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The UCF Report

Volume 14, Number 21

The University of Central Florida newspaper for faculty and staff

May 13, 1992

News Clips

Student exchange

UCF has signed a student exchange agreement with Nagoya University of Foreign Studies. This program will begin in July when Nagoya University sends 20 students to UCF for a three-week program. The two institutions have agreed to provide home stays in order to maximize their learning of each other's culture. The students from Nagoya will begin studies on the UCF campus July 16 and return to Japan Aug. 7. They will be enrolled in classes during the stay, and will be traveling to several Florida cities as part of the program.

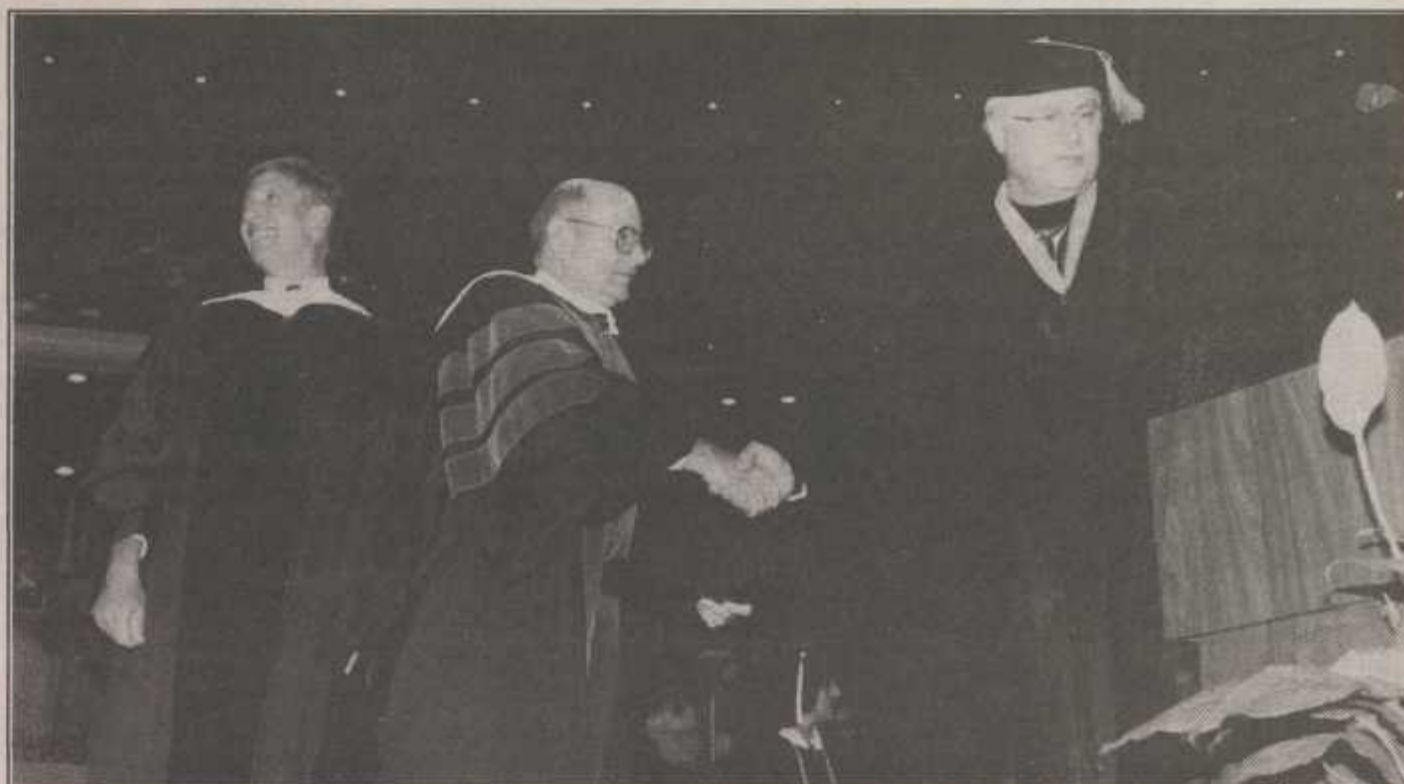
Generous gift

The College of Education's Foxfire Teacher Outreach Program received a \$5,000 boost April 28. The Central Florida Philanthropic Committee of American Express, on behalf of American Express Travel Related Service Company Inc., ISD Financial Services Inc., American Express Bank Ltd., Shearson Lehman Brothers Inc., and the First Data Corp. awarded the donation to the program. The program trains teachers in the Foxfire approach, which focuses on student concerns and desires and connecting schoolwork to the real world of the surrounding community. The Central Florida effort is part of a national teacher outreach network which is working toward enhancing teaching and learning.

Panhellenic Council

Seven delegates of UCF's Panhellenic Council attended the Southeastern Panhellenic Conference in Birmingham, Ala., in April. The conference focused on such topics as date rape, ethical decision making, leadership dynamics and assertiveness training for women. Pam Mounce, associate dean of students, and Eve Evans, student affairs graduate assistant, presented a session on judicial boards, exploring various approaches to handling problems and outlining a philosophy of judicial action.

A sign of gratitude



President John Hitt shakes hands with former Interim President Robert Bryan during the commencement ceremony at the Orlando Arena on May 2. Also pictured is Provost Richard Astro. Bryan was awarded an honorary doctorate degree in humanities.

International Student Center breaks ground

Evidence that the world is becoming a smaller, friendlier place will become a little more visible on Friday, May 15, when community leaders from China and Orlando join to break ground for UCF's International Student Center.

Yuan Fenglan, mayor of Guilin, China, Orlando's sister city, and businessman Nelson Ying, president of the China Group Inc., which operates the Chinese Pavilion at EPCOT, will be special guests along with Orlando Mayor Bill Frederick at the 2 p.m. groundbreaking ceremony. Ying's \$250,000 donation is the largest private contribution to the building's construction.

The facility will be located west of the Wayne Densch Center, off Gemini Boulevard.

The building is to be funded with \$329,000 in private contributions and \$300,000 from the Capital Improvement Trust Fund. That fund is derived from a portion of students' tuition payments and is earmarked for construction of student-use buildings.

The ceremonial groundbreaking is being held this week primarily due to Fenglan's and other Chinese officials' visit to Orlando. Actual construction on the center will not begin for almost one year, until March. In the months prior to that time, an architect will be selected, the design will be set, documents will be reviewed by the fire marshal, and a contractor will be awarded the job.

This spring, 544 international students were enrolled at the university. Of those, 56 were from China. Only India, with 66, had more international students here.

The International Student Center will be a student services facility, and will be used to promote internationalism by providing space for seminars,

Please see INTERNATIONAL, page 3

Summer schedule begins

This is the final issue of *The UCF Report* before the newspaper's summer publication schedule begins.

Beginning June 3 the newspaper will be printed every third week through August 26. The normal publication schedule will resume Sept. 9.

Following is the summer publication schedule: June 3 (copy deadline May 27); June 24 (copy deadline June 17); July 15 (copy deadline July 8); Aug. 5 (copy deadline July 29); Aug. 26 (copy deadline Aug. 19).

Also, *The UCF Report* office has moved. Our new location is in Trailer 544, south of the Creative School for Children.

Next issue of *The UCF Report* is June 3 • Deadline May 27

Memorandum

To: Deans and directors
From: Mark Roberts, personnel services
Subject: Staff assembly meeting

All USPS employees are members of the staff assembly, and are therefore encouraged to attend the staff assembly meeting on Tuesday, May 12, in the engineering conference room 288, 9:30-11:30 a.m.

The staff assembly meeting is important because it allows employees to meet their Staff Council representative nominees and to become informed of the council's activities and accomplishments. The Staff Council provides input to the administration on all policy matters affecting USPS employees. This meeting is the annual opportunity employees have to interact with the Staff Council to voice their support and concerns. In recent years, the employee turnout at the assembly meetings has been small.

Please encourage USPS employees to attend the staff assembly and to become active in Staff Council matters.

To: UCF community
From: Lt. Tom Blanton, police department
Subject: Hurricane safety tips

A reminder that the 1992 hurricane season begins Monday, June 1, and continues through November. This could very well be the year for a serious hurricane to hit our state. Below are some safety tips and terms which will help in the survival of a storm.

Terms to know:

- Hurricane watch — Hurricane conditions are a real possibility for an area.
- Hurricane warning — A hurricane is expected within 24 hours. Begin precautionary action at once.

At hurricane warning:

- Listen for weather updates and stay informed (WDBO-58 AM).
- Keep portable radio and flashlight on hand — with fresh batteries.
- Clear your yard of all loose objects.
- Moor your boat securely.
- Store drinking water in clean containers.
- Shutter, board or tape windows.
- Adjust your refrigerator to its lowest setting.
- Refill prescriptions with at least a two-week supply.
- Make plans for pets, food, housing, etc.
- Leave swimming pool filled and super chlorinated and cover the filtration system.
- Plan a flood-free evacuation route, and know where to go.
- If ordered to evacuate, obey immediately. Take your hurricane evacuation kit. Let friends and neighbors know where you are going.
- Do not enter evacuated areas until local officials have issued an all-clear.

Hurricane evacuation kit:

Keep it ready to go within hours. Include battery-operated radio and flashlight, plus the following:

- First-aid kit.
 - Two-week supply of medicine.
 - Blankets or sleeping bags.
 - Extra clothing.
 - Lightweight folding chairs/cots.
 - Personal items including books and toys.
 - Infant necessities.
 - Important papers (valid ID).
- No smoking, alcoholic beverages, weapons or pets are allowed in public shelters. If you have any questions, call your local civil defense or emergency management office.

To: UCF community
From: Vermotta Thompson, library
Subject: Library schedule

The following is the library schedule for the summer term:

- Summer classes begin:
- Wednesday, May 13.
- Regular operating hours:
- Monday through Thursday, 7:45 a.m.-10 p.m.
 - Friday, 7:45 a.m.-5 p.m.
 - Saturday, noon-5 p.m.
 - Sunday, 2-10 p.m.
- University-wide holidays:
- Memorial Day, Monday, May 25, closed.
 - Independence Day, Friday and Saturday, July 3 and 4, closed.
- Summer classes end:
- Friday, Aug. 7.
- Break between summer and fall semesters:
- Saturday and Sunday, Aug. 8 and 9, closed.
 - Monday through Friday, Aug. 10-14, 8 a.m.-5 p.m.
 - Saturday and Sunday, Aug. 15 and 16, closed.
 - Monday through Friday, Aug. 17-21, 8 a.m.-5 p.m.
 - Saturday and Sunday, Aug. 22 and 23, closed.
- Classes begin for fall semester:
- Monday, Aug. 24, resume regular hours.
- For information, call x2756.

To: All faculty and staff
From: Deborah Evans, personnel services
Subject: U.S. Savings Bond campaign

The 1992 Savings Bond campaign is being conducted May 1 through Sunday, May 31. Employees who are interested in enrolling in the Saving Bond program may receive enrollment form from university personnel services.

Employees may choose biweekly deductions in the following amounts:

- \$6.24 biweekly for a \$100 bond every four months;
- \$12.50 biweekly for a \$100 bond every two months;
- \$25 biweekly for a \$100 bond every month;
- \$50 biweekly for a \$200 bond every month;
- \$125 biweekly for a \$500 bond every month.

Should you have any questions, feel free to contact me at x2771.

To: All staff, A&P, faculty and students
From: Carolyn Brochu, USPS Staff Council
Subject: UCF Days at Disney

Saturday, May 30, to Sunday, June 7, has been marked as UCF Days at Disney. This is an exciting time to visit Walt Disney World. The vacation kingdom is celebrating with new parades, shows and entertainment spectaculars.

Your UCF Days at Disney ticket is a one-day, one-park ticket providing a choice of admission to the Disney-MGM Studios theme park or Magic Kingdom or EPCOT Center.

Your ticket is \$23 per person (tax included) for ages 3 and older. Save up to \$12.85 per person over the day guest admission of \$34.85.

Enjoy complimentary parking, \$4 value.

An add-on coupon for Pleasure Island is available with your UCF Days at Disney ticket.

Your theme park admission ticket will include a coupon for admission to Pleasure Island for \$6.50 plus tax, a 45 percent savings off the regular admission. Cover charges do not begin until 7 p.m.

UCF Days at Disney is a fund raising event for the USPS Award Fund. A service charge of \$1 will go into the award fund.

To purchase tickets, call: Carolyn Brochu, x2237; Mickey Mullen, x3266; Joanne Piersall, x2033, or Sherry Spring, x5756.

News To Note

High school students get taste of college life

High-potential minority students in grades nine through 12 with at least a 2.5 grade point average will participate in a program at UCF that

allows them to sample college life.

The Summer Career Exploration Modules 1992 program, which begins June 14 and ends June 19, will expose students to careers the arts and sciences, business administration, education, engineering and health and public affairs, areas that represent the five academic colleges at UCF. They will emphasize opportunities and the economic benefits of a college education.

Students will participate in a college orientation session as well as in workshops and activities where the following will be discussed:

- The value of a college education;
- How to be admitted to college;
- How to receive financial aid;
- The purpose of support services;
- What to expect from college life outside of the classroom;
- What career options are

available;

- The importance of role models;
- And the necessity of computers as an educational tool.

Participating students must be residents of Brevard, Lake, Orange, Osceola, Seminole, Sumter or Volusia counties. Students selected will live in the university's residence halls and eat in the university's cafeteria. They also will attend all scheduled classes and activities. College students will serve as counselors, living in the residence halls with the career module students.

Summer Career Exploration Modules 1992 is offered through the College Reachout Consortium that comprises UCF, Lake Sumter Community College and Valencia Community College.

The program is offered free to students.

Official Ballot

To spotlight the UCF employee of the month

I nominate _____ (name) _____ (campus address)

to be UCF employee of the month. (Nominee must have been a University Support Personnel System employee at least two years.) Any employee, including faculty and A&P, may nominate a candidate on the basis of job performance, dependability, attitude, etc. A name submitted remains in the pool of eligible candidates for one year.

Signed: _____ (name) _____ (campus address, phone)

Cut ballot and return to personnel, EOM. (Mark envelope "confidential.")

INTERNATIONAL, continued from page 1

workshops, meetings and cultural affairs. It will also provide emergency short-term housing for international students and overnight international campus visitors. Officials said it will be the advising, counseling, immigration information and support services center for students, scholars and exchange/educational programs.

Creative School hosts summer camp program

A summer day camp will be held at the University of Central Florida Monday, June 29, through Friday, Aug. 7.

Sponsored by the Creative School for Children, it is a recreational camp offering arts and crafts, swimming, movies, cookouts, sports, games and field trips.

The primary camp is for children completing kindergarten through third grade. The intermediate camp will be for children completing fourth through sixth grade. There is a special junior counselor program for campers completing sixth and seventh grade.

The Creative School for Children is located east of the Wayne Densch Center.

For information, call x2726.

Long way from Mayberry



Actor Don Knotts, best known as Deputy Barney Fife on the Andy Griffith Show, was the featured speaker at the Night of Knights fund raising event and auction in the UCF Arena, recently. The event raised funds for the athletic department.

University adopts Hispanic honor society

UCF became one student honor society richer last month when the Sigma Delta Pi was installed and initiated, the department of foreign languages and literatures announced.

Seven members were initiated into the Hispanic honor society at a ceremony on April 30. They are Waleska Acevedo, Silvia Caratolli, Alida Eldridge, Eric Olivencia, Enoc Moreno, Valerie Saurer and Robert Studebaker. Diana Velez, assistant dean of the College of Arts and

Sciences, was named an honorary member. The faculty sponsor of Sigma Delta Pi is Maria Redmon. Faculty representatives are Jose Fernandez and Armando Payas.

Sigma Delta Pi, the national collegiate Hispanic honor society, was established in 1919 at the University of California in Berkeley. With the guidance of such Hispanics as S. Griswold Morley, Elijah Hills, Rudolph Schevill and Leavitt Wright, the society has expanded its activities

and now has 460 chapters. Almost every state university has a chapter, and the few that do not are considering founding one.

The purposes of the society are:

- To honor those who seek and attain excellence in the study of the Spanish language and in the study of the literature and the culture of the Spanish-speaking people;
- To honor those who have made Hispanic contributions to modern culture better known in the English-

speaking world;

- To encourage college and university students to acquire a greater interest in, and a deeper understanding of Hispanic culture;
- To foster friendly relations and mutual respect between the nations of Hispanic speech and those of English speech;
- To serve its membership in ways which will contribute to the attainment of the goals and ideals of the society.

Race drivers rely on sun to power their vehicles

For years the automotive industry has used contests and races to exchange ideas, provide product information and promote innovative vehicles. In the same spirit, the Florida Solar Energy Center and the Florida Department of Community Affairs is sponsoring an auto rally, SunDay Challenge '92, to promote the use of vehicles powered by alternative energy.

The rally is set for 10 a.m., June 24, and is being held in conjunction with the American Solar Energy Society annual conference in Cocoa Beach, hosted by the Florida Solar Energy Association and co-sponsored by the Florida Solar Energy Center.

Vehicles will be entered in one of four classes:

- Commuter solar and electric vehicles
- Tour de Sol racing vehicles
- Cross-continental DOE Sunrayce vehicles

- Other alternative-powered vehicles (meaning that the vehicle power comes from a source other than gasoline or diesel)

The race will be limited to 40 vehicles. Both the commuter and solar/electric vehicle class are limited to 10 vehicles each. Officials will assign classes based on information supplied on the entry form and verified at inspection. The registration fee is \$10 per vehicle.

Since the race will be run on public roads, Florida highway laws must be observed at all times. Although the route will be a short, one-day course, it will include turns, straightaways, grades, bridges and "stop-and-goes" on two- and four-lane highways.

Prizes will be awarded to the winners of each class and in various classes of vehicle design.

For information, call 364-1011.

Disney pledges OSF \$7,500 service award

The Orlando Shakespeare Festival received a Walt Disney World Co. 1992 Community Service Award.

Cited for its outstanding contribution to the community by providing 25 percent of its seats — 5,000 each season — free to groups otherwise unable to attend the plays, maintaining affordable ticket prices, establishing a multi-cultural student Shakespeare company, and presenting artistically and critically acclaimed work, OSF, an affiliate of UCF, was one of two non-profit cultural organizations to receive the \$7,500 Special Judges Award. In total, Disney presented nearly \$400,000 to 65 non-profit organizations and programs in a three-county area.

"This award is especially meaningful for the festival since it is awarded by the company whose name is synonymous with excellence and quality in the entertainment field and whose involvement in its host communities is unparalleled," said Mark Garrett, President of the festival's board of directors. "We appreciate the judges' recognition of our achievement."

Classified Ads

For Sale

Car, '80 Oldsmobile Cutlass Supreme. Well maintained. 1-family owned. 101K miles, A/C, lt. brown, 2-door. \$1,199. 275-5267, leave message. A future classic.

Car, '82 Mustang GL, 4 spd manual, under 55,000 mi., \$950. Lawrence, 678-3104.

Car, '71 Corvette Lt-1 convertible, white with black interior. Engine rebuilt (Hi-perf. 3050 CID). New top. New chrome. New carpeting. \$18,000. Bob, x5316 or 898-2755, after 7 p.m.

Car, '66 Jaguar (right-hand drive), all stock, new tires, new stock springs, new battery, many spare parts and manuals. Stored in garage. One previous owner. Original mileage. Lea, x3002 or 366-1930.

Car, '81 Toyota deluxe. New brakes, runs good. Good transportation. \$750 or best offer. Lea, 366-1930 or x3002.

Chinchilla, unique pet. \$50. Lively young silver female. Quiet, non-biter, flea and odor free. Cage, \$15 additional. Joanna, x5504.

Chinchilla, 'yuppie' pet. Free to good home. Black, friendly male. Quiet, non-biter, flea and odor free. Joanna, x5504.

Computer, Tandy 1000, 640 RAM, 20 MB HD, 286 accelerator board, 1200 BPS modem, color monitor, \$600 or best offer. x5979 or 321-6362.

Dining room set, antique Mediterranean, estate piece, table w/ 6 chairs, buffet. All hand carved. \$1,500. Karen, 365-7035, after 7 p.m.

Flute, Artley, good condition with hard case. \$250. Mindy, x2501 or 366-7780, evening.

House, 4/2 in Oviedo (Division Street), screened pool with lap area and patio, 8x10 shed, washer/dryer. Joe, 365-9090.

House, custom built 3/2, 1,840 sq. ft. plus 400 sq. ft. detached garage on 4 acres in Casselberry. Custom cabinets throughout. Wood floors, lots of ceramic tile, in-ground pool, 2-stall barn for horses, small lake. Quiet, but close to town. \$145,000 or best offer. 699-4010.

Mustang bra, all leather, good condition, will fit most Mustangs. Was \$100, now \$30. Joanne, x2033 or 365-6151, evening.

Piano, excellent condition. \$1,500 or best offer. Susan, 658-6804.

Stationary bike, DP Airgometer with movable arm extensions, 10 function digital display monitor. \$200 or best offer. Must sell ASAP. Paul, x5462.

For Rent

House, 3/1 with garage, large in-ground pool, central heat/air. 5 miles from UCF. Pest and pool service supplied. \$630 mo. 282-4576, after 6 p.m.

House, 3/2 with central air, large eat-in kitchen, new appliances. Manicured grounds. Near UCF. \$950 mo. Lynne, 649-9999.

Rooms, 2 in a 4 bedroom house, 10 min. from UCF. Lake access, tennis, pool. \$300 mo. plus 1/2 utilities. Non smokers. Open to international students. Washer. 677-9873, leave message, or 658-5012.

Townhouse, 2/1.5, newly redecorated. Whisperwood Condos off Goldenrod Road. No pets. \$570 mo. x2172.

Wanted

Homes to share, with French exchange students this summer, July 28 through Aug. 26. Sponsored by the American Center for Cultural Exchange. Carolyn, 281-1984.

Johnson Brothers white China "Athena" pattern. Richard, x2419.

Calendar

Courses:

The Institute of Government is sponsoring the following courses. For information, call 423-6335.

- Wednesday, May 13, **Advanced Reading and Comprehension Skills for Managers and Professionals**, 9 a.m.-4 p.m.
- Wednesday, May 20, **Effective Grant Writing**, 9 a.m.-4 p.m.
- Thursday, May 21, **Automated Mapping and Geographic Information Systems**, 8 a.m.-4 p.m.
- Wednesday, May 27, **Parliamentary Procedure**, 9 a.m.-12:30 p.m.
- June 4, **Business Writing for Managers**, 9 a.m.-4 p.m.
- June 18, **Sexual Harassment: What it is — What to do About It**, 1-4 p.m.

The International Center for Management and Executive Development is offering the following courses. For information, call x2446.

- Aug. 7 and 8, **Train-the-Trainer**.
- Aug. 17-19, **Effective Nursing Management**.
- Sept. 17 and 18, **Purchasing Policies and Practices**.
- Sept. 27-Oct. 10, 1992 **Appraiser's Conference**.
- Oct. 26-30, **Train-the-Trainer**.
- Nov. 2 and 3, **Effective Nursing Management**.
- Nov. 11, eighth annual **Tax Conference**.
- Dec. 10 and 11, **Effective Purchasing Management**.

The Center for Continuing Education is offering the following courses. For information, call 249-6100.

- Saturday, May 16, **Everything is Negotiable**, 10 a.m.-1 p.m.

The Campus Wellness Center will offer the following course. For information, call x5841.

- Beginning Wednesday, May 20, (for eight weeks) **Freedom from Smoking**, 1-2 p.m.

Exhibits:

The following will be on display in the library through May:

- **Philosophy in Education in Photograph**, by Barbara Judkins.
- **Accessing U.S. Patent Information**, by Ted Pfarrer.
- **Books Banned in the USA**, by Michael Johnson.

- **Christopher Columbus**, by Chris Kaisler and Andrea Von Jares.
- **Professionalism in Nursing in Honor of Nurses Month**, by Barbara Judkins.

Miscellaneous:

- Friday, May 29, the Small Business Development Center is sponsoring the first Statewide Franchise Conference. It will be held at the Radisson Plaza Hotel in Orlando, with registration at 7:30 p.m. For information, call x5554.
- June 5, the **Two Plus Two Golf Tournament** to benefit UCF and VCC students will be held at Walt Disney World's new Osprey Ridge and Eagle Pines gold courses, 8:30 a.m. For information, call 299-5000, x1782.
- June 29-July 2, UCF will sponsor session I of its **Summer Cheerleading Camp** for girls 8-18. For information, call 365-4227 or x2256.
- June 29-Aug. 7, the Creative School for Children will sponsor a summer day camp for children in kindergarten through seventh grade. For information, call x2726.
- July 13-16, UCF will sponsor session II of its **Summer Cheerleading Camp** for girls 8-18. For information, call 365-4227 or x2256.

Seminars:

The Small Business Development Center is sponsoring the following seminars. For information, call x5553 or x5554.

- Wednesday, May 13, **Understanding and Using Financial Records: Keeping Your Records**, 1-4 p.m.
- Thursday, May 14, **Steps to Starting Your Own Business**, step two, 5:30-8:30 p.m.
- Tuesday, May 19, **Marketing and Advertising Strategies: Marketing**, 9 a.m.-noon.
- Tuesday, May 19, **Human Resources Management**, 1-4 p.m.
- Thursday, May 21, **International Business Briefing**, 9-11 a.m.
- Monday, June 1, **Government Contracting Basics**, 5:30-7:30 p.m.
- June 5, **Steps to Starting Your Own Business**, step one, 9 a.m.-noon
- June 5, **Steps to Starting Your Own Business**, step two, 1-4 p.m.
- June 8, **Product Innovation**, 9 a.m.-noon.
- June 11, **Business Plan Development**, 9

a.m.-noon.

- June 17, **Understanding and Using Financial Records: Using Your Records**, 1-4 p.m.
- June 23, **Steps to Starting Your Own Business**, step one, 5:30-8:30 p.m.
- June 23, **Marketing and Advertising Strategies: Advertising and Public Relations**, 9 a.m.-noon.
- June 25, **International Business Briefing**, 9-11 a.m.
- June 25, **Steps to Starting Your Own Business**, step two, 5:30-8:30 p.m.
- July 8, **Product Innovation**, 9 a.m.-noon.
- July 9, **Business Plan Development**, 9 a.m.-noon.
- July 10, **Steps to Starting Your Own Business**, step one, 9 a.m.-noon.
- July 10, **Steps to Starting Your Own Business**, step two, 1-4 p.m.
- July 13, **Government Contracting Basics**, 5:30-7:30 p.m.
- July 15, **Understanding and Using Financial Records: Keeping Your Records**, 1-4 p.m.
- July 21, **Marketing and Advertising Strategies: Marketing**, 9 a.m.-noon.
- July 21, **Human Resources Management**, 1-4 p.m.
- July 23, **International Business Briefing**, 9-11 a.m.
- July 28, **Steps to Starting Your Own Business**, step one, 5:30-8:30 p.m.
- July 30, **Steps to Starting Your Own Business**, step two, 5:30-8:30 p.m.
- Aug. 7, **Steps to Starting Your Own Business**, step one, 9 a.m.-noon.
- Aug. 7, **Steps to Starting Your Own Business**, step two, 1-4 p.m.
- Aug. 10, **Government Contracting Basics**, 5:30-7:30 p.m.
- Aug. 13, **Business Plan Development**, 9 a.m.-noon.
- Aug. 19, **Understanding and Using Financial Records: Using Your Records**, 1-4 p.m.
- Aug. 21, **Product Innovation**, 9 a.m.-noon.
- Aug. 25, **Steps to Starting Your Own Business**, step one, 5:30-8:30 p.m.
- Aug. 25, **Marketing and Advertising Strategies: Advertising and Public Relations**, 9 a.m.-noon.
- Aug. 27, **Steps to Starting Your Own Business**, step two, 5:30-8:30 p.m.
- Aug. 28, **International Business**

Briefing, 9-11 a.m.

Instructional resources is offering the following series of television programs for faculty and administrators. Each session includes a panel discussion, video clips, demonstrations, and call-in question/answer session. All will be held in instructional resources, 1-2 p.m. For information, call x2571.

- Thursday, May 21, **Client/Server Architecture & Information Access & Analysis**.

User services is offering the following computer seminars. For information, call x5117.

- Thursday and Friday, May 14 and 15, **Intermediate Dbase III+**, 9 a.m.-noon.
- Tuesday and Wednesday, May 19 and 20, **Advanced WordPerfect 5.1**, 9 a.m.-noon.
- Thursday and Friday, May 21 and 22, **Intermediate Lotus 1-2-3**, 9 a.m.-noon.
- Tuesday and Wednesday, May 26 and 27, **Advanced Dbase III+**, 9 a.m.-noon.
- Thursday and Friday, May 28 and 29, **Advanced Lotus 1-2-3**, 9 a.m.-noon.

Workshops:

The following level II: Administrative Aspects Code Enforcement certification training workshops are offered. For information, call 423-6335.

- Wednesday, May 20, **Public Speaking**, 8 a.m.-5 p.m.

The UCF Report

The UCF Report is a publication of the Department of Public Affairs, Division of University Relations, University of Central Florida, P.O. Box 25000, Orlando, FL 32816, (407) 823-2504. Publication of announcements and official memoranda about University policy and procedures in *The UCF Report* constitutes official notice to faculty and staff.

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