Curriculum Materials Center Brochure

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Who Can Borrow from the CMC?

To qualify for borrowing privileges from the Curriculum Materials Center (CMC), you must be a current UCF student enrolled in at least one class for the semester, be an active faculty or a current staff member, or have a Special Borrower card. Special Borrowers cards are available upon proof of affiliation or by purchase. All Special Borrowers cards are non-transferable between individuals. A processing fee will be issued for the replacement of lost cards. Special Borrowers may checkout a maximum of 10 items and must have their card and valid government photo ID present at time of checkout. Please read below for specific requirements for each Special Borrower category:

- **Alumni**: UCF Alumni may purchase a borrowers card with 6 months of privileges for $30 or 1 year for $60. Alumni with existing Knights for Life memberships can receive a borrowers card at no cost with proof of membership and government issued photo ID.
- **Distance Learners**: If you are unable to visit a campus to get a UCF ID you may request a Library ID number.
- **Faculty Emeritus and Spouse of Active Faculty**: You must present your government issued photo ID and proof of UCF affiliation to obtain a Special Borrowers card.
- **Florida State Universities, Florida Community Colleges**: You must present your school ID, government issued photo ID, and proof of current enrollment or employment to obtain a Special Borrowers card.
- **Florida Pre-K-12 School Teachers**: You must present your government issued photo ID and a letter from your school principal or administration. The letter must appear on school or district letterhead and state that you are currently an employee there.

Orientations & Research Help:
The CMC is here to help you with your information needs. Orientations and research help are available. Contact us for more information or register online at [https://library.ucf.edu/services/instruction/](https://library.ucf.edu/services/instruction/)

Online Catalog:
You can search our collection catalog on the CMC home page.

[http://library.ucf.edu/CMC](http://library.ucf.edu/CMC)
The Curriculum Materials Center (CMC) is a library that provides representative K-12th grade materials for preview, analysis, and circulation to the students, faculty, and staff of UCF and the Florida community at large. The CMC plays a unique role in empowering learners with information literacy skills, providing an open space for creativity and collaboration, and shaping superior future educators.

The CMC library contains approximately 32,000 items including:
- picture books, middle grade & YA fiction
- nonfiction
- graphic novels
- biographies
- DVDs
- audiobooks
- professional literature for educators
- K-12th school district textbooks from Osceola, Orange and Seminole counties
- teacher resource materials such as educational games, manipulatives, or books with lesson plans and classroom activities

Resources

Available Technology:
Technology only circulates to enrolled UCF students
- 28 Dell Desktops for in-house use
- 5 Dell Laptops (7 day checkout)
- 28 iPad Air 2 (7 day checkout)
- 2 iPad Air 2 for in-house use
- Promethean Board with ActivInspire
- Kidspiration & Inspiration Software
- Promethean Interactive Math Table
- SmartBoard

Production Lab:
- Ellison die cuts: shapes and letters
- Laminator (50 cents per foot)
- MakerBot 3D Printer (30 cents per gram)
- Paper Cutter
- Overhead and opaque projector
- Spiral binding machine

Printers, Copiers and Scanners:
- Black/White printing 8 cents each
- Color printing 30 cents each
- Photo copies 10 cents each
- All charges must be paid using a UCF ID
- KIC Scanner and 2 desktop scanners
- Scanner use is free
- Scanned documents can be emailed directly from the scanner or saved to a portable drive.

Collections Items

We are located in room 194 on the first floor of the Education Complex Building. The Education Complex Building is situated between Garage I and the Teaching Academy, near the Lynx Bus Loop.