an efficient inter-library loan service expedites the sending of material from one campus to another. Students regularly enrolled at Bethune-Cookman College may take academic work at any of the other AMFC institutions and receive credit at Bethune-Cookman.

The Association especially encourages students to examine the opportunities which are available on the five campuses during the month of January and during the summer term. Bulletins, publicizing these opportunities, are published each year and are available in the office of each college registrar.

The provisions of this bulletin are not to be regarded as an irrevocable contract between the student and the College. The College reserves the right to change any provision or requirement at any time within the student's term of residence. The College further reserves the right to ask him to withdraw for cause at any time.

FOR INFORMATION ON:

admission, records, transcripts, application forms, grades, catalogs, et cetera write to the—Registrar, Bethune-Cookman College, Daytona Beach, Florida.
CATALOG ISSUE
for 1967 - 1968 with
ANNOUNCEMENTS
for 1968-1969

DAYTONA BEACH, FLORIDA 32015
## CALENDAR

### School Year 1967-1970

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COLLEGE CALENDAR

1967-1968

First Semester

1967

Sept. 1-4 Faculty Pre-Planning Conference
Sept. 5 Dormitories Open for Freshmen and New Students
Sept. 5-7 Freshmen and New Students Orientation and Registration
Sept. 8-9 General Registration
Sept. 11 Classes Begin; Late Registration Begins
Sept. 18 Last Day of Registration and change of Program
Oct. 3 Founders’ and Benefactors’ Day
Oct. 16-18 Make-up Examinations for Removal of Incompletes
Oct. 30-31 Mid-Semester Examinations
Nov. 1 Last Day for Dropping Course without Penalty
Nov. 22 Thanksgiving Holidays Begin, 12:00 Noon
Nov. 27 Classes Resume
Dec. 2 Pre-Registration for Spring Semester Ends
Dec. 18-20 Final Examinations for Fall Semester
Dec. 20 Christmas Holidays Begin after last Examination

1968

INTERSESSION AND SECOND SEMESTER

Jan. 3 Registration for Second Semester and Intersession
Jan. 4 Classes Begin (Intersession) Late Registration Begins
Jan. 30-31 FINAL EXAMINATIONS (Intersession)
Feb. 1 Classes Begin, (Regular Spring Term) Late Registration Begins
Feb. 14-16 Make-up Examinations for Removal of Incompletes
Feb. 25- RELIGIOUS EMPHASIS WEEK

1969

Feb. 3

Jan. 6

Jan. 30-31

Feb. 12-14

Feb. 23-28
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<td>Last Day for Dropping a Course With Penalty</td>
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<td>March</td>
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<td>Last Day for Filing Applications for Graduation in May</td>
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<td>March</td>
<td>18-19</td>
<td>MID-SEMESTER EXAMINATIONS</td>
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<td>April</td>
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<td>Spring Vacation Begins at the End of Last Class</td>
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<td>Classes Resume at 8:00 A.M.</td>
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<td>May</td>
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<td>Last Day for Filing Applications for Graduation in Summer</td>
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<td>Pre-Registration for Fall Semester Ends</td>
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THE PRESIDENT'S MESSAGE

The professors were discussing, as usual, the purpose of education—the end in view. One thought it to be a matter of making the proper adjustment to one's environment. Another thought the aim of all education was to be rather than do something. A third felt that a Christian college should attempt to give all men and women a Christian outlook. A fourth thought that it should concern itself with knowledge, with the truth, where it may be found; greater character comes as a result of the search for truth. Before the discussion ended, morals, religion, health, economics, social behavior, home life, and citizenship were brought into the conversation.

To me, this is a healthy approach to the question of what constitutes a good education. It shows that no narrow answer is satisfactory to learned people. They believe in the education of the whole man. They know there is no such being as the economic man, the social man and the religious man, to the exclusion of other phases of a well-rounded person.

Bethune-Cookman College is dedicated to something more than giving people knowledge alone. Its program includes spiritual ideals, character building, health in mind and body. It believes in life-centered activities and urges its students to plough themselves back into their local communities or to carry forward in the needy centers of the world. In other words, each student should have a sense of mission when he is well educated.

An educated person is socially responsible, critical of his times, adventurous in his profession, creative in the moral and spiritual realm, a lover of that trinity of values—truth, beauty and goodness.

To this end the program is planned to emphasize the following:

1. The realization of Christian character. 2. The acquisition and maintenance of good health. 3. The achievement of sound scholarship. 4. The encouragement of an experimental point of view. 5. The preparation for democratic citizenship. 6. The worthy use of leisure time. 7. The gaining of a foundation for one's vocation. To this end we invite the cooperation and support of all who love learning.

Richard V. Moore, President
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## TRUSTEES ELECTED FOR ONE YEAR TERMS EXPIRING 1967

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Dr. Charles Hendricks

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<th>Name</th>
<th>City</th>
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<tr>
<td>Mrs. M. L. Forniss</td>
<td>Birmingham, Alabama</td>
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<td>Mrs. M. L. Rogers</td>
<td>Bradenton, Florida</td>
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<td>Dr. Don A. Cooke</td>
<td>Clearwater, Florida</td>
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<td>Mr. Clarence Langer</td>
<td>Coral Gables, Florida</td>
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<td>Mr. Harry L. Burney, Jr.</td>
<td>Crescent City, Florida</td>
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<td>Mr. O. K. Mickens</td>
<td>Dade City, Florida</td>
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<td>Dr. J. T. Brunson</td>
<td>Daytona Beach, Florida</td>
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<td>Attorney Horace E. Hill</td>
<td>Daytona Beach, Florida</td>
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<td>Mr. and Mrs. E. M. Reynolds</td>
<td>Daytona Beach, Florida</td>
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<td>Mrs. Mae Sheppard</td>
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<td>Mr. Herbert Thompson</td>
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<td>Mr. Morris Toppe</td>
<td>Daytona Beach, Florida</td>
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<td>Mr. James J. Gardner</td>
<td>Fort Lauderdale, Florida</td>
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<td>Dr. C. C. Benton</td>
<td>Fort Pierce, Florida</td>
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<td>Mrs. Hannah B. Miller</td>
<td>Green Cove Springs, Florida</td>
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<td>Mr. L. I. Alexander</td>
<td>Jacksonville, Florida</td>
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<td>Mrs. Azzie Lee Anderson</td>
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<td>Dr. Lincoln B. Childs</td>
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<td>Dr. H. James Greene</td>
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<td>Mr. Ralph Lee</td>
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<td>Mr. B. J. Perkins</td>
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<td>Reverend Eddie J. Rivers</td>
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<td>Dr. J. Irving E. Scott</td>
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<td>Mr. W. Austin Smith</td>
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<td>Mrs. Gertrude L. Styles</td>
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<td>Mrs. Queen Williams</td>
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<td>Mr. S. T. E. Pinkney</td>
<td>Leesburg, Florida</td>
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<td>Dr. W. A. Patterson</td>
<td>Miami, Florida</td>
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<td>Dr. Michael Sossin</td>
<td>Miami Beach, Florida</td>
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<td>Dr. I. S. Hankins</td>
<td>Orlando, Florida</td>
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<td>Mrs. W. M. Wells</td>
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<td>Mr. Arnett L. Osgood, Jr.</td>
<td>Palatka, Florida</td>
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<td>Miss C. J. Grady</td>
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<td>Dr. G. T. Wiggins</td>
<td>Pensacola, Florida</td>
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<td>Mrs. Annie K. Stevens</td>
<td>Quincy, Florida</td>
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<td>Mr. Eddie L. Vereen</td>
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<td>Dr. Fred W. Alsup</td>
<td>St. Petersburg, Florida</td>
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<td>Dr. Eugene Rose</td>
<td>St. Petersburg, Florida</td>
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<td>Mrs. C. B. N. Daniels</td>
<td>Tallahassee, Florida</td>
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<td>Dr. S. Randolph Edmonds</td>
<td>Tallahassee, Florida</td>
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<td>Dr. L. H. B. Foote</td>
<td>Tallahassee, Florida</td>
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Mr. Elbert W. Jones ............................................ Tallahassee, Florida
Mrs. Mamie J. Strong ........................................... Tallahassee, Florida
Mr. W. A. Martin .............................................. Tampa, Florida
Dr. R. Reche Williams, Jr. .................................... Tampa, Florida
Dr. Clifton Dyson .............................................. West Palm Beach, Florida
Dr. Robert L. Smith ............................................ West Palm Beach, Florida
Mrs. Viola Hill .................................................. West Hollywood, Florida
Mr. Fred N. Sewitt ............................................. Boston, Massachusetts
Mr. Moss Kendrix ............................................... Washington, D. C.
PERSONNEL

ADMINISTRATION

Richard V. Moore, B.A., M.A., LL.D. ...................... President
William A. McMillan, B.A., M.A., Ph.D. .................. Academic Dean
James E. Huger, B.A., M.A. ......................... Business Manager
Joseph H. Taylor, A.B., A.M., Ph.D. .................. Director of Special Projects
Harrison F. DeShields, Jr., B.A., M.A. .......... Registrar and Director of Admissions
Rogers F. Fair, B.A., M.A. ...................... Chaplain
Edward R. Rodriguez, B.A., M.A. .................. Director, Student Personnel
Henrine W. Banks ......................... Dean of Women
John Knight, B.S. ................................ Dean of Men
Ronald L. Taylor, B.A., M.A. .................. Director of Scholarships and Loans
Martha M. Berhel, B.S., B.L.S. .................. Librarian
Alice M. Ray, R.N. .................................. College Nurse
Neill O. Crosslin, M.D. .................. College Physician
Roscoe Camp, B.S. .......................... Director, Public Relations
Clinton Evans, B.S. .................. Director, Boarding Department
Godfrey P. VanMeter, B.S., M.S. .................. Director of Student Center

ASSISTANTS

Betty Adams ................................. Bookkeeper, Business Office
Bessie F. Bailey .................. Administrative Secretary to the President
Jane E. Banks, B.S. .................. Secretary to Director of Special Projects
Violet Barrs .......................... Clerk, Office of the President
Annie M. Bennett .................. Divisional Secretary
Albert M. Bethune, Jr., B.S. ........ Reader's Advisory Services Librarian
Eddie R. Browning, B.S. .......................... Secretary, Registrar's Office
Waddy Campbell .................. Plumber and General Maintenance
*Claudette W. Camp, B.A. ........ Secretary to the Director of Scholarships and Loans
Joyce Childs .......................... Switchboard Operator
Ernest C. Cook, B.S. .................. Chief Accountant
Senorita W. Crawford, B.S. ........ Secretary, Capital Funds Campaign
Haywood Davis .................. Supervisor, Laundry
Josephine Decker, B.S. .................. Psychometrist
Minnie Dix .......................... Hostess, Dining Hall
Flora Faulkner .................. Assistant Counselor
Thomas Ferrell, B.S. .................. Superintendent of Buildings and Grounds
Angeline B. Floyd, B.S., B.S.L.S. ........ Technical Process Librarian
Mildred B. Greene, A.B., M.A. ........ Assistant Reader's Advisory Services Librarian
Sally Griffin .................. Bookkeeper, Business Office
Spurgeon Dorothy Harmon, B.S. ........ Assistant Counselor
William Hayes .................. Director of Transportation
Christine Hickson  Secretary to the Academic Dean
Mayola S. Hill, B.S.  Secretary to the Business Manager
Barbara R. Jenkins, B.S.  Secretary to the Registrar
Cassius Jones, B.S.  Assistant Dean of Men
Mildred J. Lewis, B.S.  Assistant Counselor
Annie Lawrence  Secretary to the Dean of Women
James H. O'Neal, B.S.  Bookkeeper
Lillie M. Pickett  Assistant Counselor
Sadie Sharpe  Supervisor, Kitchen
Sarah E. L. Smith  Secretary to the Dean of Men
Wilmer Smith, B.S.  Cashier
Cherrie A. Taylor, B.S.  Sub-Professional Assistant, Library
Lula M. VanMeter, B.S.  Customer Contact and Mail Officer, Student Union
Freddie Williams Harris  Secretary, Alumni-Recruitment Office
Mary Williams, B.S.  Secretary, Public Relations Office
Helen J. Wymes, B.S.  Divisional Secretary
James C. Wymes, B.S.  Senior Clerk, Registrar's Office

*On Leave
First Semester, 1966-67
Richard Vernon Moore .......................... President
B.A., Knoxville College; M.A., Atlanta University; L.L.D., Edward
Waters College; LL.D., Knoxville College; *New York University
(1947)

William Asbury McMillan ..................... Academic Dean
B.S., Johnson C. Smith University; M.A. Ph.D., University of
Michigan; University of Pennsylvania (1958)

Isabelle M. Ambrose .......................... Associate Professor of Education
A.B., University of Cincinnati; M.A., Western Reserve (1966)

Paul Elwood Ankrum .......................... Assistant Professor of Music
B.M., M.M., Chicago Conservatory of Music; Indiana University;
Florida State University; University of Iowa (1955)

Carroll Atkinson ............................... Associate Professor of Education
D.M. (Degree Militaire), Universite de Grenoble (France); A.B.,
Lawrence College (Wisconsin); M.A., Univ. of California; Ph.D.,
George Peabody College (1967)

Zoila Avalos ................................. Associate Professor of Biology
N.T.D., Normal School for Teachers; Havana University Dr. of
Natural Science; Dr. of Education, Havana University, Cuba; Uni­
versity of Oregon (1961)

Hortensia Ballina ............................ Associate Professor of Chemistry
Bachiller En ciencias Y. Letras, Instituto de Cienfuegos; Dr. en
Ciencias Fisco-Quimicas, Dr. en Farmacia, University of Havana
(1963)

Arsenia Cabotaje ............................ Professor of English
B.A., Union Theological Seminary; M.A., Northwestern University;
B.S.E., Union College of Manila; M.R.E., New York Theological
Seminary; Ed.D., American University (1964)

Felisberto V. Cabotaje ....................... Chairman, Division of Social Science
Professor of Social Science
B.A., University of Minnesota; M.A., Northwestern University;
B.S.E., Union College of Manila; B.D., Garrett School of Theology;
Ed.D., American University (1964)

*Maxine Carter ............................... Assistant Professor of Music
B.S., Wiley College; M.A., Illinois Wesleyan (1962)

*First semester, 1966-67
Arthur R. Charlesworth .................................. Professor of Religion and Philosophy  
B.A., University of Pittsburgh; B.D., Ph.D., Drew University (1963)

Charles Cherry ........................................... Assistant Professor of Business  
B.S., Morehouse College; M.A., Alabama State College; University of Miami (1961); Summer work at University of Chicago 1964; New York University 1965-1966.

Matilde Gomez-Cortes ................................ Assistant Professor of Spanish  
N.T.D., Normal School for Teachers, Cuba; Dr. of Pedagogy, University of Havana; Columbia University (1964)

Rene Gomez-Cortes ................................... Assistant Professor of Spanish  
B.A., Instituto Pre-Universitaria; Ph.D., University of Havana; Emory University, (1964)

Phoebe J. Crittendon ................................ Associate Professor of Biology  
A.B., Oberlin College; M.S., Ph.D., Northwestern University (1966)

Paul Milton Decker .................................. Professor of Psychology and Director of Institutional Research  
B.S., Bethune-Cookman College; M.A., Stetson University; Ed.D., Colorado State College (1954)

Thomas D. Demps . .................................. Assistant Professor of Music and Director of Choir  
B.S., Bethune-Cookman College; M.A., Columbia University (1954)

Vivian Watts DeShields .................................. Assistant Professor of Business Education  
B.S., Alabama State College; M.S., Indiana University (1963)

Josue S. Dizon ........................................... Associate Professor of Social Science  
A.B., West Virginia Wesleyan College, 1958; M.A., American University, 1963; further study at Iliff School of Theology, 1959; and Garrett Biblical Institute, 1960-61. (1966)

Raymond Francis Downing .............................. Assistant Professor of German  
B.A., Bard College; Columbia University (1964)

Rogers Pressley Fair .................................. Chaplain, Associate Professor of Religion and Philosophy  
A.B., Clarke College; M.A., Atlanta University; Gammon Theological Seminary (1946)

Walter James Floyd .................................. Associate Professor of Chemistry  
B.S., Morehouse College; M.A., Atlanta University (1955)

Rabie Jaures Gainous, Jr. .......................... Chairman of the Division of Science and Mathematics  
Diploma, Atlanta College of Mortuary Science; B.S., Bethune-Cookman College; M.Ed., Florida A & M University; New York University (1951)

James R. Greene .................................. Assistant Professor of Education  
B.S., Florida A. & M. University; M.A., Hampton Institute; Michigan State University (1965)
**Emmy Verene Hunt .......................... Assistant Professor of Education
B.S., Hampton Institute; M.A., Teachers College, Columbia University; New York University (1939)

***Gwendolyn S. Johnson .......................... Instructor of Physical Education
B.S., Bethune-Cookman; North Carolina College at Durham (1964)
Lloyd Cyril Johnson .......................... Instructor of Physical Education and Assistant Coach
B.S., Bethune-Cookman; M.S., Indiana University (1961)
Robert Kass .......................... Instructor of English
B.A., University of Chicago; M.A., University of California, Berkeley (1965)
William Kornegay .......................... Assistant Professor of Mathematics
B.S., Bethune-Cookman College; M.Ed., Florida A. & M. University (1966)
Mohammed Lawal .......................... Instructor of Mathematics
B.S., Bethune-Cookman College; M.S., Atlanta University (1966)
David Lawaldyn Leaver, Jr. .......................... Assistant Professor of Social Science
B.A., Morehouse College; M.A., Atlanta University; New York University; Carnegie Institute of Technology (1939)
Harvey W. Lee, Jr. .......................... Associate Professor of Art
B.F.A., M.A., Bradley University; Syracuse University (1952)
Shirley Burke Lee .......................... Assistant Professor of Education
B.S., Miner Teachers College; M.S., Indiana University; University of Florida (1952)
Robert H. Libermann .......................... Assistant Professor of Mathematics
B.S., Polytechnic Institute of Brooklyn; M.S., Cornell University (1966)
Luis M. Leorza .......................... Associate Professor of Mathematics
B.A.C. Instituto Pre-Universitario de la Habana, Cuba; Dr. en Ciencias Fisico Matematicias, Fisico-Quimicas and Ciencias Naturales, Universidad de la Habana, Cuba
Jack F. McClaren .......................... Instructor of Physical Education, Head Coach and Athletic Director
B.S., Bethune-Cookman College; Tennessee State University (1961)
Jane S. McClung .......................... Instructor of History
B.A., University of Washington; M.A., Stanford University (1966)
Paul F. McClung .......................... Instructor of History
B.A., University of Washington; M.A., Stanford University (1966)

**On leave, first semester, 1966-67
***On leave, second semester, 1966-67
Raymond A. McDougal  Assistant Professor of Physical Education  
B.S., Johnson C. Smith University; M.S., Indiana University (1965)

Alba R. Mas  Associate Professor of Spanish  
B.A., Instituto Pre-Universitario Santa Clara Cuba; Ph.D., University of Havana, Cuba (1963)

Ramon L. Mas  Associate Professor of Mathematics  
B.S. Instituto Preuniversitario, Santa Clara, Lv. Cuba; M.A. Columbia University; Dr. in Physical-Chemistry Science, Dr. in Natural Science; D.D.S. and M.D. University of Havana, Cuba

Rudolph Gonzales Matthews  Assistant Professor of Physical Education  
B.S., Morehouse College; M.S., Teachers College, Columbia University (1946)

C. Ross Milley  Professor of Social Science  
B.A. Mount Allison University, B.D. Victoria University, S.T.M. Hartford Seminary Foundation, Ph.D. Boston University

Muriel F. Milley  Assistant Professor of Psychology  
Graduate New Brunswick Teacher's College, B.S. M.S. Southern Connecticut State College, Graduate work University South Carolina, New York University

Byung H. Nam  Professor of Education and Psychology  
B.S., State College of Slippery Rock; M.Ed., University of Pittsburgh; Ph.D., University of Pittsburgh (1963)

Elizabeth Nelson  Professor of English  
B.A., University of Wisconsin; M.A., Mills College; M.A., Ph.D., University of Maryland (1966)

Premsukh Poonai  Associate Professor of Biology  

Lancelot Allen Pyke II  Professor of Music  
B.P.S.M., Howard University; M.M., University of Michigan; Ph.D., State University of Iowa (1955)

Alvin Andrew Reid  Associate Professor of Business  
B.A., Morehouse College; M.B.A., New York University; Summer work at Florida A. & M. University (1951); Syracuse University (1963); Wayne State University (1965)

First semester, 1966-67
Florence Lovell Roane ........................... Chairman, Division of Education
                                      Professor of Education
                                      B.A., M.A., Northwestern University; Ed.D., Boston College (1934)
Edward Rudolph Rodriguez .............. Associate Professor of Social Science
                                      B.A., Morehouse College; M.A., Atlanta University (1935)
Daniel Dennis Sain ........................... Associate Professor of Religion and Philosophy
                                      B.A., Lenoir Rhyne College; B.D., Duke University; M.A., Ph.D.,
                                      Emory University (1964)
Evelyn W. Sharp ................................. Professor of Education
                                      A.B., Florida A. & M. University; M.Ed., Atlanta University; Ed.D.,
                                      New York University (1962)
Marion Mae Speight .............................. Associate Professor of Modern Languages
                                      B.B., LeMoyne College; M.A., Atlanta University; Certificate, Ecole
                                      Normale d'Institutrices, Port-au-Prince, Haiti, New York University;
                                      The College of St. Teresa (1942)
Thurman Willis Stanback ..................... Chairman of the Division of Humanities,
                                      Professor of Speech and Drama
                                      B.A., Virginia Union University; M.A., Columbia University; Ph.D.,
                                      Cornell University (1949)
Joseph Henry Taylor ............................ Professor of History
                                      A.B., Eastern Michigan University; M.A., University of Michigan;
                                      Ph.D., University of California (1963)
Ronald Taylor ..................................... Instructor of Sociology
                                      B.A., Bethune-Cookman College; M.A., Howard University, 1965
                                      (1965)
Josephine Wesley ................................. Assistant Professor of English
                                      B.A., South Carolina State College; M.A., Boston University;
                                      Columbia University (1949)
William Amos Wheeler .......................... Assistant Professor of Education
                                      B.S., Bethune-Cookman College; M.S., Indiana University (1955;
                                      1964) Ed.S., Indiana University
STATEMENT OF PURPOSE

Bethune-Cookman College is an institution with a Christian mission and as such aims to assist students:

- to develop character;
- to obtain an education with a Christian emphasis;
- to acquire scholarly habits of work and study;
- to obtain a broad background in the Arts and Sciences;
- to cultivate an appreciation for the cultural and spiritual qualities of life;
- to understand and interpret constructively current social and economic problems;
- to serve the community in the social, economic and religious spheres;
- to understand the nature of man and his relation to the physical, social and spiritual worlds.
- to develop a sound body and mind; a well-balanced integrated personality.

To achieve these ends, Bethune-Cookman College strives to continue sound instructional and extra-curricular programs, to provide opportunities for students to develop initiative, self-expression, self confidence, critical thinking and an experience which will enrich leadership potential of all students.
ETHUNE-COOKMAN COLLEGE is the result of the merger of two Florida educational institutions—Cookman Institute, Jacksonville, Florida and the Daytona Normal and Industrial Institute for Girls, Daytona Beach, Florida.

Cookman Institute, a Methodist school, founded in 1872 by the Reverend D. B. S. Darnell, was the first institution in Florida for the higher education of Negroes.

Daytona Normal and Industrial Institute for Girls was founded in 1904 by Mary McLeod Bethune, a woman interested in establishing an educational institution in the South, and in dedicating it to Christian service. Five little girls attended the first class, held in the home of John Williams, a local citizen.

Cookman Institute and Daytona Normal merged in 1923, thus establishing a co-educational school known as the Daytona-Cookman Collegiate Institute. This name was later changed to Bethune-Cookman College and a dual program of high school and junior college work was discontinued and the entire emphasis was placed on the two-year program.

In 1941, in order to meet the need so apparent in the State, Bethune-Cookman College expanded the Teacher-Education curriculum to the four-year level and in May, 1943 the first group of graduates received the Bachelor of Science degree in Elementary Education; also, a strong program of liberal arts studies is being developed by the College.

In 1947, the College received an "A" rating by the State Department of Education of the State of Florida and the Southern Association of Colleges and Secondary Schools.

The College celebrated its Fiftieth Anniversary in 1954 with the dedication of the new Moore Gymnasium.

In the period of its existence of over fifty years, the College has had the following presidents:

- Mary McLeod Bethune* 1904-1942
- James A. Colston 1942-1946
- Mary McLeod Bethune* 1946-1947
- Richard V. Moore 1947-

*Deceased, May 18, 1955

Bethune-Cookman College, related to the Methodist Church, is dedicated to Christian service, and no one is denied admission on the basis of race or religion.
ETHUNE-COOKMAN COLLEGE is situated in Daytona Beach, Volusia County, Florida. The main line of the Florida East Coast Railroad passes about eight blocks from the main campus. The Florida Greyhound Bus station is approximately eight blocks from the Campus. Taxi-cab service is available from both areas.

The College is located near the corner of Second Avenue and McLeod Street within two blocks of business centers, churches and the theatre. The shopping centers of Daytona Beach are within a half mile of the College. The College is unique with its combination of location and educational advantages. On the East Coast, the College has within ready access, forests, lakes, the Atlantic Ocean, unique geological phenomena, ruins of the earliest Indian culture—all the resources necessary for invigorating activity and serious study.

The College campus and grounds consist of one hundred sixty acres of land, of which 32 acres constitute the immediate campus. The College plant is valued at over $2,000,000.

The main buildings are:

**White Hall**, which houses the administrative offices, Marion Weeks Prayer Room and the Gertrude H. Heyn Memorial Chapel.

**Faith Hall**, erected in 1935 on the site of the original Faith Hall, the first building on the present campus.

**Harrison Rhodes Memorial Library** houses a fine collection of books, periodicals, microfilms, filmstrips, records, tapes, and other educational media. The present collection contains over forty-seven thousand volumes and three hundred fifty monthly, quarterly, and weekly publications.

**Moore Gymnasium**, dedicated in March of 1954, contains offices and classrooms as well as a spacious, modern gymnasium which can be converted into an auditorium with a seating capacity of seventeen hundred persons.

The Testing Center, and the Audio-Visual Center are located in Kottle Hall.

**Curtis Hall**, erected in 1922, was named in honor of Mrs. Flora B. Curtis. It is exclusively a girls' dormitory. The building has been completely refurnished.

**Meigs Hall** was erected in 1956. It is a modern dormitory devoted exclusively to girls. The building is named in honor of Mrs. Ferris J. Meigs.

**Cookman Hall**, erected in 1924, was named after Cookman Institute.
Helen Kottle Memorial Building, a modern air-conditioned, twelve room, classroom building occupied by the Divisions of Education and Humanities.

The John O. Gross Science Hall. Named in honor of Dr. John O. Gross a member of the Board of Trustees.

The DeWitt C. LeFevre Residence Hall for Men erected in 1966. This ultra-modern building was named in honor of Dr. DeWitt LeFevre a member of the Board of Trustees.

The Charles C. Parlin Student Center erected in 1966. Named in honor of Dr. Charles C. Parlin a member of the Board of Trustees.

Other buildings are: Ranslow Hall, the Mary McLeod Bethune Foundation, Trailsend, (the President's Residence), T. A. Adams Infirmary and the Laundry.

SPECIAL SERVICES

BETHUNE-COOKMAN COLLEGE recognizes that education is concerned with the total development of individuals. Therefore, the College maintains programs designed to promote the emotional adjustment and social maturity of students as well as their intellectual growth. These programs include selective admissions, orientation, personal and academic counseling and guidance, co-curricular activities, corrective discipline, scholarships, part-time jobs, placement, and alumni relations.

RELIGIOUS SERVICES

BETHUNE-COOKMAN COLLEGE is a church-related institution and from its beginning emphasis has been placed on the religious life and spiritual development of the student. While it is a Methodist College, the institution makes no attempt to force denominational views upon the student body.

The office of the Chaplain is on the second floor of White Hall, in the light of the philosophy, "Our whole school for Christian Service," the Chaplain seeks to counsel students on religious and spiritual matters and to lead the various forms of organized religious worship.

The College Sunday School meets each Sunday morning during the academic year at 9:00 o'clock. Mid-Week Worship Services, Chapel and Community Meetings have a significant as well as a traditional place in the life of Bethune-Cookman College. Religious Emphasis Week is observed as a special time of dedication during the school year.

Each student is requested to bring a Bible with him at the beginning of the school year.

COUNSELING AND GUIDANCE SERVICE

Counseling and guidance is given to students by various persons on the Campus. The work of this service is planned and coordinated by the Guidance Committee. Cumulative records are kept for each student relative to his abilities, achievement, interests, and personal prob-
lems which come to the attention of counselors. Such information is kept in confidential files of the Test Center Office and used by teachers and counselors to assist them in more efficient guidance of the student.

**Freshman and Sophomore Counseling**

Under the direction of the Counseling and Guidance Service each freshman and sophomore is assigned to a faculty advisor, who counsels him during the first two years of his college life. The function of the advisor relates to all phases of the students' academic, social and personal life. The advisor gives counsel concerning the student's academic work, his enrollment in courses and the progress he makes in his program. Faculty advisors may also refer the student to the college physician, the college chaplain, the dean of men or women.

**Testing Service**

As one of its services to students the Counseling and Guidance Service offers an extensive testing program. On the basis of standardized tests of aptitude, achievement, interest, and personality, this service helps the student objectively to appraise his own capacities and interests.

All freshmen are required to take freshman placement tests to determine their mastery of basic reading, writing, mathematical, and grammar skills. The students' achievement in these tests determines their placement in the general education courses for freshmen and sophomores.

**Freshman Orientation**

Bethune-Cookman College recognizes that college study represents a new experience for the freshman student. As a means of helping the student make a good beginning toward an adjustment to his new experiences, the College sets aside at the commencement of the first semester a period of extensive orientation. During this period, the freshman student is made aware of the facilities and services available in the College, and the College obtains additional information about the student. Counseling is an essential activity during this period of orientation. During this period also the freshman placement tests are given.

In addition to this period of intensive orientation two other freshman activities are maintained throughout the first year designed for the freshman student. They are a course in freshman Orientation and Guidance, and concept programs for those students who show serious deficiencies in certain basic skills such as reading, writing, speech, et cetera.

The Orientation and Guidance program is designed to:

A. Help students understand Bethune-Cookman College—its traditions, organization, patterns of growth and their role and relationship to college objectives.

B. Help students understand good habits as they relate to: effective study, manners, personality and social behavior.

C. Help students understand themselves as related to: courtship, marriage, and other personal problems, (alcohol, smoking, narcotics, etc.)
THE COLLEGE HEALTH SERVICE

THE COLLEGE maintains a Health Service under the direction of a practicing physician and a nurse. The Health Service aims to direct the thinking and action of students toward more healthful living. The services include complete physical examinations, followup service to secure correction, remediable defects and an infirmary with a full-time nurse. Students who are confined to the infirmary for more than forty-eight hours are charged a special fee to cover the cost of expenses involved.

CULTURAL OPPORTUNITIES

TO SUPPLEMENT classroom education, Bethune-Cookman College offers a well-rounded program of cultural attractions including music, plays and lectures by outstanding individuals. Many of these programs are free for all students upon presentation of Activity Books; others are offered for a reasonable fee.

ATHLETICS

ATHLETIC sports are permitted and encouraged at Bethune-Cookman College. The new gymnasium is adequately equipped for all branches of physical education and athletics. Tennis courts are available for outdoor activity. In addition to the regular class work in physical education (two years of which are required of all students) an extensive intramural athletic program is conducted for both men and women.

The College holds membership in the Southern Inter-Collegiate Athletic Conference, the National Collegiate Athletic Association, and the National Association of Inter-Collegiate Athletics. Football, basketball, track, tennis and golf are engaged in on a competitive basis. Students who participate in inter-collegiate competition do so on a voluntary basis.

Bethune-Cookman College is approved by the Veterans Administration of the United States, and by the State of Florida for the education and training of honorably discharged servicemen and women. Applicants who desire admission as Veterans should present a "Certificate of Eligibility" with other admissions credentials. Veterans desiring information concerning the various Veterans Programs (P. L. 550 or 894) should consult their local Veterans Administration Offices.

P. L. 634 (War Orphan Educational Assistance Act of 1956) is available to those children whose father or stepfather died in action or from a service connected disability. Such children are advised to consult their local Veterans Administration offices.

High School equivalency diplomas are acceptable in lieu of high school transcripts. A limited number of credits earned in the United States Armed Forces Institute in comparable courses are acceptable. Evaluations are made on Official Reports of Educational Achievement only.

The Registrar assists in counseling and advising veterans on problems relating to their governmental programs and in setting up necessary procedures to comply with regulations on fees, books, interruption, reduction of course loads, and the like.
FOREIGN STUDENTS

BETHUNE-COOKMAN is approved by the Attorney-General of the United States for the education of foreign students. A member of the faculty is appointed as advisor to foreign students.

THE LIBRARY

STUDENTS should make much use of the Library. During free periods, it is a quiet place to study with an abundance of reference books at hand. In the General Reading Rooms are permanent collections of books needed for quick reference, such as: periodicals, and most nationally known newspapers.

PLACE SERVICE

BETHUNE-COOKMAN COLLEGE believes it has a responsibility to assist graduates to make satisfactory employment adjustments. The Placement Service is being developed primarily for this purpose. The service includes student employment, part-time and summer; the recommending of graduating seniors for employment; and the placement or reassignment of former graduates.

The Placement Service finds it impossible to guarantee work to all persons who need it and apply for it. However, every effort is made to assist individuals in finding suitable employment. The service maintains cordial relations with employers in the industrial, business and professional fields who are interested in college-trained young men and women.

STUDENT ORGANIZATIONS

ALL STUDENTS who seek membership in fraternities, sororities, clubs and other organized groups on the campus must meet the scholastic standards of the College before approval and admission into such organizations. Every student may belong to some organization and the College encourages and welcomes participation in such activities.

A classified list of student organizations follows:

a. General Organizations

Clubs, activities and organizations where the membership is not restricted because of registration in a particular department are designated as "General." Participation in these groups is voluntary. Programs may be national or local in scope.

(1) Student Council
The Student Council at Bethune-Cookman College is the student governing body in matters pertaining to the common interests of the students.

(2) Men's Senate—comprised of all men of the College.

(3) Women's Senate—comprised of all women of the College.

(4) The Bethunia Staff
The Bethunia is the school's publication, reflecting community life and activities of the students.
Special service group include: (a) Band and Orchestra, (b) Choir, (c) Tra-Co-Dram, (d) Dance Group.

b. Major Area Clubs

Major Area clubs are organizations designed to give students an opportunity to help interpret the broader educational implications in a given field of study and to gain professional perspective. Some of these clubs are affiliated with national organizations.

c. Religious Organizations

The Religious organizations are those groups whose primary objective is to promote spiritual growth through study, worship, service and action. (1) The Methodist Student Movement, (2) The Baptist Student Union, (3) The Canterbury Club, (4) Newman Club, (5) Sunday School, (6) Y.M.C.A., (7) Y.W.C.A.

d. Fraternal Organizations

The fraternal organizations are National Greek Letter Organizations which have established chapters on the campus of Bethune-Cookman College.

- Gamma Tau Chapter of Alpha Kappa Alpha Sorority
- Delta Beta Chapter of Alpha Phi Alpha Fraternity
- Delta Alpha Chapter of Delta Sigma Theta Sorority
- Gamma Theta Chapter of Kappa Alpha Psi Fraternity
- Omicron Epsilon Chapter of Omega Psi Phi Fraternity
- Beta Upsilon Chapter of Phi Beta Sigma Fraternity
- Beta Eta Chapter of Sigma Gamma Rho Sorority
- Mu Beta Chapter of Zeta Phi Beta Sorority
- Pan-Hellenic Council

Advisory Council to Greek-Letter Organizations (This organization is administrative, not social)

e. Athletic Groups

Athletic Groups are those groups whose primary purpose is to promote general interest in organized sports through intramural and inter-collegiate programs.

f. Special Organizations

Special clubs are those whose membership is determined on the basis of merit and achievement in a given area.

- Alpha Kappa Mu Honor Society
- Beta Kappa Chi Scientific Honor Society
- Pi Omega Pi National Business Honor Society
- Alpha Phi Omega National Service Fraternity

g. Social Clubs

- Cavaliers and Cavalettes
- Mummies and Zeniths
An average of "C" is required in order to participate in clubs and organizations. Honor Societies have their own regulations; however, to be pledged to a fraternity or sorority, a student must have a cumulative average of 2.5 the same minimum average, under the rules of the Pan-Hellenic Council, required to join and to remain in active status in a Greek-letter organization. Pledging and initiation may take place only at prescribed times during the school year.

Each student organization and activity must be registered in the Office of the Director of Student Personnel with a copy of the charter and a list of the names of the current officers on file. Permission must be obtained from the administration of the College to start a new organization on the campus. Organizations may nominate several members of the faculty from which nominations the administration of the College appoints the official sponsors.

GENERAL REGULATIONS

Student Responsibility

In accepting admission to Bethune-Cookman College, the student subscribes to the standards of personal conduct which the College considers fundamental to group living and it is assumed that he will take advantage of the opportunities offered him to learn how to make wise decisions regarding his own conduct.

Rules and regulations governing students and student life are found in The Challenge (student handbook) prepared by the Publications Committee which is composed of faculty and students.

Notices and Announcements

Students are held responsible for information published through notices and announcements placed on bulletin boards or made at student assemblies.

Discipline

Bethune-Cookman College seeks to safeguard the integrity of all of the students. It is expected that individual students will refrain from participation in acts which are considered irregular. Those who persist in violating any of the privileges, standards and rules of the College, who are consistently delinquent in academic responsibility, continually neglect their financial obligations or embarrass the College in any manner are subject to disciplinary action. The College reserves the right to dismiss a student for unbecoming social behavior. A student so dismissed forfeits his rights and privileges as a member of the College family, as well as fees paid in advance. The possession of firearms and the use and possession of alcoholic beverages are strictly forbidden on the campus or by Bethune-Cookman College students when representing the College.

The College reserves the right to notify civil authorities whenever a student is guilty of or charged with violation of civil law.

Dormitory Life

Students are under the supervision, in their dormitories, of the re-
spective Deans of Men and of Women. Rules governing dormitory life may be found in the student handbook.

All students should bring with them the following items:

- 4 sheets
- 2 bedspreads
- 4 pillowcases
- 1 blanket
- towels

Dormitory rooms are furnished; however, students will wish to personalize their rooms with their own curtains, scarves and similar items.

Living on Campus

Bethune-Cookman College is essentially a residential college. All students are expected to secure residence on the campus. Exceptions to this policy are made for married students, residents of Daytona Beach and vicinity where commuting is possible, students who live with parents or close relatives who reside in Daytona Beach, or limitation on campus housing.

All applicants who desire to live off campus must be recommended by the Personnel Department and approved by the Administration.

Uniform Dress

The college has, from its earlier days, required uniform dress for the students for special assemblies and stated occasions, believing it to be economical as well as the best means of training young people in the habits of simplicity and good taste.

Women students are expected to be properly dressed for all occasions. Freshmen are required to have, in winter, black shoes, an attractive shade of hose, a dark blue tailored suit and white tailored, long-sleeved blouse; for summer they are required to have a white, tailored, long-sleeved suit. At times, a hat, gloves and a handbag are also required. The freshmen are to bring the suits or tailored dresses.

Men students must own a navy blue suit, white shirts, a black tie and black shoes.

FINANCIAL AID

Scholarships Committee: The President of the College has appointed a Scholarship and Loan Committee to administer and make recommendations for all scholarship awards, grants-in-aid and loans. Applications for all scholarships and loans should be made directly to the Scholarship and Loan Committee, unless otherwise stated in the description of the award. The Committee considers academic achievements, sound moral character, good citizenship, seriousness of purpose, proper attitude and need in making its recommendation for awards.

Academic Scholarships: Bethune-Cookman College offers a number of academic scholarships ranging from $100 to $500 yearly to students of approved high schools. Scholarship awards are based on the following qualifications: (1) scholarly ability as shown by the student's academic record; (2) a financial need; (3) strength of character; (4) Collegiate Entrance Examination Board tests. These scholarship awards are continuing only when a "B" average and high standards of conduct are maintained by the recipients.

III. Grants-in-Aid: The College offers a limited number of grants-in-aid awards to students on the basis of their ability in certain perform-
ance areas such as band and athletics. Applicants for grants-in-aid in these areas should apply directly to the director of the area.

Work-Aid: The College offers a work-aid program to aid students in their financial needs. Only students who maintain at least a "C" average, demonstrate need, willingness and ability to contribute work of value to the College and good character will be given such opportunities.

College Work-Study Program

Students, particularly those from low-income families, who need a job to help pay for college expenses are potentially eligible for employment under this federally supported Work-Study Program.

Students may work up to 15 hours weekly while attending classes full time. During the summer or other vacation periods when they do not have classes, students may work full time (40 hours per week) under this program. In general, the basic pay rate is $1.25 an hour, although up to $3.00 may be paid for highly specialized work. In 3 months of summer employment under the Work-Study Program, an eligible student could earn approximately $600, if needed. This amount, supplemented by his weekly earnings during the school year, could help provide educational costs including necessary clothes, transportation, and personal expenses.

Work may be for the institution or for an approved off-campus agency. On-campus jobs can include work in dining halls, laboratories, libraries, and maintenance. Off-campus jobs are assigned in public or nonprofit organizations and include work in health, welfare, and recreation programs, and in Community Action Programs.

To work under this program, a student must be enrolled and in good standing, or be accepted for enrollment as a full-time student at a college which participates in the program.

The administrative guidelines specify three conditions under which a student and his family may meet the financial requirements for participation in the program.

1. Students whose families are receiving or are eligible to receive assistance under a public or private welfare program.
2. Students whose parents have a combined income of $3,600 or less, except when the income is derived from assets, such as stocks or bonds, or as a return on other investments.
3. Students from larger families whose parents have a combined income which does not exceed $3,600 plus additional increments for each member of the family beyond three.

Requests for work-aid applications should be made to the Director of Scholarships and Loans, Bethune-Cookman, Daytona Beach, Florida. Work-aid applications will be considered only after formal application for admission has been approved.

No scholarship, grants-in-aid or loan application will be considered approved until the following conditions have been met.

1. Application for admission and credentials are received and approved by the Admissions Committee.
2. The Scholarship and Loan Committee notifies applicant of the grant and amount.

3. The applicant writes a letter of acceptance within 15 days after the award has been made.

**Educational Opportunity Grants:** Educational Grants are direct scholarship awards to students by the Federal Government. These awards are available to a limited number of undergraduate students with exceptional financial need who require these grants to attend college. To be eligible, the students must also show academic or creative promise.

Eligible students who are accepted for enrollment on a full-time basis or who are currently enrolled in good standing, may receive Educational Opportunity Grants for each year of their higher education, although the maximum duration of a grant is four years.

Grants will range from $200.00 to $800.00 a year, and can be no more than one-half of the total assistance given the student. As an academic incentive to students, an additional award of $200.00 may be given to those students who were in the upper-half of their college class during the preceding academic year.

The amount of financial assistance a student may receive depends upon his need taking into account his financial resources, those of his parents, and the cost of attending the college of his choice.

**SPECIAL SCHOLARSHIPS**

A limited number of scholarships are awarded directly by donors for special students or categories of students. These scholarships are administered according to the specification of the Donor. See partial list below.

- **The Reverend A. J. Muste Memorial Scholarship** established by: Dr. Cornelius B. Muste (Brother) Amount: $100.00.
- **The Sophia B. Meyerson Revolving Loan Fund** Amount: $100.00.
  1. **Bertha Cann Tuition Scholarship:** For a worthy and needy entering freshman girl recommended by the President and approved by the Donor. This scholarship may be renewed by the recipient on the sophomore, junior and senior level, if the applicant’s record proves worthy. Scholarships valued at $200.00 per year, payable at the rate of $100.00 each semester.
  2. **The Nellie B. Garrison Scholarship and the Bessie H. Garrison Memorial Scholarship Fund:** Two scholarships valued at $200.00 each are awarded annually by Miss Nellie B. Garrison to two worthy and needy girls enrolled in the College with a full load and recommended for scholarship aid by the President. The students must have good moral character, good scholarship and earnestness of purpose.
  3. **The Edna Green Memorial Scholarship:** Established by Miss Freda Green for worthy and needy girls enrolled in the College with full load and recommended for scholarship aid by the President. The student
must have good moral character, good scholarship and ability, good health, earnestness of purpose and be in need. Scholarship valued at $200.00 per year, payable $100.00 each semester.

4. Gulf Life Insurance Company Scholarship: Established by the Gulf Life Insurance Company in the amount of $150.00. For a senior enrolled at Bethune-Cookman College, who is a prospective graduate and is worthy, promising and needy, with good moral character, good health, scholarship and earnestness of purpose. This student is to be recommended by the President and approved by the Scholarship Committee. The scholarship will be presented during the annual Student Achievement Day, after careful evaluation of the student’s progress.

5. The Henry Calloway Memorial Scholarships: Established by Mr. and Mrs. Bert Roberts $100.00—See President for Criteria.

6. The T. H. Slade, Dr., Scholarship: Scholarship given by the Donor to promising, worthy, needy students of his own selection.

7. The Jack Wallen Tuition Scholarship Fund: Established by Mr. Jack Wallen. This scholarship is for a worthy, promising, needy student, recommended by the President and approved by the Donor. This scholarship may be renewed by the recipient annually, if the recipient has maintained above average academic achievement, has sound moral character, good citizenship and seriousness of purpose. This scholarship is a part-tuition scholarship, valued at $500.00, payable $250.00 each semester.

8. The Susan L. White Memorial Scholarship Fund: Established by the Reverend William C. White in honor and memory of his beloved Mother, the late Mrs. Susan L. White. This scholarship is for a worthy, promising, needy student, recommended by the President and approved by the Donor. This scholarship may be renewed by the recipient annually, if the applicant’s record proves worthy. The scholarship is valued at $100.00, payable at the rate of $50.00 each semester.

9. The Rupert Wilson Memorial Scholarship Fund: Established from the Estate of the late Mr. Rupert Wilson, as a scholarship fund for Negro students, who are successfully studying in the fields of the major professions, such as medicine, law, engineering, and architecture.

10. The Edwin Charles Scholarship Fund: Established by Mr. Edwin Charles for the student with the highest scholastic average. The scholarship is to be given annually. Scholarship valued at $200.00.

The Peninsular Insurance Foundation Scholarship: Established by the Peninsular Insurance Foundation on a year to year basis at the pleasure of the Trustees, a scholarship fund in the amount of $300.00 per year. The administration of this scholarship fund will be in the hands of the Scholarship and Loan Committee, the awards to be made to one or more students each year, with primary consideration to be given to the academic ability and financial need of each recipient. It shall be the responsibility of the Scholarship and Loan Committee to
report all awards to the Trustees of Peninsular Insurance Foundation stating the reasons for and the amount of each individual award and to whom it was made. Should the scholarship fund not be exhausted in any one year, the balance may be carried forward to the next succeeding year without prejudice to like grants which may in the future be made by the Peninsular Insurance Foundation. It is, however, the intent of the Foundation that all available funds be disbursed during the academic year for which the grant is made.

12. **The William J. Hale Memorial Annual Scholarship:** An annual scholarship in Business to serve as an inspiration to a young man or young woman, who aspires to high ideals and achievement in Business. The recipient is recommended by the President and approved by the Donor. Scholarship valued at $200.00 per year.

13. **The Gertrude Hotchkiss Heyn Memorial Scholarships:** Five scholarships, valued at $3,000.00 ($600.00 each to five worthy students, exemplifying the high ideals of the Founder of the Scholarships, the late Mrs. Gertrude Hotchkiss Heyn). The recipients are recommended by the President and approved by a representative of the Gertrude Hotchkiss Heyn Foundation.

14. **House Bill No. 111:** Provides for scholarships of $300.00 for dependent children of deceased World War veterans who entered the service from the State of Florida. Parents or children must be residents of the state for five years. Application should be made to the Secretary of the Board of Control, Tallahassee, Florida.

15. **The Theodore Luce Foundation Scholarships:** Sponsored by the Theodore Luce Foundation. For two students (one male and one female) who are graduates of high schools in the Clearwater, Florida area. They must be worthy and needy, must maintain a passing grade, must be recommended by the principals and scholarship committee of high schools in the Clearwater, Florida area. These scholarships are to be awarded annually. One of these scholarships may be reallocated annually for four years to the student having been awarded said scholarship in his freshman year and who maintains a "B" average. The other scholarship is to be awarded during the freshman year only. The recipients of these scholarships are subject to the approval of the Theodore Luce Foundation. The scholarships are only honored at Bethune-Cookman College. Scholarships valued at $750.00 each, and are to be awarded annually.

16. **Ministerial Scholarship:** Established to aid worthy students preparing for the Ministry. Persons selected must maintain passing grades, be loyal to the College and must be enrolled in courses preparing them for the ministry. Recipients to be selected by a committee composed of the President, the Dean and the College Chaplain. A student who meets the requirements is eligible to receive this scholarship for four years.
   - **The Herbert J. Burgsthaler Ministerial Scholarship**—$100.00 per year
   - **The Lee Nichols Ministerial Scholarship**—$100.00 per year
17. **The Stephen W. Steinecke Memorial Scholarship:** Sponsored by Mrs. Stephen W. Steinecke and Miss Dolores Steinecke. For two Negro students who are graduates of high schools in Sarasota County, Florida, and who are desirous of majoring in elementary or secondary education and entering the field of teaching. The student must be worthy and needy; must maintain a passing grade, and must be recommended by the principals and scholarship committees of the high schools in Sarasota County, Florida. These scholarships are to be awarded annually. One of these scholarships may be reallocated annually for four years to the student having been awarded said scholarship in his freshman year, and who maintains a "B" average. The other scholarship is to be awarded during the freshman year only. Scholarships valued at $500.00 each per year.

18. **Vocational Rehabilitation Scholarship:** The Rehabilitation Division of the State Department of Education provides limited assistance to persons who are physically handicapped. Requirements for eligibility for this assistance are as follows: The applicant must have a disability which is a substantial vocational handicap. He must be sixteen years of age or over; he must have a good scholastic record and must take courses that will prepare him for some vocation at which he can earn a living. Application for this assistance should be made prior to July 1 for the following school year. Students who wish to apply should write to the State Director of the Division of Vocational Rehabilitation, Department of Education, Tallahassee, Florida.

19. **National Methodist Scholarship:** This scholarship is awarded to Methodist students who have been Methodists for at least one year. Applicants may be Freshmen or upper-classmen, but must have a grade of "B" or better. For detailed information and specific requirements, see or write the Methodist Scholarship officers. This scholarship is valued up to $50.00.

20. **Mary McLeod Bethune Memorial Scholarships:** These scholarships are made possible from a grant from the Eljabar Foundation, in memory of the late Founder President Emeritus, Dr. Mary McLeod Bethune. Promising, worthy, needy students eligible for these scholarships. Recipients are recommended by the President and approved by the Eljabar Foundation.

21. **The J. N. Crooms Memorial Scholarship:** Sponsored by Mrs. W. R. Crooms. This scholarship is awarded to a freshman student, who is a graduate of Crooms Academy, Sanford, Florida, and may be reallocated annually for four years to the student having been awarded said scholarship in his freshman year. The recipient must maintain an average of "C" or above and have commendable deportment. The scholarship is valued at $100.00 per year. Recipients are selected by the President and approved by the donor.

22. **The Jennie Hall Memorial Scholarship Fund:** The Jennie Hall Memorial Scholarships Fund was established by Mr. William B. Hall of Euclid Methodist Church, St. Petersburg, Florida, in the amount of
$10,000.00, and is to be used as student-aid for three junior and senior students attending Bethune-Cookman College. The annual amount of each scholarship will be $350.00. The recipients of these scholarships are selected by the Scholarship Committee and students who are preparing themselves for the ministry or the missionary field are given preference. However, a passing grade must be made in order to maintain this scholarship.

23. **Trustees Scholarship:** Established by the Board of Trustees of Bethune-Cookman College. The Trustees Scholarship shall be a full-tuition scholarship payable one half each semester. This scholarship shall be awarded to the student with the highest academic average for the previous year, and all Bethune-Cookman College students shall be eligible for the Trustees Scholarship. The Scholarship shall be presented annually during Student Achievement Day.

24. **The Catherine Hughes Waddell Memorial Scholarship Award:** Established by the Board of Trustees of Bethune-Cookman College, honoring the late Mrs. Catherine Hughes Waddell. For a worthy, needy, promising student, with good moral character, good health, scholarship and earnestness of purpose. This student is to be recommended by the President and approved by the Board of Trustees. The scholarship is to be awarded annually and after careful evaluation of the student's progress, the student may be recommended to receive the scholarship annually for not more than four years. This is a full-tuition scholarship.

**Loan Funds:** The College administers several loan funds that are available for worthy students. The conditions of the loans are circulated by the Scholarship and Loan Committee. Below is a partial list and present amount in these funds.

<table>
<thead>
<tr>
<th>Loan Fund</th>
<th>Amount in Fund</th>
<th>Restrictions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The Gertrude Brown Memorial Fund</td>
<td>$500.00</td>
<td>Seniors Only</td>
</tr>
<tr>
<td>2. Bertha Cann Senior Scholarship Revolving Loan Fund</td>
<td>$100.00</td>
<td>Seniors Only</td>
</tr>
<tr>
<td>3. Pearl Cox Scholarship Fund</td>
<td>$130.00</td>
<td>Seniors Only</td>
</tr>
<tr>
<td>4. The Henry Jefferson Davis Memorial Revolving Loan</td>
<td>$250.00</td>
<td>Juniors &amp; Seniors</td>
</tr>
<tr>
<td>5. The Delta Sigma Theta Loan Fund</td>
<td>$467.54</td>
<td>None</td>
</tr>
<tr>
<td>6. E. R. Scholarship Fund</td>
<td>$100.00</td>
<td>None</td>
</tr>
<tr>
<td>7. Charles W. Francis Scholarship Revolving Loan Fund</td>
<td>$50.00</td>
<td>None</td>
</tr>
<tr>
<td>8. Nannette Harlo Scholarship Revolving Loan Fund</td>
<td>$73.00</td>
<td>None</td>
</tr>
<tr>
<td>9. S. Harley Jones Memorial Scholarship Revolving Loan</td>
<td>$10.00</td>
<td>Seniors Only</td>
</tr>
<tr>
<td>10. Revolving Loan Fund in Commemoration of Maggie and John Phillips</td>
<td>$1,000.00</td>
<td>Freshmen</td>
</tr>
<tr>
<td>11. Pickett and Hatcher Educational Fund</td>
<td>None</td>
<td>None</td>
</tr>
<tr>
<td>12. The Rees Student Loan Fund</td>
<td>$800.00</td>
<td>None</td>
</tr>
<tr>
<td>13. Nellie B. Seibert Scholarship Fund</td>
<td>$100.00</td>
<td>None</td>
</tr>
<tr>
<td>Scholarship/Fund</td>
<td>Amount</td>
<td>Eligibility Criteria</td>
</tr>
<tr>
<td>---------------------------------------------------------------------------------</td>
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<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>E. B. Seward Scholarship Fund</td>
<td>$50.00</td>
<td>None</td>
</tr>
<tr>
<td>Vada Somerville Scholarship Revolving Loan Fund</td>
<td>$607.50</td>
<td>None</td>
</tr>
<tr>
<td>The Student Loan Fund of the Methodist Church</td>
<td>$250.00</td>
<td>Freshmen, Sophomore, Junior</td>
</tr>
<tr>
<td>Libby M. Whitney Memorial Scholarship Fund</td>
<td>$80.00</td>
<td>Juniors &amp; Seniors</td>
</tr>
<tr>
<td>The Georgia McNeil Memorial Revolving Loan Fund</td>
<td>$100.00</td>
<td>Seniors Only</td>
</tr>
<tr>
<td>The Francis Proctor Taylor Revolving Loan Fund</td>
<td>$200.00</td>
<td>None</td>
</tr>
<tr>
<td>The H. W. Hurt Revolving Loan Fund</td>
<td>$900.00</td>
<td>Juniors &amp; Seniors</td>
</tr>
<tr>
<td>Jennie Browne Lee Revolving Loan Fund</td>
<td>$2,000.00</td>
<td>Seniors Only, Checks with President on Restrictions</td>
</tr>
<tr>
<td>The Herbert E. Ives Science Award</td>
<td>$650.00</td>
<td>Seniors Only, Checks with President on Restrictions</td>
</tr>
<tr>
<td>The Edwin Osgood Grover Revolving Loan Fund</td>
<td>$500.00</td>
<td>Seniors Only, Checks with President on Restrictions</td>
</tr>
<tr>
<td>The G. L. Schaller Memorial Revolving Loan Fund</td>
<td>$300.00</td>
<td>Seniors Only, Checks with President on Restrictions</td>
</tr>
</tbody>
</table>

The National Defense Student Loan Program was established under Title II of the National Defense Education Act of 1958. This Act was established at institutions of higher education for the purpose of making long-term, low interest loans to qualified students in need of financial assistance to pursue a full-time course of study at such institution.

In order to be eligible to receive a loan, a needy student applicant must meet two academic criteria specified in the Act.

(a) He must be a full-time student in such an institution.
(b) He must be capable in the opinion of the institution, of maintaining good standing—that is to say, when he is making normal and satisfactory academic progress toward a degree in the institution. No eligible applicant shall be denied a National Defense Student Loan on account of sex, race, creed, color, or national origin.

The primary and most essential condition of an applicant's eligibility for a National Defense Student Loan is that he is in need of the requested loan in order to pursue his course of study during the period for which the application is made.

The maximum amount available to an individual borrower in an academic year, or its equivalent, is $1,000, and the maximum total amount for any one borrower is limited to $5,000. Because of the large demand for these funds, loans usually are made in an account less than the maximum. Students who receive a loan for an academic year must remain in good academic standing in order to receive the second half of their loan at the beginning of Semester II.

The student has nine months of grace after leaving full-time study during which no interest accrues nor are repayments required. The loan repay-
ments may extend over a ten-year period after the year of grace. At this time, interest is charged at the rate of 3 per cent on the unpaid balance. Payments may be postponed for up to three years while in either military of Peace Corps Service.

There is a special forgiveness clause for students who go into teaching. An amount not to exceed 50 per cent of the total loan shall be cancelled for service as a full-time teacher in a public or other non-profit elementary or secondary school, in an institution of higher education, or in a secondary school overseas of the Armed Forces of the United States, at the rate of 10 per cent of the amount of the loan plus interest which was unpaid on the first day of such service for each complete academic year of such service.

Applicants must bear in mind that it is impossible for the institution to provide aid for more than a limited number of students. UNDER NO CONDITION IS STUDENT TO COME TO THE INSTITUTION EXPECTING TO RECEIVE A LOAN, SCHOLARSHIP OR WORK-AID WHO HAS NOT MADE FORMAL APPLICATION, AND WHO HAS NOT BEEN NOTIFIED THAT SUCH AID HAS BEEN GRANTED.

Prizes and Awards: A number of prizes and awards are made each year to students who possess excellent habits of character and show diligence, industry and superior performance in various areas of college life. Information on these prizes and awards are circularized by the Awards Committee.

The College administers several other loan funds for worthy students.

<table>
<thead>
<tr>
<th>Loan Fund</th>
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</thead>
<tbody>
<tr>
<td>The Robert E. Matson Revolving Fund</td>
<td>$425.00</td>
<td>Member of Choir</td>
</tr>
<tr>
<td>The E. L. E. Revolving Loan Fund</td>
<td>600.00</td>
<td>Seniors</td>
</tr>
<tr>
<td>The Hardy-Revels Revolving Loan Fund</td>
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<td>Social Science</td>
</tr>
<tr>
<td>The Robert E. Matson Revolving Fund (Established by Mrs. Mae D. Freeberg)</td>
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</tr>
<tr>
<td>The Mary L. Divers Revolving Loan Fund</td>
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<tr>
<td>The M. L. Forniss Revolving Loan Fund</td>
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</tr>
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<td>The William Fox Memorial Loan Fund</td>
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<tr>
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<tr>
<td>The Max Karl Memorial Revolving Loan Fund</td>
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<td>Senior</td>
</tr>
<tr>
<td>Joseph Louis Ewell Memorial Revolving Loan Fund</td>
<td>100.00</td>
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</tr>
</tbody>
</table>

**FINANCIAL REGULATIONS**

Bethune-Cookman College emphasizes promptness in payment of all accounts. Matriculation fees and charges for room, board and laundry have been determined in the light of present conditions. The college reserves the right to make increases at any time during a school year in these charges, should conditions make this necessary. Room, board and laundry are offered as a group. A student may not have one without the other.

All payments on students’ accounts should be sent by money order, cashier’s or certified check and registered mail, made payable to Bethune-Cookman College. All payments should be mailed directly to The Business Manager, Bethune-Cookman College, Daytona Beach, Florida. Any expense incurred in connection with the collection of student accounts will be charged to the student.
In no case may a student receive a degree, transcript or certificate until a satisfactory settlement of his account has been made.

It is the student’s responsibility to consult the Business Office if he does not understand the statements printed here or for additional information concerning them.

The following estimate, exclusive of graduation and intern fees, will enable the student to form an idea of the yearly expenses.

**SCHEDULE OF TUITION AND FEES**

1967-68 (not applicable to other years)

<table>
<thead>
<tr>
<th></th>
<th>First Semester</th>
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</thead>
<tbody>
<tr>
<td><strong>Tuition</strong></td>
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<tr>
<td><strong>Fees</strong></td>
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<tr>
<td><strong>Room, Board, and Laundry</strong></td>
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<tr>
<td><strong>Total First Semester</strong></td>
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<td>$759.25</td>
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<table>
<thead>
<tr>
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</thead>
<tbody>
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<tr>
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<td>300.00</td>
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<tr>
<td><strong>Total Second Semester</strong></td>
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<td>$740.75</td>
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<td><strong>Basic Charge for Year</strong></td>
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<thead>
<tr>
<th></th>
<th>Boarding Cookman*</th>
<th>Boarding Curtis**</th>
<th>Boarding Meigs**</th>
<th>Boarding LeFevre*</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>$358.00</td>
<td>$358.00</td>
<td>$358.00</td>
<td></td>
</tr>
<tr>
<td>Fees</td>
<td>101.25</td>
<td>101.25</td>
<td>101.25</td>
<td></td>
</tr>
<tr>
<td>Room, Board, and Laundry</td>
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<td>300.00</td>
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</tr>
<tr>
<td><strong>Total First Semester</strong></td>
<td>$459.25</td>
<td>$759.25</td>
<td>$781.75</td>
<td></td>
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</table>

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<tr>
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<td>82.75</td>
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<tr>
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<td>300.00</td>
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<td>$740.75</td>
</tr>
<tr>
<td><strong>Basic Charge for Year</strong></td>
<td>$900.00</td>
<td>$1,500.00</td>
</tr>
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</table>

*Residence Hall for Men  
**Residence Halls for Women

There will be a nonrefundable application charge of $10.00 for all new students, plus a $25.00 advanced deposit. (see section under admission)

**ALL EXPENSES OF A PREVIOUS SEMESTER MUST BE PAID BEFORE A STUDENT IS PERMITTED TO REGISTER FOR ANOTHER SEMESTER.**

All boarding and off-campus students are required to pay the following upon entrance:

<table>
<thead>
<tr>
<th></th>
<th>Boarding</th>
<th>Off-Campus</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$459.25</td>
<td>$459.25</td>
</tr>
<tr>
<td>Room, Board and Laundry</td>
<td>300.00</td>
<td>-0-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$759.25</td>
<td>$459.25</td>
</tr>
</tbody>
</table>

*Fees include athletic, registration, library, student publications, cultural, health, student council, YMCA or YWCA, yearbook insurance and breakage.
The late registration fee of ten dollars will apply to all students who do not complete their registration during the assigned period in any semester. (For just reason, and upon recommendation of the Dean of Instruction, this fee may be waived.)

Tuition per semester hour ........................................ $24.00
Application for admission (This fee covers the processing of credentials and correspondence and is not refundable) 10.00
Fee per semester hour of credit for special students and students taking less than twelve semester hours 24.00
Registration fee for special students 5.00
Graduation Fee ...................................................... 25.00
Textbooks and supplies (approximate cost per semester) 50.00
Key deposit (refundable upon return of key and receipt) 1.00
Auditing Course ................................................... 15.00
Internship Program — supervision and service (NTE) 65.00

PAYMENT OF TUITION, FEES AND ROOM, BOARD AND LAUNDRY

All accounts are payable in advance. Tuition, fees, room, board and laundry are due at the time of registration for each semester.

VETERANS

Veterans should make arrangements to bring funds to carry them until they begin receiving their subsistence checks from the government:

Boarding Students—$200.00  Non-Boarding Students—$100.00

The last opportunity for students to complete registration in the BUSINESS OFFICE will expire when the BUSINESS OFFICE closes on the last day for late registration.

Students who have not paid their bills before final examinations will not be admitted to the examinations.

FINANCIAL ARRANGEMENTS

Information regarding financial arrangements should be secured from the BUSINESS OFFICE at least (60) sixty days prior to registration. No financial arrangements will be made during registration for any semester.

ROOM, BOARD AND LAUNDRY ADJUSTMENTS

No deductions or adjustments will be made for any fraction of a week or for a week or for any holidays. Refunds for board will not be made for a period shorter than fifteen (15) days. In no event will more than 50 per cent be refunded. A refund for board may be made in case of consecutive absence from the college of not less than fifteen (15) days, exclusive of holidays, due to illness of the student or a member of his family, or for some other unavoidable cause.

Room and laundry charges are not refundable.
No refund provided for in any section of the catalog will be granted unless applied for within the current academic year.

WITHDRAWALS AND REFUNDS

Students who officially withdraw within the first month of a semester will be reimbursed two-thirds of the tuition charge. Students who withdraw after the first month will be reimbursed only for board. Annual fees are not refundable.

DORMITORY RESERVATION

The $25.00 advanced fee deposit will reserve a room (where applicable) for new students who are desirous of dormitory accommodations. This deposit serves to reserve a room and is applied on account once the student actually enrolls in the designated semester. This reservation fee is forfeited if the applicant fails to enter the dormitory at the designated time; but if an application for cancellation is made with adequate reason before August 1 of the current year, the reservation may be cancelled and the fee refunded.

Returning students who desire dormitory accommodations must pay a room reservation fee of $10.00 on or before August 1 of each year. The cancellation and refund policy for new students will apply here also.

When a student reserves a room in the college dormitory, it is mutually understood and agreed that the student shall pay for the room throughout the semester in which he or she is enrolled in the institution.

The administration reserves the right to close the dormitories and boarding department during the Christmas holidays and spring vacation. The Dining Hall is open to students, faculty members and guests throughout the academic year. Charges are arranged to cover all meals for each semester. (No supper is served on Sunday evenings.) This charge is part of the fee per semester for room, board and laundry. Florida State Sales Tax is included.

A signed certificate from a physician is required whenever a special diet is necessary. The college will provide it, if possible, at an additional charge to cover extra costs involved.

ADMISSION

Bethune-Cookman chooses its students on the basis of their academic ability and performance, character, health, and promise of leadership. The Admissions Committee, therefore, gives careful consideration to evidences of desirable character and personality as well as to ability and eagerness to achieve a college education.

The first requirement for admission is the creditable completion of a four year high school course of standard grade or its equivalent with the presentation of fifteen (15) acceptable units of high school credits.

The following program of studies is recommended, but the arrangements of the high school subjects may be offered when a candidate for admission shows unusual ability.
English 3 Units
Mathematics 2 Units
Social Science 2 Units
Natural Science 2 Units
Electives 6 Units

Though not required, two years of modern language are strongly recommended for admission.

All new and transfer students are required to present the Scholastic Aptitude Test (SAT) scores of the College Entrance Examination Board (CEEB) as part of their admission requirements. (Sec. 3, under application procedures).

Transfers

All applicants with an acceptable average earned at an accredited college may be considered, provided that his previous college furnishes Bethune-Cookman College with a statement that he is in good standing and eligible to return. It is the student's responsibility to have this statement and his transcript sent to the Office of the Registrar and Admissions.

Credit will be accepted only for courses equivalent to those offered at Bethune-Cookman College with a grade of "C" or better.

No transfer student will be given a degree from Bethune-Cookman College with less than one year's residence work at the College. Of this minimum amount of work, the last semester must be taken at the College. At least thirty per cent of the student's work in his major field must be completed at Bethune-Cookman College.

Foreign Students

Students applying from foreign countries will be admitted by presenting credentials required by the United States Office of Education for admission to a college of liberal arts and by satisfying the College's requirement for admission.

Application Procedure

1. Applicants for admission should file an application for admission (obtained from the Office of the Registrar and Admissions) and returned by June 1 of the year the student expects to be admitted. Under certain circumstances, later applications will be considered.

2. The specific requirements are: High School transcript or College transcript, scores of SAT of the College Entrance Examination Board, recommendation of the high school principal or guidance counselor and one teacher, medical examination report, and a $10.00 application fee which must accompany the application for admission.

3. Bethune-Cookman College requires all applicants for admission to present College Entrance Examination Board scores — Scho-
The Elastic Aptitude Test (SAT) section. This test should be taken at one of the National Administration Centers at an early enough date so that scores may accompany applications for admission to the College. For a few special cases of late registration, the test may be taken at Bethune-Cookman College at 8:00 A.M. on the third Saturday in July or during the orientation period in September. Centers and dates for national administrations of the test may be obtained from high school counselors or by writing directly to Educational Testing Center, CEEB Division, Box 592, Princeton, New Jersey. It is the student's responsibility to have his test results sent to the Director of Admissions. Other entrance tests are required during orientation week in September and February.

4. An application fee of $10 must accompany all application forms. This fee is not refundable and is to be paid before the application can be considered by the Admissions Committee.

5. Students will be notified in writing of their acceptance or rejection as early as possible after the receipt of their credentials. Under no circumstances should the applicant present himself at the college unless he has received an admittance card signed by the Director of Admissions.

6. When the applicant receives the letter of acceptance, he is to send to the college an advanced fee of $25 within 30 days acknowledging his acceptance. The person not sending the advanced fee within 30 days will be put on the waiting list. The advanced fee will be applied to the student's account if matriculation takes place within 12 months from the beginning of the semester in which the student is scheduled to enroll. The advanced fee will serve as room deposit, where applicable. No financial aid can be approved for a student until he has been admitted and the advanced fee is on file.

Any students separated from Bethune-Cookman College for more than two consecutive semesters must submit an application for readmission on forms obtained from the Director of Admissions. If a readmitted student has enrolled in any other institution since his previous attendance here, he must have such records sent to the office of the Registrar and Admissions.

Registration

REGISTRATION PROCEDURES are printed on the registration card. The official dates are listed on the Academic Calendar.

A fee of $10.00 is charged for late registration.

Auditing Courses:

Permission to audit a course may be granted upon filing application in the Office of the Dean. A fee of $15.00 per course must be paid in the Business Office.
Extension and Correspondence:

Bethune-Cookman College does not offer extension or correspondence work, but will consider, for transfer, credit from approved institutions up to fifteen semester hours of extension and/or correspondence credits done in this manner. Major area examinations covering such transferred credit may be required at Bethune-Cookman College.

Summer Session:

Bethune-Cookman College presently operates a Summer Session under the regular college program. A number of special workshops and a wide variety of regular College courses are available to students who wish to accelerate their programs or make deficiencies. Opportunity is provided for in-service teachers who wish to extend their certificates and to other individuals who desire to make use of the summer for study.

Persons who wish to enroll in the Summer Session should write to The Director of the Summer Session for information concerning admission, offerings and costs.

GRADING SYSTEM

A: Excellent, 4 grade points per semester hour; B: Good, 3 grade points per semester hour; C: Average, 2 grade points per semester hour; D: Poor, 1 grade point per semester hour; F: Failure, minus one grade point per semester hour attempted; WD: Withdrawn.

(The grade point average is obtained by dividing the number of grade points by the number of semester hours attempted.)

The grade "WD" is given only when a student has withdrawn from a course by filing the proper forms which may be obtained from the Office of the Dean; otherwise, a grade of "F" will result.

"I" indicates that work in a particular course is incomplete. The grade is given only when for a valid reason, the student has been unable to satisfy the requirements of a given course by the time final reports are due.

When an incomplete grade is given, it may be changed to a permanent grade upon removal of its cause. Incompletes must be removed within the first semester in which a student pre-registers. Failure to remove cause for incomplete, as stated above, will result in an automatic change of the incomplete into a permanent grade which will be determined by the cause for which it was given.

The grade "F" means complete failure and carries no credit hours and a minus one grade points per credit hour attempted.

Though "D" is passing and carries 1 grade point per semester hour, a student must maintain a 2.0 or "C" average in order to be in good standing at the College. A student must have at least two times as many grade points as hours earned before being recommended for graduation.
Withdrawal:

When a student finds it necessary to withdraw from the College during the semester, he should execute the proper forms through the Office of the Dean of the College. Failure of the student to follow this procedure will result in an "F" for work taken and a charge for the full semester's work.

When a student is required to withdraw as the result of poor scholarship or because of disciplinary action, he forfeits his legal rights and privileges as a member of the College Family, as well as fees paid in advance.

Students withdrawing during the 20 days prior to the close of the semester will be given failing grades for all courses unless his reasons are approved by the Academic Policies Committee.

Grade Reporting

A progress report of the student's academic standing is made at mid-term by the teacher. The names of all students who are doing work below the "C" level are submitted to the academic dean at the time stated in the college calendar. A mid-term examination is usually given to help determine the status of the student at mid-term. The Teacher is to give the student the results of his evaluation.

Final grades for the semester are reported directly to the Registrar's office on forms submitted by this office. Final examinations scores are a part of this final evaluation of a student's proficiencies in a course. It is not the policy of the college to accept modification in the final grade, once it has been submitted to the office of the Registrar.

EXAMINATIONS

Exclusive of final and mid-term examinations, other examinations are administered each year for the purpose of evaluation, placement, diagnosis, guidance and counseling.

The Graduate Record Examinations are required of all students prior to graduation. Students may take it in the last semester of their Junior year or the first semester of their Senior year.

The National Teacher Examinations Program is required of all prospective teachers during the semester of their internship program. (The College is a center for the Law Admissions Test, Operation of controlled testing (Psychological Corporation), Graduate Record Examination, Medical Admissions Test and cooperates with the State of Florida and the United States Armed Services in the administration of various qualifying testing programs.)

Bethune-Cookman College is a member of the College Entrance Examination Board and uses the test results as a basis for its scholarship program and admission.

CLASS ATTENDANCE

Bethune-Cookman College uses methods of instructions which require regular attendance at classes. Two regulations govern absences:
A student missing classes to the detriment of his work will be warned by the instructor that further absences may result in a reduction of his grades; he may be reported to the counselor. Ten per cent of class meetings is regarded as a maximum of absences for illness, emergencies, social activities, school business, etc. A student should not expect to obtain a maximum grade after many absences. Fewer absences than this may be allowed if the instructor invokes (1). Class attendance in the forty-eight hour period before and after holidays and for assigned tests is obligatory. Failure of students to comply with this policy will result in fines and/or disciplinary action.

HONORS AND DEAN'S LIST

1. At the end of each semester the following rosters of students who have earned the stated averages while carrying a full load for that semester are prepared: Dean's list . . . Grade point average of 3.5 or above; Honor Roll . . . Grade point average of 3.25 through 3.49; Honorable Mention . . . Grade point average of 3.0 through 3.24.

2. Students are eligible for the following honors at graduation for excellence in scholarship; Cum laude . . . 3.0; Magna cum laude . . . 3.5; Summa cum laude . . . 3.7. Students receiving these honors must have done at least two years of residence work at Bethune-Cookman College.

PROBATION AND DISMISSAL FOR POOR SCHOLARSHIP

1.) At the end of any semester of college work, the student who has earned less than a cumulative average of 2.0 (C) will be placed on probation for one semester. If the student has not improved his scholarship to a cumulative average of 2.0 (C) he will not be able to continue his program on the College level until he has separated from the regular College Program for a minimum of one semester. 2.) Students who show promise may seek approval from the Academic Policies Committee to register as non-matriculating students for the semester (s) in question. The normal fees are paid, but no credit may be earned. These students will attend classes and have progress reports made to the dean by teachers. 3.) The student must show by his progress reports, that he is able to rejoin the regular College Program before he is permitted to register in the regular program for credit. 4.) Students who prefer withdrawing for a semester, may re-enter at the expiration of the drop period. He will be given two semesters to raise his average to 2.0 (C). If this is not done, he will be dropped permanently. In no case may a student remain in the non-matriculating program longer than two consecutive semesters.

POLICY GOVERNING STUDENT LOAD AND PROBATION STATUS

As a general policy students must maintain a "C" average (2.0) or better to be eligible for carrying a normal class load and participation in extra-class activities. Students on academic probation may not participate in extra-class activities that infringe upon time needed for study. Their class load may be reduced to twelve (12) or fourteen (14) hours,
pending the nature of the case. Though academic probation students may enroll in and participate in such programs as the college band, college choir, the college athletic program, etc., with or without credit they are prohibited from participating in any phase of the program that demands absences from regular academic classes. Violation of this policy may forfeit the credit sought in these areas.

Classification

Students are enrolled as regular when they meet all entrance requirements and have been approved for a course of study leading to a degree; as a special if the course work is not to be counted toward the fulfillment of degree requirements. A full-time student is one who is carrying a minimum of twelve semester hours of college credit.

A student is classified as a freshman if he meets the entrance requirements; as a sophomore when his record shows 28 semester hours of college credit; as a junior when he has earned 58 semester hours; and as a senior when he has completed 92 semester hours of credit.

MAJOR FIELD OF CONCENTRATION

BY THE BEGINNING of the first semester of the sophomore year, each student, who has not done so so, shall choose a major field of concentration in which he is expected to develop a high degree of proficiency. Application is to be made on a form furnished by the Registrar, which is to be signed by the Major Professor. A student must make at least a 2.0 average in his major field before he can be recommended for graduation.

Students should consult the major area concerned for specific requirements.

Requirements for Major Studies

1. Students will confer with the major advisors or the Division Chairman not later than their third semester of college.

2. The semester hours expected for a qualifying major is between twenty-four and forty-five. (See major field listings).

3. At the discretion of the major advisor, a maximum of six semester hours of work taken in related fields may be credited toward the major.

4. Responsibility for filing credentials in a major field rests solely with the student.

5. A student may change his major only with the consent of the Dean of the College and the major areas concerned.

6. Student candidates may not be dropped by any department except for scholastic reasons.

7. Major advisors shall merely advise students regarding elective courses. The elective privileges of the student should not be abridged.
GRADUATION REQUIREMENTS

Before a student is graduated by Bethune-Cookman College he must comply with the following requirements:

1. Complete satisfactorily a major in a field of study and at least 124 semester hours of work and twice as many grade points as hours earned (a cumulative grade point average at Bethune-Cookman College of not less than "C" or 2.0).

2. File with the Registrar an application for the degree at least sixty days prior to the date he expects to receive the degree.

3. Demonstrate to the satisfaction of the College sound ethical character and high standards of conduct consistent with the policies of the college.

4. Assume full responsibility for completing all requirements for the degree sought and satisfying fully his financial obligations to the college.

5. Spend at least one full year of residence in study at Bethune-Cookman College. The last semester of study must be pursued in residence at the college.

INDEPENDENT STUDIES

In each major field of concentration there is provided an Independent Studies program intended to give the student an opportunity for a self-directed experience, an introduction to research, and practice in reporting the results of his investigation. Programs in an area which embrace more than one area may be arranged by the Dean of the College in consultation with the major advisors concerned.

1. Eligibility
   In order to be eligible for participation in the Independent Studies Program a student must
   a) have at least a 2.5 average in academic performance;
   b) have been in residence at least one semester (except when a waiver is granted by the Academic Dean upon recommendation of the Project Supervisor and/or the Chairman of the Division concerned);
   c) evidence a sense of responsibility and a capacity for self-direction.

2. Requirements
   a) An essential element of the work of the independent Studies Program is a written report giving the results of the Student's investigations.
   b) High quality is expected both in the independent study and in the written report. The nature and quality of performance as evaluated by the Project Supervisor shall determine the student's final grade.
   c) Though the student should have wide latitude in the selection of a topic, and great freedom in his creative ability and inge-
nuity in developing the topic, he will be expected to defend
his topic and procedures to the satisfaction of his committee.
d) The project committee, as a whole, will review the student's
progress at least once before the final evaluation.
e) The final report of the project shall be made in triplicate and
typed (double spaced) and submitted to the project committee
at least fifteen days before the end of the semester.

3. Enrollment Procedure
A student desiring to enroll in the Independent Studies Program will
make formal application to the Major Advisor or Division Chairman.
Either of these persons will assist the student in selecting a com­
mittee of three faculty members, one of which must be from another
Division. Once this is confirmed the application form is completed.
The completed application form is reviewed by the Committee, and if
approved, signed and submitted to the Dean of the College for ap­
proval. Once approved, Independent Studies registration slips are
submitted to the office of the registrar indicating course and credit
approved.

4. Teaching Load
a. A teacher carrying a normal teaching load will not be permitted
to supervise more than three students in any one semester.
b. A teacher having more than three students in any one semester
may have his load correspondingly reduced.
c. Regular classes with less than six students may be encouraged
to make use of the independent study technique.

5. Reading Program
The College provides "Tutorial-type" Reading programs for students
who show interest and ability in certain areas or courses not ordi­
narily offered for individuals or small groups. Arrangements for such
programs are made with the teacher who is to serve as a tutor and
must be approved by the Division Chairman and the Dean of the
College. The Supervising teacher must take the initiative in secur­
ing permission for a student to register for credit in this type
program.

ACADEMIC REGULATIONS

Before making a final choice of courses, all students should consult
the instructor in charge of their major field, and in the case of any doubt,
the instructor in charge of a particular course as well. Electives should
be chosen in accordance with the program of the major field and in
keeping with the cultural interests of the student.

Attention should be given to the following regulations:

1. A minimum of 124 semester hours with a "C" average for all
work undertaken at the college must be presented for a degree
with grade points representing two times the number of hours
earned at Bethune-Cookman College. A minimum of fifty hours
must be of junior-senior rank, i.e., composed of courses num-
bered 300 to 400.
2. Any part of the general education program may be exempted by examination upon request from a student whose qualifications indicate possible success in the examinations.

3. Students over thirty years of age may be exempted from physical education activity courses upon approval of the Academic Dean.

4. Every student must present six hours in the religion and philosophy area.

5. Students are expected to complete their degrees within six years of matriculation. Those failing to achieve graduation in this time may be required to satisfy the requirements of the current catalogue. A student whose academic career is interrupted by military service may complete the requirements for his degree under the catalogue of his first registration provided that he returns to the college one year after being discharged and has not changed his first declaration concerning major study.

6. A transfer student must earn at least 30% of his major field at Bethune-Cookman College.

7. A transfer student is governed by regulations for his classification under the catalogue in vogue at the time of his first matriculation.

8. No credit will be given for any course unless it is properly scheduled and recorded at the beginning of the semester.

9. If for any reason a student drops a course without obtaining the consent of the instructor and the Dean of the College, he will be given a grade of "F" for that course.

10. A student who drops a course after the last day of registration for each semester will receive "F" for the course except as otherwise specified in this section.

11. A student may be dropped from a course at any time upon recommendation of the instructor and with the consent of the Dean of the College.

12. If a student is compelled to withdraw or drop courses because of illness or conditions beyond his control, he will be marked withdrawn.

13. A student may not absent himself from a term examination without reasons approved by the Dean of the College.

14. Students must be certified by the business office before they will be permitted to take their final examinations.

15. The normal minimum load is 12 semester hours. The normal load in any one semester is 15 semester hours. The maximum load is 19 hours. Only students who present an average of 3.0 or better during the previous semester may carry 19 hours. Ap-
proval of the Dean of the College must be obtained for this maximum load.

16. Students seeking transfer of credit earned at another institution ten or more years prior to the date such transfer is requested will be required to demonstrate proficiency in the courses in question through an examination before the credit will be approved.

17. Changes may be made in the selection of courses up to and including the last day of registration. Changes may be made only with the approval of the Dean of the College, Major Advisor, and the instructors concerned.

18. The qualitative standing of a student at Bethune-Cookman College is based on the work completed at Bethune-Cookman College only.

19. All courses taken at Bethune-Cookman College must be taken for the number of credit hours stated in the catalogue which is in vogue at the time the student takes the course.

20. Transfer students may not receive credit toward a degree at Bethune-Cookman College for work completed at another institution prior to ten years before entering Bethune-Cookman College.

21. Students engaging in a major sport may secure credit for physical education activities courses during the semester or period in which he is participating in the major sport.

ACADEMIC PROGRAM

So that Bethune-Cookman College might attain its objectives, the curriculum has been designed to offer preparation for the following opportunities.


2. Opportunities other than teaching in: a. Business (secretarial work, civil service work, bookkeeping, accounting, business management, stenography and filing). b. Music (band, choir and choral group direction; participation in orchestras, ensembles and operation of private studios). c. Speech and Drama (play direction, acting, technical work in T.V., radio and stage). d. Physical Education (coaching, recreation work in Y.M.C.A. or Y.W.C.A. programs, public health work, city recreation programs, camp counseling, settlement house work and civil service). e. Soci-
ology (social work, civil service, Y.M.C.A. and Y.W.C.A. work), f. Religion and Philosophy (church work, missionary and counseling).

3. Opportunities for pre-professional training the following areas: medicine, dentistry, nursing, pharmacy, law, ministry, social work and college teaching, and optometry, engineering, medical technology.

DEGREES

Students who satisfactorily complete the four year program will receive the Bachelor of Arts degree in English, History, Modern Languages, Music, Religion and Philosophy, or Sociology—or the Bachelor of Science degree in Biology, Business, Chemistry, Elementary Education, Mathematics and/or Physical Education, Physics, Psychology.

OFFERINGS

Division of Education, Florence L. Roane, Chairman
- Elementary Education
- *Professional Education
- *Kindergarten
- Physical Education
- Psychology

Division of Humanities, Thurman W. Stanback, Chairman
- *Art
- English
- Modern Languages
- Music
- Religion and Philosophy
- *Speech

Division of Science and Mathematics, Rabie J. Gainous, Acting Chairman
- Biology
- Chemistry
- Engineering—(cooperative program)
- Mathematics
- Medical Technology (cooperative program)
- Physics

Division of Social Science, Felisberto V. Cabotaje, Chairman
- Business Education
- History
- Sociology
- Social Science
- Business Administration
- *Economics
- *Political Science

*Bethune-Cookman College does not offer majors in these areas.
SYSTEM OF SYMBOLS AND COURSE NUMBERS

PREFIX LETTERS represent areas referred to in the curriculum. For example, Eng. 331 means English 331. Suffix letters refer to fields within an area. For example Ed. 330e refers to a course in Education designed for elementary majors.

The first digit indicates the year in which the course is offered. Freshman, 1; Sophomore, 2; Junior, 3; Senior, 4.

The second digit indicates the number of semester hours credit in said course.

The third digit is an area identification digit only.

GENERAL EDUCATION PROGRAM

THE FACULTY and administration of Bethune-Cookman College have inaugurated a "General Education" program to provide students with an integrated, comprehensive background in the major areas of knowledge, in order to prepare them for self-mastery and effective citizenship in our modern complex society, above and beyond their field of specialization and professional activity.

Specifically the "General Education" program seeks to provide each of our students with those experiences that will aid in developing:

1. The ability to communicate clearly and effectively with others.
2. An understanding and mastery of important facts and principles of the main areas of human knowledge.
3. A basis for making sound and valid judgments.

The "General Education" program is required for graduation of all students entering Bethune-Cookman College.

GENERAL EDUCATION PROGRAM BY DIVISIONS

EDUCATION

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation—110</td>
<td>1</td>
</tr>
<tr>
<td>General Psychology—230</td>
<td>3</td>
</tr>
<tr>
<td>Physical Education—111-112, 211-212</td>
<td>4</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>8</strong></td>
</tr>
</tbody>
</table>

HUMANITIES

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intro. to Art—220</td>
<td>2</td>
</tr>
<tr>
<td>Intro. to Music—220</td>
<td>2</td>
</tr>
<tr>
<td>Eng.—131-132—Communications</td>
<td>6</td>
</tr>
<tr>
<td>Eng.—231-232—World Literature</td>
<td>6</td>
</tr>
<tr>
<td>Modern Language—131-132</td>
<td>6</td>
</tr>
<tr>
<td>Speech—231—Fundamental of Speech</td>
<td>3</td>
</tr>
<tr>
<td>RP—230—Introduction to the Bible</td>
<td>3</td>
</tr>
<tr>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>31</strong></td>
</tr>
</tbody>
</table>
Some major areas require 12 hours of a modern language.

**SCIENCE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Math—131-132—College Mathematics</td>
<td>6</td>
</tr>
<tr>
<td>Chemistry—141—General Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>Biology—141—General Biology</td>
<td>4</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>14</strong></td>
</tr>
</tbody>
</table>

**SOCIAL SCIENCE**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elective (Social Science) see Social Science area</td>
<td>9</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>9</strong></td>
</tr>
</tbody>
</table>

Certain courses are waived for students in various major fields. See your major area advisor for details.

**DIVISION OF EDUCATION**

The Division of Education offers preparation in three areas. They are:

1. **The area of Elementary Education** which offers curricula experiences in the preparation of teachers for Beginning Children, Primary and Intermediate levels.

2. **The Area of Physical Education** which offers a major in teaching and supervising of Physical Education along with minor offerings in Public Recreation, Coaching, Health Education and Driver Training.

3. **The Area of Psychology** which is designed to offer Psychology as a pure science and also offer Psychology as a foundation for teachers.

In all of these areas the student earns the degree of Bachelor of Science after the proposed number of hours has been acquired.

The Division cooperates as a service area with other major subject matter fields in preparing teachers at two levels, namely Junior and Senior High School.

Students who prepare for Junior and Senior High School teaching must meet the requirements in their respective major areas and earn in addition at least 27 hours of professional education which are required of all prospective teachers.

The college requires all prospective teachers to participate in the National Teachers Examination.

Full certification to teach is predicated upon creditable performance on the NTE. The College notes, however, that certification is not a right but a privilege to be granted only in terms of proved capacity, knowledge, abilities, interests, physical stamina, emotional poise, social adaptation, moral character and high ideals.

A prospective teacher must qualify for that status by meeting the requirements in his proposed major as well as qualifying for acceptance in professional education. Entrance into the Internship Experience requires a cumulative average of 2.0 and an average of 2.0 in the teaching field. **RECOMMENDATION FOR TEACHER CERTIFICATION IS THE FUNCTION OF THE DIVISION OF EDUCATION. ALL CANDIDATES ARE REQUIRED TO MEET AND TO PASS SATISFACTORILY THE REQUIREMENTS OF THE DIVISION.**
Teacher preparation begins with a declaration of intention to teach rendered by the applicant at the beginning of the sophomore year. A series of orientation and screening experiences will determine the student’s status in the teacher-preparation program.

The Division of Education offers also professional experiences to teachers in-service who seek improvement of teaching procedures, growth in curriculum and testing areas, proficiency in the use of and preparation of audio-visual materials and extension of certificates.

HOW BETHUNE-COOKMAN COLLEGE MEETS THE 1964 REVISED FLORIDA STATE CERTIFICATION REQUIREMENTS

General and Professional Preparation

<table>
<thead>
<tr>
<th>STATE REQUIREMENT</th>
<th>GENERAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a)</td>
<td>Arts of Communication — Minimum of 12 semester hours</td>
</tr>
<tr>
<td></td>
<td>BETHUNE-COOKMAN COLLEGE OFFERINGS</td>
</tr>
<tr>
<td></td>
<td>Eng. 131-132 — Communications 6 semester hours</td>
</tr>
<tr>
<td></td>
<td>ML 131-132 — Foreign Language 6 semester hours</td>
</tr>
<tr>
<td></td>
<td>SP 230 — Fundamentals of Speech 3 semester hours</td>
</tr>
<tr>
<td></td>
<td>TOTAL 15 semester hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STATE REQUIREMENT</th>
<th>(b) Human Adjustment — Minimum of six (6) semester hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BETHUNE-COOKMAN COLLEGE OFFERINGS</td>
</tr>
<tr>
<td></td>
<td>G110 — Orientation 1 semester hour</td>
</tr>
<tr>
<td></td>
<td>Psy. 230 — General Psychology 3 semester hours</td>
</tr>
<tr>
<td></td>
<td>PE111-112 — Phy. Ed. Activity 2 semester hours</td>
</tr>
<tr>
<td></td>
<td>PE 211-212 — Phy. Ed. Activity 2 semester hours</td>
</tr>
<tr>
<td></td>
<td>RP 230 — Introduction to the Bible 3 semester hours</td>
</tr>
<tr>
<td></td>
<td>RP — Philosophy or Logic 3 semester hours</td>
</tr>
<tr>
<td></td>
<td>TOTAL 14 semester hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STATE REQUIREMENT</th>
<th>(c) Biological Science, Phy. Science and Mathematics — Minimum of six semester hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BETHUNE-COOKMAN COLLEGE OFFERINGS</td>
</tr>
<tr>
<td></td>
<td>Chem. 141 — General Chemistry 4 semester hours</td>
</tr>
<tr>
<td></td>
<td>Bio. 141 — General Biology 4 semester hours</td>
</tr>
<tr>
<td></td>
<td>Math 131-132 — College Math 6 semester hours</td>
</tr>
<tr>
<td></td>
<td>TOTAL 14 semester hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STATE REQUIREMENT</th>
<th>(d) Social Science — A minimum of six (6) semester hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BETHUNE-COOKMAN COLLEGE OFFERINGS</td>
</tr>
<tr>
<td></td>
<td>SS — Soc. Sci. (History, pol. sci., economics, sociology)</td>
</tr>
<tr>
<td></td>
<td>TOTAL 9 semester hours</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>STATE REQUIREMENT</th>
<th>(e) Humanities and Applied Arts — A minimum of six (6) semester hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>BETHUNE-COOKMAN COLLEGE OFFERINGS</td>
</tr>
<tr>
<td></td>
<td>A220 — Introduction to Art 2 semester hours</td>
</tr>
<tr>
<td></td>
<td>Mu 220 — Introduction to Music 2 semester hours</td>
</tr>
<tr>
<td></td>
<td>Eng. 231-232 — World Literature 6 semester hours</td>
</tr>
<tr>
<td></td>
<td>TOTAL 10 semester hours</td>
</tr>
</tbody>
</table>

General Preparation:
- Arts of Communication: Eng. 131-132, 6 semester hours
- Foreign Language: ML 131-132, 6 semester hours
- Fundamentals of Speech: SP 230, 3 semester hours

Human Adjustment:
- Orientation: G110, 1 semester hour
- General Psychology: Psy. 230, 3 semester hours
- Physical Education Activity: PE111-112, 2 semester hours
- Physical Education Activity: PE 211-212, 2 semester hours
- Introduction to the Bible: RP 230, 3 semester hours
- Philosophy or Logic: RP, 3 semester hours

Biological Science, Phy. Science and Mathematics:
- General Chemistry: Chem. 141, 4 semester hours
- General Biology: Bio. 141, 4 semester hours
- College Math: Math 131-132, 6 semester hours

Social Science:
- Soc. Sci.: SS, 9 semester hours

Humanities and Applied Arts:
- Introduction to Art: A220, 2 semester hours
- Introduction to Music: Mu 220, 2 semester hours
- World Literature: Eng. 231-232, 6 semester hours

Total semester hours for General and Professional Preparation: 54.
PROFESSIONAL

(2) STATE REQUIREMENT

Professional Preparation — a minimum of twenty (20) semester hours. Course requirements in education and requirements regarding "practical experience in teaching," totaling at least twenty (20) semester hours as specified below shall be required in professional preparation.

(a) STATE REQUIREMENTS IN EDUCATION

1. Foundations of Education — Six semester hours
   a. Sociological Foundation
   b. Psychological Foundations

   BETHUNE-COOKMAN COLLEGE OFFERINGS
   Ed. 232 History & Philosophy of Ed. 3 semester hours
   Psy. 331 Human Growth & Development 3 semester hours
   TOTAL 6 semester hours

   STATE REQUIREMENT

2. General Methods of Teaching, Administration, Supervision and Curriculum in the Elementary School and/or Secondary School — Six semester hours

   BETHUNE-COOKMAN COLLEGE OFFERINGS
   Ed. 432 Curriculum: Selection & Organization 3 semester hours
   Ed. 460 Principles & Problems 6 semester hours
   TOTAL 9 semester hours

   STATE REQUIREMENT

3. Special Methods—Elementary & Secondary Levels—Elementary (Reading) 2 semester hours Secondary (special field) — 2 semester hours

   BETHUNE-COOKMAN COLLEGE OFFERINGS
   Ed. 430m Special Methods in Major Area 3 semester hours

   STATE REQUIREMENT

   c. Practical Experience in Teaching — six (6) semester hours earned in a college internship program or in observation and participation
   OR
   Two (2) years of full-time teaching in a public or non-public elementary or secondary school, and three (3) semester hours in directed teaching
   OR
   Three (3) years of full-time teaching in a public or non-public elementary or secondary school.

   BETHUNE-COOKMAN COLLEGE OFFERINGS
   Ed. 490 Internship (Field Experience) 9 semester hours

AREA OF ELEMENTARY EDUCATION

The aim of the program in the Elementary Education area is to prepare students to become teachers qualified to teach at all levels in the elementary school. Students choosing this area of concentration for a
major become candidates for a Bachelor of Science degree in Elementary Education.

As a major in Elementary Education, the student must successfully complete the general education program, required of all students enrolled in the college, with at least a “2.0” or “C” cumulative average. The student must also successfully complete the required specialized courses and professional courses with a “2.0” or “C” cumulative average before he can qualify for and enter into the final phase of the program.

The final phase of the program is called Internship. No student may intern until he has attained a cumulative average of “2.0” or “C” in each of the following: the general education program and the elementary education program leading to internship.

To satisfy the requirements for graduation and for certification to teach, the student should plan the proper sequence of courses with his major advisor. The required courses in Elementary Education are: Ed. 222, 331, 332, 333, 334, 335, 336, 337, 420, 432; Psy. 231, 331, 333; Hist. 230; Geo. 230; Ed. Internship 460, 490.

**Freshman Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gen. G110</td>
<td></td>
</tr>
<tr>
<td>Eng. 131-132</td>
<td></td>
</tr>
<tr>
<td>Soc. Sci. 131-132</td>
<td></td>
</tr>
<tr>
<td>Math 131-132</td>
<td></td>
</tr>
<tr>
<td>ML 131-132</td>
<td></td>
</tr>
<tr>
<td>PE 111-112</td>
<td></td>
</tr>
<tr>
<td>Sci. 141</td>
<td></td>
</tr>
<tr>
<td>RP 230</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>34 hrs.</strong></td>
</tr>
</tbody>
</table>

**Sophomore Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eng. 231</td>
<td></td>
</tr>
<tr>
<td>Psy. 230</td>
<td></td>
</tr>
<tr>
<td>Sci. 141</td>
<td></td>
</tr>
<tr>
<td>Ed. 232</td>
<td></td>
</tr>
<tr>
<td>PE 211-212</td>
<td></td>
</tr>
<tr>
<td>Psy. 231</td>
<td></td>
</tr>
<tr>
<td>Sp. 230</td>
<td></td>
</tr>
<tr>
<td>Geo. 230</td>
<td></td>
</tr>
<tr>
<td>Ed. 222</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>35 hrs.</strong></td>
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</tbody>
</table>

**Junior Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ed. 331</td>
<td></td>
</tr>
<tr>
<td>Ed. 334-335</td>
<td></td>
</tr>
<tr>
<td>Ed. 336-337</td>
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</tr>
<tr>
<td>Ed. 321</td>
<td></td>
</tr>
<tr>
<td>Psy. 333</td>
<td></td>
</tr>
<tr>
<td>Ed. 332</td>
<td></td>
</tr>
<tr>
<td>Ed. 320</td>
<td></td>
</tr>
<tr>
<td>Ed. 333</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>34 hrs.</strong></td>
</tr>
</tbody>
</table>

**Senior Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psy. 331</td>
<td></td>
</tr>
<tr>
<td>Ed. 432</td>
<td></td>
</tr>
<tr>
<td>Ed. 420</td>
<td></td>
</tr>
<tr>
<td>Ed. 460</td>
<td></td>
</tr>
<tr>
<td>Ed. 490</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>32 hrs.</strong></td>
</tr>
</tbody>
</table>

**EDUCATION**

**G 110 Orientation and Guidance**  
Credit: 1 semester hour
This course is designed to help Freshmen understand the traditions, organization and objectives of the college; develop an understanding of good habits as related to effective study, manners, personal and social behavior patterns. One semester—one credit hour

**Ed 222 Children’s Literature**  
Credit: 2 semester hours
Selecting and organizing instructional understanding of and use of children’s literature (required).
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit: Semester Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ed 232</td>
<td>History and Philosophy of Education</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>A study of the broad social foundations upon which education rests; the role of the school in American culture; fundamental problems and issues of education in the contemporary world (required).</td>
<td></td>
</tr>
<tr>
<td>Ed 320</td>
<td>M&amp;M Science</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Methods and Materials necessary for teaching elementary school science (required).</td>
<td></td>
</tr>
<tr>
<td>Ed 321</td>
<td>M&amp;M Social Studies</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Involves methods and materials necessary to the teaching of social studies in elementary schools (required).</td>
<td></td>
</tr>
<tr>
<td>Ed 329</td>
<td>Preparation of Instructional Materials</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>Involves the prospective teacher in a study of techniques of preparing teacher-made instructional materials, including posters, signs, charts, slides, transparencies, flat pictures, and film strips.</td>
<td></td>
</tr>
<tr>
<td>Ed 331</td>
<td>M&amp;M Elementary Math</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Methods and Materials for teaching elementary school mathematics (required).</td>
<td></td>
</tr>
<tr>
<td>Ed 332</td>
<td>Reading Methods</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>The processes of developing reading skills on all levels from the elementary to adult; how to deal with reading difficulties and to promote interest in reading (required). THIS COURSE IS SPECIAL METHODS FOR ALL ELEMENTARY MAJORS.</td>
<td></td>
</tr>
<tr>
<td>Ed 333</td>
<td>M&amp;M P. E. and Health</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>This course includes methods and materials necessary to the teaching of health, safety and physical education in elementary schools (required).</td>
<td></td>
</tr>
<tr>
<td>Ed 334</td>
<td>Public School Art I</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Introduction to the principles and practices of teaching the visual arts in the public schools. Lecture-laboratory experiences in the use of media, techniques and procedures for the teacher in the primary grades. Elements of color theory, drawing and basic design (required).</td>
<td></td>
</tr>
<tr>
<td>Ed 335</td>
<td>Public School Art II</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Continuation of Public School Art 334 with an emphasis on graphic art techniques, sculpture, and simple craft production. Lecture-laboratory experiences in the use of media, techniques and procedures for the teacher in the primary and intermediate grades. Prerequisite: Ed. 334 or permission of instructor (required).</td>
<td></td>
</tr>
<tr>
<td>Ed 336</td>
<td>Public School Music I</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Methods of music instruction for the Primary level. The prospective teacher learns to stimulate free and creative expression through music so that children enjoy participation in a variety of music expressions (required).</td>
<td></td>
</tr>
</tbody>
</table>
Ed 337  Public School Music II  Credit: 3 semester hours
Continuation of the exploration of music experience with elementary children at the intermediate level to involve more intricate performances in creative group activities. Prerequisite: Ed. 337 (required).

Ed 338  Basic Audio-visual Education  Credit: 3 semester hours
Communication and curriculum enrichment through the proper use of audio-visual materials and equipment. Designed for prospective teachers, youth and adult group leaders, supervisors and directors of audio-visual programs.

Ed 420  Elementary Education Seminar  Credit: 2 semester hours
Designed to help the senior student give a comprehensive and critical survey of his major field. A research study is required of all elementary seniors (required).

*Ed 430  Special Methods of Teaching at the Secondary Level
(See major field requirements)  Credit: 3 semester hours

Ed 327  Teaching Aide Experience  Credit: 2 semester hours
Practicum for Prospective Teachers For Juniors Planning to Teach
The course provides opportunity for prospective teachers to observe the administration of the classroom in the elementary and/or secondary school, and to participate with the classroom teacher in acquiring professional experience. The prospective teacher is a member of the non-instructional staff, but receives guidance in professional practices from the public school teacher to whose classroom he has been assigned as an aide.

Ed 432  Curriculum: Selection and Organization  Credit: 3 semester hours
General methods of curriculum planning; considerations involve factors and principles of selecting and organizing curriculum experiences on the elementary level and the secondary levels. The single curriculum concept is employed so that majors at both levels understand the problems of the other (required).

Ed 437  Methods of Teaching Slow Learning Children  Credit: 3 semester hours
Concern for the slow learning children in the average classroom with regards to the recognition of the problems and deficiencies involved. Ways to help the slow pupil through proper selection and organization of learning experiences.

Ed 400  Independent Study  Credit: 3-6 semester hours
Open to qualified Juniors and Seniors in Elementary Education.

WORKSHOPS
The workshop technique is used during summer courses to promote successful studies in areas related to the teaching profession and to involve the in-service teacher in the study of new trends and developments in the areas of his interest.
The method proposes to help a group of mature minds to think, work and plan together toward the realization of suggested plans of action through individual and group interests.

**Ed 432-435 Kindergarten Workshop**  
Credit: 3 semester hours each  
A study of the methods and procedures of the Kindergarten as a part of the public school system or as an independent unit. Involves laboratory observation and practice with 4 and 5 year olds. Planning of curriculum, selection of materials and the study of techniques and methods appropriate to modern kindergarten trends constitute important parts of both theory and practice in the Workshop. Admission to the course must be applied for through conference with the Instructor.

**Ed 431 Workshop in Administration and Supervision**  
Credit: 3 semester hours  
Basic principles underlying the organization and administration of the schools; provisions for special studies covering the responsibilities of school administrators, instructional and professional leaders. Emphasis upon the democratic process as applied to the functions of administration and supervision in the improvement of teaching. Reference to the elementary and secondary schools.

**Ed 430 Health Project in Teacher Education**  
Credit: 3 semester hours  
Offered in cooperation with the Florida State Board of Health and the Florida State Department of Education. Requires orientation and evaluation on the campus with Field work in the selected county health department. Open only to in-service school personnel and nurses.

**Ed 438 Reading Clinic**  
Credit: 3 semester hours  
A Laboratory Approach to the techniques of teaching Reading with emphasis on working with children upon special Reading problems. The course is open to teachers in service and students who have completed Ed. 332. Offered during the Summer School Session.

**Ed 460 Internship Seminar — Principles and Problems of Teaching**  
Credit: 6 semester hours  
Designed to help the Intern make adequate appraisal of the problems of the classroom in terms of accepted guiding principles in education. In so doing the Intern synthesizes the learnings he has acquired in previous professional courses (required).

**Ed 490 Internship**  
Credit: 9 semester hours  
The prospective teacher is assigned to an actual school situation on the level at which he expects to teach. The field experience covers 9 weeks. Fee $65.00. (This includes the fee for the National Teachers Examination, which is required of all prospective teachers.)

The **Area of Physical Education**

The aims of the area of Physical Education are: to provide all students with basic understandings of the value of physical fitness, health, and the wholesome use of leisure time.
Students who choose the field of Physical Education for a major become candidates for the Bachelor of Science Degree. The students plan the proper sequence of required and elective courses in consultation with their Major Advisor. To satisfy the departmental requirements for graduation and simultaneously to qualify for Florida Physical Education Teacher Certification, majors must successfully complete the following courses in this area of study: P.E. 110, 116, 217, 425, 221, 222, 321, 322, 330, 333, 336, 334, 421, 433. Majors in this area must include in their program a full year of General Zoology, Bi 145-146, and also the course in Human Anatomy and Physiology, Bi 334. Majors in Physical Education are not required to take the general physical education activity courses.

A Minor in Health Education consists of a minimum of 12 semester hours in Physical Education, including PE 223, 225, 335, 423, 430, 445.

A Minor in Health and Drivers’ Education consists of a minimum of 15 semester hours in Physical Education, including P.E. 223, 225, 335, 423, 430, 432, 430s, Bio445, Chl51-152.

A Minor in Recreation consists of a minimum of 17 semester hours in Recreation 425, 131, 333, 222, 235, 121, 431, 14 units of physical education methods including PE 330 and PE 334.

Any student wishing to receive a minor in Drivers’ Education, Health, or Biology will check with his major advisor for prerequisites.

### PHYSICAL EDUCATION MAJOR

<table>
<thead>
<tr>
<th>Freshman Year</th>
<th></th>
<th>Junior Year</th>
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</thead>
<tbody>
<tr>
<td>Gen. G110</td>
<td></td>
<td>PE 331</td>
<td></td>
</tr>
<tr>
<td>Eng. 131-132</td>
<td></td>
<td>PE 333</td>
<td></td>
</tr>
<tr>
<td>Math 131-132</td>
<td></td>
<td>PE 321</td>
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<td>ML 131-132</td>
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<td>Ed. 232</td>
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<td>Soc. Sci. 131-132</td>
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<td>Ch. 435</td>
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<tr>
<td>Bio. 145-146</td>
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<td>PE 330</td>
<td></td>
</tr>
<tr>
<td>PE 110</td>
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<td>PE 334</td>
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<td>PE 116</td>
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<td>PE 332</td>
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<td>PE 336</td>
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<td></td>
<td></td>
<td>Bio 334</td>
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<td></td>
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<td>PE 310</td>
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<td>TOTAL 35 hrs.</td>
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<tr>
<td>Sophomore Year</td>
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<td>Senior Year</td>
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<tr>
<td>Eng. 231-232</td>
<td></td>
<td>Test &amp; Meas’m’t</td>
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<tr>
<td>Psy. 230</td>
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<td>Adapt &amp; Cor.</td>
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<td>Mus. 220</td>
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<td>Org. &amp; Adm.</td>
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<tr>
<td>PE 217</td>
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<td>of School</td>
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<tr>
<td>SP 230</td>
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<td>Health</td>
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<tr>
<td>PE 221</td>
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<td>Com. Hyg.</td>
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<td>RP 230</td>
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<td>Safety Ed.</td>
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<tr>
<td>Psy. 230</td>
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<td>First Aid</td>
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<tr>
<td>Art 220</td>
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<td>Curriculum</td>
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<td>PE 222</td>
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<td>Seminar</td>
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<tr>
<td>PE 235</td>
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<td>Sr. Seminar</td>
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<tr>
<td>Soc. Sci. RP</td>
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<td>Internship</td>
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<td>TOTAL 36 hrs.</td>
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<td>TOTAL 35 hrs.</td>
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</tr>
</tbody>
</table>

|               |  |  |  |
PHYSICAL EDUCATION
Course Descriptions

P.E. 110 Foundations of Tennis Credit: 1 semester hour
Coaching theory and game strategy stressed. Students are required to provide their own tennis rackets. Two laboratory hours per week.

P.E. 111-112 (Men and Women) Physical Education Activity
Credit: 1 semester hour per semester
General orientation to physical education activities, stressing motor skills, physical fitness, rhythmics, sports, appreciation and a variety of leisure time activities. Required of all Freshman students not planning to major in Physical Education. Physical Education majors will substitute major activity courses.

P.E. 116 Individual and Dual Sports Credit: 1 semester hour
Tennis, badminton, golf, bowling, table tennis, archery, shuffleboard, and other sports of an individual and dual nature. Teaching techniques, basic principles, terminology, equipment, history, practice and rules stressed. Two laboratory hours per week.

P.E. 211-212 (Men and Women) Physical Education Activity
Credit: 1 semester hour per semester
Continuation of P.E. 111-112; different activities are selected. Required of all Sophomore students except Physical Education majors, who will substitute major activity courses.

P.E. 217 Team and Group Sports Credit: 1 semester hour
Analysis of skills, coaching techniques, organization terminology, equipment, history, practice and progressions in team and group sports. Two laboratory hours per week.

P.E. 221 Rhythmics Credit: 2 semester hours
The development of a sense of rhythm is emphasized in this course. Students are taught basic rhythms to acquire techniques and methods for teaching rhythms and dance. Rhythms and dance are presented in order of their difficulty and include folk and square dancing. Two laboratory hours per week.

P.E. 222 Stunts, Tumbling and Apparatus Credit: 2 semester hours
Tumbling, simple stunts, exercises on apparatus (horse, still and flying rings, parallel bars, trampoline), marching tactics, selftesting activities in track and field, calisthenic drill. Three laboratory hours per week.

P.E. 223 Personal Hygiene Credit: 2 semester hours
Application of standards for personal hygiene; proper attitudes toward health services and healthful living.

P.E. 225 Community Hygiene Credit: 2 semester hours
Special consideration is given to the place of the teacher in the community health education program. Variations of and need for the program; media and methods employed; the place of existing agencies in the total program.
P.E. 310 Departmental Internship  Credit: 1 semester hour
Actual teaching experience for majors in the physical education program. Two hours laboratory teaching per week under faculty supervision.

P.E. 321 Coaching of Football and Basketball  Credit: 2 semester hours
The theory and methods of coaching football and basketball, including development of performance skills. Two laboratory hours per week.

P.E. 322 Coaching of Baseball and Track  Credit: 2 semester hours
The theory and methods of coaching baseball and track, including development of performance skills. Two laboratory hours per week.

P.E. 330 Teaching Physical Education in the Elementary School  Credit: 3 semester hours
Methods of instruction, materials, theory and practice of activities, teaching techniques and program planning. Consideration is given to the physical, psychological and social characteristics of children at each elementary school age level, and their application to physical education.

P.E. 331 Foundations and Principles of Physical Education  Credit: 3 semester hours
This course is concerned with the understanding and interpretation of the principles of the modern physical education program. Contributions of historical programs related to the development of the present-day program are studied and evaluated.

P.E. 333 Organization and Administration of Physical Education  Credit: 3 semester hours
Organization and administration of the physical education program discussed from the viewpoint of the teacher as a member of a modern profession. Includes philosophy, methodology, policies, procedures in relation to the required, intramural, adapted and interscholastic areas of the total program.

P.E. 334 Teaching Physical Education in the Secondary School  Credit: 3 semester hours
Methods of instruction, materials, teaching techniques and program planning. Consideration is given to the physical, psychological and social characteristics of adolescents at each age level through the secondary school period, and their application to physical education.

P.E. 335 Organization and Administration of School Health Education  Credit: 3 semester hours
Sources of materials and techniques for use in the field of health education. Curriculum content, healthful school living, health services, counseling, procedures, evaluation, organization, administration, school-community relationships as they relate to an effective health education program.
P.E. 336  Playground and Community Recreation  
Credit: 3 semester hours  
Comprehensive study of the scope of community recreation, organization, administration, playground and community center operation, leadership techniques, types of programs and activities, special related problems.

P.E. 421  Adapted and Corrective Physical Education  
Credit: 2 semester hours  
Study of the conditions which require the physical education program to be adapted to meet the special needs of exceptional and handicapped students, including an analysis of normal and faulty body mechanics. Prerequisites include biology, anatomy and physiology.

P.E. 423  First Aid  
Credit: 2 semester hours  
Techniques of first aid to the injured in home, school and community; safety measures and accident prevention. Special attention is given to physical education first aid policies and procedures. Meets requirements for American Red Cross certificate.

P.E. 421  Sports Officiating, Equipment and Facilities  
Credit: 2 semester hours  
A course designed to present techniques and practice in officiating a variety of sport activities. A thorough study of equipment purchase policies, athletic budget considerations, facility maintenance and care is included.

P.E. 430  Safety Education  
Credit: 3 semester hours  
A comprehensive study in the various areas of general safety education in the total school program, home and community. Emphasis is placed on physical education safety measures at all levels of instruction. Methods, materials and safety education program planning.

P.E. 432  Driver Education  
Credit: 3 semester hours  
Basic knowledge of automobile operation; practice teaching in driving; information essential to pass written and oral tests, road tests. For prospective teachers of driver education in high schools.

P.E. 433  Kinesiology  
Credit: 3 semester hours  
An anatomical and mechanical analysis of functional posture, muscle attachments, lines of pull, nerve innervation. A kinesthetic analysis of various sport activities included. Prerequisites: biology or zoology, adapted physical education, anatomy and physiology.

AREA RECREATION  
Course Descriptions

Rec 431  Social Recreational Leadership  
Credit: 3 semester hours  
Principles and practice in planning, observing, conducting and evaluating recreation programs of various agencies and of schools that conduct the community school recreation program. Observation of field work required.
Rec 121 Playground Leadership  Credit: 3 semester hours
Procedures in School-Community recreation programs, community centers and church groups. Preparations of individuals for leadership responsibility in group singing, informal dramatics, social games, and recreational dance.

Rec 222 Handicrafts
Experiences in various handicraft work such as leather, metal etching, enameling and tooling, designed to help leaders in elementary art, craft, scouting, rehabilitation, and church center work. 2 hours

Rec 235 History of Recreation
This course is concerned with the understanding and interpretation of the principles of recreation. Consideration is given to the contributions of historical programs to the development of the present day recreational programs.

Rec 333 Program Construction  Credit: 3 semester hours
Organization and Administration of community recreation procedures for organizing and administering school and community recreational programs, social service, and youth organizations. Field trips required.

Rec 131 Introduction to Recreation  Credit: 3 semester hours
Comprehensive study of the scope of community recreation, organization, administration, playground, and Community Center operation, leadership techniques, types of programs, and activities, special related problems.

Rec 425 Care and Prevention of Injuries  Credit: 2 semester hours
This course is designed to aid in the development of methods used in prevention of injuries, treatment of injuries and protective strapping.

AREA OF PSYCHOLOGY

Students who choose Psychology as their major field of concentration will upon graduation receive the Bachelor of Science Degree in Psychology. Since at present there is no teaching certificate issued in the State of Florida for an undergraduate degree in Psychology, some students may wish to obtain enough hours in some minor area for certification purposes. Therefore, the curriculum plan for each student who majors in Psychology will be "tailored" to suit his own particular needs and plans.

The requirements for a major in Psychology are as follows:
1. The minimum General Education courses as required by the College plus or including General Psychology and Probability and Statistics.
3. Electives according to the plans of the student.

A minor in Psychology requires the courses in item 1 above plus 18 hours of Psychology including Experimental Psychology, Human Growth and Development, Social Psychology, Personality, and Tests and Measurement.

### PSYCHOLOGY MAJOR

#### Freshman Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gen. 110</td>
<td></td>
<td>Orientation 1 hr.</td>
</tr>
<tr>
<td>Eng. 131-132</td>
<td></td>
<td>Communications 6 hrs.</td>
</tr>
<tr>
<td>Math. 131-132</td>
<td></td>
<td>College Math. 6 hrs.</td>
</tr>
<tr>
<td>Bi 141</td>
<td></td>
<td>General Biology 4 hrs.</td>
</tr>
<tr>
<td>Hist. 130</td>
<td></td>
<td>History 3 hrs.</td>
</tr>
<tr>
<td>PE 111-112</td>
<td></td>
<td>Physiology 2 hrs.</td>
</tr>
<tr>
<td>Mu 220</td>
<td></td>
<td>Intro. to Mu. 2 hrs.</td>
</tr>
<tr>
<td>Bi 142</td>
<td></td>
<td>General Biology 4 hrs.</td>
</tr>
<tr>
<td>Soc. Sci. 333</td>
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<td>Sociology 3 hrs.</td>
</tr>
<tr>
<td>Soc. 131</td>
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<td>TOTAL 34 hrs.</td>
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</table>

#### Sophomore Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psy. 230</td>
<td></td>
<td>General Psychology 3 hrs.</td>
</tr>
<tr>
<td>Eng. 231-232</td>
<td></td>
<td>Literature 6 hrs.</td>
</tr>
<tr>
<td>ML 231-232</td>
<td></td>
<td>Modern Language 6 hrs.</td>
</tr>
<tr>
<td>RP 230</td>
<td></td>
<td>Intro. to Bible 3 hrs.</td>
</tr>
<tr>
<td>PE 211-212</td>
<td></td>
<td>Physical Education 2 hrs.</td>
</tr>
<tr>
<td>Psy. 231</td>
<td></td>
<td>Learning Psychology 3 hrs.</td>
</tr>
<tr>
<td>Psy. 210</td>
<td></td>
<td>Orient'n 1 hr.</td>
</tr>
<tr>
<td>RP 232</td>
<td></td>
<td>Religion &amp; Phil. 3 hrs.</td>
</tr>
<tr>
<td>Speech 230</td>
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<td>Speech 3 hrs.</td>
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<td></td>
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<td>TOTAL 30 hrs.</td>
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</table>

#### Junior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Psy. 330</td>
<td></td>
<td>Personality 3 hrs.</td>
</tr>
<tr>
<td>Psy. 331</td>
<td></td>
<td>Hum. Growth &amp; Dev. 3 hrs.</td>
</tr>
<tr>
<td>Ma 433</td>
<td></td>
<td>Probability &amp; Statistics 3 hrs.</td>
</tr>
<tr>
<td>Soc. 330</td>
<td></td>
<td>Social Psychology 3 hrs.</td>
</tr>
<tr>
<td>Psy. 332</td>
<td></td>
<td>Exp. Psychology 3 hrs.</td>
</tr>
<tr>
<td>Psy. 333</td>
<td></td>
<td>Tests &amp; Meas'm't 3 hrs.</td>
</tr>
<tr>
<td>Psy. 334</td>
<td></td>
<td>Ab. Psychology 3 hrs.</td>
</tr>
<tr>
<td>Art. 220</td>
<td></td>
<td>Electives 6 hrs.</td>
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<tr>
<td></td>
<td></td>
<td>Intro. to Art 2 hrs.</td>
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<tr>
<td></td>
<td></td>
<td>TOTAL 29 hrs.</td>
</tr>
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#### Senior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
<th>Description</th>
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<tbody>
<tr>
<td>Psy. 430</td>
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<td>Intro. to Psychology Research 3 hrs.</td>
</tr>
<tr>
<td>Psy. 400</td>
<td></td>
<td>Independent Study and/or electives to fit stu'ts program 24 hrs.</td>
</tr>
<tr>
<td>Psy. 431</td>
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<td>Individual Research Proj. in Psy. 3 hrs.</td>
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<td></td>
<td></td>
<td>TOTAL 30 hrs.</td>
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</table>

### PSYCHOLOGY Course Descriptions

**Psy 230 General Psychology**

Credit: 3 semester hours  
(Prerequisite to all other courses in Psychology)  
Survey of major concepts, methods and problems in the scientific study of behavior.

**Psy 210 Orientation to Psychology Major**

Credit: 1 semester hour  
Psychology majors work through educational, personal and vocational problems and plans for future.

**Psy 231 Learning (Educational) Psychology**

Credit: 3 semester hours  
Study of problems in behavior related to learning and teaching.

**Psy 330 Personality Development**

Credit: 3 semester hours  
Study of personality in light of theories of personality and recent research.

**Psy 331 Human Growth and Development**

Credit: 3 semester hours  
Study of growth and development as it relates to behavior at various age levels.
Psy 332 Experimental Psychology Credit: 3 semester hours
Scientific methodology, critical evaluation of classical and contemporary research in psychology.

Psy 333 Tests and Measurement Credit: 3 semester hours
Introduces students to theories and practices of test construction, administration, scoring and interpretation.

Psy 334 Abnormal Psychology Credit: 3 semester hours
Origins, classification, care and treatment of common behavioral disorders.

Psy 400 Independent Study in Psychology* Credit: 3 semester hours

Psy 430 Introduction to Psychological Research Credit: 3 semester hours

Psy 431 Individual Research Project Credit: 3 semester hours
*The following courses may be offered at irregular periods. They would be experimentally and Independent Study oriented.

Psy 335 Survey of Guidance Credit: 3 semester hours
Psy 336 Exceptional Children (Survey) Credit: 3 semester hours
Psy 432 Vocational Guidance and Occupational Information Credit: 3 semester hours
Psy 433 Counseling Procedures Credit: 3 semester hours
Psy 434 Individual Tests (Binet and Wechsler-Bellevue) Credit: 3 semester hours

DIVISION OF HUMANITIES

The objectives of the Division of Humanities are:
1) To provide the student with an introduction to the classic art of civilization
2) To stimulate in him a richer, fuller, Christian life
3) To develop in him an appreciation of beauty and the soundness of judgment and skill in communication which characterize an educated person.

Courses in art, library service, and speech are offered, but degrees are not granted in these fields.
The Division of Humanities offers programs of study leading to the Bachelor of Arts Degree in the areas of English, Music, Religion and Philosophy, and Modern Languages.

ART

Art 220 Introduction to Art Credit: 2 semester hours
An historical study and analysis of art in Western Culture from early to contemporary times.
Art 321 Lettering I  Credit: 2 semester hours
Theory of design, a study of types, history and practical exercises
in hand lettering. (upon sufficient demand).

Art 322 Lettering II  Credit: 2 semester hours
Problems in layout, types, and skill in rendering. (upon sufficient
demand).

Art 430 Advanced Crafts  Credit: 3 semester hours
Continuation of Ed. A 335, with special emphasis on two or three
selected crafts.

Ed. 334-335 Public School Art (See Education)

THE AREA OF ENGLISH

The area of English endeavors to develop skill in the art of com­
munication so that the student may become proficient in his ability to
think clearly, to develop personal and social maturity, and to express
himself adequately; the department further endeavors to help the stu­
dent to appreciate and understand good books.

During the first two years in English, emphasis is placed upon the
language arts; furthermore, readings in the freshman and sophomore
years are designed to acquaint the student with significant literary works
and to help him to become one who reads intelligently, not only for
information but for enjoyment.

*A major in English consists of 30 semester hours beyond the
Freshman year. A minor in the area consists of 18 semester hours
beyond the Freshman year. Students majoring in English may find it
feasible to minor in Speech, Spanish, or French. In addition to the Gen­
eral Education program of 12 hours (See page 54) the following courses

ENGLISH MAJORS

Freshman Year  Sophomore Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eng. 131-132</td>
<td></td>
<td>ML 231-232</td>
<td>6 hrs.</td>
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<tr>
<td>ML 131-132</td>
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<td>Sci. 141</td>
<td>4 hrs.</td>
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<tr>
<td>Hist. 131-132</td>
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<td>PE 211-212</td>
<td>2 hrs.</td>
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<tr>
<td>RP 230</td>
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<td>Sp. 230</td>
<td>3 hrs.</td>
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<td>PE 111-112</td>
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<td>Soc. Sci.</td>
<td>3 hrs.</td>
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<td>Art 220</td>
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<td>Chem. 141</td>
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<td>Psy. 230</td>
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<td></td>
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<td>TOTAL 35 hrs.</td>
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Junior Year  Senior Year

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<th>Hours</th>
<th>Course</th>
<th>Hours</th>
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<tbody>
<tr>
<td>Eng. 331-332</td>
<td>6 hrs.</td>
<td>Eng. 433</td>
<td>3 hrs.</td>
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<tr>
<td>Eng. 335-336</td>
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<td>Contemporary</td>
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<tr>
<td>Sp. 333-334</td>
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<td>Literature</td>
<td>3 hrs.</td>
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<td></td>
<td></td>
<td>Hist. of the Drama</td>
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<tr>
<td></td>
<td></td>
<td>Shakespeare</td>
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<tr>
<td></td>
<td></td>
<td>*Electives</td>
<td>16 hrs.</td>
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<tr>
<td></td>
<td>TOTAL 34 hrs.</td>
<td>TOTAL 26 hrs.</td>
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</tbody>
</table>

*Persons planning to qualify for a Florida teaching certificate may elect the re­
quired courses in Education in the junior and senior years. See major advisor.
ENGLISH

Eng 131-132 Communication Credit: 6 semester hours
(Required of all students). Emphasis upon improvement in grammar, composition, reading and oral expression of ideas.

Eng 231-232 World Literature Credit: 6 semester hours
(Required of all students). A study of literature from ancient times to T. S. Eliot, and its influence upon mankind.

Eng 330 Functional Grammar Credit: 3 semester hours
This course is designed for students who plan to teach grammar and composition. Emphasis is placed upon modern English syntax.

Eng 330 Advanced Composition Credit: 3 semester hours
Continuation of Eng. G131-G132. This course is designed to aid the student in developing an excellent writing style.

Eng 331-332 English Literature Credit: 6 semester hours
A study of English literature from Beowulf through the Age of Shakespeare, and from the era of Neo-Classicism to the Twentieth Century.

Shakespeare Sp. 333-334 Credit: 6 semester hours
(See Speech)

Eng 335-336 American Literature Credit: 6 semester hours

Eng 430M The Teaching of English Credit: 3 semester hours
A study emphasizing integration of the language arts, and techniques for teaching English in the secondary school. (Prospective teachers only) Four year schedule.

Eng 431 The Novel Credit: 3 semester hours
The history and development of the novel. Emphasis is placed on writings from Fielding to Melville.

Eng 432 English Literature of the Seventeenth Century Credit: 3 semester hours
Emphasis in this course will be placed on the metaphysical poets and Milton.

Eng 433-434 English Literature of the Restoration and the
Eighteenth Century Credit: 6 semester hours
An intensive study of the works of Dryden, Swift, Pope, Fielding, Johnson, and Boswell.

Eng 435 Chaucer Credit: 3 semester hours
A study of the life, work and times of Chaucer. (Offered upon demand.

Eng 436 The Romantic Era Credit: 3 semester hours
A study of English romantic poets and their poetry from 1798 through 1832. (Offered in alternate years).
Eng 437 The Victorian Era Credit: 3 semester hours
A study of Victorian English poets and their poetry, beginning with
the end of the Romantic era. Emphasis is placed on the emerging
patterns of life as influenced by science, philosophy, social and
economic developments reflected in the literature of this period.

Eng 438 Contemporary Literature Credit: 3 semester hours
American and English poetry, prose and drama. Emphasis will be
placed on writings from Shaw to Ernest Hemingway.

Library Service
Course Descriptions

L.S. 331-332 Organization and Administration of Libraries
Credit: 3 semester hours each
Planning, organization and equipment of library quarters, with
emphasis on acquisition, preparation and circulation of materials
and the keeping of records; use of libraries and the place and
function of libraries in the school. (Alternates with L.S. 335 and
L.S. 433, upon demand).

L.S. 335 Cataloguing and Classification Credit: 3 semester hours
Theory and practice of classifying book and non-book materials,
practice in the use of the Dewey Decimal Classification, dictionary
cataloguing, and the form and choice of subject headings. (Alter­
nates with L.S. 331 upon demand).

L.S. 431-432 Books and Related Materials
Credit: 3 semester hours each
Printed and audio-visual materials. Selection of materials from the
pre-primary through the ninth grades will be stressed the first
semester; materials from the tenth grade through senior high
school will be stressed the second semester.

L.S. 433 Reference and Bibliography Credit: 3 semester hours
Consideration of the general book collection and of special tools
useful in locating answers to questions most frequently asked in
libraries; practice in the use of these tools and training in bib­
liographic methods. (Alternates with L.S. 431, upon demand)
Courses offered only during the Summer Session.

THE AREA OF MODERN LANGUAGES
The Area of Modern Languages aims to develop among its students
the ability to understand, speak, read and write a foreign language as
fluently and as accurately as possible within a given period of study.
It also seeks to develop within the student an interest in the culture
and civilization of the country whose language he is studying, with the
hope that he will acquire an appreciation for the contributions of this
country to Western civilization.
A major in either French or Spanish consists of 18 hours beyond the first year course. A minor in a second language may be obtained by adding 12 semester hours beyond the first year course in the second language. Modern language majors must have at least twelve hours in a second language even though a language minor is not required.

Freshmen students who have had at least two years of a language in high school may enter the intermediate course after passing a language entrance examination.

Those desiring to teach must take a course in Special Methods of Teaching Modern Languages as well as courses listed as required for professional preparation.

THE LANGUAGE LABORATORY

The Language Laboratory housed on the second floor of the Helen Kottle Building, has 30 booths, eighteen of which are equipped with Ekotape recorders, microphones and headphones and twelve booths which are binaural.

The Master Control desk has five channels and a monitor panel. The laboratory contains a library of linguistic, literary, dramatic and musical tapes and records as well as visual equipment of slides, filmstrips and projectors.

The laboratory serves as a practice facility for students enrolled in modern languages and is open for use forty-eight hours per week.

MAJOR IN FRENCH WITH MINOR IN SPANISH

**Freshman Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gen. G110</td>
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<tr>
<td>Eng. 131-132</td>
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<tr>
<td>ML 131-132</td>
<td></td>
</tr>
<tr>
<td>Hist. 131-132</td>
<td></td>
</tr>
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<td>Math. 131-132</td>
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<tr>
<td>RP 230</td>
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<tr>
<td>PE 111-112</td>
<td></td>
</tr>
<tr>
<td>Music 220</td>
<td></td>
</tr>
<tr>
<td>Orientation</td>
<td>1 hr.</td>
</tr>
<tr>
<td>Communications</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Elem. French</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>World Civilizat</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>College Math</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Intro to Music</td>
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<td>TOTAL</td>
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**Sophomore Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>Eng. 231-232</td>
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</tr>
<tr>
<td>ML 231-232</td>
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</tr>
<tr>
<td>ML 131-132</td>
<td></td>
</tr>
<tr>
<td>SP 230</td>
<td></td>
</tr>
<tr>
<td>Sci. 141</td>
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<tr>
<td>Psy. 230</td>
<td></td>
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<tr>
<td>PE 211-212</td>
<td></td>
</tr>
<tr>
<td>Sci. 141</td>
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<tr>
<td>Art 220</td>
<td></td>
</tr>
<tr>
<td>Orientation</td>
<td>1 hr.</td>
</tr>
<tr>
<td>Elem. French</td>
<td>6 hrs.</td>
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<tr>
<td>Survey of French Lit</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Inter. Span.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Elective</td>
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<td>Elective</td>
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**Junior Year**

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<th>Course</th>
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<tbody>
<tr>
<td>Psy. 231</td>
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<tr>
<td>ML 333-334</td>
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<tr>
<td>ML 335-336</td>
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<td>ML 231-232</td>
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<tr>
<td>Soc. Sci.</td>
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<td>Ed. 430</td>
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<tr>
<td>RP</td>
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</tr>
<tr>
<td>Orientation</td>
<td>1 hr.</td>
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<tr>
<td>Fr. Composition &amp; Conversation</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Survey of French Lit</td>
<td>6 hrs.</td>
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<tr>
<td>Inter. Span.</td>
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</tr>
<tr>
<td>Elective</td>
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**Senior Year**

<table>
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<tr>
<td>Psy. 333</td>
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<td>ML 333</td>
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<td>ML 335</td>
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<td>ML 131</td>
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<td>Ed. 430</td>
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<td>GS 410</td>
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<tr>
<td>Ed. 460</td>
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<tr>
<td>Ed. 490</td>
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</tr>
<tr>
<td>Orientation</td>
<td>1 hr.</td>
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<tr>
<td>Test &amp; Measuremet</td>
<td>3 hrs.</td>
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<tr>
<td>Spanish Com. &amp; Conversation</td>
<td>3 hrs.</td>
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<tr>
<td>Survey of Span. Lit.</td>
<td>3 hrs.</td>
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<td>Elementary</td>
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<td>Special Methods</td>
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<td>Sr. Seminar</td>
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<td>Seminar on Principles &amp; Problems</td>
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<td>Internship</td>
<td>9 hrs.</td>
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MAJOR IN SPANISH WITH MINOR IN FRENCH

Freshman Year

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<td>Gen. G110</td>
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</tr>
<tr>
<td>Eng 131-132</td>
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<tr>
<td>ML 131-132</td>
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<tr>
<td>Hist 131-132</td>
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<td>Math. 131-132</td>
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<td>RP 230</td>
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<tr>
<td>PE 111-112</td>
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<tr>
<td>Art 220</td>
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<tr>
<td>Orientation</td>
<td>1 hr.</td>
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<td>ML 131-132</td>
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<tr>
<td>Hist 131-132</td>
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<td>Math. 131-132</td>
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<td>RP 230</td>
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<tr>
<td>PE 111-112</td>
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<tr>
<td>Art 220</td>
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<tr>
<td>Intro to Art</td>
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Sophomore Year

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<tbody>
<tr>
<td>Eng. 231-232</td>
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<td>ML 231-232</td>
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<tr>
<td>ML 131-132</td>
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<tr>
<td>Bio 141</td>
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<tr>
<td>Psy 230</td>
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<tr>
<td>PE 211-212</td>
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<tr>
<td>Sp 230</td>
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<tr>
<td>Ed. 232</td>
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<td>W. Literature</td>
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<td>Inter. Span.</td>
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<td>El. French</td>
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<td>Biology</td>
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<td>Gen'l Psy.</td>
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<td>Activity</td>
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<td>Fundamentals of Speech</td>
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<td>Hist. &amp; Phil. of Ed.</td>
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<tr>
<td>Gen'l Chem.</td>
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Junior Year

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<tr>
<td>Psycho. 231</td>
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<td>ML 333-334</td>
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<tr>
<td>ML 335-336</td>
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<tr>
<td>ML 231-232</td>
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<tr>
<td>Soc. Sci.</td>
<td></td>
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<tr>
<td>Ed. 430</td>
<td></td>
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<tr>
<td>RP</td>
<td></td>
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<tr>
<td>Mu 220</td>
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<td>TOTAL</td>
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Senior Year

<table>
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<tr>
<th>Course</th>
<th>Credit Hrs</th>
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<tbody>
<tr>
<td>Psy 333</td>
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<tr>
<td>ML 333</td>
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<tr>
<td>ML 335</td>
<td></td>
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<tr>
<td>Ed 430M</td>
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<tr>
<td>ML 131</td>
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<td>GS 410</td>
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<td></td>
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<tr>
<td>Ed 460</td>
<td></td>
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<tr>
<td>Ed 490</td>
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<tr>
<td>TOTAL</td>
<td>31 hrs.</td>
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FRENCH Course Descriptions

ML 131-132 Elementary French Credit: 6 semester hours
The first year course aims to establish facility in aural comprehension, oral ability reading comprehension and writing. Laboratory experience is required.

ML 231-232 Intermediate French Credit: 6 semester hours
Review course giving more thorough mastery of the language. Introduction to the culture and civilization of the country through readings.

ML 331-332 Composition and Conversation Credit: 6 semester hours
Drill for oral fluency. Aims to develop more proficiency in spoken and written language. Intensive grammar review. Laboratory practice.

ML 333-334 Survey of French Literature Credit: 6 semester hours
Study of important movements and authors from Medieval period to the present day. Alternate years.

ML 430 Methods of Teaching Foreign Languages Credit: 3 semester hours
A course in methods of teaching languages in the high school.

GERMAN Course Descriptions

ML 131-132 Elementary German Credit: 6 semester hours
The first year course aims to establish facility in aural comprehension, oral ability, reading comprehension and writing. Laboratory experience is required.
ML 231-232 Intermediate German Credit: 6 semester hours
Review course giving more thorough mastery of the language. Introduction to the culture and civilization of the country through readings.

RUSSIAN
Course Descriptions

ML 131-132 Russian Credit: 6 semester hours
The aim of the Elementary Russian Course is to develop as accurately as possible a fundamental reading, writing and speaking knowledge of the language and to imbue its students with an understanding and appreciation of Russian Culture.

ML 321-232 Russian Credit: 6 semester hours
The Intermediate Course in Russian is directed toward a continuation of the study of the language and the pursuance of more advanced literary readings of such authors as Pushkin, Lermontov, Chekov, Turgenev.

SPANISH
Course Descriptions

ML 131-132 Elementary Spanish Credit: 6 semester hours
The first year course aims to establish facility in aural comprehension, oral ability, reading comprehension and writing. Laboratory experience is required.

ML 213-232 Intermediate Spanish Credit: 6 semester hours
Review course giving more thorough mastery of the language. Introduction to the culture and civilization of the country through readings.

ML 331-332 Composition and Conversation Credit: 6 semester hours
Drill for oral fluency. Aims to develop more proficiency in spoken and written language. Intensive grammar review. Laboratory practice.

ML 333-334 Survey of Spanish Literature Credit: 6 semester hours
Study of important movements and authors from Medieval period to the present day. Alternate years.

ML 430 Methods of Teaching Foreign Languages Credit: 3 semester hours
A course in methods of teaching languages in the high school.

THE AREA OF MUSIC

The aim of the area of Music is to develop the innate qualities of the students to their maximum potential, through the media of classroom instruction, active participation and audio-visual motivation. Attention is given to the individuality of each student so he will be
equipped to meet the demands of further study in a specialized area of Music or to function as a Music Educator in the teaching profession.

The area of Music offers a program leading to the Bachelor of Arts degree with a major in Music. Students majoring in this department must present a minimum of sixty hours in General Education, plus a minimum of forty-five semester hours in Music.

EACH MAJOR IS EXPECTED TO PARTICIPATE IN AT LEAST ONE ENSEMBLE DURING HIS MATRICULATION AT THE COLLEGE. EACH MAJOR, ALSO IS REQUIRED TO HAVE TWO PERFORMING AREAS, A MINOR AND A MAJOR, AND IS REQUIRED TO PERFORM IN A FORMAL RECITAL AS A PARTIAL FULFILLMENT OF THE REQUIREMENTS FOR GRADUATION.

The required courses are taken from the following courses in Music; Mu 111a-112a; 111b-112b; Mu 110; Mu 211a-212b; 233-234; 311-312; 313-314; 333-334; 321-322; 325-326; 330; 431; 433; 435; 437; 421; 430.

### MUSIC MAJORS

<table>
<thead>
<tr>
<th>Freshman Year</th>
<th>Sophomore Year</th>
<th>Senior Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gen. 110</td>
<td>Eng 231-232</td>
<td>Test &amp; Meas'm't</td>
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<tr>
<td>Bio 141</td>
<td>ML 231-232</td>
<td>Music Ed (s)</td>
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<td>Eng 131-132</td>
<td>Psy. 230</td>
<td>Recital</td>
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<td>Mu 131-132</td>
<td>PE 211-212</td>
<td>Analytical Meth.</td>
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<td>Re 111-112</td>
<td>Mu 233-234</td>
<td>Prin. &amp; Prob. of Teach.</td>
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<td>Mu 111-112a</td>
<td>Soc. Sci.</td>
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<tr>
<td>Mu 111-112b</td>
<td>Mu 211a-212a</td>
<td>Intro. to Mus'ology</td>
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<td>Mu 100</td>
<td>Mu 211b-212b</td>
<td>Sen. Seminar</td>
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<td>ML 131-132</td>
<td>Ed 232</td>
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<td>Art 220</td>
<td>Ed 333</td>
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<td>Ch 141</td>
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<tr>
<td></td>
<td>36 hrs.</td>
<td>32 hrs.</td>
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### MUSIC Course Descriptions

#### Mu 100R Fundamentals of Music

Required of all beginning music majors. An aural visual study of the basis craft of music theory.
Mu 111a-112a(M) Applied Music: Piano, Instrument, Voice
Credit: 4 semester hours
Individual instruction in the student's major performing medium. The course consists of enlarging the student's repertoire and advancing his technical proficiency.

Mu 111b-112b(M) Applied Music: Piano, Instrument, Voice
Credit: 4 semester hours
Class instruction is given to students not having a minor performing medium. Instruction in the basic fundamentals of the student's applied music area is stressed. Students who do not have suitable proficiency on the piano will be expected to minor in piano.

Mu 110 Ensemble (Choir or Band) Credit: 1 semester hour
Active participation in either the College Choir or one of the College Bands is required of all music majors. The course is open to all students of the college and may be repeated for credit.

Mu 220 Introduction to Music Credit: 2 semester hours
The aims of this course are to acquaint the student with the various types, forms, and styles of instrumental and vocal compositions. This is a general education course for non-music majors.

Mu 233-234 Theory of Music I and II Credit: 6 semester hours
Three lectures and two laboratories a week. A study of functional chord progressions through the dominant seventh chords. Elementary form will be studied from the literature. Prerequisite: Mu 100R.

Mu 311-312 Applied Music: Piano, Instrument, Voice
Credit: 2 semester hours
The development of a repertoire through the study of representative works of the great composers embracing the Classical, Romantic, and Contemporary periods, and preparation for the Senior recital.

Mu 313 Instrumental Methods and Materials Credit: 1 semester hour
This course will provide a practical knowledge of the instruments in the string and woodwind families.

Mu 314 Instrumental Methods and Materials Credit: 1 semester hour
Emphasis in this course will be placed on the brass and percussion families.

Mu 321 Music History I Credit: 2 semester hours
A historical survey of the development of Music from Antiquity to the early Baroque Period (1740 A.D.). Term paper required.

Mu 322 Music History II Credit: 2 semester hours
A historical survey of the development of music from the Baroque Period through the 20th Century. Reports, and term paper required.
Mu 325-326 Eighteenth Century Counterpoint  
Credit: 4 semester hours  
Practical application of counterpoint based on the works of J. S. Bach. Original composition is stressed. Prerequisites: Mu 233-234.

Mu 333-334 Theory III & IV  
Credit: 6 semester hours  
Continuation of Mu 233-234. Practical application of the secondary dominants and given melodies in relation to the style of Bach. Three lectures a week and two laboratory periods a week. Prerequisites: Mu 233-234.

Mu Ed 335-336 Public School Music I and II (See Education)

Mu 330 Conducting and Arranging  
Credit: 3 semester hours  
Designed to acquaint the student with the techniques of conducting; use of the baton, score reading and transcriptions. Practical experience in conducting instrumental ensembles and choral groups. Prerequisites: Mu 233-234.

Mu 412 Applied Music (Recital)  
Credit: 2 semester hours  
Designed to provide proper instruction relative to performing the Senior Recital.

Mu 425 Music Education (Elementary)  
Credit: 3 semester hours  
Music in relation to growth needs of children; singing, listening, creative expressions, music reading. Also methods and materials to be used in the elementary school situation will be studied.

Mu 427 Music Education (Secondary)  
Credit: 3 semester hours  
Consideration of music in relation to growth needs of adolescents, materials and methods of developing performing organizations; music fundamentals; music appreciation. Students will visit actual classroom situations and work with the in-service-teachers.

Mu 430 Introduction to Musicology  
Credit: 3 semester hours  
This course involves discussions, term papers, and reports in the specialized area of Applied Music, Music Research, Composition, and Music Education.

Mu 433 Orchestration  
Credit: 3 semester hours  
Practical application of scoring for band, orchestra and orchestra-chorus; acquaints the student with the techniques of conducting, score reading and transcriptions. Laboratory experiences will be provided.

Mu 431 Analytical Methods (Forms)  
Credit: 3 semester hours  
Study of the forms as developed by the Classicists, Romanticists, and Modernists. Prerequisites: Mu 233-234, 333-334.

AREA OF RELIGION AND PHILOSOPHY

The aims of the Area of Religion and Philosophy are, first, to acquaint the student with the philosophical and religious heritage of the ages; second, to help him formulate for himself a meaningful philosophy of life.
The Bachelor of Arts degree with a major in religion and philosophy is awarded students who choose this field of concentration. They must present, in addition to the minimum required hours in General Education, a minimum of twenty-six semester hours in this department. RP 231, 232, 331, 332, 333, 334, 335, 336, 431, 432, 433, 434, satisfy this requirement. Students should work out their program in consultation with the Area Advisor.

**RELIGION AND PHILOSOPHY MAJORS**

<table>
<thead>
<tr>
<th>Freshman Year</th>
<th>Sophomore Year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Gen. G110</strong></td>
<td>Eng. 231-232</td>
</tr>
<tr>
<td>Eng 131-132</td>
<td>Ch 141</td>
</tr>
<tr>
<td><strong>ML 131-132</strong></td>
<td>ML 231-232</td>
</tr>
<tr>
<td><strong>Math 131-132</strong></td>
<td>RP 231</td>
</tr>
<tr>
<td><strong>Hist 131-132</strong></td>
<td>Psy 230</td>
</tr>
<tr>
<td><strong>RP 230</strong></td>
<td>PE 211-212</td>
</tr>
<tr>
<td><strong>PE 111-112</strong></td>
<td>Bio 141</td>
</tr>
<tr>
<td>Art 220</td>
<td>RP 232</td>
</tr>
<tr>
<td></td>
<td>Speech 230</td>
</tr>
<tr>
<td><strong>Orientation</strong></td>
<td><strong>Communication</strong></td>
</tr>
<tr>
<td><strong>For. Lang.</strong></td>
<td><strong>6 hrs.</strong></td>
</tr>
<tr>
<td><strong>Col'ge Math</strong></td>
<td><strong>6 hrs.</strong></td>
</tr>
<tr>
<td><strong>W. Civilizat'n</strong></td>
<td><strong>6 hrs.</strong></td>
</tr>
<tr>
<td><strong>Intro. to Bible</strong></td>
<td><strong>3 hrs.</strong></td>
</tr>
<tr>
<td><strong>Activity</strong></td>
<td><strong>2 hrs.</strong></td>
</tr>
<tr>
<td><strong>Intro. to Art</strong></td>
<td><strong>2 hrs.</strong></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
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</tr>
<tr>
<td><strong>W. Literature</strong></td>
<td><strong>6 hrs.</strong></td>
</tr>
<tr>
<td><strong>Gen'l Chem.</strong></td>
<td><strong>4 hrs.</strong></td>
</tr>
<tr>
<td><strong>For. Lang.</strong></td>
<td><strong>6 hrs.</strong></td>
</tr>
<tr>
<td><strong>Intro to Phil.</strong></td>
<td><strong>3 hrs.</strong></td>
</tr>
<tr>
<td><strong>Gen'l Psy.</strong></td>
<td><strong>3 hrs.</strong></td>
</tr>
<tr>
<td><strong>Activity</strong></td>
<td><strong>2 hrs.</strong></td>
</tr>
<tr>
<td><strong>Gen'l Bio'gy</strong></td>
<td><strong>4 hrs.</strong></td>
</tr>
<tr>
<td><strong>Ethics</strong></td>
<td><strong>3 hrs.</strong></td>
</tr>
<tr>
<td><strong>Fundamentals</strong></td>
<td><strong>of Speech</strong></td>
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<tr>
<td><strong>Intro to Mus.</strong></td>
<td><strong>2 hrs.</strong></td>
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<tr>
<td><strong>36 hrs.</strong></td>
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<tr>
<th>Junior Year</th>
<th>Senior Year</th>
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<tbody>
<tr>
<td><strong>RP 331</strong></td>
<td><strong>RP 431</strong></td>
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<tr>
<td><strong>Q</strong></td>
<td><strong>RP 433</strong></td>
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<tr>
<td><strong>RP 333-334</strong></td>
<td><strong>RP 432</strong></td>
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<td><strong>RP 335</strong></td>
<td><strong>RP 434</strong></td>
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<tr>
<td><strong>RP 332</strong></td>
<td><strong>Phil of Rel.</strong></td>
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<tr>
<td><strong>RP 336</strong></td>
<td><strong>Rel. of M'kind</strong></td>
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<td><strong>Electives</strong></td>
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<tr>
<td></td>
<td><strong>Logic</strong></td>
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<tr>
<td></td>
<td><strong>History of</strong></td>
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<tr>
<td></td>
<td><strong>Methodism</strong></td>
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<tr>
<td></td>
<td><strong>3 hrs.</strong></td>
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<td></td>
<td><strong>16 hrs.</strong></td>
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<td></td>
<td><strong>28 hrs.</strong></td>
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<tr>
<td></td>
<td><strong>3 hrs.</strong></td>
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<td></td>
<td><strong>16 hrs.</strong></td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>32 hrs.</strong></td>
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<td><strong>32 hrs.</strong></td>
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</table>

**RELIGION and PHILOSOPHY**

**Course Descriptions**

**R.P. 230 Introduction to the Bible** Credit: 3 semester hours

A survey of both Old and New Testaments, dealing with the Bible in its historical setting, and from the viewpoint of literature. This course is a prerequisite for all other courses in the Area.

**R.P. 231 Introduction to Philosophy** Credit: 3 semester hours

Introduces the student to the major problems in philosophy, the nature of knowledge, of value, of reality, together with an analysis of alternative philosophical systems.

**R.P. 232 Ethics** Credit: 3 semester hours

Analysis of moral judgments with their development as to systems and standards, applying these to contemporary issues and policies, based upon readings from classical and current sources.
R.P. 331 History of Ancient and Medieval Philosophy  
Credit: 3 semester hours  
A study of philosophy from its inception in Greece through the thirteenth century of the Christian era. Philosophy is related to its social and cultural origins and its role as a factor in the intellectual climate of any age is delineated.

R.P. 332 History of Modern Philosophy  
Credit: 3 semester hours  
Leading philosophers from the Renaissance to the present day: presenting idealists, positivists, pragmatists and existentialists, with special reference to Descartes, Locke, Berkeley, Kant, Kierkegaard, and Sartre.

R.P. 333-34 History of Christianity  
Credit: 6 semester hours  
Survey of the history of the Christian Faith from apostolic times to the present. Particular attention is given to the Latin and Greek Fathers, the Protestant Reformation and contemporary religious thought.

R.P. 335 Life and Teachings of Jesus  
Credit: 3 semester hours  
An examination of the life and teachings of Jesus within Jesus' own historical setting. Attention is given to the religio-historical background of his ministry and to contemporary application of his teaching.

R.P. 336 Teachings of Paul and John  
Credit: 3 semester hours  
An examination of the thought, teaching and impact of two important interpreters of Christianity. In the first part of the course attention is given to the life and thought of Paul found in Acts and the Pauline Epistles; in the second part to the writings of John, including Revelation.

R.P. 431 Philosophy of Religion  
Credit: 3 semester hours  
An examination of the theistic hypothesis from the viewpoint of science, aesthetics, morals, history, and religion; with a consideration of the challenges to religious faith, and the three concepts demanded of a mature religion, viz., God, Freedom, and Immortality.

R.P. 432 Logic  
Credit: 3 semester hours  
Analysis of the process of correct thinking; the nature and structure of argument; the forms of valid reasoning; analysis and definition; fundamentals of scientific method; the organization of knowledge; the discipline of clear and consistent thinking.

R.P. 433 Religions of Mankind  
Credit: 3 semester hours  
A study of the history, beliefs and social significance of the world's major living religions. Includes inquiry into Judaism, Hinduism, Buddhism, Confucianism, the Religion of Islam and Christianity.

R.P. 434 History of Methodism  
Credit: 3 semester hours  
Survey of the rise of Methodism in the evangelical movement of the eighteenth century; the expansion of Methodism in frontier America; the church policy and social creed of Methodism.
SPEECH
Course Description

For a minor in speech, the following sixteen hours are suggested, in addition to Sp 220; Sp 222; 332; 331; 421; 432; 431.

Sp 230 Fundamentals of Speech Credit: 3 semester hours
The fundamentals of speech, with attention to voice and articulation; theory and practice in organization and delivering of speeches of various types.

Sp 222 Oral Interpretation Credit: 2 semester hours
Study of prose, poetry, and dramatic forms of literature for oral communication including drill in voice and diction.

Sp 331 History of the Drama Credit: 3 semester hours
Comprehensive study of dramatic literature; examination of styles dramaturgy and individual playwrights.

Sp 332 Argumentation and Debate Credit: 3 semester hours
Principles of argumentation; analysis of issues and modes of proof; methods of refutation.

Sp 333-334 Shakespeare Credit: 6 semester hours
Critical study of selected tragedies and comedies.

Sp 421 Phonetics Credit: 2 semester hours
Recognition and analysis of the formation and production of sounds of English.

Sp 431 Play Direction Credit: 3 semester hours
Fundamentals of directing; mounting scripts; study of movement and handling of actors in space.

Sp 432 Speech Correction Credit: 3 semester hours
Principles of speech correction in terms of cause and treatment of speech defects.

DIVISION OF SCIENCE AND MATHEMATICS

The objectives of the Division of Natural Sciences and Mathematics are:

1) To provide specialized training for students who are interested in teaching biology, chemistry, mathematics, physics, and the broad field of science.

2) To prepare students for entrance into the studies of dentistry, engineering, medical technology, medicine, and pharmacy.

3) To meet the needs of students planning to pursue advanced study in the specialized areas of biology, chemistry, laboratory technology, and mathematics.

4) To offer those science courses which are considered a part of the Bethune-Cookman General Education Program.

The Division of Science and Mathematics offers courses leading to the Bachelor of Science degree in Biology, Chemistry, Mathematics,
Medical Technology, Physics, and Engineering (in cooperation with Tuskegee Institute).

A degree in Engineering is offered in cooperation with Tuskegee Institute. A degree in Medical Technology is offered in cooperation with an approved school of Medical Technology.

The following courses are required of all Science and Mathematics Majors:

- Biology — 141-142
- Chemistry — 141-142
- Mathematics — 130-133
- Physics — 241-242

Biology majors may substitute Bi 145-146 for Bi 141-142. The General Education Science and Mathematics courses may be waived when other courses in these subjects are required for the major. Science and mathematics majors may substitute Ma 133 and Ma 130 for Ma G131-132. All science and mathematics majors must elect either French or German to satisfy the Foreign Language requirement.

### PRE-PROFESSIONAL AREAS

1. Pre-Dentistry
2. Pre-Medical
3. Pre-Medical Technology
4. Pre-Optometry
5. Pre-Pharmacy

Bethune-Cookman College offers programs in all of the above areas. The student who plans to study medicine or any of the related fields should take as broad a training as possible in the general cultural courses as well as the sciences. He may major in any division he chooses — humanities, social sciences, as well as natural sciences and mathematics. There are certain technical prerequisites in science, however, which are necessary for admission to medical or dental schools.

All schools belonging to The Association of American Medical Colleges include the following in their requirements: English, six hours; general biology or zoology, eight hours; general chemistry, eight hours; organic chemistry, eight hours; physics, eight hours. Most approved schools require or strongly recommend the following in addition: Comparative anatomy, embryology, analytical chemistry, physical chemistry, and a reading knowledge of French or German.

The Bethune-Cookman curriculum is designed to qualify the student for both the baccalaureate degree and admission to medical school. In the majority of cases students major in either biology or chemistry. Adjustments can be made so that requirements in the student's major field may be met. Students planning to enter medical school should plan their course of study with the pre-medical adviser.

### THE AREA OF BIOLOGY

The requirements for a major in biology are: a minimum of twenty-nine (29) semester hours in biology beyond Bi 145 and 146, including Bi 231, 232, 345, 346, 435, 437, 446; plus Ch 141, 142, 241, 242, 434;
Ma 133, 130, 160, 260; Ph 241, 242; and two years of either French or German. A biology minor is required to complete Bi 145, 146, 231, 232, 345, and 435. (Bi 430 may not be presented toward requirements of a major or minor in biology.)

### BIOLOGY MAJORS

#### Freshman Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gen. 110</td>
<td>1 hr.</td>
<td>Orientation</td>
<td>1 hr.</td>
</tr>
<tr>
<td>Eng 131-132</td>
<td>6 hrs.</td>
<td>Communications</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>ML 131-132</td>
<td>6 hrs.</td>
<td>For. Lang.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Ma 133</td>
<td>3 hrs.</td>
<td>Col. Algebra</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Bi 145-146</td>
<td>8 hrs.</td>
<td>Gen'l Zoology</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>Ch 141-142</td>
<td>8 hrs.</td>
<td>Gen'l Chem.</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>PE 111-112</td>
<td>2 hrs.</td>
<td>Activity</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Ma 130</td>
<td>3 hrs.</td>
<td>Analytical Trig.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>30 hrs.</td>
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#### Sophomore Year

<table>
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<tr>
<th>Course</th>
<th>Credit</th>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ML 231-232</td>
<td>3 hrs.</td>
<td>For. Lang.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Ma 160 &amp; 260</td>
<td>6 hrs.</td>
<td>Calculus with</td>
<td>6 hrs.</td>
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<td></td>
<td>P&amp;I&amp;S</td>
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<tr>
<td></td>
<td></td>
<td>Analytic Geometry</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>Bi 231-232</td>
<td>6 hrs.</td>
<td>Botany I &amp; II</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Ch 241-242</td>
<td>8 hrs.</td>
<td>Org. Chem.</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>PE 211-212</td>
<td>2 hrs.</td>
<td>Activity</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>SP 230</td>
<td>3 hrs.</td>
<td>Fund. of Speech</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Psy 230</td>
<td>3 hrs.</td>
<td>Gen'l Psy.</td>
<td>3 hrs.</td>
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<tr>
<td>TOTAL</td>
<td>37 hrs.</td>
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</table>

#### Junior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credit</th>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bi 345-346</td>
<td>8 hrs.</td>
<td>Comp. Vert.</td>
<td>8 hrs.</td>
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<tr>
<td>Mu 220</td>
<td>2 hrs.</td>
<td>Intro. to Art</td>
<td>2 hrs.</td>
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<tr>
<td>RP 230</td>
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<td>Intro. to Mus.</td>
<td>3 hrs.</td>
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<tr>
<td>TOTAL</td>
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#### Senior Year

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<th>Course</th>
<th>Credit</th>
<th>Requirement</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Genetics</td>
<td>4 hrs.</td>
<td>Gen'l Ecology</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Electives in</td>
<td>3 hrs.</td>
<td>Biology</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>Elective</td>
<td>3 hrs.</td>
<td>Biochemistry</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Animal</td>
<td>4 hrs.</td>
<td>Physiology</td>
<td>4 hrs.</td>
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<tr>
<td>Histology</td>
<td>4 hrs.</td>
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<tr>
<td>TOTAL</td>
<td>28 hrs.</td>
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</table>

### BIOLOGY

#### Course Descriptions

**Bi 141-142 General Biology**  
Credit: 8 semester hours  
An introduction to the entire field of biology, designed to point out its significance to a general education as well as to provide a background for major work in the field. A study of the fundamental processes of living things; the mechanics of growth, development, and heredity; concepts of ecology and evolution. Open to all students; required of all science and mathematics majors except biology majors. Lecture, two hours; laboratory, four hours.

**Bi 145 General Zoology I**  
Credit: 4 semester hours  
An introduction to the principles of biology with special reference to structure, body functions, natural history, classification, and evolution of the invertebrate animals. Lecture, two hours; laboratory, four hours.

**Bi 146 General Zoology II**  
Credit: 4 semester hours  
Prerequisite: Bi 145  
An introduction to vertebrate zoology. Structure, body function, natural history, classification, and evolution of the vertebrate animals. Lecture, two hours; laboratory, four hours. Required of all biology majors.

**Bi 231 Botany I**  
Credit: 3 semester hours  
A study of non-vascular plants, with emphasis on the structure, re-
production, and phylogenetic relationships. Lecture and laboratory combined, four hours.

**Bi 232 Botany II**  
Credit: 3 semester hours  
Prerequisite: Bi 231  
A study of vascular plants, with emphasis on the structure, development, reproduction, distribution, environmental relationships, phylogenetic relationships, and classification. It includes identification of the common local vascular plants. Field trips, including scheduled long trips which may be substituted for an appropriate number of regular sessions. Lecture and laboratory combined, four hours.

**Bi 334 Human Anatomy and Physiology**  
Credit: 3 semester hours  
Prerequisites: Bi 145 and 146 or Bi 141 and 142  
A course dealing with the complete and detailed structure of the human body and the functional interrelationships of its systems. Each system is treated as a unit, then as a coordinating and integrating part of the entire body. Three one-hour lecture periods per week.

**Bi 336 General Entomology**  
Credit: 3 semester hours  
Prerequisite: Bi 146 or Bi 141 and Bi 142  
A study of the general characteristics, morphology, metamorphosis, physiology, life cycles, and classification of insects. Field work in collection, preservation, and identification of representative insects in Florida. Lecture, one hour; laboratory, four hours.

**Bi 345 Comparative Vertebrate Anatomy**  
Credit: 4 semester hours  
Prerequisite: Bi 146  
A comparative study of the structure and evolution of organ systems in the different vertebrate groups. Representative forms are studied in the laboratory. Lecture and laboratory, six hours. Laboratory fee: $10.00.

**Bi 346 Vertebrate Embryology**  
Credit: 4 semester hours  
Prerequisite: Bi 146  
A study of the development of the vertebrate body from the maturation of the germ cell through the appearance of the organ system. Laboratory studies of the frog, chick, and the pig embryos. Lecture and laboratory, six hours.

**Bi 431-432 Independent Study (Formerly Bi 438-439)**  
Credit: 6 semester hours  
Prerequisites: Major status in biology and consent of the head of the department.  
Individual senior studies in a subject in which the student is particularly interested. Conferences, and field laboratory and library studies. Advanced studies in bacteriology, invertebrate zoology, anatomy, systematic botany, genetics, embryology, and biological literature are some of the topics for choice.

**Bi 445 Genetics**  
Credit: 4 semester hours  
Prerequisite: Bi 142 or Bi 146  
A study of the basic principles of heredity and variation and their
applications to plants and animals with emphasis on man. The vinegar fly (Drosophila) is used in a series of experiments in the laboratory. Lecture, two hours; and laboratory, four hours.

**Bi 437 General Ecology (Formerly Bi 335) Credit: 3 semester hours**
Prerequisites: Bi 146 and Bi 232, or Bi 141 and Bi 142.
A study of the relationships of plants and animals to their environment, and the laws affecting their geographical distribution. Special attention is given to local forms. Lecture, two hours; field or laboratory, two hours per week.

**Bi 445 General Bacteriology Credit: 4 semester hours**
Prerequisites: Bi 146, Bi 232 or Bi 141-142, and Ch 142
A study of Bacteria and related micro-organisms, their distribution, identification, classification, morphology, physiology, cultivation, pathology, methods of handling, and economic importance. Lecture, two hours; laboratory, four hours.

**Bi 446 Animal Physiology Credit: 4 semester hours**
Prerequisites: Bi 146, Ch 241, Ch 242
A study of the fundamental physiological activities of living cells, the physiochemical properties of protoplasm, feeding, digestion, metabolism, respiration, circulation, water and salt balance, excretion and coordination among the major animal groups. Lecture, two hours; laboratory, four hours.

**Bi 448 Histology Credit: 4 semester hours**
Prerequisites: Bi 232, Bi 445
Microscopic study of tissues, preparation for microscopic study; methods of killing, fixing, embedding, sectioning, and staining different types of tissue. Lecture and laboratory, six hours.

**THE AREA OF CHEMISTRY**

The requirements for a major in chemistry are: a minimum of thirty-six (36) semester hours in chemistry beyond Ch 141 and 142, including Ch 241, 242, 341, 342, 232, 433, 434, 411, 412, 431, 432, 435; plus Ma 133, 130, 160, 236, 260; Ph 241, 242; Bi 141, 142; and two years of German. A chemistry minor is required to complete twenty-four semester hours in chemistry. All chemistry majors are expected to pass A.C.S. tests in several areas.

**CHEMISTRY MAJORS**

<table>
<thead>
<tr>
<th>Freshman Year</th>
<th>Junior Year</th>
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<tbody>
<tr>
<td>Gen. G110</td>
<td>Bi 141-142</td>
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<tr>
<td>Eng 131-132</td>
<td>Eng 231-232</td>
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<tr>
<td>Ma 133</td>
<td>Ch 341-342</td>
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<tr>
<td>Ma 130</td>
<td>Sp. 230</td>
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<tr>
<td>Ch 141-142</td>
<td>Mu 220</td>
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<tr>
<td>PE 111-112</td>
<td>Ma 236</td>
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<tr>
<td>Ma 160</td>
<td>Fund. of</td>
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<td>Speech</td>
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<td>Orientation</td>
<td>Intr. to Mu.</td>
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<tr>
<td>Communications</td>
<td>Diff. Equa.</td>
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<td>EL. German</td>
<td>35 hrs.</td>
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<td>Col. Algebra</td>
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<td>Analyal Trig</td>
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<td>Gen'l Chem.</td>
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<td>PE—Health</td>
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<td>Calculus with</td>
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<td>PL Analytic</td>
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<tr>
<td>Geometry</td>
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<td>1 hr.</td>
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<td>6 hrs.</td>
<td>8 hrs.</td>
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<td>6 hrs.</td>
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<td>3 hrs.</td>
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<td>8 hrs.</td>
<td>2 hrs.</td>
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<td>2 hrs.</td>
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<td>6 hrs.</td>
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<td>35 hrs.</td>
<td>36 hrs.</td>
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Sophomore Year

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
<tr>
<td>ML 231-232 Inter. Ger.</td>
<td>6 hrs.</td>
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<td>Ma 260 Calculus with Analytic Geometry</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Ph 241-242 Col. Physics</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>Ch 241-242 Org. Chem.</td>
<td>8 hrs.</td>
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<tr>
<td>PE 211-212 PE—Health</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Psy. 230 Gen'l Psy.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Ch 232 Quan. Analy.</td>
<td>3 hrs.</td>
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<tr>
<td>TOTAL</td>
<td>36 hrs.</td>
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</table>

Senior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>RP 230 Intro. to Bible</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Ch 411 Chem. Sem.</td>
<td>1 hr.</td>
</tr>
<tr>
<td>Ch 431 In. Analysis</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Ch 435 Inorg. Chem.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Ch 437 Ind. Study &amp; Research</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Ar 220 Elective</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Ch 432 Biochemistry</td>
<td>3 hrs.</td>
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<td>TOTAL</td>
<td>34 hrs.</td>
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</table>

Students who want to be certified should consult with the Division of Education for details.

CHEMISTRY

Course Descriptions

**Ch 141 General Chemistry (Replaces Ch 151, Inorganic Chemistry)**

**Credit: 4 semester hours**

Corequisites: Ma 130 and Ma 133
Fundamental laws and theories of chemistry, properties of a number of common elements and compounds, laboratory practice and demonstration of the properties of both; chemical laws; elementary quantum and orbitals; theories and calculations. Lecture, three hours; laboratory, four hours.

**Ch 142 General Chemistry (Replaces Ch 152, Qualitative Inorganic Analysis)**

**Credit: 4 semester hours**

Prerequisite: Ch 141
Continuing elements and compounds, chemical laws, elementary quantum and orbitals, theories and calculations, and an introduction to the theories and procedures of qualitative analysis, covering ionic equilibria, ionic separations, and the identification of selected anions and cations. Lecture, three hours; laboratory, four hours.

**Ch 232 Quantitative Analysis (Replaces Ch 231-232)**

**Credit: 3 semester hours**

Prerequisite: Ch 142
A study of colorimetric, gravimetric, and volumetric analysis, chemical calculations. Theory of electrolytes; cells; activity. Lecture, one hour, laboratory, four hours.

**Ch 241-242 Organic Chemistry (Formerly Ch 341-342)**

**Credit: 8 semester hours**

Prerequisite: Ch 142
A study of the structure, synthesis, and reactions of organic compounds. Lecture, two hours, laboratory, four hours.

**Ch 341-342 Physical Chemistry (Formerly Ch 431-432)**

**Credit: 8 semester hours**

Prerequisites: Ma 260, Ph 242, Ch 232
A study of the properties of gases, liquids, solids; theories of solutions, colloids, chemical equilibria and phase diagrams; elementary
thermodynamics, ionization, electrochemistry, atomic structure, nuclear chemistry; introduction to quantum theory. Lecture, two hours; laboratory, four hours.

Ch 411-412 Chemical Seminar (Replaces Ch 401, Chemical Seminar) Credit: 2 semester hours
Prerequisite: 16 semester hours in chemistry.
A weekly seminar on the current trends in chemistry and a study of chemical literature and sources of chemical information. Not more than one absence is permitted per semester. Required of all majors and minors in chemistry. One hour weekly.

Ch 431 Instrumental Analysis Credit: 3 semester hours
Prerequisites: Ch 232, Ch 242, Ph 242
Study of the theory and application of instrumentation in chemical analysis, including potentiometry, voltametry, coulometry, conductometry, chromatography, ion exchange, absorption of radiation, emission of radiation, and radio-activity measurements. Lecture and laboratory, four hours.

Ch 432 Biochemistry (Formerly Ch 434) Credit: 3 semester hours
Prerequisites: Ch 242, Ph 242
The chemical approach to living systems and the common biological processes. Required of biology and chemistry majors. Lecture, two hours; laboratory, four hours.

Ch 433-434 Advanced Chemistry Credit: 6 semester hours
Prerequisite: Ch 242, 232, 342.
Some of the more advanced topics in chemistry and a study of modern theories of structure and interpretations of reactions. Elective in Inorganic, Organic, Physical or Analytical Chemistry.

Ch 435 Inorganic Chemistry Credit: 3 semester hours
Prerequisites: Ch 142 and Ch 232
Study of periodicity in the chemistry of the elements; descriptive inorganic chemistry; synthesis of inorganic compounds.

Ch 437-438 Independent Study and Research Credit: 6 semester hours
A program in which students with advanced standing may do undergraduate research and independent study in the form of supervised work on an experimental or theoretical project of specific interest to the students.

ENGINEERING
(The Three-Two Plan)

A program of study is offered under cooperative arrangements between Bethune-Cookman College and Tuskegee Institute under which students are enabled to pursue combined liberal arts and engineering curriculums.
The "three-two plan" provides that a student attends Bethune-Cookman College for the first three years taking a program that has been carefully designed to include most of the necessary mathematics, science and other pre-engineering subjects as well as a broad general education program, and then attend Tuskegee Institute for two years for the completion of specialization courses in engineering. If his work is completed satisfactorily, he receives the Bachelor of Arts degree from Bethune-Cookman College at the end of his fourth college year and at the end of his fifth year the Bachelor of Science degree in Electrical or Mechanical Engineering from Tuskegee Institute.

Tuskegee Institute is fully accredited by national (ECPD) and regional agencies and is the only predominantly Negro engineering college offering both BS and MS degree programs.

Engineering students may be exempted from certain general education courses, and the residence requirement which states: "The entire last year of study must be pursued in residence at the college," is waived provided the fourth college year is spent in residence in the engineering program at Tuskegee Institute.

Because of the rigorous nature of the engineering curriculum only superior students will be admitted to the program and above average grades must be secured and maintained. In some cases a summer course sometime during the five-year period may be needed to complete all requirements for the engineering degree.

A student following the 3-2 Engineering Program in cooperation with Tuskegee Institute may waive 6 hours in mathematics after completing one successful year in study at Tuskegee provided he has credit in E 331 and E 332.

### ENGINEERING MAJORS

#### Freshman Year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gen G110</td>
<td>Orientation</td>
<td>1 hr.</td>
</tr>
<tr>
<td>Eng 131-132</td>
<td>Communications</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>ML 131-132</td>
<td>For. Lang.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Ma 133</td>
<td>Col. Algebra</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Ch 141-142</td>
<td>Gen'l Chem.</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>Ma 130</td>
<td>Analytical Trig.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>PE 111-112</td>
<td>PE—Health</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Art 220</td>
<td>Intro. to Art</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Ma 160</td>
<td>Calculus with Pl.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td></td>
<td>Analytic Geometry</td>
<td></td>
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<td>TOTAL</td>
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#### Sophomore Year

<table>
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<th>Course Name</th>
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<tbody>
<tr>
<td>Eng 231-232</td>
<td>W. Literature</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Ma 260</td>
<td>Calculus with S. Analytic Geometry</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Ph 241-242</td>
<td>Col. Physics</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>E 221</td>
<td>Eng. Draw'g</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>PE 211-212</td>
<td>PE—Health</td>
<td>2 hrs.</td>
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<tr>
<td>Ed 232</td>
<td>Hist. &amp; Phil. of Ed.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Ma 236</td>
<td>Diff. Equa.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Mus 220</td>
<td>Intro to Mus.</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Ma 234</td>
<td>Intro to Linear Alg.</td>
<td>3 hrs.</td>
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#### Junior Year

<table>
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<tr>
<td>Soc. Sci.</td>
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<tr>
<td>Bi 141-142</td>
<td></td>
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</tr>
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<td>RP 331</td>
<td></td>
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<tr>
<td>E 331</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ma 333</td>
<td></td>
<td></td>
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<tr>
<td>Psy 230</td>
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<tr>
<td>E 332</td>
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<tr>
<td>Ma 332</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electives</td>
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<td>6 hrs.</td>
</tr>
<tr>
<td>Gen'l Biology</td>
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<td>8 hrs.</td>
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<tr>
<td>Intro to Bible</td>
<td></td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Applied Mec.</td>
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<td>3 hrs.</td>
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<tr>
<td>Adv. Cal'lus</td>
<td></td>
<td>3 hrs.</td>
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<tr>
<td>Gen'l Psy.</td>
<td></td>
<td>3 hrs.</td>
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<tr>
<td>Effective</td>
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<tr>
<td>Applied Mec.</td>
<td></td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Intro to Diff. Geometry</td>
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<td>3 hrs.</td>
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<td>TOTAL</td>
<td>36 hrs.</td>
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</table>

TOTAL 37 hrs.
ENGINEERING
Course Descriptions

E 221 Engineering Drawing  Credit: 2 semester hours
Development of vocabulary and acquisition of ability to communicate in the language of engineering drawing, specifically including emphasis upon the use of instruments, lettering and orthographic projection. Laboratory: 6 hours:

E 222 Engineering Drawing  Credit: 2 semester hours
Continuation of 221—Basic principles of descriptive geometry. Practical engineering applications. Prerequisite: E 221. Laboratory hours: 6.

E 331 Applied Mechanics  Credit: 3 semester hours
Statics—Resolution of force systems, moments, equilibrium, frame structures, friction, flexible-cables, centroids and second moments. Prerequisite: Ph 241 and Ma 260.

E 332 Applied Mechanics  Credit: 3 semester hours

THE AREA OF MATHEMATICS
The requirements for a major in mathematics are: a minimum of thirty-nine (39) semester hours in mathematics beyond Ma 133 and 130, including Ma 160, 260, 234, 236, 331, 332, 333, 433, 434, 437, 438; plus Ch 141, 142; Bi 141, 142; Ph 241, 242; and two years of either French or German. A mathematics minor is required to complete a minimum of 24 semester hours in mathematics, including Differential and Integral Calculus.

MATHEMATICS MAJORS

<table>
<thead>
<tr>
<th>Freshman Year</th>
<th>Orientation 1 hr.</th>
<th>Soc. Sci. 6 hrs.</th>
<th>Electives 6 hrs.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gen. G110</td>
<td></td>
<td>Bi 141-142</td>
<td></td>
</tr>
<tr>
<td>Eng. 131-132</td>
<td></td>
<td>Ma 331</td>
<td></td>
</tr>
<tr>
<td>ML 131-132</td>
<td></td>
<td>Ma 333</td>
<td></td>
</tr>
<tr>
<td>Ma 133</td>
<td></td>
<td>Ma 220</td>
<td></td>
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<td>Ma 130</td>
<td></td>
<td>Ma 332</td>
<td></td>
</tr>
<tr>
<td>Ch 141-142</td>
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<td>Psy 230</td>
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<tr>
<td>PE 111-112</td>
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<tr>
<td>Ma 160</td>
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<table>
<thead>
<tr>
<th>Sophomore Year</th>
<th>W. Literature 6 hrs.</th>
<th>RP 230</th>
<th>Intro. to Bible 3 hrs.</th>
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<tbody>
<tr>
<td>Eng 231-232</td>
<td></td>
<td>Ma 433-434</td>
<td></td>
</tr>
<tr>
<td>ML 231-232</td>
<td></td>
<td>Ma 343-438</td>
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<tr>
<td>Ma 260</td>
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<td>Ma 343-438</td>
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<tr>
<td>Ph 241-242</td>
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<td>RP</td>
<td>Intro. to Bible 3 hrs.</td>
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<tr>
<td>Art 220</td>
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<td>intro. to Bible 3 hrs.</td>
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<tr>
<td>PE 211-212</td>
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<td>intro. to Bible 3 hrs.</td>
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<tr>
<td>Sp 230</td>
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<td>intro. to Bible 3 hrs.</td>
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<tr>
<td>Ma 234</td>
<td></td>
<td></td>
<td>intro. to Bible 3 hrs.</td>
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<tr>
<td>Ma 236</td>
<td></td>
<td></td>
<td>intro. to Bible 3 hrs.</td>
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<table>
<thead>
<tr>
<th>Junior Year</th>
<th>Electives 6 hrs.</th>
<th>Gen'l Biology 8 hrs.</th>
<th>Analytic Pl. 3 hrs.</th>
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<tr>
<td>Electives</td>
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<tr>
<td>Ma 331</td>
<td></td>
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<tr>
<td>Ma 333</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Ma 220</td>
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<td></td>
</tr>
<tr>
<td>Ma 332</td>
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<tr>
<td>Psy 230</td>
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<table>
<thead>
<tr>
<th>Senior Year</th>
<th>Intro. to Bible 3 hrs.</th>
<th>Prob. &amp; Sta. 6 hrs.</th>
<th>Electives 12 hrs.</th>
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<td>Intro. to Bible</td>
<td></td>
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<tr>
<td>Ma 433-434</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ma 343-438</td>
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<td></td>
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<tr>
<td>RP 230</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ma 437-438</td>
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<tr>
<td>Soc. Sci.</td>
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<td>33 hrs.</td>
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<table>
<thead>
<tr>
<th>Elective 3 hrs.</th>
<th>3 hrs.</th>
<th>1 &amp; II 6 hrs.</th>
<th>3 hrs.</th>
<th>3 hrs.</th>
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</thead>
<tbody>
<tr>
<td>Elective 3 hrs.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Elective 3 hrs.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>33 hrs.</td>
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</tbody>
</table>
Ma 130 Analytical Trigonometry (Replaces Ma 136, Plane Trigonometry)
Credit: 3 semester hours
Corequisite: Ma 133
A study of trigonometry with the emphasis on the definitions and properties of the trigonometric functions as functions of a real variable, and their use in the solution of right and oblique triangles, the graphs of the trigonometric functions and the basic properties that are exhibited by these graphs and that are contained in the basic trigonometric identities; addition formulas and proofs of these formulas; the law of sines and cosines, the inverse trigonometric functions, the trigonometric form of a complex number, nth roots of a number.

Ma 131-132 College Mathematics (Ma 131 is prerequisite to Ma 132)
Credit: 3 semester hours
The basic mathematics course for General Education. Principles and techniques of elementary algebra; the rational number system; algebra as a generalization of arithmetic, first and second degree equations; ratio, proportion, and variation; operations with approximate numbers; indirect measurement; functional relationships; logarithms; simple and compound interest; and annuities, informal geometry, principles of statistics.

Ma 133 College Algebra (Replaces Ma 233)
Credit: 3 semester hours
Prerequisite: Appropriate score on the Mathematics Placement Test. This course includes such topics as functions and their graphs, variations, logarithms, progressions, systems of natural, rational, irrational, real and complex numbers; relation and functions, sets, partial fractions, matrices, series and inequalities.

Ma 160 Calculus with Plane Analytic Geometry (Replaces Ma 251)
Credit: 6 semester hours
Prerequisites: Ma 130 and Ma 133
An introduction to analytic geometry; rectangular and polar coordinate systems, set of ordered pair of real numbers, graphs of equalities and inequalities; straight line equations, linear inequalities in two variables, equations and inequalities of second degree and transformations of coordinate systems; functions, limits, derivatives and their applications, integrals, definite integrals, exponential functions, logarithmic functions, trigonometric and inverse trigonometric functions.

Ma 230 Introduction to Modern Mathematics (Formerly Ma 432)
Credit: 3 semester hours
Prerequisite: Ma 132
An introductory study of the history and systems of numeration, positional number systems; elementary logic, basic theory of sets, relations, functions, and probability. Designed for elementary education majors and junior high school teachers.
Ma 234  Introduction to Linear Algebra  Credit: 3 semester hours
Prerequisite: Ma 160, and corequisite: Ma 260
Uses of vectors and matrices in coordinate geometry, concept of linear independence, finite dimensional vector spaces, sub-space, basis, dimension; linear equations, use of matrices in the solution of linear equations, matrix manipulation, relationship between the theory of linear equations and vector space theory; quadratic forms.

Ma 236  Differential Equations (Formerly Ma 336)  Credit: 3 semester hours
Prerequisite: Ma 260
Theoretic and devoted to mechanical techniques for solving special types of equations, with a balance between applications and theory; the meaning of a differential equation and its solution, first order equations and their applications, theory and applications of linear equations of second and higher order, the Laplace transform, systems of linear equations, the series methods of solution, the nature and significance of existence theorems.

Ma 260  Calculus with Solid Analytic Geometry (Replaces Ma 252)  Credit: 6 semester hours
Prerequisite: Ma 160
Three dimensional analytic geometry to handle partial derivatives and multiple integrals. Formal integration, further applications of the calculus, continuous and differentiable functions, sequence and series, plane curves, vectors, differential calculus of functions of several variables, multiple integration, line and surface integrals.

Ma 331  Analytic Plane Projective Geometry (Formerly College Geometry)  Credit: 3 semester hours
Prerequisites: Ma 130, and Ma 133
A study of the basic properties of point transformations, group transformations, cross ratio, involutions, the principle of duality.

Ma 332  Introduction to Differential Geometry  Credit: 3 semester hours
Prerequisite: Ma 260
The classical theory of curves and surfaces in the neighborhood of a point. Differential geometry in the small. Differential forms and the calculus of curves and surfaces.

Ma 333  Advanced Calculus (Replaces Ma 353, Calculus and Analytic Geometry)  Credit: 3 semester hours
Prerequisite: Ma 260
Infinite series, special functions; Legendre polynomials, Fourier series, functions of several variables, functions of a complex variable, etc.

Ma 334  Introduction to Real Variables  Credit: 3 semester hours
Prerequisite: Ma 333
Real numbers, complex numbers, set theory, spaces, metric and Hausdorff spaces, Euclidean spaces, functions, continuity, differentiation, applications to classical analysis, integration, series.
Ma 336 Number Theory
Prerequisites: Ma 260 and Ma 234
Factorization; prime numbers, congruences, quadratic residues, continued fractions, diophantine equations.

Ma 431 Vector Analysis
Prerequisite: Ma 260
Addition of vectors, operation with scalars and vectors, the scalar product, the vector product, triple products; the derivation of a vector, the gradient, divergence, curl, Laplacian, line, surface, volume integrals, Gause's, Green's, Stoke's theorems.

Ma 433 Probability and Statistics I
Prerequisite: Ma 132
Introduction to probabilities; independence trials, functions on the sample space; approximations to the binomial distribution; elementary statistics, applications to practical problems from physics, biology, social science, business or every-day life.

Ma 434 Probability and Statistics II
Prerequisites: Ma 433 and Ma 260
Continuous sample space; limit theorems, stochastic processes, statistical inference, statistical models.

Ma 437 Abstract Algebra I
Prerequisites: Ma 234 and Ma 260
Basic concepts of abstract algebra; elementary properties of integers; congruences; groups, rings, fields, integral domains; polynomials over a field; further group theory; further linear algebra.

Ma 438 Abstract Algebra II
Prerequisite: Ma 437
Matrices; linear systems; vector spaces; vector geometry; linear transformations; linear programming; game theory.

Ma 439 Introductory Computer Programming
Prerequisite: Approval of Instructor
Methods of computer programming involving the basic language of Fortran II and IV.

MEDICAL TECHNOLOGY
Bethune-Cookman College, in cooperation with a school of Medical Technology approved by The American Society of Clinical Pathologists, offers courses leading to the Bachelor of Science Degree in Medical Technology, and the completion of course requirements for a certificate in Medical Technology. A student in this curriculum will fulfill all the requirements for graduation from Bethune-Cookman College during the first three years of study — at least one summer session may be required in order to meet graduation requirements. The fourth year (12 months) will be spent in clinical training at an approved hospital. Upon
the completion of this curriculum, the student will be qualified to take the national tests for certification in Medical Technology.

**MEDICAL TECHNOLOGY**

**Freshman Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation</td>
<td>1 hr.</td>
</tr>
<tr>
<td>Communications</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>For. Lang.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Col. Alge.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Gen'l Zool.</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>Gen'l Chem.</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>PE—Health</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>An. Trig.</td>
<td>3 hrs.</td>
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<tr>
<td>TOTAL</td>
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**Sophomore Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>W. Literature</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Intro. to Art</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Electives</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Bot. &amp; II</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Org. Chem.</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>PE—Health</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Quan. Anal.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Intro. to Mu.</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Funda of Speech</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>38 hrs.</td>
</tr>
</tbody>
</table>

**Junior Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intro. to Bible</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Col. Physics</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>Inst. Anal.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Gen'l Bact.</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>Elective</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Gen'l Psy.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Biochemistry</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Histology</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>31 hrs.</td>
</tr>
</tbody>
</table>

**THE AREA OF PHYSICS**

In addition to the general College requirements, the requirements for a major in physics are: a minimum of thirty-six (36) semester hours in physics beyond General Physics I and II, including Ph 241, 242, 331, 332, 343, 434, 435, 440; Plus Ma 160, 260, 236 and three (3) semester hours in mathematics at the 300 or 400 level; Ch 141, 142; Bi 141, 142; and two years either German or French.

A physics minor requires a minimum of twenty (20) semester hours in physics including Ph 241, 242, 440 plus eight (8) additional hours in physics at the 300 or 400 level.

**PHYSICS MAJORS**

**Freshman Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation</td>
<td>1 hr.</td>
</tr>
<tr>
<td>Communications</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>For. Lang.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Col. Alge.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>An. Trig.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Gen'l Chem.</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>PE—Health</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Calculus with Pl. Analytic Geometry</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>35 hrs.</td>
</tr>
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</table>

**Junior Year**

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electives</td>
<td>9 hrs.</td>
</tr>
<tr>
<td>Gen'l Bio.</td>
<td>8 hrs.</td>
</tr>
<tr>
<td>Mec. I &amp; II</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Heat &amp; Ther.</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>Elective</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Elec. Math.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Intro. to Mu.</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>35 hrs.</td>
</tr>
</tbody>
</table>
### Sophomore Year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eng. 231-232</td>
<td>W. Literature</td>
<td>6 hrs.</td>
<td></td>
</tr>
<tr>
<td>ML 231-232</td>
<td>For. Lang.</td>
<td>6 hrs.</td>
<td></td>
</tr>
<tr>
<td>Ma 260</td>
<td>Calculus with</td>
<td>6 hrs.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>S. Analytic Geometry</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ph 241-242</td>
<td>Col. Physics I &amp; II</td>
<td>8 hrs.</td>
<td></td>
</tr>
<tr>
<td>Art 220</td>
<td>Intro. to Art</td>
<td>2 hrs.</td>
<td></td>
</tr>
<tr>
<td>PE 211-212</td>
<td>PE—Health</td>
<td>2 hrs.</td>
<td></td>
</tr>
<tr>
<td>Ma 236</td>
<td>Diff. Equa.</td>
<td>3 hrs.</td>
<td></td>
</tr>
<tr>
<td>Psy 230</td>
<td>Gen'l Psy.</td>
<td>3 hrs.</td>
<td></td>
</tr>
<tr>
<td>SP 230</td>
<td>Funda. of Speech</td>
<td>3 hrs.</td>
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<tr>
<td>TOTAL</td>
<td></td>
<td>39 hrs.</td>
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### Senior Year

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>RP 230</td>
<td>Intro. to Bible</td>
<td>3 hrs.</td>
<td></td>
</tr>
<tr>
<td>Ph 434-435</td>
<td>Elec. &amp; Mag. I &amp; II</td>
<td>6 hrs.</td>
<td></td>
</tr>
<tr>
<td>Ph 440</td>
<td>Mod. Physics</td>
<td>4 hrs.</td>
<td></td>
</tr>
<tr>
<td>Ph 446</td>
<td>Elective</td>
<td>3 hrs.</td>
<td></td>
</tr>
<tr>
<td>RP</td>
<td>Elec. in Rel. &amp; Philos.</td>
<td>3 hrs.</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>27 hrs.</td>
<td></td>
</tr>
</tbody>
</table>

### PHYSICS

#### Course Descriptions

**Ph 241 College Physics I**
- **Credit:** 4 semester hours
- **Prerequisite:** Ma 160. Corequisite: Ma 260
- For engineering, mathematics, and science, except medical technology majors. General principles involved in mechanics, heat, and sound, utilizing the concepts of calculus. Three lectures and four laboratory hours per week.

**Ph 242 College Physics II**
- **Credit:** 4 semester hours
- **Prerequisites:** Ph 241 and Ma 260
- General principles involved in light, magnetism, electricity, and modern physics, utilizing the concepts of calculus. A fundamental course which is prerequisite for all advanced physics courses. Three lectures and four laboratory hours per week.

**Ph 331-332 Mechanics I and II**
- **Credit:** 6 semester hours
- **Prerequisite:** Ph 242
- An introduction to vector mechanics, statics, kinematics and dynamics of particles and rigid bodies. Mathematical and vector analysis developed as needed. Ph 331 is prerequisite to Ph 332. Two lectures and three laboratory hours per week.

**Ph 341-342 General Physics I and II (Formerly Basic College Physics)**
- **Credit:** 8 semester hours
- For medical technology and non-science majors. Methods and principles of physics without the use of calculus. Selected topics from the fields of mechanics, heat, sound, electricity, magnetism, and optics. Ph 341 is prerequisite to Ph 342. Three lectures and three laboratory hours per week.

**Ph 343 Heat and Thermodynamics**
- **Credit:** 4 semester hours
- **Prerequisite:** Ph 242
- Fundamental ideas of temperature, work, internal energy and heat. The first and second laws of thermodynamics, thermodynamics functions, and examples of their applications to simple physical and chemical problems, in physical chemistry and engineering. Statistical-mechanical interpretation of thermodynamic functions. Three lectures and three hours laboratory per week. Offered after 1966-67.
Ph 410 Intermediate Laboratory  Credit: 1 to 3 semester hours
This course is designed to provide additional laboratory experience for the advanced student. May be taken for 1 to 3 credits the same semester, but the total number of credits in a course must not exceed 3 per semester; and the total number of credits taken in different courses must not exceed 5. To accompany Ph 331, 332, 343, 434, 435, 446 and 440.

Ph 431 Earth Science  Credit: 3 semester hours
A well-balanced integrated survey of all the fundamental aspects of the earth, including meteorology, geology, and astronomy.

Ph 434-435 Electricity and Magnetism  Credit: 6 semester hours
Prerequisite: Ph 242
Intermediate level electrostatics and magnetic fields, introduction to scalar and vector products, steady and alternating currents, electromagnetic induction, instruments and advanced electrical measurements; applications to D. C. and A. C. machinery, electro-chemistry, thermoelectricity, magnetic properties of materials; an introductory treatment of Maxwell’s theory; ion motion, introduction to electronics, emphasis on problems. Two lectures and three laboratory hours per week. Offered after 1967-68.

Ph 440 Modern Physics  Credit: 4 semester hours
Prerequisite: Ph 242
Theories involved and advances made in physics since 1900. Elements of atomic and nuclear physics, electric interactions, theory of atomic structure, radioactivity, nuclear reactions, fundamental particles. Three lectures and three hours laboratory per week. Offered after 1967-68.

Ph 442 Computer Programming in Science  Credit: 4 semester hours
Prerequisites: Ph 242 and Ch 142
Elements of machine structure and logic; problem analysis; instructions; automatic programming, subroutines, assembly programs, languages. Three lectures and two laboratory hours. Offered after 1967-68.

Ph 446 Geometrical and Physical Optics  Credit: 4 semester hours
Prerequisite: Ph 242
A study of wave motions, properties of lenses, and simple optical instruments, phenomena of interference, diffraction, dispersion, and polarization; electromagnetic character of light, quantum theory. Three lectures and three hours laboratory per week. Offered after 1967-68.

DIVISION OF SOCIAL SCIENCE

The objectives of the Division of Social Science are:
1. To give the student an understanding of his social environment and of its influence upon the individual.
2. To help him acquire the skills and the knowledge essential to the everyday experiences of the business world.

3. To qualify him for subject matter skills essential to quality performance in his chosen subject area.

The Division of Social Science offers bachelor degrees with majors in Business Administration, Business Education, History and Sociology. The Division also offers courses to meet certification requirements in the broad field of Social Science. Minors or cognates may be taken in Political Science and Economics.

Certification in Social Science consists of 30 semester hours. The student is required to complete 6 hours in European History; 6 hours in United States History, and 15 hours of electives from Economics, Geography, Political Science, and Sociology. (See major advisor for information.)

**AREA OF BUSINESS**

The aims of the Business Area are to prepare selected students to teach commercial subjects in the secondary schools; to train students to become efficient secretarial and clerical workers; to prepare students with broad backgrounds for managerial, promotional, or other executive careers in business; and to prepare students for further study in the fields of Business Administration and/or Business Education.

A student may major in Business Administration and minor in Business Education, or in some other related field; or he may major in Business Education and minor in Business Administration. Each student should consult his major area advisor about the program which meets his interests and needs.

The Basic Curriculum shown below must be taken by all persons majoring in Business Administration:

- **Bus. 230A-230B** Principles of Economics 6 hours
- **Bus. 231** Introduction to Business 3
- **Bus. 232** Business Mathematics 3
- **BA 233** Bus. Org. & Management 3
- **BA 333-334** Principles of Accounting 6
- **Bus. 336** Business Law 3
- **BA 337** Principles of Marketing 3

Students showing proficiency, or interest, in Accounting-Management, or Marketing-Sales Management, or graduate school study, will select additional business subjects from the total list of offerings in consultation with the major area advisor.

**BUSINESS ADMINISTRATION.** The primary objective of this field of study is to prepare students for leadership positions in (1) accounting and management, (2) in marketing and salesmanship, or (3) for further study in graduate school. The major in Business is required to complete 24 semester hours, to include the following courses: BA 231, 233, 333, 334, 336, 337, and Economics 230A and 230B.
## BUSINESS ADMINISTRATION MAJOR

### Freshman Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation</td>
<td>1 hr.</td>
</tr>
<tr>
<td>Communications</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Mod. Lang.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Col. Math.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Electives</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Intro. to Bible</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Activity</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Intro. to Art</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>32 hrs.</td>
</tr>
</tbody>
</table>

### Junior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Econ 230 a &amp; b</td>
<td></td>
</tr>
<tr>
<td>BUS 333-334</td>
<td></td>
</tr>
<tr>
<td>Prin. of Ec.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Prin. of Acc.</td>
<td></td>
</tr>
<tr>
<td>Prin. of Mkt.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Electives</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Electives</td>
<td>5 hrs.</td>
</tr>
<tr>
<td>BUS 337</td>
<td></td>
</tr>
<tr>
<td>BUS 336</td>
<td></td>
</tr>
<tr>
<td>Prin. of Ins.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Bus. Law</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>32 hrs.</td>
</tr>
</tbody>
</table>

### Sophomore Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comm. 231-232</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>W. Literature</td>
<td></td>
</tr>
<tr>
<td>Eng 231-232</td>
<td></td>
</tr>
<tr>
<td>Typewriting</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Bus. Org. &amp; Mang't</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Bus. Math.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Intro. to Mu.</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>37 hrs.</td>
</tr>
</tbody>
</table>

### Senior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Int. Acctg.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Labor Prop.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Money &amp; Bkg.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Bus. Sem.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Cost Acctg.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Real Estate</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Prin. &amp; Prob.</td>
<td></td>
</tr>
<tr>
<td>Office</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Internship</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Electives</td>
<td>10 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>34 hrs.</td>
</tr>
</tbody>
</table>

## BUSINESS EDUCATION MAJOR

### Freshman Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orientation</td>
<td>1 hr.</td>
</tr>
<tr>
<td>Communications</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Mod. Lang.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Col. Math.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Electives</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Intro. to Bible</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Activity</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Intro. to Mu.</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>32 hrs.</td>
</tr>
</tbody>
</table>

### Junior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Econ. 230a-b</td>
<td></td>
</tr>
<tr>
<td>BUS 333-334</td>
<td></td>
</tr>
<tr>
<td>Prin. of Ec.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Ed. Psy.</td>
<td></td>
</tr>
<tr>
<td>Shorthand I &amp; II</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Prin. of Acc.</td>
<td></td>
</tr>
<tr>
<td>Bus. Eng.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Hist. &amp; Phil. of Ed.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Bus. Law</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Curriculum</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Elective</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>36 hrs.</td>
</tr>
</tbody>
</table>

### Sophomore Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eng 231-232</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>W. Literature</td>
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<tr>
<td>BE 231</td>
<td></td>
</tr>
<tr>
<td>BE 420</td>
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</tr>
<tr>
<td>BE 431</td>
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<tr>
<td>BE 430</td>
<td></td>
</tr>
<tr>
<td>Psy 333</td>
<td></td>
</tr>
<tr>
<td>Be 438</td>
<td></td>
</tr>
<tr>
<td>Ed. 430</td>
<td></td>
</tr>
<tr>
<td>Ed 460</td>
<td></td>
</tr>
<tr>
<td>Ed 490</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>37 hrs.</td>
</tr>
</tbody>
</table>

### Senior Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Typewriting III</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Shorthand III</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Filing &amp; Ofc. Practice</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Test &amp; Meas.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Spec. Math.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Hum. Growth &amp; Dev.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Sem. on Prin. &amp; Prob.</td>
<td>6 hrs.</td>
</tr>
<tr>
<td>Internship</td>
<td>9 hrs.</td>
</tr>
<tr>
<td>TOTAL</td>
<td>32 hrs.</td>
</tr>
</tbody>
</table>

**NOTE:** Persons who do not plan to teach will substitute other business courses and/or office internship. See Major Advisor.
BUSINESS

Description of Courses

Bus. 231 Introduction to Business  Credit: 3 semester hours
This course is an introductory course to the field of business — a background of information designed to familiarize the student with the function and structure of business enterprises within our economy and under our plan of government control.

BA 233 Business Organization and Management  Credit: 3 semester hours
The nature and structure of business enterprises with emphasis on problems of organization and problems involved in management.

BA 234 Personnel Management  Credit: 3 semester hours
An analysis of the day to day personnel problems of operating management; policy decisions involving selection, remuneration, work load, training, discipline and similar areas.

Bus. 230a Principles of Economics I  Credit: 3 semester hours
An introduction to principles, analysis, and policies is covered with major emphasis on micro economics: Market systems and resource allocation.

Bus. 230b Principles of Economics II  Credit: 3 semester hours
A continuation of the introduction to basic economics. The principles, policies, and practices of national income theory are included, with proper mix of micro- macro-theory.

Bus. 235-236 Introduction to Data Processing  Credit: 6 semester hours
Designed to acquaint students with the fundamentals of data processing. Emphasis is placed on punched card systems and applications; and introduction to computers and computer systems.

BA 332 Principles of General Insurance  Credit: 3 semester hours
A study of measurable risks as found in personal, business, and social activities. Methods of offsetting or minimizing these risks through the media of fire, bond, life, marine, or casualty insurance are included.

Bus. 333 Accounting Principles I  Credit: 3 semester hours
Provides basic training in accounting and business practices; deals with business papers and records; recording of basic transactions; preparation of financial statements, and reports.

Bus. 334 Principles of Accounting II  Credit: 3 semester hours
Continues the study of various forms of business organization, courses of business assets and their uses; analysis, classification, and recording of transactions; adjusting and closing of books; and the preparation of financial statement.

BA 365 Intermediate Accounting II and III  Credit: 6 semester hours
Fundamental accounting principles are more fully developed. Critical analysis of financial statements are made including those of financial, industrial, and commercial enterprises.
BA 463 Advanced Accounting Credit: 6 semester hours
This course involves a complete review of accounting theory applied on an advanced basis to the operations of profit and non-profit enterprises, including consolidations, fiduciaries, holding companies, etc.

Bus. 336 Business Law Credit: 3 semester hours
This course is an introduction to the basic principles of law that are applicable to contracts, agency, bailments, sales, negotiable instruments, employer-employee relations, business organizations and property.

BA 336b Business Law II Credit: 3 semester hours
This course builds upon the principles developed in the Business Law I course. Inclusion of unusual topics and cases particularly of benefit to potential accountants are provided.

BA 337 Marketing Principles Credits: 3 semester hours
A study of modern marketing practices, structures, and institutions. Aspects of advertising and modern salesmanship principles are included.

BA 338 Salesmanship Principles Credit: 3 semester hours
An introduction to selling. Emphasis is placed on the basic principles underlying the sales processes and their application to the problems of salesmen. Discusses the salesmen, the prospect, the customer, the company, and the product.

BA 430 Cost Accounting (IV) Credit: 3 semester hours
Includes modern practices of job order, process, and standardized costing.

BA 431 Auditing Principles Credit: 3 semester hours
Auditing Principles consists of an introductory study of modern auditing principles, procedures and practices. Laboratory and practice work will include performances required of the cash audit, the continuous audit, and the complete audit.

BA 434 Real Estate Principles and Practices Credit: 3 semester hours
Covers the nature and classification of property, types of estates, acquisition and transfer of interest, real estate brokerage, appraising, and property management.

BA 435 Labor Economics, and Problems Credit: 3 semester hours
Emphasis is placed on public and private issues of labor, the development and effect of company and union policies, etc.

BA 438 Money and Banking Credit: 3 semester hours
A study of money and banking, credit instruments, banking situations, the Federal Reserve System and its functions, and international banking transactions, etc.

BA 439 Business Seminar Credit: 3 semester hours
Provides opportunity for research; examination of some statistical methods and techniques used in modern business situations; and includes reading, discussing, interpreting, and applying current literature in economics, education, business and related fields.
Bus. 452 Office Internship Credit: 6 semester hours
Each student who will not teach must do six hours per week of intern­ship, for one semester, in some modern business office (such as that of an insurance company, a college, a bank, a trading business, or building and loan association).

EC 430 Corporate Finance Credit: 3 semester hours
A study of corporate sources and uses of funds. A review of the economics of finance and financial institutions will be made as deemed necessary.

EC 431 Economic and Business Statistics Credit: 3 semester hours
Involves the study of modern statistics, and statistical devices as required for effective analysis and interpretation of economic and business data. Includes time series.

BE 221 Typewriting I Credit: 2 semester hours
This course is designed to develop keyboard technique, with emphasis on speed, accuracy, and form. Simple tabulation is included.

BE 222 Typewriting II Credit: 2 semester hours
Prerequisite is Typewriting I or the equivalent. This course stresses greater speed and accuracy than that of Typewriting I. Projects in complex tabulation, manuscripts, and letter styling will be covered. Good English usage is emphasized.

BE 230a-230b Principles of Economics I and II Credit: 3 semester hours each
This course includes the study of the nature, structure, and function of the American Economy. Special attention will be given to National income concepts, the fundamental principles underlying production, exchange, and distribution of goods and services; and to the role of the price system in directing economic activity.

BE 331 Shorthand I Credit: 3 semester hours
Designed to develop an understanding of the basic theory of Gregg Shorthand as revised in 1963.

BE 332 Shorthand II Credit: 3 semester hours
Continues and reviews basic theory, but greater emphasis is placed on writing shorthand from dictation, and transcribing these "shorthand takes" into mailable form.

BE 335 Business English and Communication Credit: 3 semester hours
This course embraces a study of the effective use of the correct principles and techniques of English appropriate to the writing of good business letters, minutes of meetings, and business reports, with emphasis given to form, style, tone, content, and psychology in achieving desired action.

BE 423 Typewriting III Credit: 2 semester hours
Prerequisites are Typewriting I, and Typewriting II, or the equivalent. The course will be centered around a high-level of typewriting production.
BE 431 Shorthand III — Dictation and Transcription  
Credit: 3 semester hours  
Begins with a very rapid review of the entire theory of Gregg Shorthand. Proficiency in dictation and transcription beyond the general office requirements will be emphasized.

BE 433 Filing, and General Office Practice  
Credit: 3 semester hours  
In this course the student will be required to demonstrate successfully on-the-job proficiency. Practice in first-rate offices will be required by schedule.

BE 438meths. Special Methods: Teaching Business Subjects  
Credit: 3 semester hours  
This course involves a study of modern techniques and methods of teaching business subjects at the secondary level.

ECONOMICS  
(See Business, History and Political Science)

Ec 230a-230b Principles of Eco. I & II  
Credit: 6 semester hours
Ec 366 History of Pol. & Economic Thought  
Credit: 3 semester hours
Ec 434 Money & Banking  
Credit: 3 semester hours
Ec 435 Labor Problems  
Credit: 3 semester hours
Ec 437 Consumer Economics  
Credit: 3 semester hours
Ec 438 Marketing  
Credit: 3 semester hours
Ec 430 Corporate Finance  
Credit: 3 semester hours
Ec 431 Economic & Bus. Statistics  
Credit: 3 semester hours

GEOGRAPHY

Geo 230 Human Geography  
Credit: 3 semester hours  
The relationship of climate, soil, terrain, location, and other geographical factors to human activities and to the development of social relationships.

Geo 232 Resource-Use Education  
Credit: 3 semester hours  
Designed to acquaint students with the careless and unknowing destruction of resources and what is being done locally and nationally to preserve both natural and human resources.

AREA OF HISTORY

A major in History is required to take 24 hours beyond Hist. 131-132 to include at least 3 hours of US History, and at least 3 hours of European and Non-western History. Historiography and the Senior Seminar are required of majors.
Freshman Year

<table>
<thead>
<tr>
<th>Course</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>Eng 131-132</td>
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</tr>
<tr>
<td>Ma 131-132</td>
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</tr>
<tr>
<td>Hist 131-132</td>
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</tr>
<tr>
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<td>Mu 220</td>
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<tr>
<td>Ed 110</td>
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<td>PE 111-112</td>
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Sophomore Year

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<tbody>
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<tr>
<td>Eng 231-232</td>
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<td>ML 131-132</td>
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<tr>
<td>Hist 231</td>
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<tr>
<td>SP 230</td>
<td></td>
</tr>
<tr>
<td>RP 230</td>
<td></td>
</tr>
<tr>
<td>Hist 232</td>
<td></td>
</tr>
<tr>
<td>Psy 230</td>
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<td>PE 211-212</td>
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Junior Year

<table>
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<tr>
<td>Hist 330-332</td>
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<tr>
<td>Hist 233</td>
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<td>Pol Sc 131</td>
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<td>Ec 230</td>
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Senior Year

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<thead>
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<tbody>
<tr>
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<td>Hist 436</td>
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<td>Hist 437</td>
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Description of Courses

130 American History 3 semester hours
A survey course giving a comprehensive history of our country from colonial times to the present.

131-132 World Civilization 6 semester hours
A survey of the development of the great cultures of the past and present.

231 Forming a Nation 3 semester hours
US History from 1607-1820; study of colonial origins, era of the American revolution, establishment of the Constitution.

232 Civil War & Reconstruction 3 semester hours
US History from 1830-1877; Growth of Sectionalism, causes and course of the War; impact on national life; effects of reconstruction.

233 Growth of Industrial America 3 semester hours
US History from 1865-1918; emergence of modern America; industrial development; structural and organizational aspects, location trends; technology; and distribution.

234 Recent American History 3 semester hours
US History from 1918 to the present.

330 History of the Negro in America 3 semester hours
An advanced course dealing with the Negro from the time of his earliest appearance in America.
331 Modern Europe 1500-1815  3 semester hours
Nature, causes, social consequences of the Reformation, Catholic
Reformation. Evolution of political ideologies and institutions. Exp-
ansion of commerce and growth of empires; French Revolution
and the Age of Napoleon.

332 Modern Europe 1815-Present  3 semester hours
Development of European nationalities from 1815 to the present.
The Age of Metternich, rise of liberalism, industrial revolution, so-
cial, cultural, and economic bases of nationalism and imperialism.

335 Ancient World  3 semester hours
Origin and nature of early near-eastern and Greek cultures. Eco-
nomic, social, and political history of the Roman World.

427 Senior Seminar  2 semester hours
Introduction to methods and materials in historical research and
the writing of a research paper.

431 Latin American History  3 semester hours
An account of the major factors in the history of Latin America
from the period of European colonization to the present.

432 History of Russia  3 semester hours
Development of institutions and culture from Peter the Great to
the present. Emphasis on internal political, socio-economic, and
cultural developments.

433 Far Eastern History  3 semester hours
Historical backgrounds in China, Japan, Korea; invasion of western
influence; conflict of national interest; economic and cultural sys-
tems; Asiatic consciousness and world organization.

435 History of Africa  3 semester hours
History of the African continent during the modern period. Euro-
pean colonization and competition; internal; economic, social, and
political development; emerging African nationalism.

436 Historiography  3 semester hours
Methods and materials of history and an introduction to the major
historians from the Greeks to the present.

POLITICAL SCIENCE

A minor cognate in Political Science involves 15 hours beyond Pol.
438 is required for minors.
### Course Descriptions

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>131</td>
<td>American National Government</td>
<td>3 hours</td>
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<tr>
<td>132</td>
<td>State and Local Government</td>
<td>3 hours</td>
</tr>
<tr>
<td>230</td>
<td>World Politics</td>
<td>3 hours</td>
</tr>
<tr>
<td>232</td>
<td>Contemporary Political Systems</td>
<td>3 hours</td>
</tr>
<tr>
<td>335</td>
<td>US Foreign Policy</td>
<td>3 hours</td>
</tr>
<tr>
<td>430</td>
<td>History of Political Thought</td>
<td>3 hours</td>
</tr>
<tr>
<td>434</td>
<td>American Constitutional System</td>
<td>3 hours</td>
</tr>
<tr>
<td>437</td>
<td>International Organization</td>
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</tr>
<tr>
<td>438</td>
<td>Senior Seminar</td>
<td>2 hours</td>
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</table>

**AREA OF SOCIOLOGY**

Requirement for major: A Major in Sociology shall consist of 24 semester hours beyond Sociology 131-132, and shall include Sociology 230, Sociology 333 and Sociology 420. In addition, six semester hours from any two of the following: Political Science, Economics, Human Geography.

Students planning to teach in the area of Social Science must plan enough elective hours in other areas of the Social Science Division to meet the State of Florida requirements.
### Freshman Year

<table>
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<td>Gen. G110</td>
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<td>Eng 131-132</td>
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<td>Ma 131-132</td>
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<tr>
<td>Soc. 131</td>
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<tr>
<td>Soc. 132</td>
<td></td>
</tr>
<tr>
<td>Ch 141</td>
<td></td>
</tr>
<tr>
<td>Art 220</td>
<td></td>
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<tr>
<td>PE 111-112</td>
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</tr>
<tr>
<td>ML 131-132</td>
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</tr>
<tr>
<td>Orientation</td>
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<tr>
<td>Communications</td>
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<tr>
<td>Col. Math.</td>
<td>6 hrs.</td>
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<tr>
<td>Intro. to Soc.</td>
<td>3 hrs.</td>
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<tr>
<td>Soc. Prob.</td>
<td>3 hrs.</td>
</tr>
<tr>
<td>Chemistry</td>
<td>4 hrs.</td>
</tr>
<tr>
<td>Intro. to Art</td>
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<tr>
<td>PE Activity</td>
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<tr>
<td>Mod. Lang.</td>
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### Sophomore Year

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<tr>
<td>Eng 231-232</td>
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<tr>
<td>Sp 230</td>
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<td>Psy 230</td>
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<td>PE 211-212</td>
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<tr>
<td>Mu 220</td>
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<tr>
<td>Soc. 230</td>
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<tr>
<td>Hist. 130</td>
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<tr>
<td>W. Literature</td>
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<tr>
<td>Biology</td>
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<td>Funda. of Speech</td>
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<td>Gen'l Psy.</td>
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<td>Elec. in Phil. &amp; Religion</td>
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<tr>
<td>Intro. to Bible</td>
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<td>PE Activity</td>
<td>2 hrs.</td>
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<tr>
<td>Intro. to Mu</td>
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</tr>
<tr>
<td>Soc. Psy.</td>
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</tr>
<tr>
<td>American History</td>
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### Junior Year

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<tbody>
<tr>
<td>Soc. 324</td>
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<td>Soc. 331</td>
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<tr>
<td>Soc. 333</td>
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<td>Soc. 336</td>
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<td>Soc. 338</td>
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<tr>
<td>Soc. 340</td>
<td></td>
</tr>
<tr>
<td>Ec 230</td>
<td></td>
</tr>
<tr>
<td>Juv. Delinq'y</td>
<td>2 hrs.</td>
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<tr>
<td>The Family</td>
<td>3 hrs.</td>
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<tr>
<td>Soc. Anthro.</td>
<td>3 hrs.</td>
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<tr>
<td>Intro. to Soc.</td>
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<tr>
<td>Soc. Work</td>
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<tr>
<td>Rural Soc.</td>
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<tr>
<td>Criminology</td>
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<td>Prin. of Ec.</td>
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<tr>
<td>Electives in Pol. Sci.</td>
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<tr>
<td>Electives</td>
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<td><strong>TOTAL</strong></td>
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### Senior Year

<table>
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<tr>
<th>Course</th>
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<tbody>
<tr>
<td>Soc. 421</td>
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<tr>
<td>Soc. 424</td>
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<tr>
<td>Soc. 425</td>
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<tr>
<td>Soc. 430</td>
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<tr>
<td>Soc. 420</td>
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<tr>
<td>Soc. 490</td>
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<tr>
<td>Urban Soc.</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Intergroup</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>Relations</td>
<td>2 hrs.</td>
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<tr>
<td>Community Orga-</td>
<td>2 hrs.</td>
</tr>
<tr>
<td>nation</td>
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<tr>
<td>So. Research</td>
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<tr>
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<td>Field Intern-</td>
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<td>ship</td>
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<tr>
<td>Electives</td>
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<td><strong>TOTAL</strong></td>
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### Description of Courses

**131 Introduction to Sociology**
Credit: 3 semester hours
An analysis of the basic problems of human living, in terms of the social practices and institutions which man develops in order to solve them.

**132 Social Problems**
Credit: 3 semester hours
A study of major problems of individuals, families and communities. Social forces tending to disorganized basic groups, suggested remedial programs.

**230 Social Psychology**
Credit: 3 semester hours
A study of the way in which the inner life of human beings shapes, and is shaped, by the social institution in which they live.

**239 Sociological Theory**
Credit: 3 semester hours
Development of Social Theory and Sociology. A rapid survey of social theories to the 19th Century, and a more intensive study of the development of Sociology from then to the present date.

**331 The Family**
Credit: 3 semester hours
The biological, psychological and sociological bases of human family life. Special attention is given to the particular problems of family living in our culture.

**333 Social Anthropology**
Credit: 3 semester hours
Preliterate peoples and their culture; biological and cultural development; race; levels of culture.
340  Criminology  Credit: 3 semester hours

324  Juvenile Delinquency  Credit: 2 semester hours
The social nature of juvenile delinquency; methods of treatment and prevention.

336  Introduction to Social Work  Credit: 3 semester hours
A survey of the fields of social work, with emphasis upon qualifications, employment opportunities and general principles and techniques relative to each field.

338  Rural Sociology  Credit: 3 semester hours
A study of the nature of the development of rural life, with special attention given to the problem of the country home, church, and school, and to the migration of rural people to the urban areas.

420  Seminar in Sociology  Credit: 2 semester hours
Required of all seniors. A comprehensive preparation for graduation.

421  Urban Sociology  Credit: 2 semester hours
A study of the social aspects of modern urban life.

423  Intergroup Relations  Credit: 2 semester hours
A study of the factors underlying cooperation and conflict among racial, ethnic, religious, economic and other groups in the American culture.

425  Community Organization  Credit: 2 semester hours
A course designed to give the student insight into the philosophy and processes involved in determining and meeting community needs.

430  Social Research  Credit: 3 semester hours
An examination of basic principles involved in designing research in the Social Sciences: sources and evaluation of contemporary and historical data; use and evaluation of simple statistics; structuring of questionnaires and interviews; elements of projective techniques.

490  Field Internship  Credit: 9 semester hours
Students are assigned to state, government or local agencies for practical experience for a period of 9 weeks.
### Comparative Enrollment of College Students

**First Semester 1965-66 — 1966-67**

<table>
<thead>
<tr>
<th>Load and Classification</th>
<th>First Semester - 1965-66</th>
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<th>First Semester - 1966-67</th>
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<tbody>
<tr>
<td></td>
<td>Male</td>
<td>Female</td>
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<td>Freshman</td>
<td>141</td>
<td>171</td>
<td>312</td>
<td>183</td>
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<td>Sophomore</td>
<td>76</td>
<td>92</td>
<td>168</td>
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<tr>
<td>Junior</td>
<td>88</td>
<td>135</td>
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<td>138</td>
<td>218</td>
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<td>Special</td>
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<td>6</td>
<td><strong>8</strong></td>
<td>4</td>
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<td><strong>TOTAL</strong></td>
<td><strong>392</strong></td>
<td><strong>551</strong></td>
<td><strong>943</strong></td>
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## DEAN'S LIST, HONOR ROLL, AND HONORABLE MENTION
### SECOND SEMESTER 1965-66

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<td>Business Ed.</td>
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<td>Alexander, Abram</td>
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<td>Music</td>
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<td>3</td>
<td>Allen, Betty J.</td>
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<td>Anderson, Ann R.</td>
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<td>Anderson, Jacquelyn D.</td>
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<td>6</td>
<td>Atmore, Alice F.</td>
<td>Senior</td>
<td>Business Ed.</td>
<td>4.00</td>
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<td>7</td>
<td>Averyhart, Vera</td>
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<td>8</td>
<td>Baker, Gloria L.</td>
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<td>History</td>
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108  BETHUNE-COOKMAN COLLEGE

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Mathematics  
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Elementary Ed.  
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# GEOGRAPHICAL DISTRIBUTION OF STUDENTS

First Semester - 1966-67

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Total Number of States: 18 States plus the District of Columbia

Total Number of Foreign Countries: 7 Foreign Countries

Students from Florida: 875

Students from out of State and Foreign Countries: 203

TOTAL: 1,078

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Boykin, Rufus (2)  
Sanford, Florida

Bracy, George E. (1)  
Deerfield Beach, Florida

Bracy, Randolph (4)  
Jacksonville, Florida

Braddom, Alonzo (2)  
Ocala, Florida

Bradley, Wilbert Lewis (4)  
Green Cove Springs, Florida

Branch, James D. (2)  
Philadelphia, Pennsylvania

Braswell, Eleanor (4)  
Bradenton, Florida

Brazil, Silvia E. (3)  
Daytona Beach, Florida

Brannen, Jennette V. (3)  
Ft. Lauderdale, Florida

Brewer, Harold II (2)  
Palatka, Florida

Brewer, Loquita C. (1)  
Palatka, Florida

Bridges, Lucinda (4)  
Winter Haven, Florida

Bright, Mae Lois (4)  
Lawtey, Florida

Bright, Thomas M.  
Panama City, Florida

Bright, Tommy J. W. (3)  
Ocala, Florida

Bringier, William A. (2)  
Miami, Florida

Brinson, Annie Kate (4)  
Orlando, Florida

Brinson, Arthur R. (2)  
Leesburg, Florida

Brinson, Betty J. (1)  
Orlando, Florida

Bristow, Sylvia J. (1)  
Eustis, Florida

Broadus, Claudette E. (2)  
Jamaica, New York

Brockington, Kenneth W. (1)  
Jacksonville, Florida

Brown, Barbara A. (4)  
Bradenton, Florida

Brooks, James E. (1)  
Homestead, Pennsylvania

Brooks, Judith H. (1)  
Pittsburgh, Pennsylvania

Brown, Cornelia (2)  
Daytona Beach, Florida

Brown, Geraldine (1)  
Opa-Locka, Florida

Brown, Irene (4)  
Reddick, Florida

Brown, Karl A. (1)  
Jacksonville, Florida

Brown, Lawrence (1)  
Philadelphia, Pennsylvania

Brown, Ronald L.  
Newport News, Virginia

Brown, Ronnie M. (2)  
Bradenton, Florida

Brown, Saundra K. (1)  
Miami, Florida

Brown, Strickland J. (1)  
Plant City, Florida

Brown, Susanna (3)  
Clermont, Florida

Brown, William J. (4)  
Daytona Beach, Florida

Brown, Willie (2)  
Boynton, Florida

Bruton, Carolyn M. (1)  
Lake City, Florida

Bruton, Joseph J. (1)  
Orlando, Florida

Bryan, George C. (3)  
Daytona Beach, Florida

Bryan, Edna B. (2)  
Pleasantville, New Jersey

Bryan, Libby E. (4)  
Winter Park, Florida

Bryant, Patricia A. (4)  
East Palatka, Florida

Bryant, Sadie O. (4)  
Jacksonville, Florida

Bullard, Gwendolyn D. (3)  
West Hollywood, Florida

Butler, Cleve (1)  
St. Petersburg, Florida

Burgess, Wally (3)  
Philadelphia, Pennsylvania

Burke, Margetine J. (1)  
Orlando, Florida

Burke, Marilyn S. (3)  
Bainbridge, Georgia

Burney, Sandra D. (2)  
Crescent City, Florida

Burr, Clifton D. (1)  
Hollywood, Florida

Bush, Marsha L. (1)  
Daytona Beach, Florida

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Orlando, Florida

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Miami, Florida

Butler, Tyrone R. (1)  
Chicago, Illinois

Bynum, John W. (2)  
St. Petersburg, Florida

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Detroit, Michigan

Calhoun, Leo (1)  
Jacksonville, Florida

Callahan, Major (3)  
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Hastings, Florida

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Carstarphen, Nathaniel, Jr. (2)  
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Carswell, Rufus K. (2)  
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Cason, Eddie C. (4)  
Miami, Florida
Caul, Michael F. (2)  
Lakeland, Florida
Chandler, Abraham C., Jr. (2)  
Jacksonville, Florida
Chavis, Bernice (4)  
Jacksonville, Florida
Chester, Evelyn L. (1)  
Tampa, Florida
Christie, Raymond F. (1)  
Fort Lauderdale, Florida
Cisco, Norma M. (2)  
Monrovia, Africa
Clark, Charlie B. (1)  
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Parrish, Florida
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Clarke, William E. III  
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Clawson, George Q. (1)  
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Cloud, Angie C. (2)  
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Coleman, Deloris L. (4)  
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Coleman Gwendolyn J. (1)  
Jacksonville, Florida
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Coates, Katie M. (1)  
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Collie, Phillippa C.  
Nassau, Bahamas
Collins, Charles E. (1)  
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Comer, John Henry Jr. (1)  
Eustis, Florida
Cook, Nellie (2)  
Birmingham, Alabama
Cooper, Daniel Earl (2)  
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St. Stephen, South Carolina
Cooper, Lois E. (4)  
St. Stephen, South Carolina
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Cooper, Samuel Douglas (2)  
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Council, Karelyn E. (4)  
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Cowser, Joyce B. (1)  
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Cox, Lois L. (4)  
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Cox, Ralston C. (3)  
Hollywood, Florida
Cox, Rosalyn C. (1)  
Hallandale, Florida
Crawford, Joyce A. (1)  
Tampa, Florida
Creal, Ernest Emanuel (1)  
Tampa, Florida
Crooms, Reginald L. (1)  
Orlando, Florida
Cross, Bobby C. (1)  
Daytona Beach, Florida
Cumler, Kermit E. (2)  
Nassau, Bahamas
Cunningham, Joan Y. (1)  
St. Petersburg, Florida
Cunningham, Nathaniel Jr. (4)  
Quincy, Florida
Curry, Cynthia M. (4) Daytona Beach, Florida
Curry, Daisy R. (1) Dania, Florida
Curry, Diana (4) Dania, Florida
Curry, Earl F. (1) Leesburg, Florida
Curry, Robert N. Jr. (2) Jacksonville, Florida
Curtis, Florine (1) Baldwin, Florida
Dailey, Shirley A. (3) Pensacola, Florida
Daniels, Arthur C. (4) St. Petersburg, Florida
Daniels, Delores L. (1) Fort Pierce, Florida
Darby, Catherine (1) Tampa, Florida
Darby, Elizabeth R. (4) Jacksonville, Florida
Darling, Charles Alvin (2) Hollywood, Florida
Davis, Alvin J. (1) St. Petersburg, Florida
Davis, Barbara L. (2) Miami, Florida
Davis, James D. (1) Tampa, Florida
Davis, O'Hara (1) Jacksonville Beach, Florida
Davis, Nelson J. (3) Greenville, Alabama
Davis, Sylvester (1) Pompano, Florida
Davis, Velma D. (3) High Springs, Florida
Davis, Willie R. (1) Daytona Beach, Florida
Dawkins, Edward W. (3) Jacksonville, Florida
Dawson, Fred (4) Clarksdale, Mississippi
Dean, Patricia (2) McIntosh, Florida
Dean, Sharon B. (3) Miami, Florida
Debarros, Beverly A. (1) Norwich, Connecticut
Dell, Lowee E. (2) Tampa, Florida
Dennard, Lois P. (1) Belle Glade, Florida
Dennis, Shirley M. (4) Gainesville, Florida
Denson, Ingrid R. (4) Daytona Beach, Florida
Dent, Chester W. (1) Orlando, Florida
Deveaux, Marsha L. (1) Sanford, Florida

Dix, Washington A. (1) Jacksonville, Florida
Dixon, James C. (4) Leesburg, Florida
Donald, Sylvia B. (2) Pensacola, Florida
Donaldson, Carol L. (2) Hastings, Florida
Donovan, Rev. Albert F. (1) DeLeon Springs, Florida
Dorsett, Granville (1) Delray Beach, Florida
Dorsey, Erma Jean (1) Ocala, Florida
Dorsey, Margaret F. (3) Jacksonville, Florida
Douglas, Andrew W. (4) Delray Beach, Florida
DuBose, Brendyl J. (2) Pensacola, Florida
DuBose, Sherwood G. (1) Tampa, Florida
Duffy, Mildred A. (1) Winter Garden, Florida
DuPree, Vera D. (3) St. Augustine, Florida
Dunn, Maloyd (1) Pompano Beach, Florida
Dunn, Theresa L. (1) Orlando, Florida
Dyes, Clifteen R. (2) Miami, Florida

Eckles, John M. (4) West Palm Beach, Florida
Edwards, Mortieciele A. (1) St. Augustine, Florida
Edwards, Yolanda R. (2) Jacksonville, Florida
Epkins, Arnie R. (1) Live Oak, Florida
Epps, Joyce E. (3) Hobe Sound, Florida
Evans, Carreal (4) Fort Pierce, Florida
Evans, Clinton M. (0) Daytona Beach, Florida
Evans, John H. (1) Tampa, Florida
Evans, Laverne B. (1) Philadelphia, Pennsylvania
Evans, Sandra K. (1) Tampa, Florida
Everett, Patricia A. (2) Azores, Portugal

Fallins, Mary J. (2) Fruitland Park, Florida
Fears, Mary G. (1) Gadsden, Alabama
Feazell, James E. (2) Largo, Florida
Felder, Leo W. (3)  
St. Petersburg, Florida

Fells, Otis J. (1)  
Ft. Lauderdale, Florida

Finley, Barbara J. (4)  
Miami, Florida

Finley, Mary C. (2)  
Ocala, Florida

Fishburne, Lara D. (1)  
Jacksonville, Florida

Fisher, Theodore H. III (4)  
Florence, South Carolina

Fletcher, Charles F. (4)  
Jacksonville, Florida

Flood, Betty J. (1)  
Brooklyn, New York

Florence, Willie D. (1)  
Clewiston, Florida

Flowers, Booker S. (2)  
Chicago, Illinois

Flowers, Elisha E. (4)  
Haines City, Florida

Ayers, Mattie L. (3)  
Gadsden, Alabama

Gadsden, Alabama

Flowers, Rawleigh, Jr. (1)  
Hollywood, Florida

Ford, Carolyn Y. (1)  
Jacksonville, Florida

Floyd, Edward L. (3)  
Greenville, South Carolina

Fook, Alphonso L., Jr. (4)  
Chicago, Illinois

Ford, Henry E., Jr. (1)  
Deerfield, Florida

Ford, Jimmie (1)  
Ft. Lauderdale, Florida

Fordham, Charles H. (4)  
Daytona Beach, Florida

Foreman, Joyce E. (2)  
Jacksonville, Florida

Forman, Arthur (1)  
Creston City, Florida

Forman, Joann (4)  
Creston City, Florida

Foster, Deborah K. (1)  
Live Oak, Florida

Franklin, Carolyn Y. (4)  
Gainesville, Florida

Franklin, Elector A. (4)  
Seffner, Florida

Franklin, Jean P. (3)  
Tampa, Florida

Franklin, Louise B. (4)  
Daytona Beach, Florida

Frazier, Walter (2)  
Wauchula, Florida

Freeman, Ben M. (2)  
Norfolk, Virginia

Freeman, Brenda J. (4)  
Miami, Florida

Freeman, Lawrence P., Jr. (2)  
Jacksonville, Florida

Fryer, Wynton L. (1)  
Daytona Beach, Florida

Fuller, Carl E. (4)  
St. Augustine, Florida

Fultz, Mary Alice (2)  
Milton, North Carolina

Fultz, Mary Ann (2)  
Milton, North Carolina

Fultz, Mary Catherine (2)  
Milton, North Carolina

Fultz, Mary Louise (2)  
Milton, North Carolina

Furlow, Martha J. (1)  
Jacksonville, Florida

Futch, Ronald H. (3)  
Tampa, Florida

Feazell, James E. (1)  
Largo, Florida

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Greenville, South Carolina

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Panama City, Florida

Gaiter, Sheila Y. (2)  
Miami, Florida

Gallagher, Bloneva A. (1)  
W. Hollywood, Florida

Galvin, Larretta E. (3)  
Jacksonville, Florida

Gandy, Louis (2)  
Green Cove Springs, Florida

Garrett, Peggy J. (4)  
Alpharetta, Georgia

Garris, Michael E. (1)  
Norfolk, Virginia

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Tampa, Florida

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Daytona Beach, Florida

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Jacksonville, Florida

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Chestnut, Alabama

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Moss Point, Mississippi

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Nassau, Bahamas

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W. Hollywood, Florida
Glenn, Alma O. (1)  
Orlando, Florida
Glover, Edith J. (1)  
Nichols, Florida
Glover, Luther H. (1)  
Indianapolis, Indiana
Goff, Mary L. (3)  
Brooklyn, New York
Gore, Sandra L. (4)  
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Graham, Albert L. (3)  
Pompano, Florida
Graham, Norma L. (1)  
Leesburg, Florida
Graham, Raymond (2)  
Osierfield, Georgia
Graham, Robert L. (1)  
Charlotte, North Carolina
Granger, Erle R. (1)  
Jacksonville, Florida
Grant, Joyce M. (2)  
Jacksonville, Florida
Gray, Dadie L. (3)  
Baker, Florida
Green, Irma L. (2)  
Daytona Beach, Florida
Green, Jacquelyn V. (3)  
Miami, Florida
Green, Johnny J. (4)  
Riviera Beach, Florida
Greene, Cassandra A. (2)  
Daytona Beach, Florida
Greene, Dennis R. (3)  
Delray Beach, Florida
Greene, Herbert J. (1)  
Jacksonville, Florida
Greene, James R. (4)  
Palmetto, Florida
Griffin, Morrell (3)  
Dunnellon, Florida
Griffin, Nathan V. (1)  
Chicago, Illinois
Griffin, Winston L. (1)  
Miami, Florida
Grisby, Anthony (1)  
Delray Beach, Florida
Guest, Hazel M. (3)  
Daytona Beach, Florida
Guzman, Margaret G. (3)  
Tampa, Florida
Guzman, Marjorie G. (3)  
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Haddock, Gertha L. (2)  
Punta Gorda, Florida
Halback, Bettye J. (3)  
St. Stephen, South Carolina
Hall, Catherine C. (1)  
Winter Park, Florida
Hall, Netherland D. (4)  
Winter Park, Florida
Hall, Patricia A. (2)  
Birmingham, Alabama
Hall, Ronny D. (1)  
Alachua, Florida
Hall, Ruthie M. (4)  
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Hamilton, James W. (2)  
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Hamler, Jerome (3)  
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Hampton, Thais A. (2)  
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Hanks, Joyce A. (4)  
Crescent City, Florida
Hannans, Ranghilde J. (3)  
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Hardee, Jolene  
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Hardeman, Blanche (4)  
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Hargrove, Twanna Elaine (3)  
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Harmon, Shirley D. (2)  
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Kare, Suheil F. (1)  
Jerusalem, Jordan  
Keaton, Katherine (2)  
West Hollywood, Florida  
Kelly, Emma J. (4)  
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Kelley, Ruth A. (1)  
Leesburg, Florida  
Kelly, Altamese T. (1)  
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Kendall, Beamon L. (3)  
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Kendrick, James A. II (3)  
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Kennedy, Deborah L. (3)  
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Kidd, Julius H.  
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King, Lillian A. (4)  
Jacksonville, Florida  
King, Mary A. (2)  
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Kirkland, Hilda F. (4)  
Savannah, Georgia  
Knight, Earris D. (4)  
New Smyrna, Florida  
Knight, John A. (4)  
Sanford, Florida  
Kincey, Brenda J. (1)  
Ocala, Florida  
King, Clifford L. (2)  
Haines City, Florida  
King, Fred C. (1)  
Jacksonville, Florida  
King, Gail Antionette (3)  
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King, George (3)  
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LaFleur, Gothriel J. (4)  
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Landers, Reginald E. (1)  
Deland, Florida  
Lane, Curtis (3)  
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Lang, Terrell O. (1)  
St. Augustine, Florida  
Langley, Bennye B. (2)  
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Lauerman, John D. (3)  
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Lee, Bobby J. (1)  
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Leeks, Hazel B. (2)  
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Leggett, Donna M. (2)  
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Lemon, Franklin B. (4)  
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Leonard, Phyllis C. (4)  
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Leslie, Gene W. (1)  
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Lightfoot, Loretta (1)  
Hollywood, Florida  
Lindsey, Michael F. (4)  
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Little, Larry C. (4)  
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Livingston, John J. Jr. (3)  
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Long, Betty J. (4) Arcadia, Florida
Long, Helen E. (1) Tampa, Florida
Loper, Joneva L. (2) Daytona Beach, Florida
Lott, Beulah M. (2) Waycross, Georgia
Lovely, Lorin C. (3) Pensacola, Florida
Lovett, Deloris (1) Live Oak, Florida
Lowe, James (1) Phenix, Alabama
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Lucas, Vivian J. (1) Daytona Beach, Florida
Lucky, Juanita (1) Opa-Locka, Florida
Lundy, Brenda J. (4) Jacksonville, Florida
Lyons, Jonnie M. (3) Sarasota, Florida
McBride, Valentino R. (2) Pompano Beach, Florida
McCall, Frances L. (4) Eatonville, Florida
McCall, George L. (3) Pompano Beach, Florida
McCarty, Doris F. (2) Pensacola, Florida
McCray, Charlie G. (1) Bowling Green, Florida
McCracken, Dennis C. (1) Jacksonville, Florida
McIntosh, Norma J. (4) Florence, South Carolina
McKee, Betty J. (1) Opa-Locka, Florida
McKee, Johnny M. (2) Campbellton, Florida
McKinney, Rufus S. (4) Miami, Florida
McKnight, Elouise L. (1) Callahan, Florida
McMillan, Amos (1) Southport, North Carolina
McMillon, William (1) Pompano, Florida
McNair, Mary J. (1) St. Augustine, Florida
McNeal, Hiram B. (3) Philadelphia, Pennsylvania
McPhaul, Archie R. (4) Ormond, Florida
McRae, James H. (4) Brooksville, Florida
McWilson, Whitt L. Jr. Pensacola, Florida
Mack, Winston H. (1) Marietta, Georgia
Mackey, Betty J. (1) Daytona Beach, Florida
Maddox, Joseph (4) Palmetto, Florida
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Mann, Mary L. (4) Jesup, Georgia
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Martin, Andrea C. (1) Alexandria, Louisiana
Martin, George L. Jr. (3) Jacksonville, Florida
Marvin, Eleanor J. (4) Ocala, Florida
Mathis, Annie L. (2) Winter Garden, Florida
Mathis, Charles J. (3) Eustis, Florida
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Reed, Sylvester T. (3) 
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Renfroe, Adam O. (1) 
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Reynolds, Hubert C. (2) 
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Rhodes, Harold G. (2) 
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Rhodes, Israel Jr. (3) 
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Rhyant, Benny L. (2) 
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Darby, Pennsylvania
Richard, Annie P. (4) 
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Detroit, Michigan
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Russ, Johnny L. (3) 
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Russell, Vivian A. (2) 
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Sally, Alexander W. (1) 
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Creston City, Florida
Samuel, Phillip (3) 
Reddick, Florida
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Albany, Georgia
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Riviera Beach, Florida
Saulsby, Joseph E. (1) 
Lake City, Florida
Schanck, Jayne A. (1) 
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Deerfield Beach, Florida

Scott, Nicholas B. (3)
Columbus, Georgia

Scott, Rosianna (4)
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Hardeeville, South Carolina

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St. Petersburg, Florida

Seabron, Anita L. (4)
Moss Point, Mississippi

Seabrooks, Wilmer N. (2)
Bridgeport, Connecticut

Seamon, Fred (1)
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Sears, Cleo Jr. (2)
Belle Glade, Florida

Seas, Frenchie L. (2)
Ocala, Florida

Seate, Stephanie A. (3)
Bridgeport, Connecticut

Secundy, Benjamin (1)
Washington, D.C.

Sellers, Mary E. (2)
Daytona Beach, Florida

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Daytona Beach, Florida

Sears, Frenchie L. (2)
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Palatka, Florida

Settles, Edwina (1)
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W. Hollywood, Florida

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Quincy, Florida

Sheffield, Ernest F. (4)
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Opa-Locka, Florida

Sheppard, Barbara J. (4)
Winter Haven, Florida

Sherrill, James E. Jr. (1)
Orlando, Florida

Sherrill, Karen O. (3)
Orlando, Florida

Shinholster, Morris A. (1)
Melbourne, Florida

Shivers, Argie L. (1)
Daytona Beach, Florida

Shivers, Charlie
Ft. Lauderdale, Florida

Simmons, Alvin (1)
Pensacola, Florida

Shuler, Osceola (2)
Daytona Beach, Florida

Simmons, Barbara J. (4)
Daytona Beach, Florida

Simmons, James L. (4)
Ft. Myers, Florida

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Savannah, Georgia

Simon, Gussie M. (1)
Pensacola, Florida

Simpson, Harold P. (4)
Daytona Beach, Florida

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New York, New York

Sims, Ruby L. (3)
Miami, Florida

Singleton, Otis, Jr. (1)
St. Augustine, Florida

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Daytona Beach, Florida

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Mulberry, Florida

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Tampa, Florida

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Valdosta, Georgia

Williams, Edwin A. (4)  
Bay St. Louis, Mississippi

Williams, Elizabeth Ann (2)  
Panama City, Florida

Williams, Frank D. (4)  
Albany, Georgia

Williams, Ivy J. (2)  
Lake City, Florida

Williams, John H. (4)  
Canal Point, Florida

Williams, Johnnie M. (3)  
Miami, Florida

Williams, Joyce C. (3)  
St. Petersburg, Florida

Williams, Larry Edward (2)  
Miami, Florida

Williams, Leivoz L. (3)  
Pensacola, Florida

Williams, Luveada (3)  
Plymouth, Florida

Williams, Marjorie Y. (2)  
Montgomery, Alabama

Williams, Mary J. (1)  
Ft. Pierce, Florida

Williams, Mary Lee (2)  
Merritt Island, Florida

Williams, Nathaniel Jr. (4)  
Daytona Beach, Florida

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Washington, D. C.

Williams, O'Neal W. (1)  
Leesburg, Florida

Williams, Orien M. (2)  
Nassau, Bahamas

Williams, Percy D. (1)  
Tampa, Florida

Williams, Rosezena L. (1)  
Orlando, Florida

Williams, Terra L. (3)  
Lake Wales, Florida

Williams, Theresa A. (1)  
Miami, Florida

Withingham, Sandra L. (3)  
Miami, Florida

Williams, Annie D. (2)  
Baxley, Georgia

Yant, James C. (2)  
Apopka, Florida

Yeoman, Marvin (3)  
Tampa, Florida

Young, Freddie R. (2)  
Haines City, Florida

Young, Irene A. (4)  
Deerfield, Florida

Young, Rosetta A. (1)  
Eustis, Florida

Young, Shirley J. (1)  
Thonotosassa, Florida

Youngblood, Clarence (1)  
Pittsburgh, Pennsylvania

Zeliner, Eddie L. (3)  
Daytona Beach, Florida

Zimmerman, Jennifer F. (1)  
Fort White, Florida

CODE:  
Freshman — 1  
Sophomore — 2  
Junior — 3  
Senior — 4  
Special — 0
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