Happy hour in the Library?

Students welcome Java City
Internet cafe to UCF Library

Dr. Jennifer Barrassi, regional vice president, and "Happy Hour" is served in the new Java City Cafe, which opened earlier this month.

Ernesto approaches Central Florida

Ernesto downgraded to a tropical storm Sunday afternoon, yet forecasters at the National Hurricane Center still issued a hurricane watch for the entire Florida Keys — and warned that further watches could be needed in other parts of the state.

Visitors were ordered to leave the Keys by 6 p.m. Sunday, and Gov. Jeb Bush issued a state of emergency because of the possiblity that Ernesto could strengthen much of the state.

"It certainly looks like it's going to impact a significant portion of Florida before it's all over," said Mark Mayfield, the director of the National Hurricane Center.

Ernesto had maximum sustained winds of 75 mph and barely held Category 1 hurricane status earlier Sunday, but weakened a bit throughout the day and had winds of 50 mph by late afternoon.

Still, the Mississipi-based hurricane center said the storm was expected to strengthen and potentially reclaim hurricane-level strength before it's anticipated arrival on the southeastern coast of Florida this morning.

The hurricane watch meaning hurricane conditions are possible within 36 hours — was posted for the entire low-lying island chain, and came a few hours after the Monroe County Emergency Management office told tourists to postpone immediate plans to travel to the Keys, plus ordered those

UCF Police demands more pay, officers

PBA: Students' safety may be at risk

UCF police officers and their supporters protested August 19, convinced that low salaries and a high vacancy rate may be jeopardizing student safety on campus.

Officers that gathered outside UCP's main entrance said they were protesting low starting pay, inadequate holiday pay benefits and a 20 percent vacancy rate. "We believe that it is the most opportunist idea," said John Park, president of the Central Florida Police Benevolent Association.

August 19 was move-in day for most of the on-campus dorms and UCF-affiliated housing complexes. The school was flooded with new students and their families, making PBA presence visible to many passersby.

Park believes that UCF students, along with their families, have a right to know that these vacancies may potentially compromise students' safety.

WFTV Channel 9 reported that UCF has more campus jobs than any other university in Florida.

This could be attributed to vacancies on the force, according to PBA data.

In late June and early August, the police negotiated a tentative agreement with the Florida Public Employees Union.

"The package, officers demanded provisions such as a 1 percent raise for officers in September and October, respectively, that had already been

MEXICALI RESEARCH INSTITUTE COMING TO ORLANDO — SEE A2

FILLING THE VOID

Welsh and Sandy lead young but experienced UCF defense — SEE SPORTS, A10

VIRTUAL REALITY

Online gaming becomes real-life addiction and jeopardizes relationships — SEE NEWS, A6

Central Florida Future

The Student Newspaper at UCF since 1968


A customer pays for a snack at the Java City cafe located in the Library. The cafe was busy during the first week of school, with a spare chair or computer tough to come by.

Ernesto, a tropical storm reported Aug. 30, 2006. The storm was downgraded from a hurricane just in time to avoid striking the Keys.

President John Hitt remained in the hospital Saturday after being hospitalized Friday with heart pain. He was released Sunday and is expected to return to work early this week.

Hitt experienced a "mild discomfort" that prompted him to call police and later go to the hospital, according to UCF News and Information.

Hitt had two tubes, called stents, inserted into his artery Friday night and was moved Monday to a critical-care unit at the University of Florida Hospital in Gainesville.

Hitt was not only responding to good news about his heart, but also to additional reports that "B riding the Cyclone" that is.

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The hurricane watch

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Hitt suffers heart pains

UCF president expected to resume duties this week

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Burnham to build Orlando campus

UCF medical school partners with research company

The Burnham Institute for Medical Research, a nonprofit corporation based in Carlsbad, Calif., is building a new institute in Orlando. The Burnham Institute will be located on Lake Nona in southeast Orlando and will open in fall 2016. The new medical school will be housed in two buildings, one of which will be a temporary office in Research Park.

Construction on the medical school will begin this fall, and the facility is expected to be ready by 2019. The Burnham Institute will provide the space for the new medical school.

The Burnham Institute has also hired a chief executive officer to lead the new institute. The new CEO will be John Reed, who previously served as president of the University of Central Florida.

The new medical school will offer two-year programs in internal medicine, surgery, and pediatrics. It will also offer a master's degree in health sciences.

The Burnham Institute is collaborating with UCF to provide state-of-the-art facilities for medical research. The institute will provide medical research centers, including laboratories, offices, and classrooms.

The Burnham Institute is committed to providing a world-class medical education for students. The new medical school will be committed to providing a comprehensive education in medicine, including basic science, clinical medicine, and patient care.

The Burnham Institute is also committed to providing a research focus for students. The new medical school will have access to the resources of the Burnham Institute, including a state-of-the-art research facility.

The Burnham Institute is committed to providing a supportive and inclusive environment for students. The new medical school will have a diverse student body, including students from underrepresented populations.

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CHECK OUT OUR NEW COLLECTIONS OF DORM ROOM FURNITURE AT WALMART.COM/COLLEGE.
HIGHER EDUCATION

What's in the news of colleges around the country?

LAS CRUCES, N.M. — The University of New Mexico at Las Cruces will provide $20,640 in academic scholarships to students with the highest personal scores, but released the list for the first time.

The university had set aside $720 million for scholarships to students with the highest personal scores, but released the list for the first time.

The scholarship program is part of a larger initiative to increase the university's endowment.

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The Golden Rule

University Of Central Florida
2006-2007 GOLDEN RULE UPDATES

Major changes to the Golden Rule were
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Attention UCF Community:

The GRRC is a standing committee at the University of Central Florida charged with making recommendations for updating the THE GOLDEN RULE student handbook. Membership to the committee consists of seven students. Four are appointed by the Student Body President and three are selected by the Vice President for Student Development and Enrollment Services. Meetings are open to faculty, students, staff, and university administration.

All proposals made by faculty, staff, administration, or members of the committee shall be submitted to the Golden Rule Review Committee at grrc@ucf.edu. The proposal shall then be sent to all members of the Committee via e-mail within 48 hours of receiving the proposal.

Fall 2006 Meetings Dates/Times/Location are:
Monday, September 11, 2006, 8-10:00 AM, Student Union, Cedar Key, Rm. 223
Monday, September 25, 2006, 8-10:00 AM, Student Union, Cedar Key, Rm. 223
Monday, October 9, 2006, 8-10:00 AM, Student Union, Cedar Key, Rm. 223
Monday, October 23, 2006, 8-10:00 AM, Student Union, Cedar Key, Rm. 223
Monday, November 6, 2006, 8-10:00 AM, Student Union, Cedar Key, Rm. 223
Monday, November 20, 2006, 8-10:00 AM, Student Union, Cedar Key, Rm. 223
Monday, December 4, 2006, 8-10:00 AM, Student Union, Cedar Key, Rm. 223
Monday, December 18, 2006, 8-10:00 AM, Student Union, Cedar Key, Rm. 223

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Storm to test preparedness

Their confidence shaken by Katrina, most Americans don't believe the nation is ready for another major disas­

ister, a new AP/GfK poll finds. Poor people are more likely to fear becoming victims of the next disaster.

The survey, conducted one year after the devastating hur­

ricane and with much of New Orleans still in shambles, found diminishing faith in the government's ability to deal with emergencies. It also gave President Bush poor marks for his handling of the storm's aftermath.

The first hurricane of the Atlantic season could provide an early test of pre­

paredness. Forecasters believe Ernesto could strengthen near Florida and grow into a Cate­

gory 3 hurricane by Thursday.

Fifty-seventy percent in the poll said they felt at least somewhat strongly the coun­

dry was ill-prepared — up from 44 percent in the days after the storm slammed ashore on Aug. 29, 2005.

Just one in three Americans polled said they believe Bush did a good job with Katrina relief from a year ago.

"Nobody actually realized soon enough what the scope of this thing was," said Frank Shepard, a 63-year-old retiree in Virginia who consid­
ered himself strongly Republi­
can. "The day after, people were actually celebrating." They didn't realize that the levees were deteriorating and breaking at that time," he said.

One year after Katrina, large areas of New Orleans remain virtually uninhabitable with piles of debris and wrecked cars.

Only $17 billion in at least $25 billion in federal aid has reached the city, while federal investigators determined that roughly $2 billion in taxpayer money was wasted in no-bid contracts and disaster aid to people who did not need the help.

Norma Guelker, 55, of Bay St. Louis, Miss., still lives in a FEMA trailer after Katrina flooded her home with seven feet of water. She says there is no way the government is prepared.

Blaming Bush, she said: "There's no reason for him to be concerned about the peo­

gle who live here. They're not the people who vote for him."

Bush, who visited the recov­
ering areas tomorrow and Thursday, has sought to deflect the torrent of criticism, saying that rebuilding takes time.

Democrats are hoping to capitalize for the November congressional elections, such as among black and poor peo­

tle, many of whom were unable to escape Katrina and the flooding it caused.

On August 21, Democrats on the House Homeland Secu­

ity Committee planned to release a fresh report that sometimes instances where small businesses in the Gulf Coast region were hurt as lim­

ited- or no-bid contracts were awarded to politically con­

nected large firms in the weeks after the storm.

Frank Shepard in Virginia: "The day after, people were actually celebrating. They didn't realize that the levees were deteriorating and breaking at that time."
Cafe doesn’t interrupt study habits in library, students say

Students worry about safety on campus due to vacancies

Tourists leave the Keys as residents prepare for storm

What if a single image changed your future?

Students start pet-advocacy groups for campus animals

Approved by the state legislature. They also prevent changes in holiday pay. Police officers are paid eight holidays per year, a 15 percent increase over the previous 12-hour shift. For officers who have been on the force for two to 15 years, they will receive a $30 raise, according to the PBA.

However, university officials believe that the Police Department is getting away with under-staffing that they are not making enough money for any changes to take place. UCF’s that local county chiefs of police must not consider any citizen’s complaints, excluding funds that the state had already appropriated, according to Chief William Parks.

"If you look at other university police forces and local law enforcement agencies, the pay we’re offering is competitive with these groups," UCF Chief of Police, Detective Robert Oellerich, said.

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Speraw's team has united objective

Speraw: Wins lead to better attendance

The 10,000-seat Convocation Center built on the UCF campus is going up fast, the concrete structures visible to anyone driving nearby.

But in the shadow of the construction are the UCF Arena, site of the 3,000-seat basketball court that hosts Eddie Speraw's men's basketball team, the one that has three-20-win seasons out of the last five.

The one that pushed Big East powerhouse Pittsburgh and Connecticut to the brink of elimination in consecutive first round NCAA Tournament games.

The other, in their first season in Conference USA, drew an average of 1,543 fans for 19 home games,-less than Division I-AA Fort Hays St., drew for the same number of home games for their 19-game run.

"Well, we're about what we can control, and we're trying to put the most competitive, railing teams on the court," Speraw said. "Hopefully people will recognize that and let us get behind and support their basketball teams."

With the season less than three months away, Speraw has put his team's first year in C-USA behind him and is all about 2006-07.

He will be out to prevent consecutive sub-.500 seasons, something that has happened only three times in his 18 seasons at the Oregon State helm.

In a two-part future, the Oregon takes a brief look back at last season and a glance ahead at the 2006-07 season. Check back on Wednesday for more on the coaching and personnel changes of the C-USA and throughout C-USA.

2005-06 Wraps: "A Rose Bowl Show"

"I thought we played very well in Conference USA games," Speraw said. "To finish 11-7 in the league is a very good accomplishment for our program coming from the Atlantic Ten to Conference USA."

C-USA was essentially a three-tiered conference in 2005-Memphis a BCS-type, BYU a big-time, UCF the future, last just one C-USA game, and

Tough slate could doom Notre Dame

Top 30: Arkansas could surprise and win SEC

CHRIS MOYLER

Over the summer, the Future started the projections for career college football. In case you missed those parts, here are teams 30-11 in order.

No. 30, UCF, Rutgers, Houston, LSU, Southern Miss, Oregon, Texas Tech, Boise State, Virginia Tech, Michigan, Nebraska, Kansas, Georgia, Utah, Oregon, Florida State, California, Texas, Ohio State, No. 11 Arkansas.

10. Notre Dame

Projected Record: 10-2 (2 losses to Penn State, USC)

Why they are here:

With the top two projects in the country under center and a wealth of returning talent, the Irish are here because they have the makings of a national championship-caliber team. Perhaps the only criticism to the fantastic rostering of Charlie Weis and his staff is that they have many lesser issues than previous Notre Dame teams were instant classics that were beaten by the Irish. They were a Jason Trueman run and a Bracken Moss push from the team to a trip back on tennis on the Bone Bowl.

Why they could move up:

Despite their usual brutal independent
Dear Golden Knights,

It is with great honor and privilege that I welcome you to the University of Central Florida. With almost 46,000 students, UCF is currently the 7th largest state university in the nation. UCF has the largest undergraduate student body in the state of Florida and also has numerous nationally recognized colleges. As the student body grows, we are continuing to grow and implement new programs and facilities including our highly anticipated Medical College and an on-campus football stadium. With all of this growth, it is sometimes difficult to keep your place in the college spectrum and getting involved can seem somewhat intimidating. I want you to know that you can succeed and find groups and activities that will not only be fun, but also add to the building blocks towards the kind of leader you want to become and the success you hope to achieve one day.

Dedicated student leaders are working together on the UCF campus everyday and have produced a variety of influential and relevant organizations. Many students are involved with organizations like the Campus Activity Board, Volunteer UCF, Late Knights, Sports Clubs, Fraternity and Sorority Life, or Student Government. I encourage you to make the most of your years at UCF. Become an involved student and take advantage of the opportunities that such a large university offers you. You are tied through orientation that success and involvement are all about time management if you set your priorities straight from the beginning, you will succeed in all that you strive to accomplish.

Joining UCF’s outstanding organizations is a great start for your UCF journey. I highly recommend that you start early in your pursuit for college leadership. Not only will you make great friends and wonderful memories, but you will be better prepared for the real-world. I wish you the best of luck during your time at UCF.

Sincerely,
Mark White
Student Body President

GOLD PAGES
free online classified & job search

The Gold Pages are a free classified section for UCF students and will now be available for viewing on the SGW Web site. Students can post free information of charges and search through the Gold Pages for job opportunities, roommates, and an unlimited assortment of ads and events.

www.SGW.ucf.edu

Parking Appeals:
The Student Government Association at UCF felt that students deserved a secondary appeals process for parking tickets if students felt that the initial appeal was not fair. SGA worked with the UCF Administration and reached a compromise. Recently, the Student Government Association passed a bill that allows student parking tickets to be appealed once the initial fine is paid. Students can appeal through SGA and the appeal will be heard by SGJA Judicial Council. The new appeal process helps give other UCF students the fair say on who will and will not get a parking ticket at UCF. The process is still in effect on the SGAWeb site: www.sga.ucf.edu.

At SGA we realize that parking is an issue on campus, and we are doing our best to alleviate stress through the new appeal process. However, we do encourage students to utilize the UCF shuttle, busses, bikes, and carpooling and take the necessary measures to help prevent parking tickets.

KnightSave

Through the KnightSave program, students are able to be at an advantage of discounts and special offers for their UCF ID. Discounts offered from participating local businesses and restaurants will be featured on a KnightSave sticker to alert students that the establishments participate in the KnightSave program and offers discounts and advantages to UCF students. Students can look forward to discounts at places such as: Today’s Gourmet Pizza, and Beula for Cream. KnightSave is a partnership program between UCF’s Student Government Association and local businesses. Places with discounts at these locations will provide advantages to UCF students just for being a Golden Knight.

Student Advocacy

My name is Tara Detlefs, your Student Advocacy Coordinator for Student Government. I am the primary advocate of students rights and privileges on the university campus. The main objective of my position is to see that the grievances of the student body are properly addressed through the appropriate university bodies. I work to safeguard constitutional rights of students that are supported by the framers and to ensure that these rights are protected and guaranteed as are our rights as citizens. I also ensure that students and student organizations are fully aware of their rights and see that the students are protected by the Golden Rule. It is my duty to properly represent my duties as the Student Advocacy Coordinator. I converse with a variety of university entities, including the student body, department student organizations, the Office of Student Conduct, Student Legal Services, UCF Police faculty and staff, and university administrators. In addition to working with a variety of university departments, I sit on several university committees to ensure that all students are given a voice and that the student perspective is being heard.

Currently, I am collaborating with the UCF Police Force following a stabbing and promote a peace effort against violent crime, advocating for the expansion of free speech areas on campus, and various greenspaces expressed by students and on-campus organizations. If you wish to contact me feel free to email me at SGA_adv@ucf.edu

Multicultural Issues

My name is Sarai Peral, the Multicultural Affairs Coordinator for the Student Government Association (SGA) at UCF. This year is going to be full of fabulous multicultural events. From the Dr. Martin Luther King, Jr. Celebration - "The challenge of change" to the Multicultural Student Center's large-scale program move to 6-week workshops, SGA is making a commitment to fostering a better understanding of our differences.

UCF is one of the first steps you take to learn about multicultural activities at UCF is to visit the Multicultural Student Center (MCC) in Room 163 of the Student Union. SGA is planning to host large-scale diversity programming like the Dr. Martin Luther King, Jr. Celebration - "The challenge of change" in February to celebrate diversity, spread awareness about civil rights, and promote civil engagement. SGA will also be working with various offices around UCF to bring you diversity workshops and networking programs that will guide you to your post-college pursuits. If you are interested in helping with these or have ideas for other multicultural programs or diversity initiatives feel free to contact me at sga_mada@ucf.edu or (407) 823-9301. Good luck with your upcoming year and I hope to see you involved with SGA!
Although he praised the way the team came together following that loss, Speraw says their form in 2006 is going to be different from the start. “We’re going to have a team that is very close and has great camaraderie,” Speraw said. “It will be very reminiscent of our season a couple of years ago with Robertos (Momani), Dennis (Upton) and those guys.”

Speraw is referencing the 2004 season, which went 26-4 overall and 6-3 in the Atlantic Sun. As No. 14 seeded, they upset No. 3 Pittsburg State all they could handle in a 3-2 four round NCAA Tournament loss. For this season’s team to mirror that team, they will need to come out and win the games they are supposed to.

Last year UCF lost at home to Birmingham Southern and could not hold leads in neutral or road matches that issue to Florida Atlantic, Western Kentucky and Sam Houston State.

Those four games might have been the difference between staying alive after their C-USA Tournament loss to Houston and an NIT berth, a reasonable goal for this season.

Camaraderie defines team

Neiderwoerder makes all-tourney team

Neiderwoerder was named to the all-tourney team, exchanging the lead ten separate times. While the score tied at 26, the Knights were able to gain a hitting error on Houston and then win two of the final six points to take the match 30-27.

Coach Colado was not only pleased with her team’s play, but also her overwhelming crowd support as well.

The crowd played a huge factor and I just want to thank the crowd for their support in our win,” Colado said.

“Hopefully we can continuously get this kind of support of from our face each home game.”

Neiderwoerder and Colado were the most pleased at the win. The senior was named tournament MVP. With the win, she chipped in with 11 points, and there were 12 ties during the second game.

Neiderwoerder said that process.

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Experience fuels Razorback defense

There's a reason why Arkansas is picked to win the SEC West this year. The Razorbacks have a roster full of experienced players who have been through the wars and are ready to lead the team to victory.

The defense, led by standout linebacker Randy White, is one of the most formidable in the SEC. White, along with defensive tackle Ermitt Carraway, is expected to anchor the defense and help keep opposing offenses in check.

The secondary is also strong, with several players returning from last year's team. The special teams have also improved, with punter Nick Gentry and kicker Brad Hudson having impressive seasons.

Offensively, Arkansas will rely on a strong running game led by fullback Dwayne Goodrich and tailback Cedric Peerman. Quarterback Tyler Wilson will be the key to the offense, with his ability to make quick decisions and deliver accurate passes.

With a strong defense, a solid running game, and a talented quarterback, Arkansas has a good chance to be one of the top teams in the SEC this year. But they won't get to the top without hard work and dedication from every player on the team.
Plan B issues

Two weeks ago, The Student launched a plan to ban Plan B, a medication used to prevent unintended pregnancies. The Student did this because of the need for more research on the effectiveness of Plan B and the potential side effects of its use.

The Student is not the only newspaper that has addressed this issue. Many newspapers across the country have also taken a stand against Plan B.

The Student's stance is based on the need for more research on the safety and effectiveness of Plan B. The Student believes that more research is needed to fully understand the potential risks and benefits of this medication.

The Student also considers the potential consequences of unintended pregnancies. The Student believes that unintended pregnancies can lead to negative consequences for both women and their partners, including emotional and financial strain.

The Student is committed to advocating for policies that promote access to safe and effective birth control options. The Student believes that access to comprehensive sexual health care is crucial for women's health and well-being.

The Student encourages its readers to remain informed about this issue and to advocate for policies that promote access to safe and effective birth control options.
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The UCF Creed

Integrity, scholarship, community, creativity, and excellence are the core values that guide our conduct, performance, and decisions.

**Integrity**
I will practice and defend academic and personal honesty.

**Scholarship**
I will cherish and honor learning as a fundamental purpose of my membership in the UCF community.

**Community**
I will promote an open and supportive campus environment by respecting the rights and contributions of every individual.

**Creativity**
I will use my talents to enrich the human experience.

**Excellence**
I will strive toward the highest standards of performance in any endeavor I undertake.
To All University of Central Florida Students,

Welcome to the University of Central Florida. I am pleased you chose UCF to begin or continue your collegiate experience. The Golden Rule was specifically created to provide the answers for many of your questions regarding university rules and regulations. This publication attempts to define your rights and responsibilities as a member of the university community and to give you a better understanding of your role as a student at UCF.

The Office of Student Rights and Responsibilities is delegated the responsibility for providing information to students regarding university policies and procedures. Further, it is our goal to assist all students in interpreting this information and utilizing the information as they travel through the various academic programs at UCF. If The Golden Rule leaves any of your questions unanswered, I hope you will contact the Office of Student Rights and Responsibilities for clarification.

All matters involving the non-academic aspects of student life and student organizations are under the area of Campus Life, which operates under the supervision of the Vice President for Student Development and Enrollment Services. The University of Central Florida may change when it deems appropriate any announcements, information, policies, rules, regulations, or procedures set forth. The Golden Rule is published once a year and cannot always reflect new or modified information. When information is revised, the changes will be communicated through the student newspaper, online resources or other means of communications, at which time the revisions will supersede previous information.

The University of Central Florida values diversity in the campus community. Accordingly, discrimination on the basis of race, sex, national origin, religion, age, disability, marital status, or veteran's status is prohibited by federal and/or state law. It is the policy of the University of Central Florida to treat all people with dignity and respect, without regard to race, creed, color, national origin, religion, sex, age, disability, marital status, sexual orientation, veteran status, or political opinions and affiliations.

Patricia MacKown
Director, Office of Student Rights and Responsibilities and
Assistant Vice President for Campus Life

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Office of Student Rights and Responsibilities
Ferrell Commons, Rm 155
Phone: 407-823-6960
1. The Golden Rule Review Committee

This committee shall be established for the purpose of responding to the changing needs of the student body with regard to the Golden Rule. It is intended to give the students a voice in determining the rules to which they shall adhere.

A. Membership

1. Membership to the committee shall consist of 7 students, 4 of which shall be appointed by the Student Body President, and 3 shall be selected by the Vice President for Student Development and Enrollment Services.

2. There shall be an application and selection process established by the Office of Student Rights and Responsibilities.

B. Ex-Officio

1. Any student enrolled at the University shall be permitted to attend GRRC meetings.

a. These students shall be considered ex-officio.

b. They also shall have the right to debate on any proposal but shall not have the power to vote.

2. No faculty, staff, and/or administrator shall be considered ex-officio.

C. Advisors

1. At least one representative from the OSRR shall maintain an advisory role in the Committee and shall advise the members of the Committee as well as any student in attendance.

2. Staff members with expertise in particular sections of the Golden Rule should make themselves available to advise the members upon the Committee's request.

D. Notification

1. The existence of the committee shall be publicized to the student body:

a. At the beginning of each semester, a message shall be sent through appropriate distribution channels inviting all students to attend committee meetings.

b. The committee shall maintain a website which shall contain information on the meeting times, location, proposals under review and voting records and which shall be clearly linked from the online version of the Golden Rule.

E. Powers of the Proposal Process

1. The Committee shall recommend changes to the Golden Rule to the appropriate administrative body.

2. Any student may make a proposal to the committee.

3. All proposals made by faculty, staff, administration, or members of the committee shall be submitted to the representative for Student Rights and Responsibilities. The proposal shall then be sent to all members of the Committee via e-mail within 48 hours of receiving the proposal.

4. All proposals which are approved by a majority vote of the student members of the committee shall be submitted by the Committee in writing to the appropriate administrator.

a. Within one month of receiving a proposal submitted in this manner, the appropriate administrator shall notify their office in writing of the decision regarding the proposal.

b. If the appropriate administrator chooses not to incorporate the proposal into the Golden Rule, they shall outline the reasons for choosing not to do so in a memorandum.

5. At no time shall a change be made to the Golden Rule that does not follow the appropriate process as outlined in Section E.

6. When reviewing sections of the Golden Rule for which the content is mandated by another University document, the Committee may propose changes to sections in such a document which are reflected in the Golden Rule through the appropriate administrative channels.

7. Freedom of expression. The basic freedoms of students to hear, write, distribute, and act upon a variety of thoughts and beliefs are guaranteed. Freedom of expression carries with it the responsibility for seeing that the essential order of the University is preserved.

8. Freedom to hold public forums. The University desires to create a spirit of free inquiry and to promote the timely discussion of a wide variety of issues, provided the views expressed are stated openly and are subject to critical evaluation. Restraints on free inquiry are limited to a minimum and are consistent with preserving an organized society in which peaceful, democratic means for change are available. Guest lecturers or off campus speakers sponsored by student groups may appear on the UCF campus following arrangements with the designated University authority for such appearances.

9. Freedom to hear, write, distribute and act upon a variety of thoughts and beliefs. This freedom is subject to the following regulations:

a. Written materials identified by authorship and sponsor and may be sold or distributed on campus within the guidelines of propriety and responsible journalism as established and supervised by the University's Board of Publications which is appointed by the President or designee. The distribution of such material, as is arranged by the Director of Office of Student Involvement, is permissible for student organizations provided steps have been taken to preserve the orderliness of the campus.

b. Non-university or off-campus printed materials shall not be distributed or circulated by students or student organizations without first being stamped by the office of the Director of Office of Student Involvement.

c. The distribution of materials or circulation of petitions are entitled to the following freedoms and rights, provided the exercise thereof is accomplished in accordance with University procedure and does not result in disruption or disturbance as elsewhere described in the Rules.

1. Participation in Student Government Association and its elective process.

2. Membership in Student Organizations.

3. Freedom of expression. The basic freedoms of students to hear, write, distribute, and act upon a variety of thoughts and beliefs are guaranteed. Freedom of expression carries with it the responsibility for seeing that the essential order of the University is preserved.

4. Freedom to hold public forums. The University desires to create a spirit of free inquiry and to promote the timely discussion of a wide variety of issues, provided the views expressed are stated openly and are subject to critical evaluation. Restraints on free inquiry are limited to a minimum and are consistent with preserving an organized society in which peaceful, democratic means for change are available. Guest lecturers or off campus speakers sponsored by student groups may appear on the UCF campus following arrangements with the designated University authority for such appearances.

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c. The distribution of materials or circulation of petitions are entitled to the following freedoms and rights, provided the exercise thereof is accomplished in accordance with University procedure and does not result in disruption or disturbance as elsewhere described in the Rules.

6. Peaceful assembly. Existing laws and University rules shall be observed. Student gatherings may neither disrupt or interfere with the orderly educational operation of the institution, nor violate state or local laws, or University rules.

7. Fair and impartial hearing. These matters shall include, but not be limited to:

a. Disciplinary proceedings involving alleged violation of academic and nonacademic rules and regulations.

b. Refunds and charges. The status of a student charged with the violation of University regulations shall not be affected pending final disposition of the charges except in the case of immediate disruptive or threatening specific procedures and rights of students during the student conduct process, see later section entitled "Student Conduct Review Process."

8. Confidentiality of student records. Each University office and agency which generates, collects, and disseminates information on students must follow the guidelines for confidentiality of those records in their possession. For further information see, "Student Record Guidelines."

9. Provisions for Victims/Survivors of Acts of Violence. To ensure fairness to victims/survivors of acts of violence throughout the disciplinary process, the University has established the following policy on victims/survivors:

a. A victim or a survivor may have a person of his or her choice accompany him or her throughout the Student Conduct Review process. This person will act as a support person or advisor but will not represent the victim or survivor.

b. A victim or survivor may submit a list of questions related to the alleged incident, prior to the hearing, that she or he feels the charged student should be asked during the hearing process.

c. A victim or survivor may not have his or her irrelevant past conduct, including sexual history, discussed during the hearing. The issue of relevancy shall be determined by the Student Hearing Panel or the hearing officer.

d. A victim or a survivor may make a "victim or survivor impact statement" and suggest an alternate sanction (to include appropriate compensations) if the charged student is found to have been in violation of the Rules of Conduct.

e. A victim or survivor may know the outcome of the student conduct review process, after making a commitment to protect the confidentiality for all persons involved as outlined in University Student Rights and Privacy Act Regulations. 99.31, 113. However, where the student conduct review process is invoked for a sex offense, both the victim/survivor and the accused must be informed of the final outcome of the student conduct review process without a commitment to protect the confidentiality of the information pursuant to the Clery Act Regulations, 689.46(b)(1). The "final outcome" means only the final determination with respect to the alleged sex offense and any sanction that is imposed against the accused.

B. Student Responsibilities

The most basic responsibility of a student is to study and move forward in intellectual development, while taking advantage of the many opportunities provided in this University environment for total personal growth, development and maturation.

Students and organizations are responsible for the observance of all University policies and rules.

Rights and freedoms in any environment are protected through exercised responsibilities and maintained through an established system for justice. The ideal balance of control for the individual is strongly weighted toward understanding and observing regulations as acts of individual responsibility, not always because of agreement, but because compliance also serves the best interests of all and helps in the completion of the student's individual and University objectives.

The University has compiled student-governing information in this handbook and has distributed it to help provide direction and awareness for the student community. It is each student's responsibility to become aware of and learn its regulatory content and procedures for dealing with problems which may arise in the course of educational progress.

When University rules are judged to no longer serve the
best interests of all, the consideration for change should be introduced through appropriate channels.

Within the University, emphasis is placed on the development of each individual’s recognition and acceptance of personal and social responsibilities. Ethical and moral standards of conduct are a part of the University’s mission and its contribution to the well being of society.

C. University Crisis Committee

The Crisis Committee is composed of the following persons and/or their designee(s): Health Services Director, Counseling Center Director, Associate Director of Safety and Security for University Police, Director of the Office of Student Rights and Responsibilities, Office of Student Conduct, Representative, Advisor, Director of Academic Services and the Director of Housing and Residence Life.

The University may refer students who are viewed to be engaging in behavior that poses risk to themselves or others to the Crisis Committee for possible action. Such behaviors include, but are not limited to, suicidal behavior, self-injury, threats to harm others, disruptive behavior, disorderly eating, and endangerment to the community.

Various campus units may enlist the services of the Committee. These include Housing and Residence Life, Health Services, Disability Services, Counseling, Recreation and Wellness Services, Office of Fraternity and Sorority Life, Athletics, Alcohol and Other Drug Programming Office, University Police and the Office of Student Conduct. In the event a student’s behavior raises concern about risk of danger to self or others, the involved unit will contact the Director of OSRR. The Director of OSRR will then contact the Crisis Committee members to convene a meeting to review the case and decide on the best course of action.

The role of the Health Services Director and the Counseling Center Director on the Crisis Committee will be consultative in nature. When possible, the Health Services Director and the Counseling Center Director will not confer on a case for which they are (or have been) serving in a direct provider relationship with the involved student.

When the involved student has been a client at the UCF Counseling Center, the Counseling Center Director will maintain the confidentiality of the student’s clinical information and will make recommendations for action based solely upon the information provided in the Crisis Committee meeting.

D. Mandated Assessment Policy

In an effort to minimize risk of students with potentially unstable mental health conditions and to help protect the welfare of the UCF campus community, the University of Central Florida has a procedure for reviewing incidents which have resulted in a student’s involuntary examination of imminent danger to self or others via the Baker Act (Statute 394.463, Florida Mental Health Act) or Marchman Act (Chapter 397, Florida Statutes). Whenever Police (UCF, Orange County, etc.) provide transportation of a UCF student to the hospital for involuntary examination, the Police will file a report with the Office of Student Rights and Responsibilities (OSRR). Once the report is received, the Director of OSRR may notify and consult with a designee of the UCF Counseling Center, the Counseling Center Director, or the UCF crisis committee to review the severity of the student’s risk of danger related to the involuntary examination for potential of continued risk to the campus community. A determination will be made whether a mandated interview and counseling education is adequate or whether some other more stringent, protective action is appropriate to protect both the welfare of the student and the community. In either case, the Director of OSRR will contact the student in a timely manner (upon release from the hospital and return to UCF) and require an initial meeting between an OSRR representative and the student to inform the student of their rights and responsibilities regarding the incident involving imminent risk to self or others.

In cases where a mandated assessment and counseling education are deemed adequate, the Director of OSRR will require such students to complete an interview with a licensed mental health professional and participate in a counseling education program. The required interview must occur within two weeks following release from the hospital. Examples of a licensed mental health professional include a UCF Health Service psychiatrist, a UCF Counseling Center counselor, a Community based counselor or psychiatrist of the student’s choice. The mandatory counseling education program, which is facilitated by the UCF Counseling Center, must occur within 8 weeks following hospital release. The Director of OSRR will require proof of participation for the required interview with the licensed mental health professional and the counseling education program(s). Failure to comply may result in the initiation of the UCF Involuntary Withdrawal Procedure.

In cases where more protective action is needed based on more severe behavior/conduct (e.g., behaviors/actions towards killing self, behavior endangering others, threats to harm others, behavior disruptive to community), the Director of OSRR may initiate a 1) summary suspension followed by the student conduct review process, 2) involuntary withdrawal procedure, or 3) required interview with a mental health professional and counseling education.

E. Involuntary Withdrawal Policy

Introduction:

A student who poses a serious danger of imminent or serious physical harm to himself/herself or others on property at the University will be involuntarily withdrawn from the University by the Director of the Office of Student Rights and Responsibilities (OSRR) upon appropriate notification and consent from the University Crisis Committee.

Process:

1. This notification is received in the form of an incident report to the Office of Student Rights & Responsibilities, or a psychiatric evaluation filed with the UCF Police Department. The student will be withdrawn if the Director of OSRR determines that the information constitutes a substantial basis for the beliefs of preponderance of evidence, that the student engages or threatens to engage in behavior that:

   a. Poses a significant danger of causing harm to the student or others;

   b. Substantially impedes the lawful activities of other members of the campus community.

2. The Director of the Office of Student Rights & Responsibilities reserves the right to impose an immediate and interim withdrawal (the equivalent of a summary suspension), prior to the review of all information, if the Director concludes that the student poses a threat to the welfare of any individual, the student body, or any part of the University or its community. In such cases, there will be a scheduling of a hearing within three (3) calendar days to determine the status of the interim withdrawal. At this hearing, the student shall be offered an opportunity to provide documentation from an appropriate healthcare provider of their choice who has conducted a proper assessment.

3. The Director of the Office of Student Rights & Responsibilities will refer the student to the University Crisis Committee at the earliest possible date. The student may be present at this meeting and may present information in support of his/her case. Following the student’s presentation of evidence the committee shall convene in executive session. At the conclusion of this proceeding, the committee shall make a determination to the Director of the Office of Student Rights & Responsibilities whether to withdraw the student, to modify the student’s status or to reinstate the student with conditions.

4. The Director of the Office of Student Rights & Responsibilities will finalize the school for the student to appeal to the University President for Student Development and Enrollment Services. The student will be given three (3) calendar days to respond to the Director’s decision, and the Director will forward the student’s response to the Director of the Office of Student Rights & Responsibilities. The Director of the Office of Student Rights & Responsibilities shall respond within five (5) calendar days.

5. The appeal must be made in writing to the Associate Vice President for Student Development and Enrollment Services. The University will not forward the appeal to the Director of the Office of Student Rights & Responsibilities unless the student has first sought review at the University. The University will not consider a final agency action for the appeal.

The Vice President for Student Development and Enrollment Services shall consider the appeal and render a decision.

7. Further administrative appeal may be made in writing to the Vice President for Student Development and Enrollment Services. Such appeal must be made within three (3) calendar days of the date of the decision. The Vice President for Student Development and Enrollment Services will review the appeal and render a decision.

8. Upon being withdrawn, the student may no longer attend classes, may not be an active member of a registered Student Organization, may not use University facilities, must vacate University owned or affiliated housing, and may be entitled to whatever refunds of tuition, fees, and room and board charges as would be appropriate given the timing of the withdrawal.

9. Students who are involuntarily withdrawn from the University shall have a hold placed on their record and shall be prevented from being readmitted or reenrolled in the institution except as stated in this paragraph. A student may request admission or reenrollment at the University and provide the Director of the Office of Student Rights & Responsibilities with documentation from an appropriate healthcare provider of their choice who has conducted a proper assessment of the student and concluded that the student does not pose a serious threat of harm to himself/herself or others. In cases where the Director has imposed other con-
dations for readmission, it is the responsibility of the student to provide documentation of compliance with such conditions.

10. A student who is not involuntarily withdrawn may be subject to conditions to continue enrollment at the University. In such cases, the student will be provided with a written summary of conditions and must meet all conditions in order to maintain student status. A student who fails to meet such conditions will be subject to involuntary withdrawal by the Director of the Office of Student Rights & Responsibilities, or will be subject to charges through the University’s Student Conduct Review Process for failure to comply.

II. The current medical withdrawal process should not be used to handle withdrawals related to mental health issues where an imminent threat is evident or a violation of the Golden Rule has allegedly occurred. However, a student could choose to pursue a medical withdrawal within six (6) months of the end of the semester. As a general principle, the regular Student Conduct Review Process and its policies and practices are preferred in serious instances of misconduct, without regard to whether there might be a mental health issue present. The procedures and specifications given in this rule are to be employed in those extraordinary situations in which, in the judgment of the appropriate administrative officers, the regular Student Conduct Review Process is not applicable.

F. Rules of Conduct

These conduct rules shall apply to all undergraduate students, graduate students, and student organizations of the University and its regional campuses and shall be deemed a part of the terms and conditions of admission and enrollment of all students.

Failure to comply with duly established laws or University regulations may subject violator(s) to appropriate civil authorities. Violations of University regulations shall be recorded in the disciplinary file of the individual(s) and/or the organization.

Generally, authority necessary to enforce regulations is vested in the Vice President for Student Development and Enrollment Services or designee. Selected functions of this authority are shared with faculty, staff and students. Some functions of student conduct administration are assisted through review boards or councils.

Students and student organizations are also subject to University disciplinary sanctions for the violation of a University rule or a federal, state, county, or city law, which has an adverse impact on the University.

The following defined and described actions include, but are not limited to, conduct for which disciplinary action may be taken. These rules apply to all student for conduct that occurs against other students or non-students on University premises, while participating in University sponsored or related activities, during school sessions, during holidays, and during periods of continuous enrollment, on or off-campus when that conduct is determined to adversely affect the interest(s) of any part of the University. A student is continuously enrolled, once admitted, unless the student fails to register in two consecutive terms and must re-apply for University admission.

I. Academic Dishonesty/ Cheating

a. Cheating is a violation of student academic behavior standards. The following forms of cheating include:

i. Unauthorized assistance: communication to another through written, visual, electronic, or oral means. The presentation of material which has not been studied or created, but rather was obtained solely through someone else’s efforts and used as part of an examination, course assignment, or project. The unauthorized possession or use of examination or course related material may also constitute cheating.

ii. Commercial Use of Academic Material: Selling notes, handouts, etc. without authorization or using them for any commercial purpose without the express written permission of the University and the instructor is a violation of this rule.

iii. Plagiarism: whereby another’s work is used or appropriated without any indication of the source, thereby attempting to convey the impression that such work is the student’s own.

iv. Any student who knowingly helps another violate academic behavior standards is also in violation of the standards.

2. Possessing and/or Providing False and Misleading Information and/or Falsification of University Records

a. Withholding related information or furnishing false or misleading information (oral or written) to University officials, university and non-university law enforcement officers, faculty or staff, including possession, use or attempted use of a fraudulent identification card or driver’s license.

b. Forgery, alteration or misuse of any University document, material, file, record or instrument of identification.

c. Deliberately and purposely providing false or misleading verbal or written information about another person.

3. Disruptive Conduct

a. An act that impairs, interferes with, or obstructs the orderly conduct, processes, and functions of the University or any part thereof.

b. Any act which deliberately interferes with or interferes with the normal flow of pedestrian and vehicular traffic.

b. An act which tampers with the election(s) of any University student organization or group including violations of the SGA Election Statutes.

f. Misure of any University safety equipment, fire fighting equipment, or fire alarms.

c. An act which deliberately interferes with the academic freedom or the right of speech of any member or guest of the University community.

f. This personal abuse policy does not apply in those instances where it is found that a student is acting in self defense.

5. Sexual Misconduct

a. Sexual Assault: acquaintance rape (date, friend, or other student or off-campus), or other sexual activity which another person reasonably finds offensive.

b. Sexual Harassment: unwelcome sexual advances, requests for sexual favors, or conduct of a sexual nature which prevents or impairs another person’s full enjoyment of the educational benefits, atmosphere, or opportunities provided as part of the University.

c. Public Indecency: exposure of one’s body in such a manner that another party reasonably would be offended or to display sexual behavior which another person reasonably finds offensive.

d. Voyeurism: sexual stimulation sought through trespass, spy, or eavesdropping activities.

e. Solicitation: attempting to commit by solicitation sexual acts, including, but not limited to, oral, written, or electronic means.

Note: UCF will use discretion in accommodating the victim as well as protecting the rights of the accused violator(s). UCF will not attempt to shelter students from federal, state, and/or local law pertaining to sexual abuse. For further information see "Protection for Victims/Survivors."

6. Larceny/Property Damage

a. Unauthorized use, possession, of services or theft of property. Such property may be personal or public.

b. Damage or defacing of University property or the property of another person whether or not it is on University premises.

7. Hazing

a. Any action or situation which recklessly or intentionally endangers the mental or physical health and/or safety
of a student for the purpose of initiation or admission into, or affiliation with, any organization operating under registration with the University. Hazing may result in felony charges.

b. Brutality of a physical nature such as whipping, beating, branding, forcing calisthenics, exposure to the elements, forced consumption of any food, liquid, liquor, drug, or other substances; or other forced elements; or other forced activity which could adversely affect the physical health or safety of the individual.

c. Any activity which could subject the individual to mental stress such as sleep deprivation, forced contact which could result in embarrassment, or any other activity which could adversely affect the mental health or dignity of the individual.

d. Any activity, as described above, upon which the initiation or admission into or affiliation with a University of Central Florida organization may be directly or indirectly conditioned, shall be presumed to be a "forced" activity, the willingness of an individual to participate in such an activity notwithstanding.

8. Unauthorized Use of Keys, and/or Entry
a. Unauthorized possession, duplication or use of keys to any University premises.
b. Unauthorized entry or attempted entry.

9. Misconduct at University Sponsored/Related Activities
a. Violation of UCF rules of conduct at UCF sponsored related activities shall also be a violation of the golden rule.
b. Violations of a regulation(s) of a host institution sponsored/related activity shall be a violation of the golden rule.

10. Unlawful Possession, Use, or Sale of any Controlled Substance
Use, possession, sale, distribution, or attempt to obtain any narcotic or other controlled substances, and possession and/or use of drug paraphernalia, except as expressly permitted by law.

11. Alcoholic Beverages Violation
Use, possession, sale and/or distribution of alcoholic beverages except as expressly permitted by law and University rules, and behavior under influence of alcoholic beverages.

12. Possession and/or Use of a Firearm and/or Dangerous Material
a. Possession, storage or use of firearms, explosives, ammunition, or other weapons or dangerous articles or substances including but not limited to, shotguns, rifles, hunting knives, boxes of ammunition, and/or any items that are specifically designed to be used as a weapon.

13. Instigation or Participation in Group Disturbances during Demonstrations, Parades, or Picketings
a. Participation in a demonstration(s), parade(s), or picketing which invades the rights of others, which interferes with the educational function of the University, or which jeopardizes public order and safety.
b. Leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area.

14. Misuse of Computing and Telecommunications Resources
The preservation of an open computing and communications environment requires adherence by users to applicable law and University's rules regarding the responsible use of computing systems, software and telecommunication networks. Suspected criminal violations of applicable laws shall be reported to the University Police Department, appropriate law enforcement agencies or any other applicable authorities or agencies.

The following guidelines are an interpretation of the University policy titled Use of Information Technology and Resources and clarifies the Campus Housing Internet Project (CHIP). The examples provided in the guidelines are not all inclusive and the guidelines are not limited to the examples that are listed.

The rapidly changing environment of network computing will likely generate new applications that, though not listed in this document, are still applicable to the listed policies.

a. The information that is transmitted across University computing resources is subject to protection by the First Amendment of the United States Constitution.

15. Gambling
a. Play in an unlawful game of chance for money or anything of value on University premises or at any affair sponsored by a student or student organization.
b. Unlawfully sell, barter or distribute a ticket, order, or any interest in a scheme of chance by whatever name on University premises or at any affair sponsored by a student or student organization.
c. Wager on a University team or organization in a competition, with a direct influence in the outcome of the competition.

16. University Designated Student Residency Violations
Repeated or flagrant violations of regulations governing University student residences.

17. University Card Acceptance
Unauthorized use of the official University Card, Saga, monogram, seal, or other graphic identity symbol.

18. Violation of Local, State, and/or Federal Law
Violation of any local, state, and/or federal law that may result in a felony or misdemeanor.

3. Student Conduct Review Process
A. Violation Reports
Alleged violations of the UCF Rules of Conduct shall be reported in writing to the Director of the Office of Student Rights and Responsibilities (OSRR) or designee. The written complaint of violation of the UCF Rules of Conduct shall be made known to the Director of the Office of Student Rights and Responsibilities (OSRR) or designee.

In unusual cases, which dictate a decision for the welfare of any individual, the student body, or the University as a whole, the Director of the Office of Student Rights and Responsibilities (OSRR) or designee may submit to the President for an immediate summary action to resolve the situation. This summary action may include any of the disciplinary sanctions (warning, probation, suspension, or expulsion). The President will make the final decision as to whether the accused person is not a student or the misconduct is not a violation of the rules of conduct.

2. Administrative action
In unusual cases, which dictate a decision for the welfare of any individual, the student body, or the University as a whole, the Director of the Office of Student Rights and Responsibilities (OSRR) or designee may make immediate and summary action to resolve the situation. This summary action may include any of the disciplinary sanctions (warning, probation, suspension, or expulsion). The President will make the final decision as to whether the accused person is not a student or the misconduct is not a violation of the rules of conduct.

B. Appeals
The Director of the Office of Student Rights and Responsibilities (OSRR) or designee shall make appropriate inquiries into the circumstances of the case to determine one of the following dispositions:

- Case dismissal
- Administrative action
- Mediation
- Informal disposition
- Formal disposition

C. Case dismissal
The Director of the OSRR or designee may dismiss a case if it is found to not have sufficient facts or evidence to substantiate the claim of misconduct, the accused person is not a student or the misconduct is not a violation of the rules of conduct.
remain in effect until the final disposition of formal charges resulting from the circumstances of the case, unless the Vice President for Student Development and Enrollment Services or designee shall decide otherwise.

3. Mediation
Depending on the nature and severity of the alleged violation, the Director of OSRR or designee may refer the case to the Dispute Resolution Services Office for mediation as an alternative to disciplinary action. Mediation is a confidential process whereby two or more parties voluntarily meet with an impartial mediator to communicate their concerns and needs to each other and to reach their own agreement on the resolution of the case. The participants in mediation are responsible for keeping their agreement or renegotiating it, if necessary. In the event that the participants do not reach a final resolution, the case will be referred back to the Director of OSRR or designee for disciplinary action.

4. Informal disposition
At the discretion of the Director of OSRR or designee, violations found not to warrant formal disposition may be referred to the appropriate forum for proper disposition and/or settled by one or more of the following outcomes: disciplinary warning; disciplinary probation; restitution; community service; counseling; or other educational sanctions.

5. Formal disposition
If an alleged violation of the Rules of Conduct is not handled through other appropriate channels, is not dismissed, or is not settled informally, then the Director of OSRR or designee shall present in writing formal charges to the student. This written notification shall include:

a. The student's name, and address.

b. A brief description of the alleged violation, including dates, times and places known at the time formal charges are prepared.

c. A list of impartial advisors and/or data submitted.

d. Additional evidence that evidence, considered as a whole, shows that the fact sought to be proved is more probable than not.

e. Notice to attend a required preliminary conference during which the student will receive instructions regarding the disciplinary process and the student's rights, confirmation of the forum in which the case will be heard, and an opportunity to negotiate and/or copy the evidence known at the time charges are prepared that likely could be presented at the hearing, and notice on how to contact the SGA Judicial Advisor.

The charged student may request either a hearing before a panel of the Office of Student Conduct Board or before an Administrative Hearing Officer appointed by the Vice President for Student Development and Enrollment Services or designee. Please refer to the Sanctions section of the Student Conduct Review Process.

5. The recommendation by the hearing body. The advisor shall assist the student in preparing for the hearing.

6. The recommendation by the hearing panel or administrator, if any.

C. Case Record
The record shall be maintained in the SGA Judicial Council.


8. Announcement of the recommendation.

The charged student may request additional members on an ad hoc basis.

7. Student Hearing Panel
A student hearing panel to consider individual cases shall be randomly selected by the Director of OSRR or designee from the Student Conduct Board and shall consist of two (2) faculty and administrative staff members combined, and two (2) student members. Each panel shall elect from among its number an individual to conduct that hearing and to report its recommendations to the Director of OSRR or designee.

At hearings conducted by a student hearing panel, the Director of OSRR or designee shall act as an advisor to the panel, receive the panel's recommendation as "in violation" or "not in violation" and after review, may approve, mitigate or increase the sanctions recommended by the panel, based on standards set forth in the Disciplinary Sanctions section of the Student Conduct Review Process.

8. Administrative Hearings
Administrative hearings shall be conducted by an officer of staff member randomly selected by the Director of OSRR or designee from the Student Conduct Board. The director or designee shall be present at the hearing.

b. A statement of the time, place and nature of the proceeding hearing.

A brief statement of the behavior of the accused student that serves as the basis for the violation(s) being charged.

If the University is unable to state the behavior in detail at the time notice is served, the initial statement may be limited to an explanation of the general issues involved. Thereafter, upon request by the student, a more detailed and definitive statement will be furnished prior to the commencement of any formal hearing.

2. The student may have an advisor of the student's choice present at the hearing. The Director of OSRR shall maintain a list of impartial advisors and resources available to the student for preparing his/her defense. The advisor shall assist the student in the disciplinary process but shall not speak for or present the case on behalf of the student.

3. All hearings shall be conducted on the basis that the charged student is not in violation until the preponderance of evidence proves otherwise. Preponderance of evidence is the standard used in all Student Conduct Hearings. The term "preponderance of evidence" means that evidence, considered as a whole, shows that the fact sought to be proved is more probable than not.

4. The student may inspect any evidence presented in support of the charges. Evidence may be presented in defense of the student.

5. The student may hear and question adverse witnesses who testify at the hearing.

6. The student shall not be forced to present self-incriminating evidence; however, the University is not required to post-pone disciplinary proceedings pending the outcome of any civil or criminal case.

7. The decision of "in violation" or "not in violation" on the charges shall be based solely on the evidence presented at the hearing.
8. Should the recommendation of the hearing body be in violation, prior conduct history will then be reviewed.

9. The results of any formal hearing shall be furnished in writing to the student within two (2) working days following the hearing.

10. The student's enrollment status shall remain unchanged pending the University's final decision in the matter, except in cases where the Vice President for Student Development and Enrollment Services or designee determines that the safety, health, or general welfare of the student, any individual, or any part of the University may be involved.

II. OSC may confirm verbal conversations with students via e-mail with the exception of confidential information which is not communicated electronically for security purposes.

5. Special Student Hearing Panels

Certain other Special Student Hearing Panels function to hear specified charges of misconduct as defined below. The Director of the OSRR or designee may refer cases to the appropriate hearing panel after consideration of the facts. The Director of the OSRR or designee serves as a general advisor to these boards. Designated advisors may be assigned to each of these boards as well.

A. Student Organizational Rules of Conduct Violations

For violations of the rules of conduct on the part of a student organization, please see section 15: Student Activities and Organizations.

B. Greek-Letter Hearing Panels

There are several hearing panels for social, Greek-Letter organizations. These panels deal specifically with and are limited to constitutional violations of their respective governance councils, which includes the following:

1. Diversified Greek Council Judicial Board;
2. Interfraternity Council Judicial Board;

5. GAMMA Council

Any hearing panels organized and administered by the OSRR to deal with issues of organizational misconduct will supercede any actions, recommendations, and decisions produced by the aforementioned boards. These Greek hearing panels do not fall under the supervision of the Office of Student Rights and Responsibilities.

C. Student Government Judicial Council

The Student Government Judicial Council hears cases involving interpretation of the Constitution of the Student Body of UCF and other powers as specified in the Student Government Association Statutes. The Judicial Council, when acting under the scope of the Student Body Constitution does not fall under the supervision of the Office of Student Rights and Responsibilities.

6. Disciplinary Sanctions

The sanctions which may be imposed on students for violation of any of the Rules of Conduct of this University shall include any of the sanctions listed under informal disposition or any of the following. Review boards may recommend any sanction listed below with any appropriate modifications as well as any from the sanctions listed under informal disposition.

A. Disciplinary Warning

An official warning that the student's behavior is in violation of the UCF Rules of Conduct, and that if the student is subsequently found in violation of this rule, subsequent action may be more severe.

B. Disciplinary Probation

Disciplinary probation status shall be for a specific length of time extending from a week to a number of semesters. Restrictive conditions may be imposed and vary according to the severity of the offense. Restrictive conditions may include, but may not be limited to the following:

- Loss of good standing, which may become a matter of record;
- Ineligibility to receive any University award, scholarship, loan, honorific recognition, or initiation into any local or national organizations, and denial of the privilege to occupy a position of leadership or responsibility in any University student organization, publication, or activity, or ability to represent the University in an official capacity or position.

Under disciplinary probation, the student may continue to attend classes and is given a chance to show capability and willingness to live in accordance with University rules. However, if the student is subsequently found in violation of a rule while on disciplinary probation, the University may suspend or expel the student from the University.

C. Disciplinary Suspension

A student in an offense warranting consideration of action more serious than disciplinary probation or one involved in repeated misconduct may face suspension. The length of the suspension period shall be defined and may extend from days to a number of semesters. During the period of suspension, a student may not attend classes and may not otherwise be present on University premises, the Director of Campus Life or designee determines that the student is dissatisfied with the decision. This request shall include but is not limited to:

- Involuntary and or voluntary psychological testing;
- Counseling;
- Educational programs;
- Community involvement/service;
- Occupational growth.

This statement will then be reviewed by the Director of OSRR or designee and he/she shall issue a decision within 14 calendar days. The decision shall include an assessment of the student's progress and if rejected a rationale of the decision.

2. Disciplinary Suspension

After a student has completed half of their disciplinary suspension they have the opportunity to request a review of their suspension status. This request can only be submitted once a semester. Such a review shall allow the student the opportunity to discuss what he/she has done to proactively address their behavior. In considering this request a student's good behavior shall assume that the student is performing above and beyond the basic requirements of their sanction(s).

This statement will then be reviewed by the Director of OSRR explaining why they feel their probation should end early. Such a written statement shall include but is not limited to:

- Involuntary and or voluntary psychological testing;
- Counseling;
- Educational programs;
- Community involvement/service;
- Occupational growth.

This statement will then be reviewed by the Director of OSRR or designee and he/she shall issue a decision within 14 calendar days. The decision shall include an assessment of the student's progress and if rejected a rationale of the decision.

7. Appeals Within the Student Conduct Review Process

A. Students found in violation as a result of a hearing may appeal that finding and sanction(s) imposed as a result thereof on the basis of one or more of the following:

1. Irregularities in fairness and stated procedures of the hearing that could have affected the outcome of the hearing.

2. Discovery of new and significant evidence that could have affected the outcome of the hearing and that was not known or could not reasonably have been discovered and/or presented at the time of the initial hearing.

3. The sanctions are extraordinarily disproportionate to the violation(s).

The appellate officer will review the written appeal, video recording (if applicable) and documentation from the original hearing, and determine if there is a basis for an appeal. On the appeal form, the student must state the reason(s) for appeal, the supporting facts, and the recommended solution. This is not a re-hearing of the conduct case. An appeal cannot be filed simply because a student is dissatisfied with the decision. Failure to describe the nature of the evidence in full detail in the appeal letter will result in the denial of an appeal.

The student shall receive a written decision to the appeal. There is no definitive timeline for receiving an appeal response. It depends on the complexity of the case and the information mentioned in the appeal, as well as the appeal officer's appeal load at that particular time.

B. First Level of Appeal

At the first level of appeal, the appeal must be made in writing to the appellate officer (Associate Vice President for Campus Life or designee) within seven (7) calendar days after the date of notification to the student of the disciplinary decision. The appellate officer (Associate Vice President for Campus Life or designee) shall first determine if sufficient grounds for appeal exist and, if so, may either deny the appeal (thus sustaining the initial decision and sanction(s)) or...
remand the case to the original hearing forum for review of the specific information in question.

C. Second Level of Appeal

At the second level of appeal, the appeal must be made in writing to the appellate officer (Vice President for Student Development and Enrollment Services or designee) within seven (7) calendar days after the date the student was notified of the Associate Vice President for Campus Life's decision. The appellate officer (Vice President for Student Development and Enrollment Services or designee) shall once again first determine if sufficient grounds for appeal exist and then, if so, may either deny the appeal, thus sustaining the initial decision and sanction(s) or do one of the following:

If the student alleges that the sanction was inappropriate and the Appellate Officer (Vice President for Student Development and Enrollment Services or designee) finds the sanction to be inappropriate, the Appellate Officer (Vice President for Student Development and Enrollment Services or designee) may reduce the sanction.

If the student alleges that there was a defect in procedure or new evidence is presented and the Appellate Officer (Vice President for Student Development and Enrollment Services or designee) finds that there was a defect in the procedure or new evidence was presented which was sufficiently substantial to have affected the outcome, the Appellate Officer (Vice President for Student Development and Enrollment Services or designee) will order a new hearing.

Decisions of the second level appellate officer (Vice President for Student Development and Enrollment Service or designee) reflect final agency action.

Note: OSC cannot place an indicator, and/or overlay, on the student's record until after all appeals are completed. At such time, if appropriate, an indicator, and/or overlay, is placed on the student's record.

D. Sealing of a Student Conduct Record

A student's conduct record is eligible to be sealed if it is a single minor incident that did not result in suspension or expulsion and where a second violation would not likely result in suspension or expulsion from the University. A student conduct record may be sealed upon the successful submission and review of appropriate paperwork to the Office of Student Conduct. The factors influencing the decision by the Director of the OSRR for sealing are the severity of the violation, effect of the violation on the University community, sanctions applied, completion of sanctions, and ethical development demonstrated by the student. There is no appeals process regarding student conduct record sealing.

8. Student Conduct Review Process for the Regional Campuses

A. Violation Reports

Alleged violations of the Rules of Conduct shall be reported in writing to the Director of Campus Life at each regional campus, center, instructional site, or UCF affiliated community campus, or to the Director of OSRR, if the campus or center does not have a Director of Campus Life, who shall make appropriate inquiries into the circumstances of the case and determine in consultation with the Director of OSRR one of the following courses of action:

1. Case dismissal
2. Administrative action
3. Mediation
4. Informal disposition
5. Formal disposition

B. Appeals Within the Conduct Review Process

The procedure for Appeals within the Conduct Review Process for the Regional Campuses shall be the same as those for the Orlando campus as previously outlined.

C. Sealing of a Student Conduct Record

A student's conduct record is eligible to be sealed if it is a single minor incident that did not result in suspension or expulsion and where a second violation would not likely result in suspension or expulsion from the University. A student conduct record may be sealed upon the successful submission and review of appropriate paperwork to the Office of Student Conduct. The factors influencing the decision by the Director of the OSRR for sealing are the severity of the violation, effect of the violation on the University community, sanctions applied, completion of sanctions, and ethical development demonstrated by the student. There is no appeals process regarding student conduct records being sealed.

9. Evaluation of Student Conduct Review Process

The student conduct review process will be evaluated not less than every three (3) calendar years by a University committee composed of three (3) student members appointed by the Student Body President to the Vice President for Student Development and Enrollment Services and three (3) faculty and/or staff members appointed by the Vice President for Student Development and Enrollment Services, one of who shall be an attorney within the General Counsel's Office.

10. Parental Notification Policy

A. In the fall of 2000, the Board of Regents of the State University System of Florida instructed each University to include provisions for parental notification of dependent students under the age of 21 if the student is found to be in violation of University policies regarding alcohol and other drugs. The purpose of the Parental Notification Policy at the University of Central Florida is to comply with the Board of Regents' instructions and to promote the health and well being of students. This policy will provide parents an opportunity to partner with their student and the University to address behaviors that could place students at risk of harming themselves or others.

The University of Central Florida will notify parents or guardians of dependent students, defined in F.S. 228.095 under the age of 21, when the student is found responsible for violating University alcohol or other drug policies as found in the student handbook, The Golden Rule.

B. Parents will be notified if:

1. The student has been found responsible for one or more time(s) in violation of the University policy regarding the use, possession, sale, or distribution of alcoholic beverages.

2. The student has been found for the second or more time(s) in violation of the University policy regarding public intoxication.

3. The student has been found in violation of the University policy that prohibits driving a vehicle while under the influence of alcoholic beverages or a narcotic or other controlled substance not expressly permitted by law.

4. The student has been found in violation of the University policy regarding belligerent and/or aggressive behavior while under the influence of alcoholic beverages or a narcotic or other controlled substance not expressly permitted by law.

5. The student has been found in violation of the University policy regarding public intoxication.

6. The student has required professional treatment in a medical facility for a condition associated with the use of alcoholic beverages or a narcotic or other controlled substance not expressly permitted by law.

These guidelines do not preclude the University's contact-
ing parents or guardians for other policy violations that may endanger the health and well-being of a student or other individuals in the community.

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Parents or guardians will be notified in writing by the Office of Student Rights and Responsibilities and, whenever possible, students will be informed in advance that their parents or guardians will be notified.

11. Student Academic Behavior

A. Academic Behavior Standards

UCF is committed to a policy of honesty in academic affairs. Conduct that comprises a breach of this policy may result in academic action and/or disciplinary action. Academic action affects student assignments, examinations, or grades. Disciplinary action affects student enrollment status.

1. Violations of student academic behavior standards on the undergraduate and graduate level include, but are not limited to, the following:

a. Cheating whereby non-permissible written, visual, electronic or oral assistance including that obtained from another student or another source is utilized on examinations, course assignments or projects. The unauthorized possession or use of examination or course related material shall also constitute cheating.

b. Plagiarism whereby another's work is used or appropriated without any indication of the source, thereby attempting to convey the impression that such work is the student's own.

c. A student who has assisted another in any of the aforementioned breach of standards shall be considered equally culpable.

d. Commercial Use of Academic Material: Selling notes, handouts, etc. without authorization or using them for any commercial purpose without the express written permission of the University and the instructor is a violation of this rule.

e. The actions described herein do not apply to alleged violations arising from the production of theses or dissertations. Such alleged violations are handled by the Office of Graduate Affairs as outlined in section B(6) below.

2. Academic Action

Action by the instructor:

a. When an instructor becomes aware of an alleged violation of student academic behavior standards and before any academic action is taken, the instructor shall inform the student of the violation, citing the information on which the allegation is based. The instructor shall give the student the opportunity to respond in defense. If the instructor continues to believe a violation of academic behavior has occurred, the instructor in consultation with the unit head shall follow the procedures outlined in the Student Conduct Review Process.

b. When information concerning an alleged violation of academic standards is received by the Director of the OSRR or designee from somewhere other than instructional sources (e.g. other students, University Police etc.), to discuss the alleged violation, the designee shall inform the Dean of the college in which the violation allegedly took place. The Dean of the college or designee shall inform the unit head, who, in turn, will notify any affected instructor. The instructor, in consultation with the unit head, will then determine if an academic action is appropriate. If the time or nature of the alleged academic action report, the instructor can recommend through the unit head and college dean or designee, that disciplinary action should be pursued by means of the Student Conduct Review Process.

c. Should an alleged violation of academic behavior standards arise before the withdrawal deadline in a term, the instructor shall notify the student's dean of the college in which the violation allegedly took place. The dean of the college or designee shall inform the unit head, who, in turn, will notify any affected instructor. The instructor, in consultation with the unit head, will then determine if an academic action is appropriate. If the time or nature of the alleged academic action report, the instructor can recommend through the unit head and college dean or designee, that disciplinary action should be pursued by means of the Student Conduct Review Process.

d. In the case of multiple or aggravated violations of academic behavior standards, the Director of the OSRR or designee shall initiate disciplinary action based on information contained in University records upon consultation with the college dean or designee.

B. Student Academic Appeals

Scope

a. This rule shall apply to undergraduate and graduate student appeals of the following:

1. Grades (typically limited to final grades) resulting from an instructor's:
   a. Alleged deviation from established and announced grading policy,
   b. Alleged errors in application of grading procedures,
   c. Alleged lowering of grades for non-academic reasons including discrimination,
   d. Alleged lowering of grades for non-academic reasons including discrimination.

2. Academic Action

Action by the instructor:

a. When an instructor initiates academic action as the result of the student's alleged violation of academic behavior standards, the academic action will be processed before any disciplinary action is sought. At the time of the final academic action report, the instructor can recommend, through the unit head and college dean or designee to the Director of the OSRR or designee, that disciplinary action should be pursued by means of the Student Conduct Review Process.

b. When information concerning an alleged violation of academic standards is received by the Director of the OSRR or designee from somewhere other than instructional sources (e.g. other students, University Police etc.), to discuss the alleged violation, the designee shall inform the Dean of the college in which the violation allegedly took place. The Dean of the college or designee shall inform the unit head, who, in turn, will notify any affected instructor. The instructor, in consultation with the unit head, will then determine if an academic action is appropriate. If the time or nature of the alleged academic action report, the instructor can recommend through the unit head and college dean or designee, that disciplinary action should be pursued by means of the Student Conduct Review Process.

c. In the case of multiple or aggravated violations of academic behavior standards, the Director of the OSRR or designee shall initiate disciplinary action based on information contained in University records upon consultation with the college dean or designee.

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Scope

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   c. Alleged lowering of grades for non-academic reasons including discrimination,
   d. Alleged lowering of grades for non-academic reasons including discrimination.

2. Academic Action

Action by the instructor:

a. When an instructor initiates academic action as the result of the student's alleged violation of academic behavior standards, the academic action will be processed before any disciplinary action is sought. At the time of the final academic action report, the instructor can recommend, through the unit head and college dean or designee to the Director of the OSRR or designee, that disciplinary action should be pursued by means of the Student Conduct Review Process.

b. When information concerning an alleged violation of academic standards is received by the Director of the OSRR or designee from somewhere other than instructional sources (e.g. other students, University Police etc.), to discuss the alleged violation, the designee shall inform the Dean of the college in which the violation allegedly took place. The Dean of the college or designee shall inform the unit head, who, in turn, will notify any affected instructor. The instructor, in consultation with the unit head, will then determine if an academic action is appropriate. If the time or nature of the alleged academic action report, the instructor can recommend through the unit head and college dean or designee, that disciplinary action should be pursued by means of the Student Conduct Review Process.

c. In the case of multiple or aggravated violations of academic behavior standards, the Director of the OSRR or designee shall initiate disciplinary action based on information contained in University records upon consultation with the college dean or designee.

3. Coordination of Academic and Disciplinary Action

a. When an instructor initiates academic action as the result of the student's alleged violation of academic behavior standards, the academic action will be processed before any disciplinary action is sought. At the time of the final academic action report, the instructor can recommend, through the unit head and college dean or designee to the Director of the OSRR or designee, that disciplinary action should be pursued by means of the Student Conduct Review Process.

b. When information concerning an alleged violation of academic standards is received by the Director of the OSRR or designee from somewhere other than instructional sources (e.g. other students, University Police etc.), to discuss the alleged violation, the designee shall inform the Dean of the college in which the violation allegedly took place. The Dean of the college or designee shall inform the unit head, who, in turn, will notify any affected instructor. The instructor, in consultation with the unit head, will then determine if an academic action is appropriate. If the time or nature of the alleged academic action report, the instructor can recommend through the unit head and college dean or designee, that disciplinary action should be pursued by means of the Student Conduct Review Process.

c. In the case of multiple or aggravated violations of academic behavior standards, the Director of the OSRR or designee shall initiate disciplinary action based on information contained in University records upon consultation with the college dean or designee.

d. The professional judgment exercised by an instructor in assigning a specific grade or in constructing a class is excluded from the provisions of this rule except as noted above.

2. General Policy—The following assumptions are adopted:

Students are entitled to a fair, prompt, and open resolution of complaints.

a. Faculty members and administrators are entitled to a fair, prompt, and open forum in defense of their action.

b. Students have access to published materials and student government representatives to help them become familiar with and understand procedures for handling complaints.

c. Faculty members and administrators have access to published materials and University staff to help them understand disciplinary procedures through which charges against them will be addressed.

d. Resolution of student appeals should be made as speedily and informally as possible.

e. The University as an institution and its faculty are entitled to procedures that ensure the maintenance of academic standards.

f. The appropriate forum for discussion from an alleged violation of academic matters is the academic unit responsible for these matters.

3. Resolution of Student Appeals at Initial Level

a. If the student is not satisfied with the decision of the person whose action is being appealed, the student may request an appeal to the student academic appeals committee.

b. If the student is not satisfied with the decision of the student academic appeals committee, the student may appeal to the student government association.

4. Resolution of Student Academic Appeals at the College Level

a. If not satisfied with the resolution of the complaint proposed by the unit head or supervisor, the student may proceed within 10 school days of receipt of the unit head's or supervisor's decision to file a written appeal with the office of the dean of the college in which the action occurred.

b. The written appeal must clearly specify the action that the student perceives as wrong.

c. An assistant or associate dean in the college appropriate to the case will hear the appeal and render a decision within 30 business days of receipt of the written appeal. The decision of the assistant or associate dean in the college will be in writing and will be sent to the student, the unit head, and the student government association.
GOLDEN Association’s Judicial Advisor written appeal shall include

Appeals Committee shall arrange appeals date.

adhere to the following guidelines:

iii. The committee shall be selected by the dean of

Student Development and Enrollment Services from a list furnished for this purpose by the Student Body President.

iv. Any member shall be challenged for cause by either party. The validity of such challenges shall be decided by the Office of Student Rights and Responsibilities. If a challenge is upheld, the college dean shall appoint a replacement from the college's tenured faculty or the student panel.

e. The college dean or designee shall call the Student Academic Appeals Committee in a timely fashion for an arranged appeals date.

f. In conducting a formal review, the Student Academic Appeals Committee shall adhere to the following guidelines:

i. The time limits specified in the following review procedure may be extended by mutual agreement of the parties.

ii. The student and the instructor or instructor's replacement shall be permitted to have a non-lawyer representative appear with them before the committee if they so choose.

iii. The committee shall not be officially convened to review the appeal until the faculty member involved, or replacement, has reviewed a copy of the appeal or complaint and has had at least 5 school days to submit, if desired, any information. The student will be provided with a copy of any materials submitted by the instructor at least 5 school days before the committee meets to review the case.

iv. The committee shall make every reasonable effort to meet within the case within 15 school days after receipt of the student's written appeal and any information provided by the faculty member and/or chair.

v. The committee will function as an objective, fact-finding body when examining all available and relevant information concerning the student's appeal of academic action by the instructor. Such information shall include the student's written appeal, written and/or oral information provided by the instructor, statements made by both parties before the committee, and any other information the committee may deem relevant.

vi. The student and faculty member shall be invited to meet with the committee. Each shall be allowed adequate time to respond to the appeal and material as submitted, to any questions from committee members, and to present additional information needed to clarify the issues involved.

vii. After meeting with both parties, the committee shall develop recommendations by majority vote. The committee chair shall designate a member to record the committee's recommendations. These recommendations concerning the disposition of the case shall be submitted to the college dean.

g. The college dean shall render a decision within 10 school days of the conclusion of the committee hearing. Copies of the committee's recommendations and the dean's decision shall be made available to both parties concerned, to the provost, and all other involved parties and departments.

5. Final Appeal

a. If dissatisfied with the college dean's decision, the student may, within 10 school days, file a written appeal for stage review of graduate studies shall make a final decision on the matter within 10 school days of receipt of the student's request for review. Copies of the dean's written decision and the basis therefore shall be sent to the student, the college dean, the chair, the Director of the Graduate Council, the instructor involved (if any), and other involved parties.

b. Acting as the University President's representative, the dean of graduate studies shall render a decision within 10 school days of the appeal. The appeal shall be decided on the basis of the committee's recommendations and within the time frame noted above.

c. The dean's decision may be appealed to the Graduate Council. If the Graduate Council agrees with the appeal, a new decision shall be rendered. If the Graduate Council disagrees with the appeal, the decision of the dean shall be considered final.

d. The appeals procedure shall be as follows:

i. The college dean may request that the student attend and present information and arguments about the grievance and invite others who may provide useful information to do the same.

ii. The college dean is responsible for maintaining the standards of academic and professional integrity expected in a particular discipline or program. Failure to maintain these standards may result in the termination of the student from the program.

A degree program may revert any graduate student to non-degree status at any time, when, in its judgment, the individual is deemed incapable of successfully performing at required standards of excellence. Once reversion to non-degree status has occurred, a student will be advised to enroll in graduate courses in that major and will be removed from courses currently being taken. If a student is reverted to non-degree status, reinstatement to graduate student status can occur only through a formal grievance process. (See Academic Grievance Procedure in this section).

6. Appeals of Graduate Program Actions or Decisions

a. Review of Academic Performance. The primary responsibility for monitoring academic performance rests with the degree program. How­ever, the college dean and university may monitor a student's progress and may reprimand any student to non-degree status if performance standards as specified by the program, college or university are not maintained. Satisfactory academic performance in a program also involves maintaining the standards of academic and professional integrity expected in a particular discipline or program. Failure to maintain these standards may result in the student's dismissal from the program.

A degree program may reprimand any graduate student to non-degree status at any time, when, in its judgment, the individual is deemed incapable of successfully performing at required standards of excellence. Once reversion to non-degree status has occurred, a student will be advised to enroll in graduate courses in that major and will be removed from courses currently being taken. If a student is reverted to non-degree status, reinstatement to graduate student status can occur only through a formal grievance process. (See Academic Grievance Procedure in this section).

b. Academic Grievance Procedure. The Office of Graduate Studies follows the procedures for academic grievances as outlined below. Academic matters are handled by the graduate coordinator, graduate dean, graduate research, or decisions involving graduate instruction or affecting academic freedom of graduate students.

The Appeals Subcommittee of the Graduate Council is the committee that has jurisdiction for issues involving graduate students enrolled for graduate credit, with the exclusion of the following:

i. grade appeals for individual courses (not thesis or dissertation requirements).

ii. non-academic issues of a disciplinary nature.

Both of the above items (i and ii) are handled by the Golden Rule process for all students at UCF (see the appropriate sections above).

c. The Academic Grievance Procedure is designed to provide a fair means of dealing with graduate student complaints regarding a specific action or decision by a faculty member, program or college, including discrimination from an academic program. Academic misconduct complaints associated with sponsored research will follow procedures determined by the Office of Research.

d. Students who believe they have been treated unfairly, with the previous exceptions, may initiate a grievance. The procedure provides several levels of review, and at each level of review the participants are further removed and have a broader outlook than where the grievance originated.

i. The graduate student shall discuss the matter within the academic unit of the grievance and attempt to resolve the grievance informally.

ii. If an informal resolution fails, the procedure is as follows:

a. The graduate student requesting consideration of a grievance, must state the nature of the grievance in writing to the graduate program coordinator, within one year of the date of the occurrence of the grievance. The statement should include a brief narrative of the grievance, the issues involved, and a statement of what remedy is requested.

b. The graduate program coordinator may ask the unit graduate committee responsible for hearing graduate student grievances to examine the necessary information. The unit graduate committee may invite the grievant as well as others who may provide useful information to a scheduled meeting to present arguments for the grievance. The graduate program committee will render a response to the grievance to the graduate program coordinator.

c. The graduate program coordinator will consider the input of the unit graduate committee and make a recommendation to the unit head about the grievance. The unit head will then make a final decision about the grievance at that level.

d. Should the graduate student wish to appeal the decision of the unit head, the student may request in writing to the college graduate coordinator to hear the grievance. The college graduate coordinator may ask the college graduate coordinator to examine the information and consider the grievance at a scheduled meeting. The college graduate coordinator will request that the student attend and present information and arguments about the grievance and invite others who may provide useful information to do the same. The college graduate committee will provide a response to the grievance to the college graduate coordinator.

e. The college graduate coordinator will consider the input of the college graduate committee and make a recommendation to the college dean about the grievance. The college dean will then make a final decision about the grievance at that level.

f. Should the graduate student wish to appeal the decision of the college dean or unit (whichever is applicable), the student may request in writing to the Vice Provost and Dean of Graduate Studies that the grievance be considered at the university level. The Vice Provost and Dean of Graduate Studies may request the graduate program coordinator to examine the information and consider the grievance at a scheduled meeting. The graduate program coordinator may request that the graduate student attend and present information and arguments about the grievance and invite others who may provide useful information to do the same. The Graduate Program Coordinator will make a final decision about the grievance at that level.

g. The Vice Provost and Dean of Graduate Studies shall consider the input of the Appeals Subcommittee of the Graduate Council and make a final decision about the grievance for the university.
12. Student Grievance Procedure

A. General

1. The intent of this rule is to provide a procedure whereby student grievances are processed promptly and resolved fairly. Students shall be given adequate opportunity to bring complaints to the attention of the University with the assurance that the proper University officials will promptly investigate the facts of the case and evaluate these facts in an objective manner.

2. Student problems should be resolved, wherever possible, by the filing of a formal written grievance, and open communication is encouraged so that resorting to formal grievance procedures will not be necessary. Informal resolution of grievances may be continued throughout the process.

3. Time limits contained in this rule may be extended by mutual agreement of the parties. Upon failure by the University or its representatives to provide a decision within the time limits provided in this rule or any extension thereof, the grievant may appeal to the next appropriate step. Upon failure of the grievant or counsel to finalize an appeal, or to take prescribed action, within the time limits provided in this rule, the grievance shall be deemed to have been resolved at the prior step.

B. Exclusions

Grievances pertaining to the following matters shall not be processed under this rule:

1. Disciplinary actions taken under UCF conduct rules;

2. The professional judgment exercised by an instructor in assigning a grade;

3. Undergraduate program requirements of departments, schools, or colleges;

4. Graduate program actions or decisions by a faculty member, program or college, including termination from an academic program.

5. Traffic and Parking Violations;

6. Professional judgment of licensed practitioners in health-related professions.

C. Definitions

1. "Day" means a calendar day.

2. "Grievance" means a dispute or request for redress of the interpretation or application of any rule or regulation of the University or the Board of Trustees.

3. "Grievant" means any enrolled or admitted student who presents a grievance under this rule.

4. "Respondent" means the UCF faculty or staff member who is alleged to have caused the grievance by identifiable acts of omission or commission.

5. "Party" means either the grievant or the respondent.

6. "Counsel" means an attorney or lay advisor.

7. "Resolution" means an action by or on the behalf of the University that is satisfactory to the student.

8. "Student Grievance Panel" means a panel of 15 persons appointed by the President of the University based on recommendations from the President's Advisory Staff and from the Student Body President. Those eligible for appointment:

   a. Full-time faculty;

   b. A & P and Career Service employees who hold administrative positions;

   c. Students currently enrolled and in good standing. The Student Grievance Panel from which individual boards will be selected shall consist of:

      i. 5 faculty representatives;

      ii. 5 administrative staff, representing the various administrative divisions of the University;

      iii. 10 students whose names are to be submitted to the President of the University by the President of the Student Government Association.

   d. Panel members shall serve annual terms beginning and ending in August of each academic year. When a vacancy occurs, the President shall make new appointments to fill unexpired terms. Whenever the exercise of the challenge reduces the number of panel members eligible to serve in a particular grievance, the President may appoint additional members on an ad hoc basis.

9. "Challenge" shall mean a formal objection, by either the grievant or the respondent, to having a member of the Student Grievance Panel appointed as either an investigator or Student Grievance Board member.

10. "Peremptory challenge" shall mean a challenge for which no explanation need to be given by the party making the challenge.

11. "Challenge for cause" shall mean a challenge based on alleged bias, prejudice, interest or other causes which indicated that the challenged panel member should not serve because of involvement, predisposition or other related causes. While either party may challenge for cause, such challenges shall be reviewed by the University General Counsel who shall advise as to the fitness to serve of the challenged panel member. General Counsel's decision as to such fitness shall be final.

D. Informal Resolution of Student Grievances

1. It is the University policy to encourage the informal resolution of grievances directly between the student and the respondent. If this cannot be accomplished, the student is encouraged to continue informal resolution presenting the problem orally through appropriate administrative channels up to, but not including, the office of the vice president in whose area the respondent is employed.

2. Upon request, the Director of the OSRR will inform the student as to the administrative channels to be followed in an attempt to secure informal resolution.

E. Formal Resolution of Grievances

1. If informal resolution attempts do not succeed, the student may present the grievance in writing in the form indicated in (b) below. This written grievance shall be mailed or delivered to the clerk of the University (University General Counsel's Office) no later than 25 days following the date on which the alleged act or omission causing the grievance occurred; or not later than 25 days from the date the student acquired knowledge, or could be reasonably expected to have acquired knowledge, of the alleged act or omission unless the time limit has been extended by mutual agreement.

2. Formal grievance shall be presented in this format (see fig. 1).

3. Upon receipt of a formal student grievance, the clerk of the University will review the grievance to determine whether or not action under this rule is appropriate or is excluded under the provisions of paragraph 2 above. If action under this rule is appropriate, the clerk

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**Student Grievance Format**

Name: ____________________________

Date: ____________________________

PID#: ____________________________

Address where student may be reached:

Street: ____________________________

City: ____________________________

State: ____________________________

Zip: ____________________________

Telephone: ________________________

University or BOT rule or regulation violated if any:

Statement of Grievance including date(s) or acts of omission for which redress is sought:

Name and Position of Respondent:

Remedy Sought:

I will be represented in the grievance by (check one)

( ) Myself ( ) Legal Counsel ( ) Other (specify) ____________________________

I select the option of checked below as the manner in which this grievance shall be disposed (check one only):

A. ( ) The respondent's vice president may decide my case on its merits.

B. ( ) The respondent's vice president shall appoint an investigator and decide what disposition should be made of my case after receiving the investigator's report.

C. ( ) My case shall be reviewed by a grievance board, appointed and decided by the respondent's vice president after review of the board's procedures and recommendation.

I do ( ) do not ( ) want a postponement for ______(up to 25) days to seek informal resolution of this grievance.

This grievance was filed with the clerk of the University on the ______ day of ______, 20____, by (check one)

( ) Certified or registered restricted delivery, return receipt requested mail

( ) personal delivery

Grievant: ____________________________

Office of the Clerk of University by: ____________________________

Date Received: ____________________________

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*Fig. 1*
of the University will notify the student of receipt of the grievance and the name of the respondent's vice president who will handle the step 1 procedures outlined herein; simultaneously the clerk will notify the respondent and deliver the written grievance to the vice president in whose area the respondent is employed. The clerk will inform the student that proceedings under this rule are not appropriate if such is the case. Regardless of the disposition, such notice will be mailed to the student within 3 days after the clerk's receipt of the written grievance.

4. Within 15 days of receipt of notification of the grievance, the respondent (or in case of absence of the respondent, the respondent's supervisor) shall prepare a written response to the information contained in the grievance submitted by the student and shall furnish copies of this response to the grievant, to the appropriate vice president, and the clerk of the University.

5. Upon receipt of the grievance, the respondent's reply thereto, the vice president shall take action as follows:

a. If the grievant selects Option A (as noted on the form):
   - After review of the grievance, the vice president will appoint a Student Grievance Board to review the case. The board shall consist of 8 members who are uninvolved party selected from among members of the Student Grievance Panel. This appointment shall be established the University position and notify the student and the respondent. This notification shall be made in writing to the vice president within 25 days after the vice president's receipt of the grievance and respondent's reply thereto. The student shall be advised that the decision will be made by the Student Grievance Board and shall be forwarded to the clerk of the University.

   b. If the grievant selects Option B:
   - Within 5 days after receipt of the grievance and respondent's reply, the vice president shall appoint an investigator from among the members of the Student Grievance Panel. This appointment shall be subject to challenge for cause and to no more than 2 peremptory challenges by either party.

   i. The investigator shall file his or her report with the vice president's office within 25 days after receipt of the grievance and the respondent's reply thereto. This report shall be in writing and shall include, but not be limited to; the procedures by the grievant and the respondent; statements by any witnesses testifying on behalf of either party; documents in support of either position; the investigator's report and recommendation to the vice president.

   ii. The vice president will forward the investigator's report and render a decision, in writing within 10 days after receipt of the grievance, to the grievant and the respondent. Notification to the grievant shall be made through the clerk of the University.

   c. If the Grievant Selects Option C:
   - Within 5 days after receipt of the formal grievance, the respondent will appoint a Student Grievance Board to review the case. The board will consist of 8 members who are uninvolved parties selected from among members of the Student Grievance Panel. This appointment shall be established the University position and notify the student and the respondent. This notification shall be made in writing to the vice president within 25 days after the vice president's receipt of the grievance and respondent's reply thereto. The student shall be advised that the decision will be made by the Student Grievance Board and shall be forwarded to the clerk of the University.

13. Student Record Guidelines

Student records submitted to the University and cannot be returned to the student or released to a third party. Copies of student records will be released only upon receipt of a written request signed by the student. Student records are stored in paper form or are digitally archived. Once the student has been absent from the University for three academic years, all records are transferred to optical disk storage and the paper copies destroyed.

Family Educational Rights and Privacy Act (FERPA)

The procedures for protecting the confidentiality of student records are based on state regulations and the federal Family Educational Rights and Privacy Act of 1974. FERPA affords students certain rights with respect to their education records. They are:

1. The right to inspect and review the student's education records within 30 days of the day the University receives a written request by the student. Students should submit to the University Registrar, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they desire to inspect. The University official will make arrangements for access and employee of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the University has contracted (such as an attorney, auditor, or collection agent); a person serving on the Board of Trustees of the University; or a student serving on an official committee, such as a student grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest in the official needs to review an education record in order to fulfill his or her professional responsibilities.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by State University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, SW
   Washington DC, 20202-4605


This is a statement of the standards of conduct and disciplinary sanctions to be imposed for the unlawful possession, use or distribution of illicit drugs and alcohol by UCF students, employees, or contractors on UCF property or as part of any of its activities.

The unlawful manufacture, distribution, dispensation, possession or use of a controlled substance or the unlawful possession or use of alcohol is prohibited in and on UCF owned...
and controlled property or as part of any of its activities. Any UCF employee or student determined to have violated this policy shall be subject to disciplinary action for misconduct, action which may include termination or expulsion and referral for criminal prosecution. No employee or student is to report to work, class or any University activity while under the influence of illegal drugs or alcohol. Violation of these policies by an employee or student will be reason for evaluation and possible intervention or treatment for alcohol and other drug abuse or dependency disorders. The University's alcoholic beverages policy is stated below.

A. Campus Alcoholic Beverages Policy

1. Policy- The sale, service, possession, and consumption of alcoholic beverages shall comply with state and federal laws, city and county ordinances, and the licensing agreement with on-campus distributors which allows for the sale and service of alcoholic beverages. In addition, the University has formulated the following policies governing the sale, service, possession, and consumption of alcoholic beverages on campus.

2. Guidelines- The sale or service of alcoholic beverages to persons younger than 21 years of age is prohibited.
   a. Possession or consumption of alcoholic beverages is prohibited by persons younger than 21 years of age.
   b. Possession or consumption of alcoholic beverages in open or unsealed containers is prohibited, except in designated areas or as approved with special events.
   c. Individuals are responsible for their actions, regardless of whether or not their mental or physical state may be affected by mind-altering chemicals such as alcohol and other drugs.
   d. Student organizations may develop more stringent regulations regarding alcohol use.
   e. Possession of alcoholic beverages by individuals of legal age may be permitted in private residential rooms in the residence halls and other on-campus housing unless otherwise prohibited by the governing organization. Consumption of alcoholic beverages in public or common areas within on-campus residential units shall follow guidelines provided by their governing organization.

3. Approval Procedures for Student Groups- During normal hours of campus business services, students and their organizations may apply to use any space on the University's campus for the purpose of providing or consuming alcoholic beverages must be secured in writing in advance by the Director of Campus Life or designee.
   a. Student Union and inside the Pegasus Circle - Director of the Student Union or designee.
   b. Outdoor area immediately adjacent to any building - officially designated building manager for that facility.
   c. Other outdoor open spaces on the campus - designated sponsors, i.e. Lake Claire - Director of the Student Union or designee.
   d. Inside any building - officially designated building manager for that facility.

2. Permission by active registered student organizations to use any space on the regional campus or its host institution's campus for the purpose of providing or consuming alcoholic beverages must be secured in writing in advance by the Director of Campus Life on each regional campus.

3. Off-campus groups or organizations who seek to serve alcoholic beverages in a location and situation which does not require a license must obtain prior approval to serve alcohol on campus from the Director of Business Services. In order to comply with the Federal Drug-Free Workplace Act, the University of Central Florida requires that an employee employed on a grant or contract notify the Office of Human Resources of any criminal drug statute conviction for a violation occurring in the workplace no later than 3 days after such conviction. The University will notify the federal contracting agency within 10 days of having received notice that an employee engaged in the performance of such a contract or grant has had a criminal drug statute conviction for a violation occurring in the workplace. The University will discipline any employee who is so convicted and/or require the employee's satisfactory participation in a drug abuse assistance or rehabilitation program. In order to comply with the Federal Drug-Free Schools and Campuses Act, the following descriptions are listed.

B. Student Organizations

1. Active registered student organizations must secure a written permission to serve or consume alcoholic beverages on property owned or operated by the University of Central Florida for the purpose of engaging in any activity to benefit either their own organization directly, or a program that their organization may sponsor, as follows:
   a. Student Union and inside the Pegasus Circle - Director of the Student Union or designee.
   b. Outdoor area immediately adjacent to any building - officially designated building manager for that facility.

2. Permission by active registered student organizations to use any space on the regional campus or its host institution's campus for the purpose of providing or consuming alcoholic beverages must be secured in writing in advance by the Director of Campus Life on each regional campus.

3. Off-campus groups or organizations who seek to serve alcoholic beverages in a location and situation which does not require a license must obtain prior approval to serve alcohol on campus from the Director of Business Services. In order to comply with the Federal Drug-Free Workplace Act, the University of Central Florida requires that an employee employed on a grant or contract notify the Office of Human Resources of any criminal drug statute conviction for a violation occurring in the workplace no later than 3 days after such conviction. The University will notify the federal contracting agency within 10 days of having received notice that an employee engaged in the performance of such a contract or grant has had a criminal drug statute conviction for a violation occurring in the workplace. The University will discipline any employee who is so convicted and/or require the employee's satisfactory participation in a drug abuse assistance or rehabilitation program. In order to comply with the Federal Drug-Free Schools and Campuses Act, the following descriptions are listed.

C. Drug/Alcohol Counseling, Treatment, or Rehabilitation and/or Reliability Programs Available to UCF Students and Employees

A broad range of student services provided through UCF's Division of Student Development and Enrollment Services are available to assist students with non-academic problems that negatively affect their performances.

The Alcohol and Other Drug (AOD) Prevention Programming Office coordinates programs, activities and services related to making healthy choices regarding substance abuse. The REAL Project is the programming entity of the AOD Office. The REAL Project offers education, prevention, intervention, assessment, counseling, referral and referral services designed to enhance students' personal and academic success. Qualified staff are available to work with students and organizations, including BASICS (Brief Alcohol Screening and Interventions for College Students) for sanctioned and non-sanctioned students who are interested in determining if their substance use can be categorized as misuse or abuse. Peer-led programming is also an important element of the REAL Project. Professional health educators and trained Peer Educators provide a wide variety of college health related programming to inform students how to make low-risk, healthy choices.

D. Applicable Legal Sanctions Under Federal, State and Local Law for the Unlawful Possession or Distribution of Illicit Drugs and Alcohol

In the U.S. Department of Justice, Drug Enforcement Administration's 1989 edition of Drugs and Abuse, the following policy statement is provided regarding applicable legal sanctions under federal law for the unlawful possession or distribution of illicit drugs.

15. Student Activities and Organizations

The University supports a variety of student organizations as a belief in their co-curricular value, their role in the general education of students, and their being an asset to the University community. Opportunities for student involvement in student organizations include student government, academic, honorary, athletic, religious, special interests, minority, international and service groups. Student organizations play an important role in the total University life and must, therefore, exercise judgment and responsibility in the planning and implementation of their activities. This judgment and responsibility extends to individual members and officers of organizations. Organizations and individuals must also observe certain regulations for rational and effective operation.
in the University community.

A. Student Organizations

1. Benefits of Involvement

The University of Central Florida (UCF) recognizes the importance of active and effective student organizations. Research clearly shows that those students who choose to become involved in some form of organized activity do better academically, persist through graduation, gain valuable career related and life skills, and experience greater personal development when compared to those students who choose not to get involved. These benefits are even more enhanced for those students who take on leadership roles within student organizations.

2. The Ability to Organize

The University encourages students to organize themselves and to pursue personal and/or professional interests. Further, the University supports the choice to form and affiliate with an organization and strives to remove administrative barriers that would hinder such involvement.

3. University Oversight

The University has the responsibility to exercise appropriate oversight over student organizations and their related activities. This includes the official registration of all student organizations through the Office of Student Involvement as well as oversight for the appropriate time, place and manner of all activities, events, etc. Policies and procedures related to the conduct of student organizations are presented below.

B. General Principles of Group Responsibility

Any student organization can be held responsible for its actions or the actions of a collection of its members acting together. It is recognized that occasional misconduct on the part of an individual or members may not be attributed to and/or be cause to penalize the organization; however, misconduct on the part of the organization may be addressed when:

1. Members of the organization act together to violate University standards of conduct.
2. A violation arises out of an organization-sponsored, financed, or otherwise supported activity.
3. The organization's leadership has knowledge of the incident, behavior, etc. and fails to take corrective or prohibitive action before such incident, behavior, etc. occurs or fails to stop such incident, behavior, etc. while it is occurring.
4. A violation occurs on premises and/or transportation owned, operated, or rented exclusively by the organization.
5. A pattern of individual violations has occurred and/or continues to occur without adequate control, response, or sanction on the part of the organization or its leaders.
6. The organization or related activities provided the context for the violation.
7. The organization chooses to protect one or more individual offenders who are members, former members, or guests of the organization from official action.

C. Registration of Student Organizations

An any student association, group, or organization other than the Student Government Association whose objectives are consistent with the organizational goals and mission of the University is eligible for active registration. Registration is permitted and completed upon the recommendation of the Student Government Association, the review and concurrence of the Office of Student Involvement, and the approval of the Associate Vice President for Campus Life or designee. The Office of Student Involvement will have copies of the Golden Rule available for student organizations when they submit their registration and officer update reports.

1. Registration Process

To be considered for registration, a student organization must submit in writing to the Office of Student Involvement all required documentation containing
2. UCF student members and their UCF PID numbers, a list of all officers and their UCF PID numbers, the signatures of all officers and the faculty/staff advisor(s), and the organization's constitution. Proposed student organizations must have a minimum of twelve UCF student members, except at regional campuses (which need a minimum of eight), or when affiliated with a national governing body (which needs a minimum of four). Proposed student organizations, whose mission/purpose appears to be a duplication of an existing organization, may not be recognized. No student organization may be set up so that any individual benefits monetarily from its existence. In seeking, securing, and maintaining the privilege to be registered, each student organization must agree in writing to abide by all University policies, procedures, and regulations and to hold harmless the University for any actions or activities of the organization.

2. Privileges of Registration

Student organizations registered by the University may be granted the following privileges:

a. The privilege to use University facilities depending on availability, program and guidelines;

b. The privilege to request Student Government Association activity and service funds provided said organization adheres to the Student Body Constitution, the Student Body Statutes, and all Student Government financial regulations;

c. The privilege to establish dues and sponsor money-raising projects;

d. The privilege to use the University's name as part of the organization's name (See 15.15);

e. The privilege to invite guest speakers to campus;

f. The privilege to grant awards and honors to organization members;

g. The privilege of access to campus for recruiting, fundraising, and publicity;

h. The privilege of a free organizational e-mail address and web site;

i. The privilege of access to resources provided by University departments and offices;

j. The privilege of free or low-cost banking;

k. The privilege of an on-campus mailbox;

l. The privilege to apply for cubic space on campus;

m. The privilege to program with SGA agencies;

n. The privilege to participate, as a group, in University-sponsored events

3. Registration of student organizations by the University shall not imply support for any student organization's purpose, philosophy or activities. The University will not assume any legal liability for any student organization's activities per Florida Administrative Code.

D. Update Reports and Inactive Organizations

At the beginning of each semester, and following organization elections, all registered student organizations must file an update report with the Office of Student Involvement. The report must include a current listing of the organization's membership, leaders, and officers, the signature of at least two current officers and the faculty/staff advisor(s), and the organization's contact information. Organizations should annually attend a mandatory orientation. Organizations that do not turn in an update form or do not meet any of the other informational requirements listed above will be considered inactive. Complete membership and officer lists and financial statements should be made available to the Office of Student Involvement upon request. Any change in the information indicated above during the academic year should be reported to the Office of Student Involvement. Should an inactive organization fail to reactivate within one (1) calendar year, that organization shall be considered dissolved. Dissolved organizations may only be reformed by following the aforementioned organization registration process.

E. Funds and Expenditures

Registered organizations may receive operating and programming funds from Student Government Association through an application process. All approved Student Government Association funding will be disbursed and expended through the Student Government Association account. Student organizations receiving funds must comply with Student Government Office of Finance and Accounting Guidelines. Organizations that do not receive funding from Student Government Association may deposit or expend funds through an outside bank account or through an account established with the Office of Finance and Accounting.

F. Membership

Membership in any student organization is limited to any student who is currently paying a membership fee. The student must be a regular undergraduate student for at least five (5) credit hours in a graduate degree-seeking program. Exceptions for students who are non-degree-seeking graduate students may be made on a case by case basis.

a. A student leader must have a minimum institutional grade point average of 2.5 for all hours earned while enrolled at UCF and/or previous educational institution if student is a transfer student in their first semester at UCF.

b. A student leader must be in good academic and disciplinary standing, defined as not being on academic or disciplinary probation.

c. A student leader must be free of financial or disciplinary holds on University records. Student will have two weeks to clear such holds before removal from leadership position.

d. A student leader must be free of financial or disciplinary holds on University records. Student will have two weeks to clear such holds before removal from leadership position.

2. Students who do not meet these minimum requirements may submit a written appeal to the Eligibility Appeals Board through the Office of Student Involvement within 1 week from
the first day of being alerted of their eligibility delinquency by the Office of Student Involvement. The Eligibility Appeals Board is made up of students (3) appointed by the Student Body President and faculty (1) and staff (2) appointed by the Director of the Office of Student Rights and Responsibilities. The board elects their chairperson, who votes only in case of a tie. The Eligibility Appeals Board shall order the issue within two weeks time. The appeal should address the causes for ineligibility and reasons for believing that the problems have been resolved. The Eligibility Appeals Board is the deciding body that, upon hearing the appeal may waive the eligibility requirements for one semester. Students may only make one appeal.

The Eligibility Appeals Board may review the academic record of students in those positions of leadership or responsibility. The decisions of the Eligibility Appeals Board are final.

The Student Government Association has established eligibility requirements for selected positions within student government. These requirements and governing procedures are presented in their election and eligibility statutes, which are made available to any student upon request, as well as to all candidates filing for office.

H. Faculty or Staff Advisor
All organizations shall have a UCF faculty or staff advisor in order to be considered for active registration.

I. Conduct Regulations for Student Organizations
These conduct regulations shall apply to all student organizations of the University and its regional campuses and shall be deemed a part of the terms and conditions of admission and enrollment of all students and student organization registration.

The following defined and described actions include but are not limited to conduct for which disciplinary action may be taken. These regulations apply to all student organizations for conduct that occurs against students or non-students on University premises, while participating in University sponsored or related activities, during school sessions, during holidays and during periods of continuous enrollment or off campus whenever that conduct is determined to adversely affect the interests of any part of the University.

1. Damage to Property
Malicious or unwarranted damage or destruction of another's property is prohibited.

2. Theft, Disregard for Property
No student organization shall take, attempt to take, or keep in its possession property or services belonging to another individual or organization. Misuse or mishandling of organizational funds by any officer, member, or other individual is prohibited.

3. Disorderly Conduct
No student organization shall:
   a. Act in a manner which can reasonably be expected to disturb the academic pursuits or infringe upon the privacy, rights, privileges, health, or safety of students or the University community or local community.
   b. Obstruct the free movement of other students around the campus, interfere with the use of University facilities, or prevent the normal operation of the University.
   c. Condone or encourage such acts of physical assault, including sexual assault.
   d. Engage in obscene or indecent conduct.
   e. Fail to comply with the administrative policies as enacted by the University.
   f. Fail to comply with the directions of University officials or authorized agents acting in the performance of their duties.

4. Alcohol and Drug Related Misconduct
Florida law prohibits possession or consumption of alcoholic beverages by those under the legal drinking age and prohibits making alcoholic beverages available to persons under the legal drinking age (see Alcohol Policy section for more information).

5. Unauthorized Entry
Unauthorized entry, attempted entry, or remaining in private or restricted areas of the University, Greek Park, or community facilities is prohibited.

6. Gambling
Student organizations are prohibited from the following:
   a. Plan and sponsor an unlawful game of chance for money or for anything of value on University premises or at any affair sponsored by a student organization.
   b. Unlawfully sell, barter, or dispose of a ticket, order, or any interest in a scheme of chance by whatever name on University premises or at any affair sponsored by a student organization.
   c. Wage on a University team or organization in a commission, with or without an intent to have a direct influence in the success of the competition.

7. Hazing
The University does not condone hazing in any form and defines hazing to include but not limited to:
   a. Any action or situation which recklessly or intentionally endangers the mental or physical health and/or safety of a student for the purpose of initiation or admission into, or association with, any organization operating under registration with the University.
   b. Brutality of a physical nature such as whipping, beating, branding, forced calisthenics, exposure to the elements; forced consumption of any food, liquor, liquid, drug, or other substances; or other forced elements; or other forced activity which could adversely affect the mental or physical health or safety of the individual.
   c. Any activity that could subject the individual to mental or physical stress such as sleep deprivation, forced exclusion from social contact, forced contact which could result in embarrassment, or any other activity that could adversely affect the mental or physical health or dignity of the individual.
   d. Forcing or requiring the violation of University policies, federal, state, or local law.
   e. Any activity, as described above, upon which the initiation or admission into or association with a University organization may be directly or indirectly conditioned, shall be presumed to be a "forced" activity, the willingness of an individual to participate in such an activity notwithstanding.

8. Outstanding Debt
All registered student organizations are responsible for ensuring that all bills are paid to both on and off campus vendors in a timely manner. Groups shall not knowingly enter into purchase or rental agreements that are beyond the resources of the organization's ability to pay. The University will not cover outstanding debts of student organizations.

9. Use of Facilities
Registered student organizations planning events in University facilities are responsible for knowing any applicable policies and are expected to be in full compliance with them. Those individuals acting on behalf of an organization that reserve facilities should check with the University department or office responsible for the facility to guarantee that all procedures have been followed.

10. Fire Safety and Sanitation
a. Tampering with or damage to fire safety equipment is prohibited. Causing, condoning, or encouraging the creation of any situation involving incendiary or other chemicals or substances, explosives, or fire that reasonably may result in danger to another's person or property is prohibited.
   b. Possession or use of illegal fireworks, incendiary devices, or dangerous explosives is prohibited.
   c. Failure to properly maintain a student organization's facilities or property (or subleasing property) so as to create a potential danger to the health and safety of the occupants or members of the University and surrounding community is prohibited.
   d. Forcing or requiring the violation of any advertising media that contains matter that violates federal, state, or local laws is prohibited.
   e. Any activity that could subject the individual to mental or physical stress such as sleep deprivation, forced exclusion from social contact, forced contact which could result in embarrassment, or any other activity that could adversely affect the mental or physical health or dignity of the individual.

11. Advertising
a. Origination or circulation of any advertising media that contains matter that violates federal, state, or local laws is prohibited.
   b. Origination or circulation of any advertising media containing false or misleading information or obscene language or patently offensive material is prohibited.

12. Falsification of Information
a. Causing, condoning, or encouraging the alteration or creation of any official University record, document, or form to include incorrect or misleading information is prohibited.
   b. Reporting or providing false, misleading, incomplete, or incorrect information to any official is prohibited.

13. Social Events
a. Allowing crowd size that exceeds such limits so as to infringe upon the rights and/or property of others and/or endanger those in attendance is prohibited. Student organizations should refer to other national parent organizations or University policies for specific information on crowd size.
   b. Failing to provide adequate parking so that vehicles are impeding the normal flow of traffic and/or interference with legal parked on private property without proper authorization is prohibited.
   c. Failure to provide adequate security personnel or other security measures in order to ensure the safety of those in attendance at an organization-sponsored event is prohibited.
   d. Conducting any event that interferes with the normal progress of academic events on campus is prohibited.
   e. Failure to register any potentially hazardous event with the Office of Student Involvement and/or Office of Fraternity and Sorority Life 15 days before the event is prohibited and may result in penalty through the Office of Student Involvement and/or Office of Fraternity and Sorority Life.
   f. Failure to adhere to specific time limits and other restrictions required of all outdoor events involving bands or other forms of amplified music is prohibited.
   g. Outdoor events must cease by the time prescribed by the Office of Administration and Finance. Outdoor events taking place on property not owned by the University or not under the University’s control end at the time determined by the governing agency for that property.

14. Solicitation and Fundraising
All student organizations shall conduct any solicitation and fundraising activities in a manner that does not violate or is contrary to the policies of the University or its Office of Stu-
dent Involvement, the Student Union, and/or federal, state and/or local law. See Section 15; 3 for more information.

15. Misuse or Infringement of University's Names or Marks etc.

Student Organizations are prohibited from the unauthorized use of the University's name, abbreviation, trademarks or wordmarks, including the Pegasus, monograms, seal, or other graphic identity symbols. The phrases "UCF" or "University of Central Florida" (or some form thereof) cannot precede the title of the organization, which includes, but is not limited to, the student organizations: domain name, web address, promotional materials, and uniforms/shirts.

16. Compliance with the Directions or Requests of University Officials

Student organization officers and members shall comply with all directions or requests of University officials, University police officers, etc. in a timely manner.

J. Student Organization Conduct Review Process

1. Violation Reports

All violations of the UCF Rules of Conduct shall be reported in writing to the Director of the OSRR or designee. The written complaint of violation of the Student Organization Guidelines shall be made no later than one year following discovery of the alleged violation. After hearing a case involving individual students, a student hearing panel deems that the offense was an organizational offense in nature and not just the actions of an individual member, then the case will be handled as such. The Director of the OSRR or designee shall make appropriate inquiries into the circumstances of the case to determine one of the following dispositions:

- Case dismissal
- Administrative action
- Mediation
- Informal disposition
- Formal disposition

The chief officer of the student organization or another student member designated by a majority of the voting members of the organization is the sole representative of the organization when the organization is charged with a violation. This student member will be sent all notices and will appear at all hearings to represent the organization. A lawyer cannot be designated as the organization's representative for purposes of these guidelines. A lawyer can only be an advisor to the organization or its representatives.

b. Administrative Action

Organizational Suspension

In unusual cases, which dictate a decision for the welfare of any individual, the student body, or any part of the University or its community, the Director of OSRR or designee may take immediate and summary action to resolve the situation. This summary action may include any of the disciplinary sanctions (warning, restrictions, probation, suspension, or removal) or any parties voluntarily agree with an agreement or consent order. No student organization shall be suspended by an agreement or consent order.

2. Formal Disposition

If an alleged violation of the Student Organization Regulations and/or Rules of Conduct is not handled through other appropriate channels, is not dismissed, or is not settled informally, the Director of OSRR or designee shall present in writing formal charges to the student organization.

This written notification shall include:

- The name of the organization, the chief student organization name, and address if applicable.
- A brief description of the alleged violation including date(s), time(s), and place(s) known at the time formal charges are prepared.

3. Names of potential witnesses known at the time formal charges are prepared.

4. A description of any written or physical evidence known at the time charges are prepared.

5. An invitation to attend an information session during which the organization's representatives will receive instructions regarding the conduct review process and the organization's rights, confirmation of the forum in which the charge will be heard, and an opportunity to inspect and/or copy the evidence known at the time charges are prepared that likely could be presented at the hearing.

The charged student organization may request a hearing either before a panel of the Student Organization Conduct Board or before an Administrative Hearing Officer appointed by the Vice President for Student Development and Enrollment Services or designee.

e. Student Organization Hearing Board

The Student Organization Hearing Board shall consist of no less than twenty-five (25) persons appointed by the Office of Student Rights and Responsibilities. The Student Organization Hearing Board shall consist of not less than five (5) faculty members and/or five (5) administrative staff members representing the various administrative divisions of the University, and ten (10) student members. Board members shall serve annual terms beginning and ending in August of each academic year. When a vacancy occurs, the Director of the Office of Student Rights and Responsibilities or designee shall make new appointments to fill unexpected terms. Whenever the number of board members available to serve in a particular disciplinary hearing is reduced, the Director of the Office of Student Rights and Responsibilities or designee may appoint additional members on an ad hoc basis.

f. Student Organization Hearing Panel

A student organization hearing panel to consider individual cases may be randomly selected by the Director of the OSRR or designee from the Student Organization Hearing Board and shall consist of two (2) faculty or administrative staff members combined, and two (2) student members. Each panel shall elect from among its members an individual to conduct that hearing and to report its decisions to the Director of OSRR or designee. At hearings conducted by a student organization hearing panel, the Director of OSRR or designee shall act as an advisor to the panel, receive the panel's recommendation, and vote as necessary to conduct the hearing and to report its decisions to the Director of OSRR or designee. At hearings conducted by a student organization hearing panel, the Director of OSRR or designee shall act as an advisor to the panel, receive the panel's recommendation, and vote as necessary to conduct the hearing and to report its decisions to the Director of OSRR or designee.

The Director of the OSRR or designee may accept the recommendation of "in violation" or "not in violation" or remand the case for rehearing. If the Director of the OSRR or designee accepts the recommendation of "in violation," they may approve, mitigate or increase the sanctions recommended by the panel, based on standards set forth in the Student Organization section of the Student Conduct Review Process.

Any decision by the Director of the OSRR or designee to alter sanctions or return a case shall be accompanied by a concise and explicit written statement that explains the basis for that decision.

2. Conduct of Hearings

The following is furnished as a guide to the sequence of events in a hearing:

a. Reading of charges.

b. Student organization plea of "in violation" or "not in violation"

c. Presentation of evidence in defense of the charged student organization.

d. Presentation of evidence in support of or in opposition to the recommendation.

e. Presentation of witnesses by the hearing body.

f. Presentation of witnesses by the charged student organization.

g. Deliberation (in executive session).

h. Announcement of the recommendation.

3. Case Record

The case record shall consist of the following items:

a. A copy of the formal charges in writing.

b. A recording of the hearing.

c. All staff memoranda and/or data submitted.

d. All items of physical evidence submitted, provided such items are not returned to a rightful owner. In that case, photographs, or other facsimiles shall be made before return.

e. The recommendation by the hearing body, if any.
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K. Student Organization Rights During the Conduct Review Process

The following rights shall be explained to each charged student organization before the commencement of any formal disciplinary hearing:

1. All parties shall be afforded reasonable written notice, at least five (5) calendar days before the hearing. A letter sent to the chief student officer of the charged student organization at the address listed in the registrar's records shall constitute full and adequate notice.

Provided, however, that the required notice stated above has been given to the group along with its representative(s) but a representative failed to attend a scheduled hearing without providing a satisfactory reason for the absence, the group will be placed on immediate social probation until such time that the group appears before a hearing. Social probation includes but is not limited to the prohibition of the following: any on or off campus fundraisers, socials, intramural competitions, receptions, service projects, conferences, retreats, etc. Groups under social probation may gather at regularly scheduled business meetings. The organization will also not be able to update its registration until such time that it appears before a hearing.

Written notice shall include:

a. A statement of the time, place, and nature of the proceeding.

b. A statement of the nature of the case and of the forum under which it is to be heard.

c. A brief statement of the behavior of the accused organization that serves as the basis for the violation(s) being charged.

If the University is unable to gate the behavior in detail at the time notice is served, the initial statement may be limited to an explanation of the general issue involved. Thereafter, upon request by the student organization, a more detailed and definitive statement will be furnished prior to the commencement of any formal hearing.

The student organization may have an advisor of the group's choice present at the hearing. The Director of OSRR shall maintain a list of impartial advisors and resources available to the student organization for preparing the defense. The advisor shall assist the organization in the disciplinary process but shall not speak for or present the case on behalf of the student.

3. All hearings shall be conducted on the basis that the charged student organization is not in violation until the preponderance of evidence proves otherwise.

4. The organization's member representative(s) may inspect any evidence presented in support of the charges. Evidence may be presented in defense of the group.

5. The organization's member representative(s) may hear and question witnesses testifying at a hearing.

6. The organization shall not be forced to present self-incriminating evidence; however, the University is not required to postpone disciplinary proceedings pending the outcome of any criminal or civil prosecution.

7. The decision of "in violation" or "not in violation" on the charges shall be based solely on the evidence presented at the hearing.

8. The results of any formal hearing shall be furnished in writing to the student organization within two (2) working days following the hearing.

9. The organization's registration status shall remain unchanged pending the University's final decision in the matter except in cases where the Vice President for Student Development and Enrollment Services or designee determines that the safety, health, or general welfare of any individual, or any part of the University may be involved.

1. Sanctions for Student Organizations

The following sanctions may be imposed against a student organization for the violation of a UCF conduct regulation. This list is neither exhaustive nor in order of severity and may be enlarged upon or modified to meet the particular circumstances of any given situation.

1. Recommendation for Charter Revocation: An official request to a national office that the local chapter's charter be revoked.

2. Revocation of UCF Registration: Permanent severance of the organization's relationship with UCF.

3. Suspension of UCF Registration: Temporary severance of the organization's relationship with UCF for a specific period of time. The period of time and any requirements that must be satisfied before re-registration must be specified in the recommendation of the hearing body.

4. Probation: Temporary restrictions of certain activities on the part of the organization as defined by the hearing body and/or an officially sanctioned status of the organization whereas further violations of UCF policy could result in suspension, revocation of registration, etc.

5. Warning: An official warning that the organization's behavior is in violation of UCF policies, and that if the organization is subsequently found in violation of this policy, subsequent action may be more severe.

6. Restitution: Reimbursement for a loss caused by the organization's actions.

7. Community Service: Assignment to work a specific number of hours at a community service agency or project.

8. Mediation: Official mediation between the organization and any offended parties.

9. Restrictions: Restriction of some or all of the organization's activities or privileges, including, but not limited to, social activities, intramural competition, organizational competition, Homecoming, etc.

10. Organizational Suspension: Suspension of all organization activities with the exception of regular business meetings.

11. Required Educational Programs: Alcohol awareness programs, risk management programs, etc., for a specified percentage of organizational membership.

M. Appeals within the Student Organization Conduct Review Process

Student organizations found in violation of the student organization conduct regulation(s) may appeal the finding and sanction(s) imposed as result thereof based on one or more of the following:

1. Irregularities in fairness and stated procedures of the hearing that could have affected the outcome of the hearing.

2. Discovery of new and significant evidence that could have affected the outcome of the hearing and that was not known or could not reasonably been discovered and/or presented at the time of the initial hearing.

3. The sanctions are extraordinarily disproportionate to the violation(s).

The appellate officer will review the written appeal, video recording, if applicable, and documentation from the original hearing, and determine if there is a basis for an appeal. On the appeal form, the student organization must state the reason(s) for appeal, the supporting facts, the recommended solution. This is not a re-hearing of the conduct case. An appeal cannot be made simply because a student organization is dissatisfied with the decision. Failure to describe the nature of the evidence in full detail in the appeal letter will result in the denial of an appeal. The student organization shall receive a written decision to the appeal. There is no definitive timeline for receiving an appeal response. It depends on the complexity of the case and the information mentioned in the appeal, as well as the appeal officer's load at that particular time.

At the first level of appeal, the appeal must be made in writing to the appellate officer (Senior Vice President for Campus Life or designee) within seven (7) calendar days of the date the student organization was notified of the initial decision and sanction(s). The appellate officer will review the appeal load at that particular time.

If the student organization alleges that there was a defect in the procedure or new evidence is presented and the appellate officer (Senior Vice President for Campus Life or designee) finds that there was a defect in the procedure or new evidence was presented which was substantially to have affected the outcome, the appellate officer (Senior Vice President for Student Development and Enrollment Services or designee) will order a new hearing.

Decisions of the second level appellate officer (Senior Vice President for Student Development and Enrollment Services or designee) are final and agency action.

16. Event Management

A. Event Management for Registered Events

1. General Policy

The purpose of this rule is to enforce policies for events sponsored by Registered Student Organizations (RSOs) that have a potential to result in some degree of harm to persons or in some amount of defacement or damage to public or private property. This rule applies to events held on University-controlled property.

Registered "events" include all or any of the following elements, but are not limited to:

a. Bonfires, torches, any other form of open flame;

b. Use of firearms, fireworks, explosives, or munitions;

c. Use of alcohol;

d. Helicopter or other aircraft landings, demonstrations, or fly-bys;

e. Motor vehicle, bicycle, or foot races;

f. Events held outdoors;

g. Events that will sell food;

h. Events that require Police, Physical Plant, Insurance, or any other similar services;

i. Activities in excess of 150 persons.

2. Procedure

Events (refers to potentially hazardous events as defined above throughout this policy) may be

propriate and the Appellate Officer (Senior Vice President for Student Development and Enrollment Services or designee) finds the sanction to be inappropriate, the Appellate Officer (Senior Vice President for Student Development and Enrollment Services or designee) may reduce the sanction.

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Decisions of the second level appellate officer (Senior Vice President for Student Development and Enrollment Services or designee) are final and agency action.
sponsored by registered student organizations (as defined by the Golden Rule). Events include, but are not limited to lectures, speakers, celebrities, artists, musicians, entertainers, band parties, dances, socials, and fun-runs.

a. Scheduling
i. The Student Union Event Services office coordinates the event planning process for events for registered student organizations. Contacts, vendor agreements, purchasing of items, and any other arrangements may be offered after prior consultation with the Office of Student Involvement and/or the Activity and Service Fee Business Office. To schedule an event, a representative of a student organization must first schedule an event location and then coordinate the Safety Form for Event Form (SAFE form) which can be obtained through the Office of Student Involvement. The event will not be confirmed until the submission of the completed form to the Student Union Event Services office. All required signatures from special support services such as Police, Physical Plant, and Insurance must be submitted to obtain approval for the event(s) to occur.

ii. If the organization desiring to schedule an event does not complete a SAFE form ten days prior to the date of the scheduled event, the organization may be denied use of university facilities and may not be able to conduct the event. The form shall be signed by an officer of the student organization and the faculty/staff advisor.

b. Approval of Facilities for Events
i. A request by a registered student organization to schedule facilities will only be considered when handled through appropriate university channels.

ii. Requests from registered student organizations for the use of university facilities may be denied for the following reasons: a. Adequate or appropriate facilities are not available.

b. Failure to comply with any of these procedures.

c. Failure to make arrangements for presentation of the program, including finances, with Event Services and/or the appropriate venue.

d. The proposed event constitutes a clear and present danger to the university by advocacy or promotion of disruptive conduct described by The Golden Rule.

e. Inadequate liability insurance.

D. Scheduling

Denial of approval for the use of university facilities may be appealed by the sponsoring organization upon written application to the Vice President for Student Development and Enrollment Services or his or her designee.

c. Required Approvals
i. A student organization must secure required approvals at least ten (10) business days in advance of a proposed event before contacting or publicly announcing the intent to conduct the event.

ii. Application for approval shall be made in writing to the University. To schedule an event, a representative of the Office of Student Involvement shall direct the student organization representative to the appropriate action(s) for obtaining required signatures from any of the following university officials for their information and approval:

a. Director of Environmental Health and Safety
b. Director of Physical Plant
c. Insurance Officer
d. University Police
d. Cancellations and Terminations
i. Application or approval for conducting a registered event may be cancelled without penalty by either the applicant or the university upon giving written notice to the other party.

ii. Any registered event may be terminated during the event by the Office of Student Involvement, Student Union and/or the Police Department if it is determined that the event is not in strict accordance with the terms of the approved application, or in the event of disruptive or unsafe situations.

e. Applicant’s Responsibilities
In addition to securing university approval to conduct the event, applicants shall be responsible for ensuring that:

i. The event is conducted as described in the approved application including any requirements therein for the clean-up, extra security, etc.

ii. All restrictions and regulations, such as amplified sound, lights, contracts, admission fees, advertising, insurance requirements, and solicitation, placed on the event by the university are followed.

d. Insurance Requirements

i. Applicants shall contact the university’s insurance office within the Division of Environment Health and Safety to determine if the current UCF liability coverage provides the required protection, or if the special rider must be obtained. Cost of such a rider shall be charged to the applying student organization.

ii. All other applicants must furnish at their own cost appropriate proof of adequate insurance from a surety firm licensed to do business in the State of Florida by the Florida Department of Insurance.

3. Responsibility
The sponsoring organization is responsible for implementation of this procedure.

B. Loud Speakers and Sound Equipment
Active registered organizations must secure in writing permission to use amplified sound on the Orlando campus (including Research Pavilion) for the purpose of engaging in any activity to benefit either their own organization directly or a program that their organization may sponsor, as follows:

1. Student Union and inside the Student Union or designated by the Student Union (Amplified Sound Policy);

2. Outdoor area immediately adjacent to any building-managed building manager for that facility;

3. Other outdoor open spaces on the campus - designated sors, etc., Lake Claire - Director of Student Union;

4. Inside any building - officially designated building manager for that facility.

5. Permission by active registered student organizations to use any space on each regional campus or its host institution’s campus for the purpose of such fundraising must be secured in writing in advance from the Director of Campus Life on each regional campus. All registered student events must be in compliance with local, state, and federal law.

C. Admission Fees

Student or registered student organizations wishing to charge admission to an event should receive prior approval from the Office of Student Involvement. No admission fees may be charged to students for activity and/or fee funded events pursuant to applicable Florida statutes.

D. Contracts

No student is permitted to represent the University as a signatory on contracts.

E. Student Organization Contests, Campaigns, or Petitions

Any registered student organization sponsoring a fundraising campaign, contest, competition or petition must register with the Office of Student Involvement. This does not pertain to Student Government Association elections.

F. Free Assembly Areas

University buildings and grounds may be scheduled for political activity and other exercises of free speech and assembly in areas specifically designated for that purpose by the President or designee. Such use must be on a noninterference basis with the conduct of classes or other normal activities of the University. Determinations of what constitutes interference shall be made by the University President or designee in the best interests of the University.

In the absence of specific designation of the University regarding the assembly of large numbers of people, the use of sound amplification equipment, and maintenance of free access to all University facilities, four areas shall be deemed free assembly areas for the conduct of political activity and other exercises of free speech:

1. The open grass area between the Kiosk and the Math and Physics Building as bounded by Apollo Circle and the sidewalks leading to the southwest entrance of the Math and Physics Building;

2. The brick mall area between the John T. Washington Center and the Student Union;

3. The area behind Health and Public Affairs 2 (the sidewalks and road adjacent to Engineering 2);

4. The triangle formed by the sidewalks bordering Cobloum Hall, the John T. Washington Center, and the Cobloum Hall Faculty Parking lot.

G. Advertising and Signs

Exterior signage is allowed for students sponsored activities, clubs and events to promote student participation.

1. Student organizations may use exterior signs to advertise activities, clubs, and events three times per semester.

2. All signs must be registered and properly “stickered.” Signers may be applied for at the Office of Student Involvement and are issued by the director or his/her designee. Stickers may only be issued for 5 days increments, with provisions for renewal.

3. A maximum of three wood signs may be posted for advertising an activity, club or event.

4. All signs must be removed by the posting organization within 24 hours after the registered event or immediately after the fifth day if the signs are not renewed. Signs not removed within the specified timeframe will be removed by Physical Plant and a $50.00 per sign charge levied. The sign will be removed after the fine has been paid at the "Cashiers" office, and credited to the appropriate account.

5. The placement of printed materials on vehicles, light poles, benches, trees, shrubbery and walls are not permitted.

Signs must adhere to the following standards:

1. The maximum size of a sign is 4 feet by 8 feet.

2. Signs must be free standing and not stuck to the ground or hung, fastened or attached to shrubbery, trees, and light posts.

3. Signs are not permitted in any street median.

4. Signs can only be placed in locations designated on the UCF Signage Location Map.

5. Any signs in violation of any of the above stated regulations will be removed by Physical Plant and a $50.00 per sign charge levied. The sign will be removed after the fine has been paid at the "Cashiers" office, and credited to Account # 2412000, object code 4490000.

These posting rules do not apply to Student Government elections.

H. Solicitation on Campus

1. General Policy

All business entities and all natural and legal persons (hereinafter referred to as “Vendor(s)”) wishing to solicit business or otherwise engage in any form of commerce on the Orlando campus of the University of Central Florida ("UCF") must coordinate such activities through UCF’s Director of Student Union or designee. The conduct of all such activities shall be confined to that area of campus situated within the boundaries of Pegasus Circle from Centaurus Drive to Aquarius Drive.

Vendors wishing to utilize the free assembly area must secure permission from the Director of Office of Student Involvement or designee.

2. Procedure

Vendors must comply with the following guidelines to reserve and allocate space for the conduct of solicitation: Market Day Guidelines

a. Contact UCF’s Student Union Event Services to request space. Space is limited. Reservations must be made in advance at UCF’s Student Union Office, Room 312. All fees for the reservation of space must be paid at the time
the reservation is made. (See Student Union Event Services for current fees schedule) UCF reserves the right to require any Vendor to submit proof of insurance coverage for comprehensive and general liability insurance in amounts deemed acceptable by UCF.

b. Placement of Vendors within the bounds of Pegasus Circle will be at the sole discretion of UCF’s Student Union Event Services staff.

c. Vending space will be clearly designated for Vendor purposes only and at set up time. Displays may not extend beyond the allotted space.

d. UCF’s Student Union reserves the right to restrict the participation of any Vendor or Vendors.

e. If a Vendor is not set up by 10:00 a.m., UCF may, but is not obligated to, remove the Vendor’s equipment, if any, and will consider such Vendor a NO SHOW. This information will be noted in Vendor’s file and could impact future reservations.

f. The market will end promptly at 5:00 p.m. UCF’s Student Union patio will be open to unload merchandise and equipment from 5:00 p.m. to 6:00 p.m. Vendors must completely vacate UCF’s Student Union patio by 6:00 p.m.

g. In case of inclement weather, the market may be canceled at the sole discretion of Student Union staff. If the market is canceled, reservation fees will be refunded to UCF’s Vendors who paid the fees. No prorated refunds will be issued if the market is held and inclement weather occurs during the day.

h. Vendors are to purchase a parking pass on the days they will be on campus. Parking is available in Lot T-600 after the vendor unloads the materials and merchandise at UCF’s Student Union.

i. UCF is not responsible for any loss, theft, or damage to Vendors’ equipment or goods. Vendors are responsible for the security of their property.

j. Vendors must adhere to the requirements established by UCF’s Student Union for the safety of the event and any rules as may be mandated by UCF’s Department of Environmental Health and Safety.

k. UCF shall not tolerate the placement of tables, displays, tents, or other activities for solicitation purposes outside Pegasus Circle. UCF’s Police will be responsible for monitoring all such activities outside Pegasus Circle. Those violating this policy will be instructed to leave immediately and may be issued trespassing warning by UCF Police.

3. Campus Locations for Solicitation

Posters materials should not be fastened to or hung from shrubbery or trees; drawn, taped, painted or otherwise displayed on sidewalks, walls, glass and painted surfaces, or building exteriors. No holes may be dug into the ground (except for wood stakes) nor nails or tacks hammered into trees.

Solicitors and tradesmen, including students, faculty and other University personnel, are prohibited from conducting business transactions with individuals or organizations on campus unless a permit has been issued. Permits to conduct such business with students and student organizations may be issued by the Director of the Student Union, or for all others by the Director of Business Services.

4. Exception to Policy

Officially registered, active student organizations of UCF desiring an exception to the above policy must secure, in advance, the written permission of the Director of Business Services for the Student Union or other individual listed below to use, free of charge, space on UCF property to conduct a solicitation to benefit only the student organization. No person or entity outside of the student organization shall participate in the solicitation or receive any financial or other benefit or thing of value from the solicitation. Examples of such solicitations include but are not limited to, bake sales and similar fundraising activities, distribution of literature, speakers, giveaway promotions, or signing of petitions.

On UCF’s Orlando campus, permission must be secured as follows:

a. Student Union and inside the Pegasus Circle, and Ferrell Commons Courtyards from the Director of the Student Union or designee.

b. Residence Halls and outside areas immediately adjacent thereto - from the Director of Housing or designee.

c. Greek Park area from the Director of Office of Fraternity and Sorority Life or designee.

d. UCF Arena and areas immediately adjacent thereto - from the Director of the UCF Arena or designee.

Within the bounds of Pegasus Circle.

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d. UCF Arena and areas immediately adjacent thereto - from the Director of the UCF Arena or designee.

5. Responsibility

The Associate Vice President for Campus Life or designee shall be responsible for implementing this policy.

7. In-line Skating, Skateboarding, and Scooters Procedure

A. Each building of the University will have properly posted signs prohibiting in-line skating, skateboarding, and scooters within or adjacent to building structures. The building manager is responsible for posting the signs with the assistance of the Physical Plant.

B. Any staff or faculty member shall discourage anyone from in-line skating, skateboarding, or using scooters within the confines of each building or adjacent to the property, the disruptive individual shall be referred to the Division of Student Development and Enrollment Services or Human Resources as applicable. In the case of a person not affiliated with the University, University Police will issue a Trespass Warning according to policy.

The University Police will assist the reporting party as necessary.

C. This procedure applies to all hallways within University buildings and stairways and entranceways adjacent to the exterior of each building.

D. In-line skating, skateboarding, and scooters are prohibited on the roadways and in parking garages/ lots.

E. The University Police Department is responsible for enforcing this procedure.

F. Scooters used by persons with disabilities to aid in their mobility are exempt from this policy.

18. Student Communication Responsibility Policy

To communicate in a more expedient manner, UCF uses e-mail as the primary means of notifying students of important university business and information dealing with registration, deadlines, financial assistance, scholarships, tuition and fees, etc.

To avoid missing important communications from the university, students must ensure that the university has an up-to-date "preferred" e-mail address, as well as both a permanent and mailing (local) address.

It is critical that students maintain and regularly check their "preferred" e-mail account for official announcements and notifications. Communications mailed to a student’s "preferred" e-mail address are considered official notice. The university does not accept responsibility if official communication fails to reach a student who has not notified the university of a change of e-mail or mailing address.

Please ensure that your e-mail address, as well as your permanent and mailing (local) address and telephone number are current with the university at all times.

Students can update their contact information on the web at: http://my.ucf.edu