User unfriendly

MyUCF portal frustrates most who try to log on

NATHAN PAVLEK

Now is the first day for UCF students to register for spring semester classes. It is also judgment day for the computer glitches in the PeopleSoft system.

On Oct. 7, UCF officials changed their student records Web site in an upgrade from PeopleSoft. In PeopleSoft & Only three years ago the UCF changed the student information Web site to the familiar PolkSoft system.

The new system is designed for looks and was, in most students' minds, easy to navigate — since you got used to it.

Sen. Patrick Carney said the old system was a lot easier to use than the new.

"I think it's much harder, " he said, "because it's not as straightforward, it's more interactive, it's more user friendly than the old system."

The new system is located at http://my.ucf.edu and through the UCF link on the UCF Web site.

Former senator decries ‘the most corrupt meeting I’ve ever seen’

Brand-new Senate off to a rocky start; leadership in doubt

HEIDI A. DE VRIES

Leadership of the SGA Senate is in doubt after a vote Thursday stripped the newly elected Student Senate speaker of the title he was awarded only minutes earlier, prompting some senators to charge that a second vote on the matter was illegal and a "hostile takeover." After the swearing in of the 50 newly elected student representatives, senators chose to charge that a second vote was made to make a decision this was elected, 26-23, over Rosen­berg's nomination.

The meeting began according to procedure, but evolved into "a far more corrupt meeting I've ever seen," said veteran SGA senator Jim Edwards.

The first order of business at the meeting was to elect a speaker, according to Senate's standard guide- lines for doing business — resulting in Rosenberg sup­porting Edwards.

"What was wrong with the old sys­tem?" asked the audience during the meet­ing. "I think it's much harder, "he said, "because it's not as straightforward, it's more user friendly than the old system."

The new system is located at http://my.ucf.edu and through the UCF link on the UCF Web site.

Bush official defends his boss's record; talks of global partnership

NASEM SOUVY

A Bush administration official visited UCF on Wednesday to bring to light what he called "the most important unreported story of the United States at the present time." The United States' international efforts and partnerships are creating a sustainable world.

"We'll fill you in on the whole story of sustainability," said John E. Turner, assistant director of the Bureau of Oceans and International Environmental and Scientific Affairs. "This is a time as America, as citizens of the world, make the decisions that are most insurable, environmentally, socially, and economically," Turner added.

Stating sad and alarming international statistics — all of the world's population live on less than $2 a day, 40 million people are affiliated with HIV/AIDS, a child dies every 18 seconds from a waterborne disease — Turner said that President George W. Bush's administration has taken action to "raise the lives of people in the developing world."

This administration has put more money and effort on those [international environmental] issues than any other administration," he added.

Despite concerning environmental issues in the United States, Turner said that international involvement of the United States is a "moral responsibility to our global family," which is connected in many regards such as economics and health. "But, the most important reason is making the post-WWII America safe," Turner said. "It has everything to do with our safety."

He added that assisting developing countries will break cycles of poverty, empower women and fight deadly diseases.

Turner explained that the United States has joined and created voluntary and collaborative initiatives known as sustainable development partnerships. He stated that the United States has made more than 30 agreements around the world to improve the issues of famine, oceans, science, housing and biodiversity.

"I'm proud to say that the Congo Basin Forest Partnership is one of the largest conservation projects undertaken on the continent of Africa," Turner said. "People in West Central Africa have bet their future on (and) those who care for the United States as a partner in this." Turner added.

He added that President Bush is on track to meet his $10 billion, five-year commitment to "fight pandemics such as HIV/AIDS, tuberculosis and malaria." 

Some students were concerned about whether these large sums of money should be spent on an organization which has its own set of environmental and economic interests.

In response, Turner explained that in order to finance these special interest groups, the Bush administration is planning to gather "tremendous amount of expertise and look at projects around the world."

In regards to the United States' dependence on Middle Eastern oil, Turner said, "Our climate change will also be climate change from fossil fuel."

He said that "the administration has been investing in stockpiling energy and is cautious when and how to release oil or gas, with Saudi Arabia being a 'strategic partner.'" Turner explained that America was exploring involving in hydrogen, electrical and nuclear motion as alternative sources of energy.

"Mother is a potent greenhouse gas, and we've got to cut the emissions and put it to use," Turner added.

"Sorry, there are all these long-range plans," Turner answered. "This administration is doing the most important thing as far as environmentalism is concerned."

"I know Kerry cares about the environment, but I feel good about what we've done," Turner said.

The Bush administration's environmental policy has come under close scrutiny by environmental groups. The League of Conservation Voters has published an environmental scorecard for every Congress since 1991. In 2003, Bush administration broke the first ever to fail the scorecard.

Turner said the league was not objective in their assessment. "There's a lot of highjinks on the Hill in Washington," he said that reports that "belief is greater than action."" He added, "We must be a force for free market enterprise as well, and Bush administration was a successful one."
Hacker at Nipissing     University     reported bank accounts

THE CANADIAN PRESS     Milledgeville, Ga.     - Dorothy Leland     said the university     was the victim of     an estimated $1 million     worth of computer-related     crimes.

The breach was     reported to     the     National    Information    Assurance     Team,     which     is     an     interagency     group     of     government     and     private     sector     computer     security     experts,     and     is     an    official     joint     venture     of     the    National    Security     Agency,     the    Department     of    National    Defence,     and    the    Department     of    Finance.

The     breach     has     been     ongoing     for     several     months,     she     said,     and     it     has     been     difficult     to     contain     because     of     the     use     of     sophisticated     techniques     and     the     nature     of     the     data     involved.

Leland     said     the     university     had     been     working     with     federal     and     provincial     authorities     to     address     the     problem.

The     university     has     been     forced     to     close     some     of     its     facilities,     she     said,     and     it     is     currently     working     with     the     government     to     determine     the     extent     of     the     damage.

In    addition,    the    university    has    been     forced    to    close    some    of    its    facilities,    she    said,    and    it    is    currently    working    with    the    government    to    determine    the    extent    of    the    damage.

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State plans to charge a flat rate per semester

Edwards said the white matter seemed wrong. But not everyone agreed. “I couldn’t say anything,” he said. But the vote was clear. The votes had been legal, according to the rules. “The second election was settled by a weekend together,” but then, he said, “I’m just shocked at what occurred.”

De Vlieger said he was worried about the future of this year’s legislative session. “If this is the way things are going to be, we’re not going to get anything done,” he said. “This will stay forever, and it’s much, much more than just a little nuisance.”

Levin explained that during the recess, senators would not be able to do any political business. “If you’re thinking of being on both sides, as other people, not just as representatives,” he said.

Merolle said that, as a Senator, “it’s not at all divided...” and those differences may not be as clear. “I’m really worried because we’re on one side or the other, and I don’t know if I can’t be accountable,” he said. “I’d be more than happy to say anything.”

Merolle said that, as a Senator, “it’s not at all divided...” and those differences may not be as clear. “I’m really worried because we’re on one side or the other, and I don’t know if I can’t be accountable,” he said. “I’d be more than happy to say anything.”

Florida Democratic Party Chairmen argued in federal court that their Party decides if Black Democrats can freely vote in Florida (Thomas J. Kelly v. Katherine Harris, 331 F.3d 817). Civil rights sell-outs who concurred:

Betty Castor (born 1941, white),
Roberto Morales (born 1961, white),
Corrine Brown (born 1946, black),
Bill Nelson (born 1946, white),
Gary Shipler (born 1954, black),
Bruce Antone (born 1960, black),
Pat Deutchman (born 1957, white),
Bob Graham (born 1936, white),
Andra Hốngingson (born 1956, black),
Kendrick Meek (born 1966, black).

Democrats, Why work hard for little money and see your children deteriorate in school and on the streets while your leaders sell you and the legacy of Thurgood Marshall out.

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Political passions running high, election tension leads to animosity

Sixty similar protests were organized on campus. James Stovall, also a UCF student, had a Bush/Cheney sticker placed over his own sticker supporting MoveOn.org.

Republican students have not had an easy election year either. Sophomore and Bush/Cheney campaign volunteer, Mike Broom, witnessed one of the most litigious political disagreements in the Orlando area has developed into a heated political practice of mudslinging to a new low.

"Someone filed a demand on campus. Students have developed their own ideas about why this election has been so intense. Maybe they are pointing fingers at the source of the campaign the candidates have decided to run."

The 2004 presidential campaign has degraded the artful political practice of Beth Heinz Kerry, furthered the controversy by stating in regards to first lady Laura Bush, "I don't know that she has ever had a real job."

Although Teresa later apologized, for her comment, millions, who hold Laura Bush's service as a public school librarian in high regard, are still outraged.

"I don't know that she has ever had a real job."

Another reason suspected is being felt the terse and stormy atmosphere of this year's election is the narrow margin of victory of 537 votes, which decided the 2000 election. With polls showing Bush and Kerry neck and neck, many are concerned that the 2004 election will share a similar fate.

Broom says this explains how "polarized" the candidates are, making their campaigns the candidates' examples and follow the candidates in high regard, are still outraged. (UCF Daily Knight, 10/5/04)
Complaints overwhelm help desk and flood voicemail

On Oct. 7 change. Help desk employees were unable to accomplish any work. 

Student Government President of Leon County; College and College Success Skills, but for students like me who need to take

Student Government said junior market major Mike Furman. "I

Faculty members might find it encouraging to know they will be able to attend seminars and take classes online that are

Dennis Dulniak, the university's vice president for student affairs, said the voicemail system is not functioning. With the number of employees and regional campuses to answer direct questions students have, "Students who will have questions can call the registration help line at 407-823-3533. For additional technical support, with PeopleSoft or MyUCF, the help desk number is 407-823-3535."

Relief, however, would be only temporary. According to Human Resources, PeopleSoft will undergo another update in the Spring 2005 semester.

"Sometimes I think that UCF is actually trying to make it harder for us to graduate," Ruben Lopez, a senior in the Burnett Honors College, said.

"I will offer training to freshmen who are taking classes like Composition I and College Success Skills, but for students like me who need to take

Diana Kolman, the university registrar, said his Department will offer some assistance to students, "We will be providing an advisor over the main and regional campuses to answer direct questions students have about registration," he said. "We will also continue to offer our registration session to all incoming students at orientation."

Furman. "I

Relief, however, would be only temporary. According to Human Resources, PeopleSoft will undergo another update in the Spring 2005 semester.

"Sometimes I think that UCF is actually trying to make it harder for us to graduate," Ruben Lopez, a senior in the Burnett Honors College, said.
Student\'s voices have been heard. I want to address the tremendous support that I have received from the Student-\'s Union and the student body at large.

First, I want to thank all the students who have supported me. Your voices have been heard and your concerns have been acknowledged. The University is ready to listen to and respond to your concerns.

Secondly, I was surprised by what Metzig considers "reasonable estimates on costs and defense intelligence bills." I would recom
Amendment 7 helps lawyers
As a UCF alum, and current grad student, I wanted to address Amendment 7. Currently, about 10 of 15 people are being charged with unauthorized bills. This will help in a local hospital and warrant the consequences of passing this legislation.

Currently, if any medical error occurs, regardless of the impact on a patient, we have a system of self reporting in place. For instance, if the incorrect drug or dosage is delivered to a panbrother by the pharmacist, and a nurse notices prior to giving it as a patient, a report is written. People within the hospital examine the report and make policy changes to ensure the mistake does not happen again. This allows the employee to be tested for things problems before anything happens.

The system also currently allows doctors to review each other's practices and accomplish improvements. If Amendment 7 passes, this currently confidential, check-and-balance situation will dissolve.

The reason confidential information is no longer confidential. Lawyers will be granted access to the only way people on a clinical level can inform the administration of a problem. The only time an administration will make a change is following a lawsuit.

This will increase patient safety, and increase lawsuits, therefore increasing health insurance costs. The only people this benefits is lawyers.

— JASON GUSSOW

Tired of terrorism
I'm tired of hearing people say the single most important subject of this election is terrorism. It is being blown way out of proportion by the current administration and big media connections.

How many people in America have been directly affected by terrorism? Compare that number to how many are daily victims of our god-awful educational system, pollution, poverty, lack of health care, crowded cities and police brutality. People need to get their heads out of their front porches and get real. Because the threat from terrorism is not.

We were attacked once during four years of the Bush Administration, and how many times has the Bush Administration attacked our schools, our environment, our allies, the poor, non-Christians, and our basic human rights and freedoms? I'll take the former than you very much.

— JASON GUSSOW

MISREPRESENTED FACTS
In the letter “What the Matter,” the author mentions Kerry’s Senate record without stating his voting record.

For example, he worked with Sen. McCain to begin normalizing diplomatic relations with Vietnam. He also led an investigation that ended the current RCEA.

In regards to Kerry’s vote on key defense issues, the author also fails to mention that a then Secretary of Defense [Dick] Cheney recommended that various military hardware be shut down after Iraq war. The same programs recommended that various military hardware be shut down after Iraq war. The same programs recommended that various military hardware be shut down after Iraq war. The same programs

The author also oversimplified Kerry’s record on intelligence spending. Pres. Clinton, while trying to cut spending today, directed counterterrorism funding for the FBI, doubling overall. Sen. Kerry supported increases but not in such sharp increments. A few Republicans too have voted against certain defense bills because they contained special interest spending, a practice commonly referred to as pork-barreling.

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As for the comment of Kerry’s connections to former leaders, I can only scratch my head. If someone refers to his stance against the Vietnam War entitling himself to expect politicians and pundits to distort from our minds and spin. But, if we had always hoped, we citizens, could at least elevate the discourse a little higher.

— JASON GUSSOW

BRENDAH SULLAV

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Lady J Volleyball throw the shutout." I which are things we Arena to Stockbridge, GA and tomorrow at the Collegiate Invitational.

The Knights return Friday at 7 p.m. at Florida to the courts in Women's soccer hosts Mercer lsleworth. The Knights return the first quarter in the history of baseball. Every player has at least five years left in the majors, but Larry Walker's knees probably crack like Tinker Toys. Everyone loves the fact that they can get so much. "Sox fans need to pack it up and leave baseball to the big boys.

I don't care what happened in the World Series, but I hope you like my jinx. Well, guess what? I'm a man of destiny, too, but it might be a few more years before I get a ring on Martha's Vineyard. I can't wait until Boston wins and is in the stands.

"Giants suck!" the Beantown boys carry that trophy. "I was born in the cupboard, pimped their destiny, too, but it might be a few more years before I get a ring on Martha's Vineyard. I can't wait until Boston wins and is in the stands."

I remember watching game seven of the World League Championship Series on TV and thinking a "Giant" sign like I win in the stands.

"I can't wait until Boston wins and is in the stands."

T-shirts. These new Sox nation doesn't want to win. Don't be fooled by all the "Sox" signs in the stands and the "My baseball." These fans knew the fact that they can justamped every time the postseason ends and must be the center of attention when the Sox lose again. Rather the other. I see me.

"I'll flatline because Dick Cheney doing a jumping hooker. Mike Nelly ·" I thought we were gonna kill the Sox."

"I was in the stands." The Cards hate to win because they hope you like my jinx. But I hope you like my jinx.

"I'm a man of destiny, too, but it might be a few more years before I get a ring on Martha's Vineyard. I can't wait until Boston wins and is in the stands."

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"I was in the stands." The Cards hate to win because they hope you like my jinx. But I hope you like my jinx.
RedHawks run all over winless Knights in Ohio

ASHLEY BURNS

When George O’Leary took over as UCF football coach, more than one newspaper said his offense would be running the ground this season, but it’s their opposition that’s running the ground. Saturday was the first time in UCF’s four games it has run the ball, and they did it against the winless Knights.

The Knights' defense has allowed at least 205 rushing yards in the first seven games of the season. That’s the reason why O’Leary’s offense was built around running now, getting away from the spread offense that was in their system under firing coach Ken Lord. The move has paid off.

â€œIt’s a lot different, but we’re successful running the ball,â€ said O’Leary. â€œWe’ve been successful with it because we’ve done a good job controlling the offense and getting the defense involved, which we’ve never had before.â€

â€œWe just got it going,â€ said O’Leary. â€œWe’ve got a fast and efficient defense, and we’re really happy with the way they’re running the ball.â€

The run game has been a key to UCF’s success this season, and it’s helped them beat the Knights, 43-7.

â€œOur running game has been pretty good,â€ said O’Leary. â€œWe’re running the ball well and have been successful with it so far.â€

â€œWe’ve been running the ball well this season, and we’re hoping to continue that trend.â€

â€œThe offense has been running the ball well, and we’re looking to continue that success.â€
Volleyball drops two on road trip

Georgia State and Mercer pull off major upsets

**MATT DUNAWAY**

A pair of impressive wins for the Knights came to a close Friday in Atlanta as the UCF volleyball team swept Georgia State (30-27, 30-17, 30-19) and Mercer (31-29, 19-25, 30-27, 30-25).

The Knights had won 21 straight road matches in the Atlantic Sun Conference, while also boasting the last 21 league foes they faced.

It was the first time Georgia State had beaten UCF since 2005. UCF had triumphed in the teams’ three previous meetings.

UCF jumped out to an early 3-1 lead in game one, but Georgia State gained control of the match going into halftime by capitalizing on 12 hitting errors by the Bears and taking game two, 30-25. The Knights hit 0.257 as a team.

The Bears (9-13, 5-2 A-Sun) committed only three errors in game three, and pounded home 22 kills in route to a 30-27 win.

Mercer cruised to the win with a 30-19 in game four.

Outside hitter Alex Blenche paced the Bears’ attack with a double-double, adding four blocks. Dig leader in kills. But middle blocker Chuck Dufresne led the Knights, raking eight kills and adding four blocks.

Middle blocker Amanda Strongly and outside hitter Schantel Neiderwender recorded six kills apiece during the losing effort. Bear frontline limited UCF to the attack with a 0.273 as a team.

UCF played without outside hitter Emily Watts, the team leader in kills. But middle blocker Chuck Dufresne led the Knights, raking eight kills and adding four blocks.

Middle blocker Amanda Strongly and outside hitter Schantel Neiderwender recorded six kills apiece during the losing effort. Bear frontline limited UCF to the attack with a 0.273 as a team.

The next day UCF attempted to rebound at Mercer, but the Bears mustched away with a victory in four games (31-29, 19-25, 30-23, 30-25). Both teams came out firing in game one, but Mercer edged out the win, 18-20 behind 18 team kills. UCF (6-2 A-Sun) evened the match going into halftime by capitalizing on 12 hitting errors by the Bears and taking game two, 30-25. The Knights hit 0.257 as a team.

The Bears (9-13, 5-2 A-Sun) committed only three errors in game three, and pounded home 22 kills in route to a 30-27 win.

Mercer cruised to the win with a 30-19 in game four.

Outside hitter Alex Blenche paced the Bears’ attack with a double-double, adding four blocks. Dig leader in kills.

Middle blocker Amanda Strongly and outside hitter Schantel Neiderwender recorded six kills apiece during the losing effort. Bear frontline limited UCF to the attack with a 0.273 as a team.

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Men's team coming off big tournaments

Blagriff adds goal in final A-Sun regular season game

Two Free tickets to the MTV Movie Awards!

Lipscomb matchup serves as practice for men's team

Notes
Miami: the only team in the West with 185 receiver Greg Jennings also had yards and a touchdown, Western Michigan lost its sixth Cubit going 26 for 45 for catching eight balls for 127 yards a decent day in a losing cause, team downfield, where Alpha including a 78-yard touchdown in incredible 9.9 yards per play on Broncos (1-6, Squillante got hot and hit a yards – 213 – went to Dan yards and a phenomenal six touchdown passes, one short of Sheldon on six receptions, three every way. As Running back Garrett Wolfe rushing 31 times for 195 yards and on the ground, a 44-yard touchdown pass, and a 5-yard touchdown when Dennis Thornton fell on the ball in the first third period. Wide receiver Dante Sidney was one of the few bright spots for the Cardinals, catching 14 passes for 183 yards, along with Givens, who gained 141 yards on 25 carries, scoring three touchdowns. The win keeps Akron’s second in the Eastern Divi­ sion. Next up for Ball State vs. Northern Illinois: Next up for Akron vs. Marshall (Nov. 9) Marshall 46, Buffalo 14 Marshall came into the week last in the MAC in total offense – just in time to play the with mostly kick returns for 59 yards per play on the field. Despite quarterback Ryan Celli going 36 for 44 for 200 yards and a touchdown, Western Michigan lost its 10th straight game, its longest losing streak in eight years. While Magagna really enjoyed his day, it was scoreless last quarter, final score: 24-7. In the first. After a 1-5 (6-5 MAC), throwing for 333 against the Thundering Herd, scored nine points in the last 36 games, and 53 consecutive games road loss since joining the MAC. Marshall gained 475 total yards on offense, and wide shall’s special teams, as the receiver, in the Western offense. With Bowling Green (5-3, 5-MAC) had a yards on offense, and wide a 3-on-3 basketball champs in a conference win. Next up for Northern Illinois at Ball State Next up for Western Michigan at Central Michigan}

**MAC Recap**

Alma 15, Ball State 13

Charlie Freed had another solid day, going 21 for 33 for 246 yards and two touchdowns, as Akron (6-4, 4-MAC) led by as much as 25 in the fourth on its way to winning a game of fine in the East in the loss con­ tinues. Zip tying back Kent Biggs revealed its treachery for 59 yards and three scores, and gained another 65 yards on six receptions. He opened the scoring with a 9-yard touchdown run after free, Akron 5-3 (4-MAC) led the game at 13-0, touchdown pass run by Addil Green, Free hit him for a decent touchdown pass, and Akron never looked back. Doriann Perkins also pitched in with a pair of scores—one on 4-yard rush halfway through the first half and before another on 6-yard pass return in the third period.

The week marks the sign­ ificant unforced error in the MAC West, while WACU is still the team to beat in the West conference. Next up for Bowling Green at Kent State Next up for Ohio at Kent State

**The final scores:**

In the Frontier Gold league, Lambda Chi Alpha clinched the top spot by defeating Pi Kappa Phi 24-21. Kappa Phi held the lead at both 31 and 34, but Lambda Chi out­ ran and scored on a game-winning touchdown pass from Ryan McPeak with less than a minute remaining. In other flag football news, the YTFI Dolphins are in danger as several teams enter the final week of the regular season with undefeated records. In the men’s league alone Sigma Chi II, the Fighting Pimpkins, Team IPC, Lambda Chi, Show­ time, the 40-40ers, High Power, Maximus, CC 21, Pest Got Em, and the Franchise are all undefeated. Inkasing...

Rock’n Reel best 46 other

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10.25 MONDAY
10.26 TUESDAY
10.27 WEDNESDAY
10.29 FRIDAY
10.30 SATURDAY
10.31 SUNDAY

UCF College & Free Arts sponsors ticket to Lou Gardens - pick yours up in OSI @ Student Union 208
12:20pm - CAB Spooktacular presents John Taff & Ghost Hunter @ Student Union Key West 2 THD
8pm - CAB Comedy & Variety presents Tuesday Knight Live Comedy Series with comedian Eric Jones @ Backroads

12:27pm - UCF Green Trunk Day get information about organ and tissue donation @ Student Union Patio
11am-2pm - CAB presents open door movie Young Frankenstein @ Mumprey Mall (between 101T & C11)
8pm - UCF Campus presents outdoor movie Young Frankenstein @ Mary Shelley's Frankenstein exhibit @ CAB Cinematix Film Series

10:20pm - UCF Halloween Party with the UCF Creative School volunteers needed @ UCF Creative Colby
7pm - Swing Knights & CAB Cultural & Fine Arts host Halloween Costume Dance @ Education Gym

10:35pm - UCF Halloween Party for kids at the Coalition for the Homeless carpool meets @ Millican Hall
6:30pm - UCF HOME COMING Concert with Ludacris, the Atlanta & Future Sounds Forever @ Downtown Orlando
9pm - www.ucf.hometeam.com for UCF HOME COMING schedule

4-7pm - UCF Trick or Treat for the Homeless carpool meets @ Millican Hall
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SPRING 2005

INSIDE: INSTRUCTIONS TO CLASS SEARCHING, REGISTERING, ETC., THROUGH THE MyUCF PORTAL
# Academic Calendar

**Spring 2005**

<table>
<thead>
<tr>
<th>Event</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application deadline for Graduate International students</td>
<td>Aug 1</td>
</tr>
<tr>
<td>Application deadline for Undergraduate international students</td>
<td>Sep 1</td>
</tr>
<tr>
<td>Application deadline for all undergraduate applicants and transfers</td>
<td>Nov 1</td>
</tr>
<tr>
<td>Registration and Add/Drop</td>
<td>Nov 1 - Nov 9</td>
</tr>
<tr>
<td>Application deadline for Graduate programs without deadlines</td>
<td>Dec 1</td>
</tr>
<tr>
<td>Graduation Application due in college advising office (by 5:00 p.m.)</td>
<td>Dec 3</td>
</tr>
<tr>
<td>Residence halls open (1:00 p.m.)</td>
<td>Jan 7</td>
</tr>
<tr>
<td>Registration for State Employees, Non-degree, Transients and Audits (begins at 3:00 p.m.)</td>
<td>Jan 7</td>
</tr>
<tr>
<td>Registration for UCF Employees, Senior Citizen Audits and STEP (begins at 3:30 p.m.)</td>
<td>Jan 7</td>
</tr>
<tr>
<td>Classes begin</td>
<td>Jan 10</td>
</tr>
<tr>
<td>Late Registration and Add/Drop</td>
<td>Jan 10 - Jan 14</td>
</tr>
<tr>
<td>Last day for full refund</td>
<td>Jan 14</td>
</tr>
<tr>
<td>Grade Forgiveness deadline (ends at 5:00 p.m.)</td>
<td>Jan 14</td>
</tr>
<tr>
<td>Payment Deadline</td>
<td>Jan 21</td>
</tr>
<tr>
<td>CLAST Test (register by Jan 21)</td>
<td>Feb 19</td>
</tr>
<tr>
<td>Graduation thesis/dissertation defense deadline</td>
<td>Apr 4</td>
</tr>
<tr>
<td>VA deferral payment deadline</td>
<td>Apr 8</td>
</tr>
<tr>
<td>Graduate thesis/dissertation submission deadline</td>
<td>Apr 25</td>
</tr>
<tr>
<td>Classes end; last day to remove incomplete</td>
<td>May 7</td>
</tr>
<tr>
<td>Final Exam Period</td>
<td>Apr 25 - May 2</td>
</tr>
<tr>
<td>Residence halls close (room)</td>
<td>May 3</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 3 - 7</td>
</tr>
<tr>
<td>Grades due in Registrar's Office</td>
<td>May 7</td>
</tr>
<tr>
<td>Grades Available on MyUCF (begins at 9:00 a.m.)</td>
<td>May 7</td>
</tr>
</tbody>
</table>

### Spring Holidays and Special Events
- Martin Luther King Jr. Day: January 17
- Spring Break: March 14 - 19
- Founder’s Day Convocation: classes still held April 13

## Summer 2005

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Application deadline for all undergraduate applicants and transfers</td>
<td>May 1</td>
</tr>
<tr>
<td>Application deadline for Graduate programs without deadlines</td>
<td>Apr 15</td>
</tr>
<tr>
<td>Application deadline for readmission</td>
<td>Apr 15</td>
</tr>
<tr>
<td>Class Schedule and Assignments Available on MyUCF</td>
<td>Mar 7</td>
</tr>
<tr>
<td>Graduation Application due in college advising office (by 5:00 p.m.)</td>
<td>Apr 19</td>
</tr>
<tr>
<td>Registration and Add/Drop</td>
<td>Mar 28 - May 15</td>
</tr>
<tr>
<td>Registration for State Employees, Non-degree, Transients and Audits (begins at 3:30 p.m.)</td>
<td>May 13</td>
</tr>
<tr>
<td>Registration for UCF Employees, Senior Citizen Audits and STEP (begins at 3:30 p.m.)</td>
<td>May 13</td>
</tr>
<tr>
<td>Residence halls open (11:00 a.m.)</td>
<td>May 15</td>
</tr>
<tr>
<td>Classes begin</td>
<td>May 18</td>
</tr>
<tr>
<td>Late Registration and Add/Drop</td>
<td>May 18 - May 21</td>
</tr>
<tr>
<td>Payment Deadline</td>
<td>May 20</td>
</tr>
<tr>
<td>Grade Forgiveness deadline (ends at 5:00 p.m.)</td>
<td>May 20</td>
</tr>
<tr>
<td>Withdrawal deadline</td>
<td>Jun 3</td>
</tr>
<tr>
<td>CLAST Test (register by May 6)</td>
<td>Jun 4</td>
</tr>
<tr>
<td>Graduate thesis/dissertation defense deadline</td>
<td>Jun 11</td>
</tr>
<tr>
<td>VA deferral payment deadline</td>
<td>Jun 29</td>
</tr>
<tr>
<td>Graduate thesis/dissertation submission deadline</td>
<td>Jul 25</td>
</tr>
<tr>
<td>Classes end; last day to remove incomplete</td>
<td>Aug 5</td>
</tr>
<tr>
<td>Final Exam Period</td>
<td>Jun 24 - Aug 5</td>
</tr>
<tr>
<td>Residence halls close (nice)</td>
<td>Aug 8</td>
</tr>
<tr>
<td>Grades due in Registrar's Office</td>
<td>Jun 29</td>
</tr>
<tr>
<td>Grades Available on MyUCF (begins at 9:00 a.m.)</td>
<td>Jul 30</td>
</tr>
<tr>
<td>Commencement</td>
<td>Aug 5</td>
</tr>
</tbody>
</table>

### Spring Holidays and Special Events
- Memorial Day: May 30
- Independence Day: July 4

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1 **$100 Late Payment Fee** applies to students who do not pay their fees or do not pay their fees by the due date.
2 **$100 Late Registration Fee** applies to students who have not been officially enrolled by the close of Registration and Add/Drop.
3 Incomplete grades must be removed within one year of the award date prior to graduation from the University, whichever comes first, else they will change to "F."
4 Summer Final Examinations are given during the last class meeting.
5 Summer B payment deadline for all students who register 9/28 - 9/20; Summer B payment deadline for all students who register 9/21 - 9/31.
**New Students**

On your first login to MyUCF you will need to obtain your PID (Personal Identification Number).

1. At the MyUCF login page, click “What is my PID?” within the “Sign on” pagelet.

On the resulting page, enter your Social Security Number, and then your date of birth in YYMMDD format. Your PID will appear. Be sure to remember your PID or write it down and keep it in a safe place.

Click “Return to Login”

2. For your first entry into MyUCF enter your Default Password with your PID. The Default Password is the letter “P” followed by your date of birth in YYMMDD format (example: the Default Password for April 13, 1986 is P860413).

Enter MyUCF using your PID and the Default Password.

**Current Students**

1. Your PID (Personal Identification Number) has not changed.

2. If you are entering MyUCF for the first time, enter your Default Password with your PID. The Default Password is the letter “P” followed by your date of birth in YYMMDD format.

**Changing your Password**

- Click “Change My Password.”
- Your new MyUCF Password must contain at least 6 characters, and must have at least 2 numbers or symbols and 2 letters.
- Enter the Old Password and the New Password. Re-enter the New Password to confirm it, and then click “Change Password.”

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**For Technical Assistance, Call the Computer Services Help Desk:** 407-823-5117
Clear Registration Holds

1. On the “MyUCF Menu” pagelet, click “Polaris Academic Self Service.”

Your record may be placed on “hold” because of obligations to the University. A hold will prevent your registration until you have cleared the obligation and the hold is removed by the office that placed the hold.

2. If you have a hold, a message will appear when you enter Polaris Academic Self Service. To acknowledge you have a hold, click “OK”.

3. Click “Holds” within the “Holds and To Dos” sub-menu.

Class Search Schedule

1. On the POLARIS Academic Self Service menu page, click “View Schedule of Classes.”

2. Click the magnifying glass icon to lookup available terms. Choose the term, and then click “Basic Search.”

3. Enter the course prefix, or click the magnifying glass icon to select a prefix.

When entering the course number either:

- Enter the entire course number and select “Exact Match”,

or

- Enter the course level (one digit only: 1, 2, 3, 4, 5, 6) and select “Wildcard.”

Click “Search”
Search Results

1. The Class Schedule Search Results screen will list the classes satisfying your criteria. The screen will display:
   - Class Number (which is different from the Catalog Number)
   - Meeting Days and Times
   - Seats Available
   - Campus and Building Location Code

Note the Class Number: it is a 5-digit number. Spring term Class Numbers begin with “1.”

2. Use the “Comp” column to identify course components. For scheduling purposes, some courses are comprised of two “components” that together form one credit bearing class.

Example: Lecture (LEC) + Laboratory (LAB) or Lecture (LEC) + Discussion (DIS). To enroll in these courses you must select one section of each component.

3. Click the Class Detail icon to open the Class Search Detail page for that course. The screen will display information describing the course’s instruction mode, regional campus location, class attributes and other important information.

The word “Notes” will appear over the icon for those classes that the University strongly recommends you read the information on the Class Search Detail page.

4. Click the “Course Catalog Detail” link to open a new page displaying appropriate prerequisites, co-requisites and course description information.

5. Write down the Class Number(s) for the course(s) in which you intend to enroll.
Enroll in Classes

1 Follow the link to return to the POLARIS Academic Self Service menu page.
2 Click “Academics”
3 Click “Enroll in a Class”

Click “Add Classes”

A list of your enrollment terms will appear. Select the Term for which you want to register (e.g., Spring 2005).

Enter the Class Number for each class in the boxes provided. Hit the “Tab” key on your keyboard to advance to the next box.

Click “Submit”

TIP! For Technical Assistance Call the Registrar’s Office HelpLine: 407-823-3533
**Class Components or Permission**

1. If the course contains a LAB or DIS component, the “Class Enrollment Options” page will appear.

Enter the Class Number for the LAB or DIS section you have chosen.

2. This page also will appear if you require College permission to enroll in the class. Contact the College. If the College approves your enrollment, it will provide you with a Permission Number for that course section only.

If the College has issued a Permission Number for this class section, enter that number. If permission is not required, leave this field blank.

Click “OK”

3. A status message will display for each class enrollment indicating either successful registration or an error.

4. If a registration error has occurred, click “Errors found” for information describing why the attempt was unsuccessful. You may need to attempt enrollment into another class section or into a new class.

5. To return to the Enrollment Page, click “Cancel.”
Enrollment
Add Classes

To add a class to your schedule, enter the Class Number in the Class Nbr field, or click the lookup button to view the schedule of classes. Enter one or more Class Numbers. To add more than 6 Class Numbers, click ADD ANOTHER CLASS.

After you have selected all the classes you want to add, click the SUBMIT button.

Verify your add was successful by checking the Add Status column.

View My Schedule

Click "View My Schedule" to see your new class schedule.

1. If you want to add classes to or drop classes from this schedule, click either "Add Classes," or "Drop/Withdraw Classes."

2. If dropping classes, select "Drop/Withdraw" within the Action box adjacent to the course(s) that you wish to remove from your schedule.

3. Click "Submit" to submit your changes.

4. Click "View Fee Invoice." Be sure to print a new fee invoice each time that you drop or add courses.
Swapping Classes

After you have enrolled, you may later wish to replace one of your current classes with another. Rather than “dropping” the current class and “adding” the new one, use the “Swap a Class” feature. The benefit to “swapping” a class is that MyUCF will remove you from the current class only if it can successfully enroll you in the new class.

1. To swap classes, enter MyUCF. Click “Polaris Academic Self Service.” Click “Academics” and then click “Enroll in a class.”

2. Click the term in which you want to swap classes.

MyUCF will display your current class schedule. Click “Swap Classes.”

3. Enter the Class Number for the new class into the box adjacent to the current course you wish to replace.

Click “Submit”

A status message will display for each class enrollment indicating either successful registration or an error.

End of Term Grades

Spring 2005 grades will be available from MyUCF at 9:00 a.m. on May 7, 2005.

1. To view your final grades, enter MyUCF. Click “Polaris Academic Self Service.” Click “Academics” and then click “View My Grades.”

2. A list of terms for which you have UCF grades will appear. Click the term that you wish to view.
Fee Invoices and Payment

Students should obtain a Fee Invoice from MyUCF at https://my.ucf.edu and click on "University Fees by credit card using the ePay online payment system. Any changes made to the student’s status with the University or with the registered courses may cause the Fee Invoice to be outdated and incorrect. Registration is not completed until all fees are paid in full on or before the published deadlines. It is the student's responsibility to obtain an updated Fee Invoice whenever changes occur. Although great care is used in calculating fees, payments, disbursements, waivers and other data contained on the fee invoice, occasional errors do occur. The University reserves the right to verify and correct any information on the Fee Invoice. Please report irregularities to the Student Accounts Office (MH 107) or call 407-823-2433.

Acceptable Forms of Payment

Acceptable forms of payment are cash, major Debit, Credit Cards, with cash, checks, money orders and credit cards (VISA, MC). Credit card payments may be made online: through POLARIS, at the Cashier’s Office (MH 105). A mandatory, nonrefundable $10 convenience fee will be charged each time a student chooses to pay tuition or other state mandated fees with a credit card.

Payment Procedures

Payment must be received no later than the fee pay­ment deadlines specified. Payment may be made at the Cashier’s Office (MH 105). Operating Hours are Monday and Thursday from 8:30 a.m. to 7:00 p.m. and Tuesday, Wednesday and Friday from 8:00 a.m. to 4:00 p.m. Students may submit payment after Cashier’s Office operating hours at the Cashier’s night depositary (located at the pond entrance of Millican Hall) or through the enrollment screen on ePay at https://my.ucf.edu. Payments (no cash) placed in the night depositary by the official fee payment deadline will be considered “on time.” Students may also submit payment by mail. Mailed payments must be received

2004-2005 Fee Schedule* (per credit hour)

<table>
<thead>
<tr>
<th>Florida Resident</th>
<th>Non-Florida Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate</strong></td>
<td><strong>Graduate</strong></td>
</tr>
<tr>
<td>Matriculation Fee</td>
<td>$191.95</td>
</tr>
<tr>
<td>Non-Resident Fee</td>
<td>$191.95</td>
</tr>
<tr>
<td>Building Fee</td>
<td>$2.32</td>
</tr>
<tr>
<td>Capital Improvement Fee</td>
<td>$2.32</td>
</tr>
<tr>
<td>Financial Aid Fee</td>
<td>$1.15</td>
</tr>
<tr>
<td>Non-Resident Financial Aid Fee</td>
<td>N/A</td>
</tr>
<tr>
<td>UC F Activity and Svc Fee</td>
<td>$9.69</td>
</tr>
<tr>
<td>UC Athletic Fee</td>
<td>$1.00</td>
</tr>
<tr>
<td>Transportation Fee</td>
<td>$1.00</td>
</tr>
<tr>
<td>Total Per Hour Fees</td>
<td>$229.38</td>
</tr>
</tbody>
</table>

2004-2005 Repeat Course Schedule* (per credit hour)

<table>
<thead>
<tr>
<th>Florida Resident</th>
<th>Non-Florida Resident</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Undergraduate</strong></td>
<td><strong>Graduate</strong></td>
</tr>
<tr>
<td>Matriculation Fee</td>
<td>N/A</td>
</tr>
<tr>
<td>Non-Resident Fee</td>
<td>N/A</td>
</tr>
<tr>
<td>Building Fee</td>
<td>$2.32</td>
</tr>
<tr>
<td>Capital Improvement Fee</td>
<td>$2.32</td>
</tr>
<tr>
<td>Financial Aid Fee</td>
<td>$1.09</td>
</tr>
<tr>
<td>Non-Resident Financial Aid Fee</td>
<td>N/A</td>
</tr>
<tr>
<td>UC Activity and Svc Fee</td>
<td>$9.69</td>
</tr>
<tr>
<td>UC Athletic Fee</td>
<td>$1.09</td>
</tr>
<tr>
<td>Transportation Fee</td>
<td>$1.00</td>
</tr>
<tr>
<td>Total Per Hour Fees</td>
<td>$229.38</td>
</tr>
</tbody>
</table>

Other Fees: Resident and Non-resident *

- UCF Campus Card Fee (per academic year) $10.00
- Campus (ID) Card Replacement Fee $15.00
- Health Fees $8.60 per credit hour

Late Registration Fee (students who initially register during Late Registration) $100.00
Late Payment Fee (failure to pay, defer or present waiver for fees by payment deadline) $100.00
Registration appointment time required for any new or returning student
- Check amounts over $50.00 $25.00
- Check amounts over $500.00 and less than $3,000.00 $30.00
- Check amounts over $3,000.00 $40.00 or 5% whichever is greater

Veternars, students awarded financial assistance and first-party payment holders: see "Deferments' on page 11 of this Schedule Web Guide. Zero Hour Registrants: Students registering for zero credit hours pay for a minimum of one credit hour at the lowest fee they are classified. Fees are subject to change without notice.

UCF Policies and Procedures

Registration and Add/Drop

Students may adjust their schedules (i.e., add or drop classes) throughout Registration and Add/Drop. Senior citizen, transient, SUS Transient, Audit, UCF and State of Florida employees and SUS Transient students may elect to use the appropriate "University Policies and Procedures" section of this Schedule Web Guide for registration information and details.

Late Registration and Add/Drop

Students who register for the first time during Late Registration and Add/Drop will be assessed a Late Registration Fee of $100. All registration activity must be completed by 11:59 p.m. on the last day of Late Registration and Add/Drop. Students may drop courses for the first time after the end of Late Registration and Add/Drop during the next business day in the Registrar’s Office (MH 161).

Avoid the Late Fee

Students unable to enroll in any open section during Registration and Add/Drop may register for the UCF temporary course UCF 1500 before the end of Registration and Add/Drop. This will avoid the $100 Late Registration Fee. Students must pay for this temporary class to avoid the $100 Late Registration Fee. Students should drop this temporary course before the end of Late Registration and Add/Drop.

MyUCF/POLARIS Registration Assistance - HelpLine

For general registration assistance, call one of the UCF Registration HelpLines:
- UCF Orlando campus: 407-823-3533
- UCF South Orlando campus: 407-823-3833
- UCF at Cocoa and UCF at Palm Bay: 407-632-1111, ext. 65614
- UCF at Daytona: 386-254-4400
- For Technical Assistance, contact the Computer Services Help Desk, 407-823-5117.

Overdue Procedures

Overdues for closed classes are given only in exceptional circumstances. Overdues for financial aid, veterans, students who are charged for POLARIS may be obtained from the department offering the course. College officials who can approve overdues are identified on the form and as follows:

Art and Sciences
- requires two signatures: the department chair and a designated representative of OASIS (CNH 252); contact 407-823-2492.
- Transient students: contact 407-823-5474, OAS 190

Business Administration
- requires one signature: the dean or designated representative in the college advising office. Overdues are available only for graduating seniors in the term of graduation: EAS, Suite 1111, 407-823-2576

Education
- requires one signature: the department chair or designee. Education Complex, Suite 110

Engineering and Computer Science
- requires the signature of your department chair. Submit forms to ENGR 107, 407-823-2455.
- Computer Science overdues are handled by Dr. Ron Dutton (CSB 201, 407-823-4620, dutton@ucf.edu). Graduate students need to see their graduate program coordinator.

Health and Public Affairs
- requires one signature: the dean or designated representative in the Office of Student Support. HPA 115, 407-823-0010

Rosen College of Hospitality Management
- requires one signature: the dean or designated representative in the Office of Student Support. C1L 302, 407-823-4474 or Rosen School of Hospitality Management, Office of Student Services, 9901 Universal Blvd., Orlando, FL 32819, 407-823-5564

College Accounts Assistance

Students who have a Financial Aid award may be subject to financial aid suspension if payment is not received by the first payment deadline. The student’s Financial Aid award will be canceled if they do not pay for the courses they are enrolled in. A mandatory, nonrefundable $10 convenience fee will be charged each time a student chooses to pay tuition or other state mandated fees with a credit card.

Payment Procedures

Payment must be received no later than the fee pay­ment deadlines specified. Payment may be made at the Cashier’s Office (MH 105). Operating Hours are Monday and Thursday from 8:30 a.m. to 7:00 p.m. and Tuesday, Wednesday and Friday from 8:00 a.m. to 4:00 p.m. Students may submit payment after Cashier’s Office operating hours at the Cashier’s night depositary (located at the pond entrance of Millican Hall) or through the enrollment screen on ePay at https://my.ucf.edu. Payments (no cash) placed in the night depositary by the official fee payment deadline will be considered “on time.” Students may also submit payment by mail. Mailed payments must be received

Get your “SASS Degree Audit” and Appointment Time from MyUCF and Meet With Your Advisor

Your SASS Degree Audit is available through MyUCF at https://my.ucf.edu. To obtain your degree audit log into MyUCF and click on “Polk Academic Self Service” within the MyUCF Menu pagelet. On the resulting menu page, click “Academics” and then click “View Degree Audit Report.” Your advisor can help choose those courses that will meet degree requirements.

Students Must Complete the Immunization Form

Prior to registering all students (including transient students) must have a University of Central Florida Immunization Form completed on the left side, on file in Student Health Services (STHL). Vaccination proof is required only for SUS transient students. A copy of the SUS transferrable immunization must accompany the Immunization Form for vaccination exemption.

Changing and Resetting Your Password

Students can change the Password through MyUCF at https://my.ucf.edu. Log in to MyUCF. Within the “MyUCF Menu” pagelet, click on “Forgotten Password.” The Password email also may be reset by presenting a photo I.D. at person at either the Orlando campus Registrar’s Office, Graduate Studies Office or one of the UCF Regional Campus records offices.
Assisted Registration and Permission Numbers

Students should use MyUCF when registering for classes. Registering for certain course types, however, may require assistance from University personnel in the college and department office. The course types included but are not limited to: restricted classes, internships, Independent Studies and Thesis/Dissertation.

Certain course categories require you to obtain the college, school or department’s permission before you may enroll in the course. If you choose to take the course, college, school or department may issue you a permission number specifically for that class section. You will enter that number into the “Class Permission No.” field when enrolling for the class section through MyUCF at https://my.ucf.edu. The Permission Number cannot be used to enroll in more than one class section. You must request Permission for each class section that required college, school, department or instructor authorization for enrollment. The Permission Number can be used once only. If you drop that class section yet later decide to re-enroll into it, you must obtain a new Permission Number. Students should see their academic advisors prior to enrolling in courses requiring Permission Numbers. Prior to obtaining assisted registration for these classes, students must have all contracts completed and signed by authorized department personnel.

Student Accounts Information

Deferments are registered for the required number of hours.

Third Attempt Surcharge

Students taking undergraduate courses are assessed a surcharge when attempting a course for a third time or more. Completed courses, withdrawals and courses with incomplete grades are counted as "attempts," including courses repeated to raise the GPA or to achieve a specific grade.

Exemptions to the third attempt surcharge will be considered through a Fee Appeal Process.

Exceptional Circumstances

Involuntary call or service by the armed forces, including active service, and following a completed period of service.

Deferment for Selected Medical and Dental Students

Medical students who have authorization or a prescription (from a doctor or institution) or any State or Federal Government 380.1-10.044, Florida Statutes (the "Medical Fee Waiver Form") must bring such documentation. In circumstances determined by the University to be exceptional, including, but not limited to, sickness, death, involuntary call to military service, or University administrative error.

Ucf Student Tuition Waiver

UfCF Tuition Waiver

Spring: March 15, 2005

Prepaid College Plan

For any enrolled student who has a Florida Prepaid College Plan, the University automatically will defer only the portion of the tuition covered under the plan. All fees not covered by the plan are due by the tuition & fee payment deadline. If the student does not wish to utilize the Prepaid Tuition Plan, the student must notify the Student Accounts Office (MH 107) by the Fee Payment Deadline. The plan will pay $75.32 per credit hour (graduate or undergraduate) for the 2004-2005 academic year.

Financial Aid Automatic Deferments

Financial Aid

The Fee Invoice reflects the dollar amount of the student’s deferment. If the total amount of tuition and fees exceeds the amount of the deferment, the difference must be paid by the due date noted on the student’s Fee Invoice. Different programs require varying hours of enrollment for eligibility. Students must be sure they are registered for the required number of hours.

Undergraduate students must register for at least 12 credit hours to receive an FSEOG, FSFA and/or Institutional Grant award, and at least six credit hours to receive a Federal Pell, Federal Stafford and/or Federal Perkins award. Degree-seeking graduate students must register for at least five hours to receive a Stafford Loan.

Deferments are available to students who have completed the application process prior to the payment deadline.

The following programs are not included in the Automatic Deferral Program: work/study programs, third party deferrals and other waivers and direct-pay scholarships.

Automatic deferment does not relieve the student of fee liability. Simply ceasing to attend class meetings will not cancel the student’s debt to the University. Students must utilize the Add/Drop or Withdrawal process or be held responsible for the payment of the original fee assessment.

Students who have a Financial Aid deferment, but lost it through verification, cancellation or other reasons, still are responsible for paying their fees.

Not attending classes or withdrawing after Add/Drop does not eliminate the requirement to pay fees.

Due-enrolled hours (hours attempted) taken at another institution are not considered for automatic deferment purposes.

A 100 Late Payment Fee is applied to students who do not pay their fees or do not pay their fees by the due date.

Returned Checks

A student whose check is returned for any reason will be assessed a service fee. See "Returned Check Fees" in the "2004-2005 Fee Schedule" section of this Schedule Web Guide.

Fee Assessment

State of Florida Employees Tuition Waiver

Full-time state employees may be allowed to enroll for up to six (5) hours of credit eligible instruction per term on a space available basis without payment of registration fees. State Employee registration occurs on the last day of Registration for each term, at the time specified on the "Academic Calendar" within this Schedule Web Guide. Should the Employee’s registration for the courses to which the waiver will apply occur prior to the prescribed date and time, the fee waiver will no longer be available and the Employee will be liable for all applicable fees. It is the responsibility of the Employee to register on a space-available basis only. The tuition waiver cannot be used for additional fees or increased costs. These courses include, but are not limited to, continuing education courses, independent study, supervised research, supervised teaching, thesis hours, dissertation, internships, practicum, third- attempt repeat courses, core-ops, or applied individualized instruction in Music, Art, or Dance, etc. Any State Employee who uses an Employee Tuition Waiver for approved courses must submit a completed and signed Tuition Waiver form to the UCF Student Accounts Office (MH 107) by each term’s Fee Payment Deadline. See the "Academic Calendar" within the printed or on-line Schedule Web Guide for the Fee Payment deadlines. Employees may obtain the "State Employee Tuition Waiver Form" and "Instructions" from the Registrar’s Office web-site at http://registrar.ucf.edu.

UCF Employee Tuition Waiver

All full-time general faculty, Administrative and Professional Staff, University Support Personnel System (USPS) employees of the University of Central Florida who are employed in an established position on the university’s campus are eligible to apply for Academic Requirements, including those employees on sabbatical, professional development, grants-in-aid, and educational leave, may be allowed to enroll for up to 6 (6) credit hours of eligible instruction per term on a space-available basis without payment of the registration fee. UCF Employee registration occurs on the last day of Registration for each term, at the time specified on the "Academic Calendar," within this Schedule Web Guide. The Employer’stuition registration for the courses to which the waiver will apply occur prior to the prescribed date and time, the fee waiver will become invalid and the Employee will be liable for all applicable fees. Any UCF Employee who uses an Employee Tuition Waiver for approved courses must submit a completed and signed Tuition Waiver Form to the UCF Student Accounts Office (MH 107) by each term’s Fee Payment Deadline. See the "Academic Calendar" within the printed or on-line Schedule Web Guide for the Fee Payment Deadline. For eligibility requirements, course restrictions and for the tuition application packet, enter the Human Resources website at http://www.hr.ucf.edu.

Florida Residency for Tuition Purposes

The offices of Undergraduate Admissions and Graduate Studies determine first term at UCF residency for tuition purposes for all new and returning students. Thereafter, the Registrar’s Office will review undergraduate student requests for changes in residency.

To request a residency review, the student must submit a completed "Residency Classification Request Form" and supporting documents to the Registrar’s Office (MH 107). This form is available either at the Registrar’s Office or online at http://registrar.ucf.edu. The classification form must be accompanied by all documents that support the student’s Florida residency claim. Residency classification requests are subject to Florida Statute 1002.22(1)(a).

Federal Stafford Loan.

We will make every effort to disburse funds on a semester basis within the minimum credit hours per term as established by Federal regulations and Federal Stafford Loan eligibility. Financial aid disbursements are made for enrollment at the University and not for the specific term for which the aid is approved. Federal Stafford Loans are disbursed based on a percentage of enrollment.

Financial Aid

For eligibility, students must enroll in the minimum credit hours per term as listed in the above chart. This chart lists the full-time equivalent credit hours for undergraduate students. Federal Stafford Loan eligibility is based on the student’s enrollment status for the first 12 credit hours of the term. The student must be enrolled in at least 6 credit hours for Fall and Spring terms and 3 credit hours for Summer terms.

FSAG

12 credit hours for the Fall and Spring semesters for the full-time award.

Federal SEOG

12 credit hours for the Fall and Spring semesters for the full-time award.

Institutional Grant

12 credit hours for the Fall and Spring semesters for the full-time award.

Federal Pell Grant

The award amount is related directly to the number of credit hours for which the student enrolls, six to eight credit hours for 50%, nine to eleven hours for 75%, and 12 or more hours for 100% of the scheduled semester award.

12 credit hours for the Fall and Spring semesters for the full-time award.

Federal Student Loan Policies

First-Time Borrowers

First-time UCF Borrowers must complete an entrance interview to receive a Federal Stafford Loan. We recommend that students complete the online interview through the website: www.loan.gov. Freshmen, first-time borrowers cannot receive their Stafford Loan checks until 30 days after the first day of classes.

Federal Stafford and Federal Plus Loan Application Deadlines:

Fall: October 15
Spring: March 16
Summer: June 15

Refunds and Conditions

A refund of fees will be processed under the conditions noted below. The student must submit a written application for a refund or other appeal action to the University within fifteen (15) days of the date identified on the refund or other appeal action is applicable. Any debt to the University will be deducted from the refund, if any.

Full Refund Eligibility

The following circumstances allow a full refund: 1) when a class is dropped before the end of the Add/Drop period; 2) cancellation of a course by the University; or 3) the student is denied admission to a course offered by the University for any reason.

Partial Refund (25%)

A 25% refund is made when the student withdraws completely from the University prior to the end of the fourth week of classes during a 16 or 17-week semester, or at the end of the first quarter of classes during a Summer session.
Federal Perkins Loan

Students will receive a Checklist item on their Financial Aid To Do list on POLARIS to sign the Promissory Note in the Student Accounts Office (MH 109).

Payment of Funds

Financial aid funds will be allowed for payment; however, these funds will not be available on the first day of classes. Students must be prepared to use personal funds to cover expenses at the outset of each semester. Late applicant and students for whom files are incomplete 30 days prior to the fee payment deadline should not expect funds until well into the semester. Financial aid payments generally will take place after the second week of classes. Funds can be released for payment only if all eligibility criteria are met at the time of payment. Please refer to the website at finaid.ucf.edu for further details.

Final Grant Certification

Payments made will apply to any outstanding University charges including tuition, fees, housing, outstanding short-term advances, etc. Funds that exceed charges will be returned as a refund to students as a result of the disbursement of funds directly to the SunTrust checking account of the student. For those without a SunTrust checking account, refunds will be mailed to the current mailing address on file.

Satisfactory Academic Progress

Students are responsible for adhering to the UCF Satisfactory Academic Progress Policy to receive financial aid and information regarding registration, deadlines, financial assistance, scholarships, tuition and fees. To avoid missing important communications from the University, students must ensure that the University has their most up-to-date "preferred" e-mail address - as well as both a permanent and mailing (local) address. It is critical that students maintain and regularly check their "preferred" e-mail accounts and all communications mailed to an address on record will be deemed adequate notice. The University does not accept responsibility if official communication is rejected or fails to reach a student who has not notified the University of a change of e-mail or mailing address.

Student E-Mail Address Update Responsibility

To communicate in a more expedient manner, UCF uses e-mail as the primary means of notifying students of important University-wide information and communication dealing with registration, deadlines, financial assistance, scholarships, tuition and fees.

Credit Hour Limits

Undergraduate students are limited to 14 credit hours for the Summer term and to 17 credit hours for the Fall and Spring terms. The department chair and college advising office must approve overrides. Overriding a student's credit hour limit requires the department chair to sign an override form onfile at the Registrar's Office (MH 161). Graduate students must sign the override form and the Graduate Studies Office (MH 338F).

Religious Observances

It is the policy of the University of Central Florida to reasonably accommodate the religious observances, practices, and beliefs of individuals in all areas of the class attendance, and the scheduling of examinations and work assignments. A student who desires to observe a religious holy day of his or her religious faith shall notify his/her instructor and be excused from classes to observe the religious holy day.

Entitlement To Graduate Filing Form

Students intending to graduate must file the "Entitled To Graduate Form" by the close of the business day in the Registrar's Office (MH 161).

GPA-grade reports are not mailed to students. GPA-grade reports may be printed on POLARIS at https://graded.ucf.edu and the UCF bookstore. To obtain grades, log into POLARIS and click for "Students" in the left-hand column menu to open a drop down list. Click "Academic Summary" within that list and then "Grades." A list of terms for which you have earned grades at UCF will appear. After clicking on the right-hand column link for each term, you will see grades resulting. The screen will display your class schedule and grades earned for that term. If the POLARIS grades are not sufficient, the student may request an official transcript from the Registrar's Office (MH 181). Refer to "Transcripts" later in this section for ordering information.

Grades

Students in University Honors are assigned a registration appointment time during the first days of registration. On or after the appointment time, they may register for Honors and non-Honors courses online. Prior to registration, the Burnett Honors College sends to University Honors students instructions on how to login to registration via the students' e-mail. Information about Honors registration is also posted on the Honors website at http://honors.ucf.edu in the "Courses" section. Because early registration is a priviledge extended only to Honors students, it is their responsibility to utilize both their e-mail and the Honors website to obtain detailed information pertaining to Honors registration. ineligible students, including students withdrawn or removed from University Honors, may be dropped from Honors courses immediately and without prior notice.

Name Changes

To change the legal name maintained on the student's official UCF record, the student must submit a completed Change of Name (legal) form and mail it to the appropriate UCF office. Attach to the form a copy of a legal name change document (e.g., marriage certificate, divorce decree, etc.). Undergraduates must sign the form for the Registrar's Office (MH 161). Graduate students must submit the form to the Graduate Studies Office (MH 203). Current UCF employees and those students who have been UCF employees within the past 12 months on or after the date the name change is requested must submit the form to the Human Resources Office (12508 Research Parkway). The "Change of Name" form is available from the Registrar's Office (MH 181) or online at http://registrar.ucf.edu/.
State of Florida Employee and UCF Employee Registration

State of Florida and UCF employee enrollment is available on a space-available basis only on the last day of registration. Each term that can be enrolled is nine hours of credit in the summer, fall, or spring term. An individual who is not a registered student at the University during the summer for which the student receives a "W" or "F" a number may be counted toward this requirement. An academic grade and credit. Registration is on a space-available basis at the Registrar's Office within the "Academic Calendar" within this Schedule Web Guide. The "Health History/Immunization" form is required for all non-UCF students.

UCF to Other Institution

To request enrollment as a transient student, a student must first obtain written permission from UCF and must complete the "SUS Transient Student form" in their college advising office prior to registration at the other institution to assure that the course count and UCF requirements. Graduating seniors and graduate students may not be transient students in the term of their graduation process. All transient students should consult the "Undergraduate Admissions" and "Academic Regulations and Procedures" chapters within the current Undergraduate Catalog for additional transient student information.

UCF Card (Student ID)

UCF students must use this identification card to attend athletic events, to use the recreational center, to check books out of the library, and to take tests. All students may use the card to pay for official transcripts at the Registrar's Office. In the case of a new account, a $5 per transcript charge will be assessed for each transcript request received. Payment for official transcripts is required at the time of request and may be paid by cash, check, or credit card. All requests must be received by 5:00 p.m. on the last day of the academic term. The card is subject to a $5,000 dollar credit card or payment option is available for non-UCF students.

Withdrawal

Withdrawal forms must be signed "SUS Transient Student form" from the home institution to the UCF Registrar's Office (MH 161) and request registration materials. Registration is on a space-available basis at the Registrar's Office within the "Academic Calendar" within this Schedule Web Guide. From non-UCF University System

Contact the Undergraduate Admissions Office for administrative or other information. Registration is on a space-available basis at the Registrar's Office (MH 161) for registration materials. Registration is on a space-available basis at the time and day of the course work toward a degree. The college graduate office must be notified if the forms are not received. Forms must be submitted to the college graduate office by the last day of the academic term. The college graduate office may be reached by phone to register early so that departments and colleges can sign their contracts, process their tuition waivers and determine if courses will be offered. Failure to register early may result in delays in receiving assistance on deadlines and may result in any loss of tuition waivers and/or cancellation of classes.

Graduate Communication Methods

Graduate Studies prefers to communicate with graduate and post-baccalaureate students by e-mail. Immediately upon enrollment, the graduate student should obtain an e-mail account. The UCF e-mail system and other UCF organizations have e-mail addresses in the POLARIS system.

Graduate Financial Support

Graduate students must pay tuition and fees by the payment deadline. Graduate students receiving tuition waivers will have tuition waived only, additional fees are not covered. Graduate students must pay student activity, campus improvement, athletic, health, and other fees. If a college or department has not agreed to pay all fees, the student will be responsible for paying all fees due at the time of registration. Students who have received need-based awards, such as the "Incentive Fellowship," should be aware that the amount they receive is dependent upon need. If the student's financial need changes, the fellowship may be reduced, or another fellowship or assistantship after being awarded a need-based fellowship, the total financial aid may be reduced to satisfy federal requirements.

Graduate students receiving fellowships will have their tuition deferred to the amount of the fellowship. This deferral expires upon.
Student Union
The Student Union is the meeting place on campus and provides the campus community with a variety of meeting spaces, offices, programs and services. The Student Union is home to a great variety of restaurants, including Jeffery's Coffee, Sweet Retreat, Stash, Escape, Subway, Wendy's, Sbarro, Baja Bistro Kitchen, Mrs. Field's, Famous Uncle Al's Hot Dogs, PrimeTime, and additional shops and services. Metro stores include STA Travel, Park Avenue CD's, Greek Unique, KnightStep Convenience Store, College Optical and the UCF Computer Store. Other services in the Student Center include the SGA Ticket Center, U.S. Postal Service, ATMs and from Suntrust, Bank of America and the UCF Credit Union. For information, call 407-823-0001.

UCF Public Safety and Police
Non-emergency Police Services: 407-823-5555
Emergency Assistance (Police, fire, or medical): 911
Web site: http://www.police.ucf.edu
UCF Police Department is a full-service law enforcement agency. Officers patrol the campus on foot, by motorcycle, or in marked patrol cars. Detectives of the Investigations Unit investigate all reported criminal cases. The Community Relations Unit hires and trains students for the Safe Escort Patrol Service (SEPS), an evening escort service for all individuals on campus; contact 407-823-2424. The Victim Services Unit provides services for emotional support and practical assistance, information and referrals, and educational services; contact 407-823-2425 or 407-823-6069.
In accordance with the Federal Crime Awareness and Student Right-to-Know Act of 1990, a free brochure, "Knight's Safety Guide," is available at the Police Department, Undergraduate Admissions (MH 161), Millican Hall 2nd floor, Information Booth, and Human Resources (UTC 211), or online at http://www.police.ucf.edu.

Parking Services
The Parking Services Division sells UCF Parking Permits, enforces parking regulations on campus, and provides relocation assistance; contact 407-823-5555 or www.parking.ucf.edu.
Full-time and part-time faculty, staff, and students (day and evening) must display a valid parking permit (ideal, magnetic or digital) when parking on campus. Visitors may pay for short-term parking at the Visitor's Information Center and park in the spaces provided or may pay for permits at the Valley Information Center or from the daily permit machines located in the student parking.

Online Parking Permits
You must order parking permits online. Visit the Parking Services website at www.parking.ucf.edu and order yours the easy way. The website also contains valuable information concerning parking citations, citation appeals, Student Escort Services and permit information.

University Bookstore
The UCF Bookstore, located in the John T. Washington Center, offers a complete line of UCF clothing, logo gift items, convenience and snack items as well as the full line of textbooks and other service items. Operating hours (when classes are in session): Monday through Thursday 8:00 a.m. to 7:00 p.m., Friday 8:00 a.m. to 3:00 p.m., and Saturday 10:00 a.m. to 3:00 p.m. For more information, call 407-823-2555 or visit our website at http://ucf.bookstore.com.

University Library
The University Library has a collection of over 1.5 million volumes, including 17,700 current serial subscriptions. The library also owns 28,600 microforms and 37,000 media titles. UCF is a partial depository for United States and Florida government publications. The main library is open approximately 104 hours per week, including evenings and weekends. WEBULIS, the Library's web-based catalog, offers a gateway to hundreds of electronic databases and several thousand electronic journal titles. Help and advice in the use of the Library, the Reference Desk is open during most library hours. Assistance also is available through the Ask A Librarian service, by phone, at 407-823-2562, or at http://library.ucf.edu/QuickRef. For additional library information see http://library.ucf.edu or call 407-823-2500.

Visitor Information Center (VIC)
Anyone without a valid parking permit must purchase a daily permit at the VIC or from any on-campus "pay and display" machine. Daily permits are valid only in student lots or parking garages. Time-limited metered parking also is available. Operating hours are Monday through Thursday, 7:00 a.m. to 6:00 p.m. and Saturday, 7:30 a.m. to 4:00 p.m. Closed Sunday. 407-823-2131. Operating hours are subject to change during holidays and breaks. Summer Operating Hours: Monday through Friday, 7:00 a.m. to 4:00 p.m. and Saturday, 7:30 a.m. to 4:00 p.m. Closed Sunday.

The UCF Virtual Campus
The UCF Virtual Campus provides opportunities for students to enroll in credit courses and select degree programs delivered over the Internet. The instructional design of these courses maintains a high-quality learning environment for non-traditional, distant, and campus-based students. The course materials and methods were developed by UCF faculty to maximize the learner’s achievement of course and program objectives.

Visit http://www.openline.ucf.edu for information on the Virtual Campus courses and programs, as well as technical and skill requirements. Virtual Campus courses are identified in the online Class Schedule Search by MyUCF (http://my.ucf.edu), by the Instruction Mode, and on the Class Schedule Detail Panel for each class. Online instruction modes include:

- WORLD WIDE WEB: These courses are delivered entirely over the Internet. Students must have access to the Internet, a Web browser such as Internet Explorer, ability to use e-mail, and basic computer skills such as web surfing, typing, and basic file management.

- MIXED-MODE/REDUCED SEAT TIME: These courses require electronic media-based instruction that substitutes for classroom time (reduced seat time). Students must have access to the Internet, a Web browser such as Internet Explorer, ability to use e-mail, and basic computer skills such as web surfing, typing, and basic file management.

Regional Campus Locations
The University of Central Florida also offers a number of programs through UCF Regional Campuses in your neighborhood. Please visit our website at www.regional.ucf.edu for a complete listing of available programs. UCF Regional Campuses are located in Osceola, Orange, Seminole, and Volusia counties. These UCF Regional Campuses provide opportunities for students to complete degrees, minors, or certificates, and 14 master's degrees, 9 graduate certificates, and 1 doctoral program with all of the UCF and college faculty and programs associated with the system. With close proximity to Orlando, UCF Regional Campuses resources are available at UCF and the UCF Regional Campuses, such as admissions, registration, financial aid, advising, student clubs and organizations, disability services, veteran's affairs, student health, libraries, computer labs, and more.

UCF Regional Campuses serve an 11-county service area, which includes Brevard, Citrus, Flagler, Lake, Levy, Marion, Osceola, Orange, Seminole, Sumber and Volusia counties. UCF Regional Campuses locations accommodate a wide variety of learning styles and schedules, including web class availability. For the most current information on any of the 12 UCF Regional Campus locations with directions, check the website at http://www.regional.ucf.edu.

Admissions, Registration, Financial Assistance and Advising professionals are available at the following full service campuses: UCF at Cocoa, UCF at Daytona Beach, and UCF at South Lake. In addition, advising is available through UCF at Sanford/Lake Mary. Times and dates for all courses are listed online prior to registration each term, and all registration periods correspond to the overall UCF schedule. To obtain the current program list-ings, check www.regional.ucf.edu/programs.htm.

Regional campuses provide an 80-mile radius of the UCF Orlando campus, the multiple non- residential locations partner with six Florida community campuses, such as admissions, registration, financial aid, advising, student clubs and organizations, disability services, veteran’s affairs, student health, libraries, computer labs, and more.

Virtual Campus: UCF at Orlando
1200 W. International Speedway Blvd.
Daytona Beach, FL 32114
For information: 386-506-4021
UCF at Deland
UCF at Sanford/Lake Mary
For information: 386-506-4021
Central Region
UCF Downtown
26 West Pine St.
Orlando, FL 32801
For information: 407-317-1770
Southern Region
UCF at Cocoa
1519 Clearlake Rd.
Cocoa, FL 32922
For information: 321-433-7600
UCF at Melbourne
UCF at Palm Bay
For information: 321-433-7600
Western Region
UCF at South Lake
1250 N. Hancock Rd.
 Clermont, FL 34711
For information: 352-536-2113
UCF at Metro West
UCF at Ocala
UCF at Osceola
UCF at South Orlando
For information: 352-536-2113

Student Use of Technology
The University of Central Florida expects all students to have ready access to a personal computer and software approved by the UCF Computing Services. Students must meet this expectation by purchasing or leasing a computer, sharing a computer with family or roommates, or using a UCF computer lab.

All UCF students should expect to use a personal computer in many University activities, including coursework, accessing library information, registering for classes, and emailing correspondence to instructors or faculty members. In addition, many UCF courses require the use of the Internet.

The University of Central Florida has developed one of the nation’s most advanced campus technology environments, and all UCF students are provided free, e-mail accounts and Internet access.

Students wishing to acquire a personal computer are strongly advised to consider a laptop equipped with a wireless networking card. Recommended configurations can be found on the University’s Web site at http://www.cstore.ucf.edu/standards.html

Drug-Free Workplace/Drug-Free Schools Policy
Statement
Standards of conduct and disciplinary sanctions will be imposed for the unlawful possession, misuse or distribution of illicit drugs and alcohol by UCF students and employees on UCF property or under the control of any of its activities. The unlawful manufacture, distribution, possession, or misuse of a controlled substance, regardless of the form, strength, or concentration, is illegal. Possession of the unlawful possession and use of alcohol is harmful and prohibited in and on UCF owned and controlled property or as part of any of its activities. Any UCF employee or student determined to have violated this policy shall be subject to disciplinary action for misconduct, which may include but not be limited to termination/expulsion and referral for prosecution. No employee/student is to report to work/class or attend any University activity while under the influence of illegal drugs or alcohol. Violation of these policies by an employee/student will be reason for evaluation/intervention for drug/alcohol disorder and/or for disciplinary action up to and including termination/expulsion and/or referral for prosecution consistent with local, state, and federal law.

Campus Alcoholic Beverages Policy
The sale, service, possession and consumption of alcoholic beverages shall comply with state and federal laws, city and county ordinances, and the licensing agreement with on-campus distributors which allow for the sale and service of alcoholic beverages. In addition the University has formulated the following policies governing the sale, service, possession and consumption of alcoholic beverages on campus.

Guidelines
The sale and service of alcoholic beverages to persons younger than 21 years of age is prohibited. Possession or consumption of alcoholic beverages is prohibited by persons younger than 21 years of age. Possession and consumption of alcoholic beverages in open or unsealed containers is prohibited except in designated areas or as approved with special events.

Individuals are responsible for their actions regardless of their mental or physical state as it may be affected by mind-altering chemicals such as alcohol and other drugs.

Student organizations may develop more stringent regulations regarding alcohol use.

Locations
The sale of alcoholic beverages to individuals of legal age will be permitted in licensed areas.
by licensed on-campus distributors. The sale or service of alcoholic beverages to individuals of legal age will be permitted at other select campus locations for catered functions by properly authorized distributors.

The serving, possession or consumption of alcohol by individuals of legal age may be permitted in private residential rooms in the residence halls and other on-campus or affiliated housing unless otherwise prohibited by the governing organization. Consumption of alcoholic beverages in public or common areas within on-campus residential units shall follow guidelines provided by their governing organization and local, state and federal law.

Approval Procedures: Student Groups

Prior approval for students or student organizations to host an event where alcoholic beverages are present in non-licensed campus locations must be obtained from the Director of Student Leadership Programs.

The following information must be supplied by the student organization and approved by the appropriate university officials, no less than 15 calendar days prior to the event(s). These arrangements include but are not limited to: sponsoring organization and nature of event; date, beginning and ending times, and location of event; number in attendance and method of registering guests; method of designation for those of age/underage contained area where alcohol consumption is permitted; type of alcohol along with food and alternative non-alcoholic beverages to be provided; method of security including number of campus police officers; person to be contacted at event in case of questions or problems.

Approval Procedures: Non-Student Groups

When an event is properly scheduled to take place in a location for which a campus concession holds a license, alcoholic beverages are to be sold through the concession and their license. Groups or organizations who seek to sell beer or wine along with a non-alcoholic choice at other locations on campus must obtain approval to secure a beer or wine license from the Director of Business Services prior to making application for the license. With approval the license is then to be obtained by the organization from the Alcoholic Beverages and Tobacco Division of the Department of Business Regulation of the State of Florida. Off-campus groups or organizations who seek to serve alcoholic beverages in a location and situation which does not require a license must obtain prior approval to serve alcohol on campus from the Director of Business Services.


UCF "Knights Safety Guide"

To comply with all of the requirements of the Federal Crime Awareness and Campus Security Act of 1990, the University of Central Florida publishes an annual campus safety and security report that contains the following information:

- How to report criminal actions or other emergencies occurring on campus and its available facilities.
- Policies about access to and minimum activity by students, faculty, and campus residents.
- Details about campus law enforcement’s authority and how that division works with state and local police agencies. Policies that encourage and prompt reporting of all crimes to the university police and the appropriate agencies are included.
- A description of the type of frequency of programs to:
  - Inform students and employees about campus security programs.
  - Encourage students and employees to be responsible for their own safety and the security of others.
  - Inform students and employees about the prevention of crimes.
  - A policy to assist monitoring and recording through local law enforcement of criminal activity by student organizations.
- A description of available drug and alcohol abuse education programs including appropriate policy statements.
- A statement of policy regarding the institution’s campus sexual assault prevention programs and procedures to follow should a sexual offense occur.
- Statistics concerning the occurrence on campus of particular criminal offenses, including those that manifest evidence of prejudice based on race, religion, sexual orientation, or ethnicity, as prescribed by the Hate Crimes Act.
- Statistics concerning the number of arrest on campus for liquor-law violations, drug abuse, and weapons possession, including those crimes that manifest evidence of prejudice as prescribed by the Hate Crimes Act.

This report is available to you upon request at the UCF Police Department, Undergraduate Admissions Office, Human Resources Office, and the second floor “Information Center” in Millican Hall, or by web site at www.police.ucf.edu.

**Summer 2005 Final Exam Schedule**

**Note:** Final Exams administered during last class meeting.

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**Spring 2005 Final Exam Schedule**

**Tuesday, April 26 - Monday, May 2**

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**EXAM TIMES**

**EXAM TIMES**

**S P A R E 0 0 5 5 F I N A L E X A M S C H E D U L E**

T = Tuesday, R = Thursday, Evening classes have evening exams.
UCF Computer Labs

UCF Orlando Campus Computer Labs

Classroom Lab (CL1-101): 407-382-4541
Hours: Monday through Thursday: 8:00 a.m. to 6:00 p.m.
      Friday: 8:00 a.m. to 3:00 p.m.

Main Lab East - CyberKnight Center (CC2-113):
Hours: Monday through Thursday: 8:00 a.m. to 10:00 p.m.
      Friday: 8:00 a.m. to 12:30 p.m.
      Saturday: 10:00 a.m. to 5:00 p.m.

Main Lab West (CC2-104): 407-823-5290
Hours: Sunday: Noon to 8:00 p.m.
      Monday through Thursday: 8:00 a.m. to 10:00 p.m.
      Friday: 8:00 a.m. to 5:00 p.m.
      Saturday: 10:00 a.m. to 5:00 p.m.

Business Lab (BA1-148A): 407-823-4058
Hours: Monday through Thursday: 8:00 a.m. to 12:00 p.m.
      Friday: 8:00 a.m. to 4:30 p.m.

Harrison Corporation Engineering Lab
(ENG II-201): 407-317-7700
Hours: Sunday: Noon to 8:00 p.m.
      Monday through Thursday: 8:00 a.m. to 5:00 p.m.
      Friday: 8:00 a.m. to 5:00 p.m.
      Saturday: 9:00 a.m. to 5:00 p.m.

UCF Regional Campus Computer Labs

UCF at Cocoa (Bldg. 3, Rm. 184)
(321) 433-7971
Mon. - Thurs., 9:00 a.m. - 9:00 p.m.
Fri., 9:00 a.m. - 4:30 p.m.
Sat., 10:00 a.m. - 3:00 p.m.

UCF at Daytona Beach (Bldg. 140, Rm. 204)
(386) 564-4047
Mon. - Thurs., 8:00 a.m. - 9:00 p.m.
Fri., 8:00 a.m. - 4:30 p.m.
Sat., 8:30 a.m. - 12:30 p.m.

UCF at DeLand (Bldg. 140, Rm. 204)
(386) 288-3090, ext. 2040
Mon. - Thurs., 8:00 a.m. - 10:00 p.m.
Fri., 8:00 a.m. - 5:00 p.m.
Sat., 9:00 a.m. - 5:00 p.m.

UCF at Orlando (Bldg. 3, Rm. 203)
(407) 517-7700
Mon. - Thurs., 8:00 a.m. - 9:00 p.m.
Fri., 8:00 a.m. - 5:00 p.m.
(check for classes running during the time)

UCF at Palm Bay
(321) 632-1111, ext. 22217
Mon. - Thurs., 9:00 a.m. - 9:00 p.m.
Fri., 9:00 a.m. - 4:30 p.m.
Sat., 9:00 a.m. - 12:30 p.m.

UCF at South Orlando (Bldg. 902, Rm. 203)
(407) 517-7700
Mon. - Thurs., 8:00 a.m. - 10:00 p.m.
Fri., 8:00 a.m. - 5:00 p.m.
Sat., 8:00 a.m. - 4:30 p.m.

UCF Orlando Campus Kiosks
1. Communications Building (main lobby)
2. Visual Arts Building (2nd floor, near stairs)
3. Colbourn Hall (2nd floor)
4. Games and Noble Bookstore (Information area adjacent to the textbooks)
5. Campus Card Office
6. Howard Phillips Hall (1st floor, adjacent to room 113)
7. Colleges of Engineering and Business Administration
   Joint use facility (2nd floor)
8. Math/Physics building (lobby of the main entrance)
9. Chemistry Building (2nd floor, near room 202)
10. Biology Building (1st floor, near room 116)
11. Computer Science Building (main lobby)
12. Business Administration Building (2nd floor)
13. Engineering Building (Room 107)
14. Health and Public Affairs Building 1 (main lobby)
15. Health and Public Affairs Building 2 (lobby)
16. Millikan Hall (2nd floor)
17. Millikan Hall (outside Registrar's Office)
18. Millikan Hall (large located behind the 1st floor elevators)
19. Student Union (near information desk)
20. Student Union (Computer Store)
21. Classroom 1 (near copy machine, east end)
22. Teaching Center (2nd floor)

UCF Regional Campuses Kiosks
UCF at Cocoa (outside Student-Union)
UCF at DeLand (2nd floor)
UCF at South Lake (Clermont - main lobby area)
UCF at Palm Bay (3rd floor UCF office)
UCF at South Orlando (computer lab)
UCF at Cocoa (outside Student-Union)
UCF at Downtown (2nd floor)

NOTE: Computer labs are available for use at most locations. If not listed, check with the UCF Regional Campus office nearest you. Lab times may change during holidays when classes are not in session.